

**Minutes of the Finance meeting of Morteohoe Parish Council  
held in the Council Chamber, The Esplanade, Woolacombe on  
Monday April 15th 2019 at 6.30 p.m.**

**Present:**

**Members:** D Duffield, S Woodman, D Barron, K Cook , J Richards, J Dicker  
(Chairman)

**Clerk:** Mrs S. Hocking and Mrs Keiff.

**Also Present:** No members of the public

**59//2019 Apologies for Absence: Councillors Wilkinson and Bond**

**60/2019** *It was RESOLVED* to approve as a correct record, and sign the minutes of the Parish Council Finance Meeting held on Monday 19<sup>th</sup> November 2018 at 6.30 p.m. (*It was pointed out that the Minutes had already been approved at the December meeting 2018*)

**61/2018 To Consider the Receipts and Payments Accounts for the last financial year from 1.4.2018 to 31.3.2019**

After due consideration, it was *Proposed and seconded* that the accounts be accepted.  
*Unanimous decision.*

**62/2019 Allocation of the Balance of Funds**

After due consideration, it was *Proposed and seconded* that the proposed allocation of the balance of funds be accepted. *Decision Unanimous.*

**63/2018 To consider the estimated accounts for 2019/2020**

After due consideration, it was *Proposed and seconded* to accept the estimated accounts for 2017/2018.

*Unanimous Decision.*

*Members thanked Mrs Keiff for her work over the year.*

*The meeting ended at 6.55 p.m.*

**Minutes of the meeting of Morteheo Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday April 15th 2019 at 7.00 p.m.**

**Present: Members: D Duffield, E Bond, J Dicker (Chairman), K Cook, S Woodman; M Wilkinson, (7.30 p.m.) J Richards and D Barron**

**Clerks: S Hocking and J Keiff**

**Also Present: Two members of the public.**

**64/2019 Apologies for absence: Councillor Davis (D.C.C.)**

**65/2019 Public Speaking**

**Planning Application 66436 Land Off North Morte Road - O. Bell** \_ Mr Bell voiced his concerns regarding the application particularly with regard to possible subsidence of the proposed plot plus the increase in traffic on the very narrow and already busy road.

**Mr B Buckley** - spoke of his concerns regarding the recent increase in crime in the community and, in particular, of the 3 occasions involving the congregation of young people and damage to vehicles. He requested the council's help in trying to solve some of the issues and asked whether the installation of C.C.T.V might assist.

*(66/2019 Members agreed to ask the local Police Inspector to attend the May meeting and encourage all affected by either criminal acts or antisocial behaviour to report the matter to the Police and North Devon Council at the time. Local people were encourage to attend the 'Open Police Office' on Friday 26<sup>th</sup> April between 4 – 6 p.m. where there would be both community police officers and members of the council.)*

**66/2019 Police Report Reported Crimes for March: 1 Blackmail; 1 Criminal Damage: 1 Assault; 1 Burglary (non dwelling) Total 4 Crimes** - members felt that it was important that those affected by crime should ensure that they are reported to the Police and North Devon Council. Members were concerned at the large numbers of people congregating in Barton Road outside the Marisco and in the rise of criminal and antisocial behaviour at other times. It was agreed to invite the local Police Inspector and the owner of the Marisco to the next meeting in order that suggested methods of deterrents be discussed .

**Policee Open Office – Friday April 26<sup>th</sup> 4 – 6 at the Council Chamber.** – Members welcomed the opportunity for residents to meet the local Police team. It was agreed that members would be in attendance on the day to assist in any way.

**67/2019 Declaration of Interests**

**66465 1 Bank Terrace** - Councillor Wilkinson declared an interest in this application as the owner of an adjoining property.

**68/2019 Minutes:**

*It was Proposed to approve as a correct record and sign the minutes of the Parish Council Finance Meeting held on November 19<sup>th</sup> at 6.30 p.m. in the Council Chamber. Proposed. Seconded APPROVED UNANIMOUSLY*

*It was Proposed to approve as a correct record and sign the minutes of the Parish Council Meeting held on March 18th 2019 at 7 p.m. in the Council Chamber. .Proposed. Seconded. PASSED UNANIMOUSLY*

**69/2019 County Council Report** - The clerk read out the following report on behalf of Councillor Davis who was unable to attend.

