

**PARISH COUNCIL OFFICES  
THE ESPLANADE  
WOOLACOMBE  
EX34 7DN**

**ANNUAL COUNCIL MEETING SUMMONS  
FOR MONDAY MAY 20th 2019 AT 6.30 P.M.**

- 1. Apologies for absence**
- 2. Election of Chairman (The Chairman will then sign the declaration of acceptance of office)**
- 3. Election of Vice-Chairman (The Vice-Chairman will then sign the declaration of acceptance of office)**
- 4. To confirm the appointments of representatives of committees and sub-committees currently formed.**
  - i) Meadow Sports Project**  
Present arrangement - Councillors Richards, Dicker; Wilkinson and Cook. (3 representatives required)
  - ii) Woolacombe and Morteohoe Tourism Association**  
Present arrangement - Councillors Richards, Duffield and Wilkinson
- 5. To confirm that the whole Council act as the Burial Board of the Parish of Morteohoe**
- 6. To confirm the appointment of the Proper Officer**  
Present arrangement - The Clerk
- 7 To confirm the appointment of the Responsible Finance Officer**  
Present arrangement - The Parish Clerk Assistant
- 8. Authorisation of signatures:**
  - a) H.S.B.C. Bank Current Account**  
Present arrangement - any two councillors to sign cheques and stubs.
- 9. Appointment to the Parish Emergency Committee**  
Present arrangement - The Chairman, Vice-Chairman, Councillors: Barron, Richards and the District Councillors.
- 10. Appointment of representative to serve on Woolacombe Village Hall Committee .**  
Present arrangement - Councillor Wilkinson
- 11. Appointment of representative to serve on the Morteohoe Village Hall Committee.**  
Present arrangement - Councillor Barron
- 12. Appointment of representative to serve on the Board of Governors, Woolacombe Primary School. Present arrangement: Councillor Duffield and Dicker**
- 13. Appointment of representatives to serve on the Housing Committee:**  
Confirmed: Councillors Cook, Woodman, Wilkinson and
- 14. Appointment of representative to serve on the Heddon Trust:**  
Confirmed: Councillors: and Wilkinson.
- 15. To confirm the Health and Safety Policy for Morteohoe Parish Council**

**Yours faithfully**  
**Sally Hocking**

**Mortehoe Parish Council  
Council Chamber  
The Esplanade  
Woolacombe  
Devon EX34 7DN  
Telephone/Fax 870247**

**COUNCIL MEETING SUMMONS - FOR  
MONDAY May 20th 2019 at 7.00 p.m.**

**AGENDA**

Part 1

- 1. Apologies for absence**
- 2. Guest Speaker: Matt Barrow (D.C.C.) Connecting Devon and Somerset**
- 3. Public Speaking**
- 4. Police Report**
- 5. Declaration of Interests**
- 6. Minutes:**

To approve as a correct record and sign the minutes of the Parish Council Finance meeting held on April 15th 2019 at 6.30 p.m. in the Council Chamber.

To approve as a correct record and sign the minutes of the Parish Council meeting held on April 15th 2019 at 7 p.m. in the Council Chamber.

To approve as a correct record and sign the minutes of the Annual Parish Meeting held at Mortehoe Village Hall on April 23rd 2019 at 7 p.m.

- 7. County Council Report**
- 8. Planning**

**66274 Conversion of loft to form additional accommodation with balcony (amended plans) at 7 Sands Apartments, Bay View Road, Woolacombe.**

**65915 Extension & alterations to dwelling together with loft conversion (amended proposal) (further amended drawings) at Homestead Cottage, The Esplanade, Woolacombe.**

**66604 Extension & alterations to dwelling including first floor balcony together with re-positioning of rear boundary wall & formation of off-road parking area at 4 Rosalie Terrace, Arlington Place, Woolacombe.**

**66609 Erection of two flats at The Grange, North Morte Road, Mortehoe.**

**66612 Siting of 1 non-illuminated welcome & orientation sign at Land opposite water treatment plant, Marine Drive, Woolacombe**

**Planning Permission Received:**

- 66340 Proposed replacement livestock and general purpose agricultural building at Damage Barton, Mortehoe.**
- 66307 Dormer loft conversion with Juliet balcony at 21 Hartland View Road, Woolacombe.**
- 64656 Retrospective application for siting of one externally illuminated fascia sign & one externally illuminated hanging sign at 12 South Street, Woolacombe.**
- 66187 Replacement of window with French doors at Second floor apartment, 1 South Street, Woolacombe.**
- 66177 Extension to existing museum at Mortehoe Museum, Mortehoe.**
- 66383 Variation of condition 2 (approved plans) attached to planning permission 64724 (conversion & extension to WC block to provide improved facilities together with part change of use to provide kiosk and seating area) to allow a change of location for the bins/ generator and solar panels at WC Block, Marine Drive, Woolacombe.**
- 66274 Conversion of loft to form additional accommodation with balcony at 7 Sands Apartments, Bay View Road, Woolacombe.**
- 66416 Change of use of agricultural land to camping to provide up to 30 additional pitches for existing site at Lee Meadow Farm Camping, Shaftsborough Lane, Lee, Ilfracombe.**

**Planning Refusal Received:**

- 66436 Outline application (some matters reserved) for erection of a single dwelling at Land off North Morte Road, Mortehoe.**

- 9. District Council Report**
- 10. Questions for the National Trust**
- 11. Correspondence**
  - i) Request from Ilfracombe Rotary Club Re Beach Run June 16<sup>th</sup>**
  - ii) Letter from Mr C Sim Re: Ada's Terrace**
  - iii) Invitation for Councillor Training Opportunities from Fremington Parish Council**
  - iv) Code of Conduct Training - Invite from N.D.C.**
  - v) Letter from D Dyer Re: Fortescue Corner**
  - vi) Consultation on North Devon Coast from Marine Management Organisation**
  - vii) Consultation on proposed parking restrictions in North Morte Road**
- 12. Register of Outstanding Matters**
- 13. Woolacombe Village Centre and Issues raised at the Police Open Office**
- 14. Dog Bin provision in North Devon**
- 15. Parish Council Computer.**
- 16. 75<sup>th</sup> Anniversary of D Day Landings**
- 17. Matters Brought Forward with the Consent of the Chairman**
- 18. Cheques and payments for approval and Signature.**

**Part 2**

**Correspondence not requiring discussion is available in the Council Chamber**

**Part 3**  
**Confidential Matters**

**Correspondence to Note:**

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices
- 4.

Yours faithfully

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: June 17th 2019 Parish Council Meeting at 7.00 p.m.**

