



## Supplier Code of Conduct

*Effective date: 1 February 2026*

### 1. Purpose

givvable Pty Ltd ("givvable") is committed to responsible and sustainable procurement practices and we expect the same of our suppliers.

This Supplier Code of Conduct ("Code") sets out the minimum standards expected of suppliers to givvable ("Core Requirements") and supports givvable's Responsible and Sustainable Procurement Policy.

### 2. Core Requirements

- Comply with all applicable laws, rules and regulations in the countries in which the supplier operates
- Respect internationally recognized labor and non-labor human rights, including each of the International Labour Organisation's (ILO) Declaration on Fundamental Principles and Rights at Work and related core conventions
- Prohibit any form of modern slavery, including forced, bonded, involuntary, trafficked or child labour
- Provide a safe and healthy workplace
- Manage environmental impacts, including but not limited to reducing emissions, waste, pollution and resource use, and support circular economy practices
- Conduct business ethically, free from bribery and corruption, and be honest and transparent in their dealings with others
- Protect data, privacy and confidential information

Commented [MP1]: If policy focus is reducing emissions, waste, pollution and resource use, should we specifically spell this out? I have also queried if we should add protection of enviro, biodiversity and restoration of natural habitats to the enviro stewardship principles in the Policy

Commented [MP2]: Taken from Telstra Code

givvable expects suppliers to communicate this Code to their related entities, suppliers and sub-contractors who support them in supplying products and services to givvable, and to ensure that their operations and supply chain meet the requirements of this Code.

### 3. Compliance

Compliance with this Code is a condition of doing business with givvable and may be audited or reviewed periodically. To support compliance, givvable requires its suppliers to acknowledge this Code and complete the Checklist, and to co-operate by providing any information or documents to givvable as is reasonable required to audit or review compliance.

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Suppliers must notify givvable as soon as practicable if they breach, or there is a reasonable risk of the supplier breaching, this Code and are expected to take timely action to correct any deficiencies or breaches.

### Supplier Acknowledgement

By signing below, the Supplier confirms that it has read, understood and agrees to comply with givvable's Supplier Code of Conduct and Responsible and Sustainable Procurement Policy.

Supplier legal name: \_\_\_\_\_

ABN / registration number: \_\_\_\_\_

Authorized representative name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Commented [MP3]: As currently worded, the Code seems to only require compliance with the Code rather than the Policy as well

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## Supplier Checklist

This checklist must be completed by all suppliers prior to onboarding or contract renewal.

### Supplier Engagement Portal

Access the givvable Supplier Engagement Portal (ENGAGE) here: <https://supplier.givvable.com/>

### Mandatory Supplier Actions

- Create or update supplier profile in the Supplier Engagement Portal (via ENGAGE)
- Upload and maintain current business credentials (ABN, certifications, credentials)
- Complete the Supplier Diversity – Best Practice Module (online via ENGAGE)
- Complete the Human Rights – Best Practice Module (online via ENGAGE)
- Confirm acceptance of the Supplier Code of Conduct [potential automatic form from Zoho]

Commented [MP4]: Do we need to add to anything about givvable updating the list and requesting completion outside of this eg if we add new BPMs, or will this just be picked up at the time of contract renewal?

### Supplier Profile Link

Paste link to your givvable supplier profile here:

Commented [MP5]: Is the intention to add other Best Practice Modules as they come on line?

### Declaration

The Supplier confirms that the above actions have been completed and information provided is accurate and current.

Authorised representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Last reviewed: February 2026