**Highway Maintenance Combe Martin Rural.** Councillor Davis drew members attention to the significant amounts of roadworks in the area and there are more to come over the next year. The road network in Combe Martin Rural requires sensitive and ongoing maintenance due to the topography and the sensitive landscape. The investment Devon County Council puts into the area is appreciated and has been commented upon in cabinet by opposition members about the large investment into my area! However to give some detail about the projects and demonstrate the huge sums involved in the schemes I have listed below what is going on and the programme for the next year. This is not a comprehensive list for example I have not listed all the resurfacing and patching. I will advise of these as and when I get the dates through and to the specific Parishes involved unless they have an impact on the strategic road network and affect other parishes, for example I've mentioned below the A3123 Long Lane Berrynarbor/ Kentisbury as this is a route many residents, businesses and visitors regularly use.

**A39 Shirwell Hairpin bends £1k**

**A399 Landslip Combe Martin/Berrynarbor- West Seven Ash Farm £104 B3229**

**Kentisbury retaining walls £130k**

**B3230 Blakewell Fisheries retaining walls £123k**

**B3230 Muddiford retaining walls £2k**

**B3234 Lynton outside Lyndhurst £55k**

**Retaining walls Cloonaven Lynmouth £4K**

**Retaining walls Lower Loxhore Cross £49k Retaining walls Station Hill Lynton and junction Gabion £429k North Walk Lynton retaining wall £55k**

**A3123 Resurfacing £300k** This investment alone in our area is £1.252m Councillor Davis thanked residents and parishes who have supported and helped me to get these schemes on the programme. A warning that none of this work can happen without disruption to the network, I appreciate that this is annoying however this work is vital if we want to support our economy, access to services and the future prosperity of our lovely area.

**Resurfacing Schemes I have put forward for funding in the Parish;**

- **C504 - Beach Rd Woolacombe, Mortehoe. This is a busy location and we will endeavour to avoid holiday periods.** **B3343 - Turnpike Cross – Mortehoe** When I have dates etc I will let you know of course. I have used my allocation of funding for these schemes.

### **North Devon Link Road**

**Survey work** - is starting on a section of the North Devon Link Road, ahead of the planned major road widening scheme. Devon County Council granted planning permission in February for widening of the A361 between Filleigh and Portmore, and the authority is now carrying out preparatory work ahead of the scheme getting underway in 2021. Investigative work is planned to be carried out at different periods for the rest of this year, some of which may have an impact on traffic, samples of the road are being taken in various locations between Filleigh and Portmore.

**Temporary traffic lights** - will be used while short lane closures are in place for brief periods while the road material samples are taken. This work will be carried out outside of peak times, with traffic lights only in operation from 9:30am-3:30pm. Road surface condition surveys will also be carried out later this spring, which will involve a slow-moving vehicle scanning the road surface for up to three days – but again only between 9:30am and 3:30pm. The slow speed of the vehicle means that mobile traffic lights will need to control traffic around it.

**From late April to late July**- surveys will be carried out on the land next to the road. Surveyors will be working up to the edge of the road and for their safety and the safety of the travelling public, an area at the edge of the traffic lane will be coned off and a speed limit of 40mph will be introduced. The length of road under these restrictions will be no more than one mile at a time.

**Utility services** - such as water and electricity supplies will be relocated throughout this summer, but it's not currently thought this will impact on traffic. Later this year, in the autumn and winter, lots of planting will be undertaken at the side of the road to screen the road from surrounding viewpoints and also to establish ecological habitats. These planting works will also not impact on road traffic.

When further information is available it will be published on the scheme website:

<https://www.devon.gov.uk/ndlr/>

## **70/2019 Planning**

*(The clerk drew members attention to the letters received regarding this application)*

### **66436 Outline application (some matters reserved) for erection of a Single dwelling at**

#### **Land off North Morte Road, Morteheo. Woolacombe.**

Members were concerned with a number of aspects regarding this application:

1. That the proposal represented an over-intensification of the site.
2. Members felt that parking provision as outlined in the application did not meet the requirements set out in DM06 with proposed parking indicated on land and a garage owned by other people.
3. That the access was inadequate with proposed access on land owned by other people.
4. That the very busy North Morte Road was at its very narrowest at this point and that any access created would not be suitable.
5. Members were concerned at the accuracy of both the plans and the statements made on both the plans and accompanying statement.

***Proposed REFUSUAL. Seconded. PASSED UNANIMOUSLY.***

### **66465 Conversion of storage building to form one dwelling at 1 Bank Terrace, Arlington Place, Woolacombe.**

Members had no objections to this proposal. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.***

## **Planning Permission Received:**

**66225 Notification of works to trees in a conservation area in respect of removal of 1 x Ash tree & coppicing of 2 Griselinia trees at Park Cottage, Morteheo.**

**66107 Extension to property together with replacement of windows & internal alterations at Flat 2, Beach View, Rockfield Road, Woolacombe.**

**66217 Erection of dwelling at The Grange, North Morte Road, Morteheo.**

**64655 Retrospective application for change of use from shop (Use Class A1) to café & takeaway (Use Class A3 & A5) At 12 South Street, Woolacombe.**

**Planning Refusal Received: None**

## **71/2019 District Council Report**

**Change to Chief Executive Post** - Councillor Wilkinson informed member of the appointment of Mr Ken Miles to the new post of Head of Paid Services. The structure of the Council is to be changed to allow a committee method of working rather than that of executive-led meetings. Each committee to be made up from representative from the different parties who make up the council.

