



## RECURRING CLEANING JOB DESCRIPTION

- Dust all surfaces
- Vacuum all flooring and carpets
- Shine wood furniture
- Dust and clean mirrors
- Clean, disinfect and shine showers and tubs
- Clean and disinfect toilets inside and out
- Clean and disinfect all sinks
- Clean and disinfect door knobs and switch plates
- Shine fixtures
- Clean and disinfect backsplash and countertops
- Clean microwave inside and out
- Clean and shine outside of oven and top of range/cooktop
- Clean and shine outside of dishwasher
- Clean and shine outside of refrigerator
- Damp mop all flooring/shine hardwood flooring
- Empty all trash
- Replace towels (upon request)
- Make beds (change sheets upon request)

### EXCLUDED:

- Cleaning the interior of major appliances (please see our Appliances Cleaning section)
- Exterior window cleaning
- Washing dishes
- Decluttering
- Carpet cleaning

### INCLUDED:

- All cleaning products and materials necessary for job completion
- All labor costs

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