

COVID-19 Site Specific Protection Plan

Tamalpais-Strawberry Preschools, Inc.

Updated: 8/5/20

The purpose of this document is to provide our reopening plan that provides for a safe, clean environment for all children and teachers. We will follow these guidelines to the fullest extent possible and will adjust if necessary due to changing conditions. We have conducted a thorough risk assessment of our business practices to determine these guidelines.

Prior to re-opening:

A thorough cleaning on all classrooms will be conducted including:

- Windows cleaned inside/outside

- Shampoo carpets

- Strip/Wax linoleum floors

- Sanitize bathrooms, doors, door handles, light fixtures

- Sanitize furniture/hard surfaces including cubbies, tables, chairs, & toys

- Dust/remove cobwebs

All systems will be checked including but not limited to:

- Roof

- Walls/Windows

- Lighting

- Appliances

- Heating

- Plumbing

- Fencing and playground/outside play areas and equipment - additional tanbark and sand as needed

- Doors/locks

- Fire sprinkler system, smoke detectors, fire extinguishers

All water systems will be flushed

Heater filter will be replaced

Teachers will be trained on cleaning & disinfecting procedures, proper food handling, health/symptom screen, COVID-19 awareness, PPE/face mask usage

All teachers will be provided with face masks and face shields to be worn at all times (one or both)

and gloves will be available throughout the school

Signage on doors indicating health/temperature screenings for all who enter (prior to entry), face covering required for everyone, 6 feet social distancing whenever possible, anyone with symptoms or exposure to COVID-19 in the past 14 days may not enter.

Signage in bathrooms regarding proper hand washing and sneezing - reminder and procedures

Signage reminder to use hand sanitizer

Daily Routine

Upon Arrival:

Teachers will be screened immediately upon arrival with a touchless thermometer for a fever as well as a visual wellness check for other symptoms. Both screener and teacher will wear a face mask and screening will be conducted in a private place. A health screening questionnaire will be completed daily and kept confidential. Anyone with symptoms or a temperature above 100.4F will be sent home; CDC/Marin Co Health guidelines will be followed. Teachers will wash hands upon arrival.

For children, the drive-up will be the only option for drop off and pick up. Only teachers and children will be allowed in the building. While remaining in their car, children will be screened through the window for a temperature at or above 100.4F with a touchless thermometer; teachers will also conduct a visual wellness check at that time to assess any other symptoms. A health questionnaire will be completed daily by the parent/caregiver and will be kept confidential. Upon approval, the parent/caregiver will open the door for the teacher, who will escort the child into the school. The child will put their things into their cubby and will immediately wash their hands. Only essential items will be allowed with the children into school (no toys).

Daily routine:

Preschool will be from 9-1 with teachers working from 8-2. Children will be provided with a healthy snack and will bring their own lunch. Staff and children will be monitored throughout the day for any signs of developing illness. Children will be kept in groups no larger than 12 and will remain with those same children and teachers every day in the same classroom. They will not be permitted to mingle with other groups.

Children will be reminded to not touch their eyes, nose and mouth and to sneeze into their elbow. They will be taught about the importance of frequent handwashing with soap and water for 20 seconds. Children will be required to wash their hands upon arrival, before and after eating, after using the bathroom and after playing outside at a minimum. The sink/toilet handles will be cleaned between each use.

For social distancing within each classroom, the goal is to keep physical space between children and teachers while still maintaining a loving and caring school environment. Windows will remain open when possible and outside play will be utilized often. Social distancing with mats or other visual markers will be used with children during small group time. Toys and activities will be spaced out on tables and play areas as much as possible and will be cleaned

after each use. Only toys/games/activities that are able to be cleaned will be used. Each child will have their own set of art supplies/equipment that will be kept in it's own labeled container and cleaned between uses (scissors, crayons, etc).

Pick Up:

Drive up will again be the only option. Parents will wait in the drive up line and teachers will bring the children to the car.

Cleaning and Disinfecting Protocols:

A thorough cleaning of the preschool will be conducted daily after school has ended by the teachers and then a second cleaning later in the day will be done by a professional cleaning company. Food handling will be conducted in a sanitary manner and will be served individually. All shared equipment and touchable surfaces will be cleaned and sanitized between use and between groups. Hand washing will be required after using the bathroom and before/after eating as well as other times during the day. Hand sanitizer will be available at all entrances and throughout the school.

Occurrence of COVID-19

Should there be a documented case or known exposure to COVID-19 on site, all affected parents/teachers will be notified of the exposure. We will follow all CDC/Marin County Health Department procedures regarding cohort notifications and quarantining. The facilities will be sanitized prior to re-entry.

If a child or teacher becomes ill at school, they will immediately be removed from the group and will need to leave the premises. Children will wait comfortably in an area away from the rest of the group. Parents must be able to be at the school within 15 minutes or have someone on their emergency list who can come pick up a sick child within that time frame. There will be a cleaning/sanitizing of the areas where the child has been playing as soon as possible.

Teachers are asked to have a second set of clothing at school to change should they be in contact with the sick child.

In the event of a quarantining due to Covid-19 at preschool, a government ordered shelter in place or similar order, we will immediately switch to distance learning including daily emails and weekly zoom meetings. Tuition will be prorated for any closures longer than 14 days.

This document is subject to revision/updating depending on government/licensing changes and directions.

