

APPROVED MINUTES  
PUBLIC HEARING, PROPOSED 2023-2-24 BUDGET, AND  
PINE TOWNSHIP REGULAR BOARD MEETING  
MONDAY, JUNE 12, 2023 at 7:00 PM

**CALL TO ORDER**

The meeting was called to order at 7:00 PM by Drews, followed by the Pledge of Allegiance and prayer.

PRESENT: William Drews, Supervisor; Marla Sprague, Clerk; Misty VanGessel, Treasurer; Tyler Nadeau, Trustee;  
Randy Robson, Trustee

ABSENT: None

STAFF PRESENT: Julie Drews, Deputy Supervisor, Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator;  
Scott Millard, Planning Commission Chair, Jamie Gorby, Planning Commission Secretary;  
Derek Buchholz, Planning Commission member; Dan Main, Planning Commission member

APPROVAL OF BUDGET HEARING AGENDA:

Nadeau moved, supported by Robson, to approve the agenda. MOTION CARRIED.

PUBLIC COMMENT ON AGENDA ITEMS:

None.

**BUDGET HEARING**

Drews proposed the 2023-2024 budget as follows:

Revenue	\$368,150.00	Expenditures	\$368, 150.00
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Robson moved, supported by Nadeau, to approve the revenue and expenditures for the 2023-2024 budget. MOTION CARRIED

Millage Rates – Operating Fund 0.7858	Fire Levy 0.9989
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Pine Township Board Meetings - 2<sup>nd</sup> Monday of each month at 7:00 PM  
Mileage Rate - \$.60 per mile  
Hourly Wages - \$15.00 per hour, or per Board approval  
Zoning Administrator - \$400.00 per month, plus zoning permits at \$15.00 each and land division applications at \$20.00 each

Board Member Salaries:

Supervisor	\$12,000.00
Clerk	\$13,500.00
Treasurer	\$12,000.00
Trustee	\$150.00 per meeting

Drews moved, supported by VanGessel to approve the setting of Board salaries as proposed. MOTION CARRIED

Assessor - \$13.00 per parcel, (1576 parcels = \$20,488.00 per year) **confirm number of parcels**



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ROAD REPORT:

- 2 culverts were installed on Youngman Road between Willard and Hillis roads
- Cato Township shares Lake Montcalm Road maintenance with Pine Township and provides the brining
- Spring Road received its second brining
- Maintenance pictures are on the Township website and will be updated with before and after photos
- Invoices for work on Backus Road and gravel resurface of Willard Road have been paid

Robson moved, supported by VanGessel to approve the report.

MOTION CARRIED

FIRE DISTRICT REPORT:

- No Pine Township runs in May
- Training consisted of driving training
- ~~West Pine Chinese Elm removal completed 07/10/23~~

Nadeau moved, supported by Robson, to approve the report.

MOTION CARRIED

CEMETERY REPORT:

- 3 burials in May - 2 in Riverside, 1 in West Pine
- *West Pine Chinese Elm removal completed 07/10/23*

VanGessel moved, supported by Nadeau, to approve the report.

MOTION CARRIED

LIBRARY BOARD REPORT: (Jamie Gorby)

- |  |  |
|--|--|
| • June 8 budget hearing                  | Pavilion is up, tables/chairs being ordered    |
| • 2023-2024 meeting dates and times set  | Pavilion can be rented for \$50                |
| • Many non-book items can be checked out | Gorby is in charge of 5 Corners Little Library |
| • Library now has a therapy dog          | Gorby supplied handouts of upcoming events     |

Nadeau moved, supported by Robson to approve the report. MOTION CARRIED

**OLD BUSINESS**

- Pavilion completed, including electric; seeding done; plug installed if security camera is decided upon
- Hall parking lot recoating scheduled after July 10

FARNSWORTH PARK:

- Well completed, meets State standards

PAVILION SECURITY CAMERA

Sprague moved, supported by Nadeau, to authorize Nathan Drews to purchase and install a security camera in the Hall pavilion at a cost not to exceed \$500.00.

Roll call vote: VanGessel – Yes; Nadeau – Yes; Robson – Yes; Sprague – Yes; Drews – Yes.

