

Groeneweide Bestuurdienste Pty Ltd, trading as Groeneweide, is committed to protecting your personal information. Please read our Privacy Policy to understand how we handle and use the information you provide to us.

#### Introduction:

At Groeneweide, we prioritize the protection of your information. By using our services, you agree to the terms outlined in this Privacy Policy, which may be updated periodically. Your continued use of our services constitutes acceptance of any changes.

#### Who are we?

Groeneweide Bestuurdienste Pty Ltd, trading as Groeneweide, is the legal entity responsible for providing hospitality services. Our headquarters are located in Franskraal - Gansbaai, South Africa.

#### The information we collect:

We collect and process personal data necessary to manage bookings and business administration, ensuring the provision of our services. This includes guest information provided during bookings, as well as data required by government regulations.

Personal data may include: name, address, email, phone number, credit card information, and travel details. We retain this information for contractual, fiduciary, or statutory purposes.

#### How do we collect your information?

We collect information directly from you through communication channels such as phone, email, or our website. Additionally, when you make a booking through our platform, we record and store relevant information.

#### How might we use your information?

We use data to fulfill contractual obligations, such as securing bookings. Additionally, we may provide clients with advice, notices, or information related to our services.

#### Conditions for sharing your information:

We do not share guest information without permission from clients. Any sharing or processing of data is done with explicit consent or instruction from the client.

Personal information may be shared with affiliates or credit bureaus as permitted by law. We may also disclose information in response to legal requirements or to protect individual safety.

#### Security of personal information:

We implement measures to secure personal and payment information, including firewalls and data encryption. Access to personal information is restricted to employees who require it for their job responsibilities.

While we take precautions, we cannot guarantee the security of information transmitted to websites. Clients are advised to ensure the security of offline data storage.

#### Our subscriber policy:

Personal data provided by individuals is used solely for business-related communication.

#### Keeping data accurate and up to date:

We strive to keep personal information accurate and up to date. Clients can review and update their information through their account or by contacting us directly.

#### Retention of personal information:

We retain personal information for as long as necessary for the purposes outlined in this policy or as required by business activities.

#### Transfer of personal information outside South Africa:

Personal information may be transferred outside South Africa to foreign countries. By using our services, you consent to the processing of your information in foreign jurisdictions.

#### Limitation:

We are not responsible for the privacy policies or practices of linked or third-party websites.

#### Contact Us:

If you have any questions or concerns about our Privacy Policy or the handling of your information, please contact us.