

NOTICE OF PRIVACY PRACTICES

Protected Health Information Handled by BioConnetiX

This Notice of Privacy Practices (“Notice”) describes how BioConnetiX LLC (“BioConnetiX”) may use and disclose certain health information about you and how you may access that information.

BioConnetiX is not a “Covered Entity” under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). BioConnetiX provides care coordination, administrative, analytics, and support services on behalf of healthcare providers, laboratories, payers, attorneys, and other entities that may be subject to HIPAA and other federal or state privacy laws. In connection with these services, BioConnetiX may receive, create, maintain, or transmit protected health information (“PHI”) and is required, pursuant to applicable law and contractual obligations, to safeguard such information using reasonable and appropriate administrative, technical, and physical protections.

This Notice explains BioConnetiX’s privacy practices with respect to PHI it handles, your rights regarding such information, how to obtain a copy of this Notice, and how to raise questions or submit privacy-related complaints. Please review this Notice carefully.

DISTRIBUTION AND AVAILABILITY OF THIS NOTICE

This Notice is made available to individuals in connection with BioConnetiX’s services and may be provided through consents, authorizations, onboarding materials, electronic delivery, written documentation, or other reasonable means. BioConnetiX reserves the right to revise this Notice at any time. If material changes are made, the revised Notice will be made available through BioConnetiX’s website or other appropriate channels and provided to individuals actively engaged with BioConnetiX services within sixty (60) days of the effective date of such change. The most current version of this Notice governs BioConnetiX’s privacy practices.

OUR RESPONSIBILITIES

BioConnetiX is committed to protecting the privacy and security of PHI it handles in connection with its services. Although BioConnetiX is not a HIPAA Covered Entity, it is subject to applicable federal and state privacy and security laws and contractual obligations, including Business Associate Agreements, that require the protection of PHI and compliance with the terms of this Notice as applicable.

BioConnetiX will not use or disclose PHI for marketing purposes, nor engage in any disclosure that constitutes a sale of PHI, except as permitted by law or with your valid written authorization. In the event of a breach of unsecured PHI, BioConnetiX will provide notice as required by applicable law and contractual obligations.

USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

BioConnetiX may use and disclose PHI as reasonably necessary to perform its services. Such uses and disclosures may include coordinating appointments or services with healthcare providers, laboratories, or other professionals involved in your care; responding to inquiries from you, your authorized representative, your attorney, or your providers; facilitating administrative, operational, or payment-related activities; communicating with you regarding services, consents, authorizations, or required documentation; and supporting healthcare operations on behalf of Covered Entities and other regulated organizations.

BioConnetiX may use and disclose PHI as required or permitted by law, including for public health activities, health oversight activities, judicial or administrative proceedings, law enforcement purposes, workers’ compensation matters, and other governmental functions. BioConnetiX may also disclose PHI to coroners, medical examiners, or funeral directors as permitted by law, including for determinations relating to cause of death.

BioConnetiX may use or disclose PHI for research purposes when permitted by law, including where appropriate authorizations, waivers, or de-identification standards have been satisfied. BioConnetiX may also disclose PHI in response to a court order, subpoena, discovery request, or other lawful process, provided applicable legal requirements have been met.

BioConnetiX may disclose PHI to vendors, contractors, and service providers who perform functions on its behalf or on behalf of Covered Entities, provided such parties are subject to appropriate contractual safeguards designed to protect the information. Where applicable state laws provide greater privacy protections than federal law, BioConnetiX will comply with such laws to the extent required.

DE-IDENTIFIED AND AGGREGATED INFORMATION

BioConnetiX may use and disclose health information that has been de-identified in accordance with applicable law. De-identified information does not identify you and is not subject to HIPAA restrictions. BioConnetiX may use de-identified or aggregated data for internal operations, analytics, quality improvement, research, product and service development, reporting, business planning, marketing, and other lawful purposes.

DISCLOSURES TO YOU AND YOUR PERSONAL REPRESENTATIVE

BioConnetiX will disclose PHI to you upon your request, subject to applicable legal requirements. BioConnetiX may also disclose PHI to an individual designated by you as your personal representative, provided BioConnetiX receives appropriate documentation supporting such designation in accordance with applicable law. Uses and disclosures of PHI are limited to the minimum amount reasonably necessary to accomplish the intended purpose, consistent with applicable legal and contractual requirements.

SAFEGUARDS FOR PROTECTED HEALTH INFORMATION

BioConnetiX maintains reasonable administrative, technical, and physical safeguards designed to protect PHI against unauthorized access, use, or disclosure, in accordance with applicable law and industry standards. These safeguards include workforce training and access controls, among other protective measures.

YOUR RIGHTS REGARDING PROTECTED HEALTH INFORMATION

You have the right to request access to and obtain a copy of PHI maintained in a designated record set, subject to applicable legal limitations. You may request corrections or amendments to PHI you believe to be inaccurate or incomplete. You may request restrictions on certain uses or disclosures of PHI, although BioConnetiX is not required to agree to all such requests. You may request confidential communications or alternative means of communication where disclosure could endanger you. You have the right to receive an accounting of certain disclosures of PHI, as required by law. You have the right to receive a paper copy of this Notice, even if you have agreed to receive it electronically.

COMPLAINTS

If you believe your privacy rights have been violated, you may file a complaint with BioConnetiX by contacting the BioConnetiX Privacy Officer using the contact information below. You may also file a complaint with the Secretary of the U.S. Department of Health and Human Services within the timeframes and in the manner prescribed by law. BioConnetiX will not retaliate against you for filing a complaint.

CONTACT INFORMATION

If you have questions about this Notice or BioConnetiX's privacy practices, or if you wish to discuss the contents of this Notice with a designated representative, please contact the Privacy Officer. The Privacy Officer oversees BioConnetiX's privacy and data-governance program, including compliance with HIPAA where applicable, as well as compliance with applicable state privacy laws, contractual data obligations, and internal data-use policies.

BioConnetiX Privacy Officer

Phone: (469) 513-1514

Email: privacy-officer@bioconnetix.com

ADDITIONAL INFORMATION

For additional information regarding individual privacy rights under HIPAA, you may visit the U.S. Department of Health and Human Services Office for Civil Rights website at:
www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html