MOTION CARRIED

**NEW BUSINESS**

- Rainbow Lake Drain – recap meeting scheduled for Saturday, July 22, 2023 at 10:00 AM at Pine Township Hall

HALL PAINTING

- Interior painting has been completed

Two bids were secured for the painting of the exterior of the Hall.

Robson moved, supported by VanGessel to table action until a bid for new steel siding is secured for comparison.

MOTION CARRIED

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PAVILION TABLES:

Sprague moved, supported by Robson, to purchase six eight-foot rectangular tables from U-Line, H10003, green in color, at a cost of \$1,170 each, and one ADA compliant eight-foot table, H2673, green, at a cost of \$1,200.00, plus shipping to Greenville Flooring & Mattress.

Roll call vote: VanGessel – Yes; Nadeau – Yes; Robson – Yes; Sprague – Yes; Drews – Yes. MOTION CARRIED

GROUNDS USE POLICY:

Nadau moved, supported by Robson, to adopt the amended Pine Township Grounds Use Policy. MOTION CARRIED

TAX PAYMENT DROP BOX:

Robson moved, supported by Nadeau, to approve the purchase and installation of a tax payment drop box in the Hall at a cost not to exceed \$500.00.

Roll call vote: Robson – Yes; VanGessel – Yes; Drews – Yes; Sprague – Yes; Nadeau – Yes. MOTION CARRIED

PLANNING COMMISSION – SOLAR ORDINANCE AMENDMENTS:

Nadeau presented the Planning Commission’s Solar Ordinance amendment recommendation.

Sprague moved, supported by VanGessel to adopt the amendments to the Solar Ordinance as recommended by the Planning Commission.

Roll call: Robson – Yes; VanGessel – Yes; Nadeau – Yes; Drews – Yes; Sprague – Yes. MOTION CARRIED

PLANNING COMMISSION – IMHOFF BUSINESS ZONING:

Scott Millard, Planning Commission Chairman, updated the Board on the Imhoff zoning issue and received instruction for how to proceed with this process.

HALL ROAD SIGN UPDATE:

Robson will have a sample from Optic Edge of lettering/sign style to present to the Board at the July meeting.

SUPERVISOR REPORT:

- County Planning Commission still working on blight ordinance, Pine Planning commission to consider Pine blight ordinance at their July 10 meeting

Drews sought Board approval for authorization to dispose of very outdated electronic equipment. Sprague moved, supported by VanGessel, to authorize Drews to dispose of the items as he sees fit. MOTION CARRIED

CLERK REPORT:

- Announced today as Virginia Shilling day in the Township. Virginia’s 100<sup>th</sup> birthday was today. A framed certificate will be presented to her this week.
- Election equipment was updated 6/7/23
- Montcalm Chapter MTA meeting Tuesday, June 20, 2023 at the American Legion in Stanton

Nadeau moved, supported by Robson, to approve the Supervisor and Clerk reports. MOTION CARRIED

PAYMENT OF BILLS:

Drews moved, supported by Nadeau, to pay checks 3195 – 3245 for monthly bills in the amount of eighty-six thousand, seven hundred eighteen and 71/100 dollars (\$86,718.71), with check numbers 3205 and 3213 being void.

MOTION CARRIED

PUBLIC COMMENT:

Leslie Rydahl, Pine Township – offered a table for the pavilion. The Board declined due to unsuitability.

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Dawn Sweet, Pine Township – thanked Board for their work tonight  
Gordon Gorby – asked for clarification on two of Drews’ statements made during the meeting  
Judy Graham – brought up that the Rainbow Lake blight issue has returned. Buchholz will re-visit.

SPENCER TOWNSHIP MASTER PLAN

Nadeau reported that Spencer Township has provided a copy of their master plan for review and feedback.

**ADJOURNMENT**

Nadeau moved, supported by Sprague, to adjourn the meeting at 10:38 PM.

MOTION CARRIED

Respectfully submitted,

*Marla Sprague*

Marla Sprague  
Pine Township Clerk

Minutes typed by Barbara Kaaikala