**Combesgate Toilets** – Councillor Wilkinson welcomed the improvements made at the toilets (partly funded by North Devon Council) and thanked Councillor Richards (on behalf of the Council) for his personal involvement in the scheme.

**Drinking Fountains** - Councillor Wilkinson pointed out that grants were available for the provision of public drinking fountains. Members suggested that the placing of a fountain adjacent to the historic horse trough might be a good position and that such a facility would be fitting in the Council's support of a plastic-free community. The clerk was asked to investigate.

**72/2019 Questions for the National Trust-i ) Request for council contribution towards the purchase of a new litter bin for Marine Drive. *Members felt that they were not in a position to help with the costs of a new bin.***

**73 /2019 Correspondencei) Environment Agency Consultation on Hinkley Point C Cooling Water System - *Members agreed to adopt the recommendations of the expert advisors on this matter.***

**ii) Letter from S Houghton D.C.C. Footpath Officer Re; Rockham Bay Steps - *Members regretted that the steps had again been undermined by the sea and hoped that a solution to the problem would be found to allow access to the popular beach. It was pointed out that the beach was an important element in the visitor experience to Mortehoe and that the loss of access to the beach was detrimental to the tourist trade for the village.***

**iii) Letter from Sadie Green - North Devon Museum - *Members put forward a number of names who may be interested in assisting the museum with their project.***

## **74/2019 Register of Outstanding Matters**

**Parking Restrictions in Woolacombe Village Centre** - the clerk confirmed that she had made enquiries regarding the recent changes to the restrictions but have had no reply as yet. ***Members agreed to discuss this item at the May meeting***

**Parish Council Web Site** - has gone live with various amendments made, Please have a look and let me know if there are other alterations to be made.

**Highways**– road subsidence, flooding and blocked drains as highlighted in the March meeting have all been reported to Highways

**Ossaborough flooding** - Highways have agreed to add the drain to their jetting list but request that the manhole on the inside of the hedge is clear of silt.

**Combesgate Toilets** - have been completed. ***Members thanked Councillor Richards for his help and time on the project which, it was felt was a real asset to the community and a vast improvement on the previous building. It was agreed to hold an official opening ceremony for the facility.***

**Public Telephone Boxes** - the clerk agreed to follow up the initial enquiry regarding the possible removal of the boxes.

**75/2019 Dog Bin provision in North Devon - *Members regretted the loss of the existing service provided by J & J Bins and agreed to wait until the details and costing of the proposed N.D.C. scheme.***

**76/2019 Proposal for C.C.T.V System North Devon -**  
**Letter from Mr C Bray - *the clerk was asked to write to Mr Bray to inform him of the measures being taken and to invite him to the Open Police Office on Friday 26th 4 - 6p.m.***

**Proposal from Hannal Harrington (N.D.C.) - *Members felt that the installation of the previous C.C.T.V. system had not proved to be successful and that many of the problems experienced at that time were still relevant. It was agreed not to proceed with the proposal as put forward by N.D. C.***

**77/2019 Nominations for the Community Award - the clerk informed members that she had received two nominations for the award this year: Mr David Matthews and Diane Parker. *It was agreed to nominate both people for an award to be presented at the Annual Parish Meeting on the 23rd April.***

**78/2019 Matters Brought Forward with the Consent of the Chairman**

**Meadow rubbish - a large volume of rubbish had been picked up following an unauthorised event during the previous week.**

**Additional bin in Barton Road - it was agreed to ask N.D.C. to reinstate the missing rubbish bin in the road.**

**Highways signs - it was agreed to ask Highways to reinstate the two major signs at the entrance to the village which were damaged by strong winds on the 15th Decemember.**

**Marisco - it was agreed to invite the owner of the club to the next meeting to discuss the large numbers of young people congregating in the road and leaving considerable volumes of bottles and cans behind.**

