

MEDINA COUNTY EMERGENCY SERVICE DISTRICT #4

*** NOTICE OF PUBLIC MEETING***

In compliance with the provisions of Chapter 551, Texas Government Code, Notice is hereby given of a Regular Meeting of the Board of Commissioners of the Medina County Emergency Services District No. 4, to be at ESD Building located at 206 Dixon Dr., Devine, TX 78016 at 7:00 PM on January 14, 2026.

- 1) Call for and Establish Quorum: **full quorum established; Steve Smith, Patrick Dubose, Brenda Butler, Debbie Randall, & Patrick Bourcier all present; 19:00 started meeting**
 - a) Welcome new members sworn in: Debbie Randall & Patrick Bourcier **welcomed new members, motion was made by Patrick Dubose to add Debbie Randall and Patrick Bourcier as signers on the bank account, 2nd by Patrick Bourcier, motion passed unanimously.**
- 2) Prayer and Pledge of Allegiance: **Steve Smith led the Pledge and the Prayer.**
- 3) Appoint members of board to positions within the board. **discussion was had between Commissioners, Patrick Dubose made a motion as follows: Steve Smith-President, Patrick Dubose-Treasurer, Brenda Butler- Secretary, Debbie Randall-Assistant Treasurer, Patrick Bourcier-Vice President; 2nd was made by Debbie Randall; Motion carried unanimously.**
- 4) Citizens' Comments: Comments will be limited to three minutes per citizen: **No citizen to be heard**
- 5) Review, Discuss and Approval of December 2025 Meeting Minutes: **Brenda Butler made a motion to approve, 2nd by Patrick Dubose; all for, except Debbie Randall & Patrick Bourcier abstained from this motion as they were not on the board yet. Motion passed unanimously.**
- 6) Review, Discuss and Approval of migrating web and email accounts from Strikingly to in-house system. **After discussion, the board asked to get some more information on this subject and bring it back to them next month. No action taken.**
- 7) Review, Discuss 2025 Strategy: **discussion happened on 2025 strategy, no action needed.**
- 8) Review, Discuss and Approval of 2026 Strategy: **moved into discussion with the board on what needs to be set for 2026. Wants to come back next month with more information on public outreach and what it entails, along with an overall communications plan. Set a plan together with both cities (Devine & Natalia) to get involved. No action taken.**
- 9) Financial Report:
 - a) Review, Discuss and Approval of the ESD Budget Committee Reports: **we won't start this until close to May, to be ready to go in July. No action taken.**
 - b) Consider and Approve payment of Bills/Invoices: **Treasurer Patrick Dubose gave report. Some discussion was had, P. Dubose asked if the two bills, West Texas Gas (WTG) and City of Devine could be on auto pay and reconcile at the following meeting- Patrick Bourcier made a motion, 2nd by Brenda Butler, motion passed unanimously. Lots of discussion on items under bills to pay. Motion was made for \$459.62 to be zero'd out on next month's budget line by Debbie Randall, 2nd by Patrick Dubose. Motion passed unanimously. Commissioner Randall made a motion to approve payment of bills, 2nd by Patrick Dubose, motion passed unanimously.**
 - c) Consider, Discuss and approve Amending the budget to absorb the \$118,931.10 from December and see the new numbers from the treasurer. **Motion by Patrick Dubose and 2nd by Debbie Randall to approve the budget amendment, as soon as the auditor is done with his part of the audit, treasurer will then make the changes on the actual QuickBooks. Motion passed unanimously.**
- 10) Chief's Report:
 - a) Discuss Ambulance out of area times/Run reports: **Discussion was had, no action taken**
 - b) Discuss Financial report: **Discussion was had, no action taken.**

- i) Discuss and consider approval of wraps for ambulance unit and command vehicle for Chief Powers. Discussion was had about the wraps between the board members. The board wants Chief Powers to have a conversation with ESD 2 about possibly splitting the cost of the wrap for command unit. Board asked Chief Powers to get a number on adding ESD #4 on the ambulance somewhere. No action on the command vehicle. The motion was made by Debbie Randall to approve the wrap for M8142 and amend the budget, second by Patrick Dubose, all for except Patrick Bourcier, he opposed the motion. Motion carried 3-1, approved.
 - ii) Discuss and consider approval of Stryker invoice for 3rd ambulance unit. Patrick Bourcier made a motion to purchase and amend the budget, 2nd by Patrick Dubose, motion passed unanimously.
 - c) Discuss Fleet Report: Discussion was had, no action taken.
- 11) Review, Discuss and Approval of ESD 4 Budget changes if needed. No action taken.
- 12) Old Business:
- a) Consider and approve new Building for Natalia station 4: discussion was had between board members; Patrick Bourcier motioned to extend 30 days for a “calming off period”, no second was made, motion failed. Patrick Dubose motioned to not extend 30 more days to a “calming down period” and to move to get out of contract with City of Natalia, 2nd by Debbie Randall, Brenda Butler recused herself from vote and Patrick Bourcier was against moving forward without giving the city more time. Motion passed 2-1, with one not voting. Motion was made to give Steve Smith and Patrick Dubose the authorization for the earnest money of \$1200.00 to go to title company and then go under contract for the price of \$120,000 and finally up to the amount of \$3000.00 to get an inspection on the slab and amend the budget by Patrick Dubose, 2nd by Debbie Randall, motion passed unanimously.
 - b) Consider and approve interlocal agreement between ESD #1: no action taken
 - c) Update on the AT&T Fiber: no action taken
 - d) Texas Class Investments: discussion was had, no action taken
 - e) Final coordination for SAFE-D conference: discussion had, no action taken
- 13) Regular Meeting: February 11, 2026, set by Steve Smith
- 14) ESD Board Member updates: none
- 15) Call for adjournment: Patrick Dubose made a motion to adjourn, 2nd by Debbie Randall, motion passed unanimously. 23:00 adjourned.

The district reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed by the Board of Emergency Services Commissioners. The individual executing the Citizen Comment Form understands that he/she is provided with a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.

Respectfully Submitted
Steve Smith, President
Medina County ESD #4

Posted according to all known meeting acts:
January 8, 2025