



WAKATAYI SECONDARY SCHOOL

P.O BOX 1205, ZIROBWE Tel: 0773952277 / 0703979751

e-mail: secondarywakataayi@gmail.com

STUDENTS' ADMISSION FORM.

Date:

(DD/MM/YYYY) _____

Dear Mister/Miss _____

Admitted to: _____ STATUS: BOARDING: / DAY:

Combination: _____ [**FOR A'LEVEL STUDENTS ONLY**]

Admission No: _____

School fees amount _____

To report with all requirements on _____

Failure to report by _____ you will have forfeited your place

RE: ADMISSION LETTER

I am pleased to inform you that you have been admitted to

Wakatayi Secondary school in the class specified above. On behalf of the Board of Governors and Staff of the school, let me congratulate you upon this achievement.

However, I would like to draw your attention to the following:

1. You have a grace period of 2 weeks within which to report. Please inform us in writing to the Head Teacher if you are unable to report in time, as failure would immediately lead to forfeiture of your place and will be given to another candidate on the waiting list
2. You have been admitted to this school with the conviction that you are of sound academic and moral standards required by the school and in the hope that you will maintain and excel these standards during your stay in Wakatayi Secondary school. You are therefore urged to work in line with the school motto "**EDUCATION IS MY SHIELD**"
3. The students, parents/guardians must read the admission letter, the instructions on the attached forms and school rules and regulations carefully, and return them fully filled and signed. When you come for registration make sure you have fulfilled all the requirements indicated on the sheets provided. Our school uniform should be respected, **students in 'O' level and 'A' level boys** should have very short and neat hair.

4. With the assured assistance of the Head Teacher, staff and fellow students, you are expected to play an active and positive role in building up a desirable character based on sound moral and academic standards as enshrined in the school rules and regulations attached
5. Study carefully the list of school requirements and make sure you have all of them with you when you report
6. Come with basic text books for your recommended combination/options
7. You will be expected in full uniform before entering class
8. You will be required to present the following when reporting on the first day in school
 - a) File folder containing last school report, photocopy of pass lip, recommendation completed, admission form, parent's, guardian's, next of kin's passport size photographs, completed medical form

I am looking forward to welcoming you to Wakatayi Secondary school hoping you will find the school academically, morally and socially rewarding

Yours sincerely

KABUYE ABUBAKER (HAJJ)

HEADTEACHER



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STUDENTS' COMMITMENT FORM

I _____ who has been admitted to Wakatayi Secondary school, pledge to work hard so as to meet the required pass mark of an average 60%

I will be ready to repeat a class if I fail to meet the stated academic standards

Name _____ Class _____

Signature _____

I _____ the parent of _____ promise to support my son/daughter to attain the required pass mark of 60% and will accept that he/she repeats a class if he/she fails to meet the required academic standards.

Name of parent _____

Signature _____

Date _____

N.B Please return this form duly filled to the Head Teacher's office



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STUDENTS' ADMISSION RECORD FORM

**Student's
photo**

**Father's/
Guardian's
photo**

**Mother's/
Guardian's
photo**

**Next of kin's
photo**

Surname (in full) _____

Other Name (s) _____ (As at PLE/UCE)

Date of Birth (DD/MM/YY) _____ Age _____

Place of birth _____ Sex Male Female

District of birth _____

Religion: (Tick) 1. Protestant 2. Catholic 3. Muslim 4. Orthodox 5. SDA

6. Other _____

If you are an orphan (tick in the relevant box)

Only father deceased Only mother deceased Both parents deceased

All parents alive

ANCESTRAL ORIGIN

Tribe _____ Nationality _____

Village (LC 1) _____ Home parish (LC 2) _____

Sub county (LC 3) _____ County _____

Home district _____ Permanent address _____

Contacts: Airtel _____ MTN/Alternative No _____

Email address _____

EDUCATION BACK GROUND

i. Primary Leaving examination (PLE)

Year _____ Index No _____ Examining authority _____

School _____ Address _____

Telephone No _____

ENTER result grades for PLE in the box below: summary of grades

Subject	MATHS	ENG	SST	SCI	Agg	Division
Grade						

NB: Attach a UNEB result slip

Uganda Certificate of Education (UCE)

Year _____ Index No _____ Examining authority _____

School _____ Address _____

Telephone No _____

ENTER result grades for UCE in the box below: summary of grades (To be filled by **S5 applicants ONLY**)

								OPTIONS		
Subject	ENG	MTC	CHEM	PHY	BIO	GEO	HIS			
Score										
Project										
Result										

NB: Attach a UNEB result slip

ii. Are you transferring from a secondary school? Yes No If Yes

Name (s) of former secondary schools

1 _____

2 _____

State reason(s) for transfer

iii. Positions of responsibility held (e.g. prefect, class captain, etc.)

1 _____ 2 _____

3 _____ 4 _____

iv. Co-curricular activities

1 _____

2 _____

CAREER INTERESTS

What career would you like to join in future?

1 _____

HOME BACKGROUND

i. Information on parent/Guardian (whose photos are attached)

Father/Guardian

Mother/Guardian

Surname _____

Other name _____

Date of birth _____

NIN _____

Village of birth _____

Sub county _____

District of birth _____

Nationality _____

Place of work _____

Designation _____

Office: _____

Address _____

Office telephone No _____

Home telephone No _____

Mobile telephone No _____

Number of sisters _____ Number of brothers _____

Position of this child in the family _____

Languages spoken at home _____

Residential address _____ Plot No _____

Physical location of your home: road/lane _____

LC 1 village _____

Distance from school _____

ii. Next of kin(whose photos are attached)

Name _____

Place of work _____ Relationship to student _____

Designation _____ Office Address _____

NIN _____

Office telephone No _____

Home telephone No _____

LC 1 village _____ Residential area _____

Sub county _____ Parish _____

Physical location of your home: road/lane _____ Plot No _____

Distance from school _____

MEDICAL INFORMATION

Does your child suffer from any chronic diseases? If yes which ones

1 _____ 2 _____

3 _____ 4 _____

Indicate in the relevant box if your child has special learning needs

Visual impairment Hearing impairment Lameness Autism

Any other, Specify _____

NB provide his/her medical records as per the attached form

Names of your other children who have attended Wakatayi Secondary school or are still in this school if any

<u>Name</u>	<u>Class</u>	<u>year attended</u>
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____

UNDERTAKING BY THE PARENT/GUARDIAN

I _____ being the father/mother/guardian of _____ admitted to _____ have filled the correct information on this form. I have fully acquainted myself with an understanding of the school rules and regulations as set out. I fully agree that my son/daughter _____ shall throughout his/her stay in the school be bound by the school rules and regulations and any other rules and directives that the school authorities may issue from time to time. I also agree that the school authorities shall be entitled to impose any sanctions in case said _____ violates any of said rules, regulations and directives. I pledge to provide my child with the necessary school requirements in a timely manner and cooperate with all stake holders.

Parent's/ Guardian's name _____

Signature _____ Telephone No _____

Email _____

Date _____

UNDERTAKING BY THE STUDENT

I _____ being a student at Wakatayi Secondary school admitted to senior _____ have filled the correct information on this form. I have read the school rules and regulations and understood them as set herein.

I undertake to obey and comply with all the said school rules and regulations and other rules and directives that the school authorities may issue from time to time. I agree that in case I break any of these rules, amendments and or the said directives, the school authorities shall be entitled to impose upon me the commensurate sanctions

Student's name _____ Signature _____

Date _____

FOR OFFICIAL USE ONLY:

Admitted in senior _____

House _____

Date _____