**New Electricity Poles - members queried why the new poles had been positioned much closer to the road.**

**79/2019 Cheques and payments for approval and Signature.**

**The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:**

16	M Harrison	1,900.00
16	S Hocking	1,264.44
16	K Ash	1,184.89
16	D Hodges	656.97
16	HMRC	592.32
16	R Walker	415.50
16	DALC	394.80
16	PHS Group	376.27
16	Update Websites	354.00
16	Update Websites	348.00
16	Electric Centre	343.75
16	Jewson	293.75
16	P Landscape	286.86
16	J Keiff	274.74
16	Fircroft Signs	270.00
16	S Hocking (reimbursement)	232.93
16	Ricoh	182.08
16	Odlings	168.00
16	ICCM	95.00

16	J & J Bins	69.33
16	Simpsons	38.60
16	Simpsons	37.07
16	CPRE	36.00
16	NDC	33.38

**Part 2**

**Correspondence not requiring discussion is available in the Council Chamber**

**Part 3**

**Confidential Matters**

**The meeting ended at 8.55 p.m.**

**Correspondence to Note:**

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

**Yours faithfully**

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: Annual Parish Meeting April 23<sup>rd</sup> 7 p.m. at Morteohoe Village hall and May 20<sup>th</sup> 2019 Parish Council Meeting at 7.00 p.m.**

**Minutes of the Annual Parish meeting of Morteohoe Parish  
Council held at Morteohoe Village Hall on Tuesday April 23rd 2019 at  
7.00 p.m.**

**Present:**

**Members:** K Cook , J Richards, J Dicker (Chairman) M Wilkinson,  
S Woodman, D Duffield and D Barron

**Clerk:** Mrs S. Hocking and Mrs Keiff.

**Also Present:** 5 members of the public

**84/2019 Apologies for Absence: Councillor Bond and Mr D Matthews**

**85/2019 Minutes of the Annual Parish Meeting held on 16th April 2018 in the The Meadow Sports Pavillion, Woolacombe at 7 p.m. . Noted (the minutes were approved in May 2018) Proposed APPROVAL. Seconded, PASSED UNANIMOUSLY**

**86/2018 Matters arising from the Minutes – None**

**87/2019 District Council Report from Councilor Malcolm Wilkinson –**

**Boundary Commission** - Councillor Wilkinson informed those present about the recent government-directed changes to the boundaries which has meant that the new ward will consist of Morteohoe Parish and West Down. Instead of two ward members, the number will go down to one single representative.

**Coastal Communities Group** - Councillor Wilkinson reported on his involvement with this group which had recently published a White Paper addressing the problems and need for regeneration of Coastal communities. Councillor Wilkinson highlighted the problems of rural coastal communities where there had been a sharp increase in the percentage of 2<sup>nd</sup> and holiday homes and apartments which lead to hardship amongst local resident populations.

**Fair Funding for Rural Communities** - Councillor Wilkinson spoke of his continued campaigning for equal funding for rural parts of Britain which had been the victim of recent further government cut backs.

**Plastic Free Woolacombe** - Councillor Wilkinson spoke of his support for this initiative which now had the support of 30 businesses in the Parish as part of the combined local and district council initiative.

**Community Councillor Grant** - had been retained at £1,000. This year funding had supported local clubs and charities and Parish Council activities such as the forthcoming D Day 75<sup>th</sup> Anniversary.

**Brexit** – the impact on this area was, as yet, unknown.

**Future Initiatives** - Councillor Wilkinson looked forward to ongoing schemes in the community such as the setting up of a steering group to create a Neighbourhood Plan and ongoing meetings with organizations to look at the provision of affordable housing in the Parish.

**88/2019 Finance Report** – Mrs Keiff (Responsible Finance Officer) gave a résumé of the main points of the accounts. A copy of the report is available for inspection in the Minutes.

**89//2019 Chairman’s Report** – the Chairman gave a report of the main activities of the council over the last year.

### **90/2019 Community Award Nomination**

Two candidates for the award had been nominated. The Chairman presented the first to Diane Parker for her fund raising for charities, her work at the North Devon Hospice, her help with the church and Luncheon Club and for her magnificent record in marathon running.

The second award went to Mr Dave Matthews for his dedicated hard work in the clearance of weeds and tidying up of unloved, and neglected areas of Morteheo Village (Mr Matthews, unfortunately could not attend the meeting and will be presented with his award at another time,)

### **91/2019 Any Other Business –**

**Councillor Bond** – the Chairman passed on his thanks to Councillor Bond on her retirement after 20 years of serving the people of Woolcaombe and Morteheo.

**Marine Drive Toilets** - the clerk was asked to request longer opening hours for the toilets on the car park.

**Esplanade Parking** - a complaint regarding the large numbers of vans parking overnight on the Esplanade over the recent Easter weekend was made. It was agreed to raise the issue with the County Councillor at the next opportunity.

There being no further business, the meeting finished at 7.55