

Minutes of the meeting of Morteoh Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday June 17th 2019 at 7.00 p.m.

Present: Members: D Duffield, (Chairman) , J Dicker, K Cook, S Woodman, M Wilkinson, J Richards, O. Bell, R Ley and D Barron

Clerks: S Hocking and J Keiff

Also Present: Councillor Davis and no members of the public.

128/2019 Apologies for absence: P.C.S.O Grantham

129/2019 Public Speaking – there were no representations to speak.

130/2019 Police Report

**Crimes reported May 2019 Woolacombe & Morteoh: 4x common assault ; 2x assault ABH ; 2x criminal damage ;3x theft ;1x dog not under proper control ;2x possession of class B drugs
TOTAL = 14**

131/2019 Declaration of Interests

Planning Application 66656 Twitchen House Holiday Park - Councillor Richards declared an interest in this application as owner of a holiday park.

Planning Application 66709 Green Hills – Councillor Bell declared an interest in this application as a near neighbour.

132/2019 Minutes:

It was Proposed to APPROVE* as a correct record and sign the minutes of the Annual Parish Council meeting held on May 20th 2019 at 6.30 p.m. in the Council Chamber. *Seconded. PASSED UNANIMOUSLY

It was Proposed to APPROVE* as a correct record and sign the minutes of the Parish Council meeting held on May 20th 2019 at 7 p.m. in the Council Chamber. *Seconded. PASSED UNANIMOUSLY

133/2019 County Council Report

Devon Economy Update Local Industrial Strategy - Three opportunities have been identified by the LEP (Local Enterprise Partnership covering Somerset, Devon, Torbay and Plymouth) for the region. Clean energy, Digital and Hi Tech Engineering which includes defence and marine. The LEP is also working to take forward the productivity strategy and it's action plan. The ambition is to double the size of Devon's economy over next 20 years and thereby raise prosperity for all. Ironically this is not helped by Devon's full employment. Defence and Environment industries are the most productive in Devon.

Great SW proposal - Gary Streeter MP chaired the first all party group for the SW on 30th April-- a 90 minute debate at Westminster. I will be attending in June to update the SW MP's about infrastructure, particularly rail on this occasion.

Appledore Ship Yard

- Faroe Islands boats – contracts in multiples of millions looking positive, with consortium to take-on the work. There are various meetings currently happening looking to get something moving, hopefully by July. There are also ongoing with Babcock regarding release of relevant staff

M5 Junction 25 improvements - Whilst this is in Somerset, it will bring benefit to North Devon, this work has started, as will other road improvements such as the A303. Total cost £19,218,000.00 LEP allocation £12,186,000.00 Highways England allocation £7,032,000.00.

A361 North Devon Link Road – Pedestrian Cycle Crossings at Bishops Tawton and Landkey and Advanced Planting Works - Progress on the North Devon Link Road

improvement is going well - planning permission has been granted, there were no objections to the Compulsory Purchase of land, and the tender process has started.

Planning conditions set out the need for advance planting along sections of the route one year prior to the start of works in 2020 so that the planting can mature *before* the existing planting is removed as part of the main works. I now have approval from Cabinet to award the contract (up to a value of £500k) so these essential works can begin.

There have been concerns regarding the proposed improvement of the Bishop's Tawton roundabout and pedestrian/cycle facilities. As result a more detailed consultation was undertaken. A review of the results of the consultation was undertaken and recognising that any structure will have an impact on residents the recommended option is an underpass. Several suggestions from the consultation have been taken forward for incorporation into the preferred option, such as high-quality lighting and landscaping. I have approval to progress with the submission of a planning application, begin land acquisition and ultimately tender for the roundabout improvements and underpass.

Landkey Parish Council suggested at the planning stage for the main scheme that there should be a segregated pedestrian crossing at Landkey Junction when it is upgraded to a roundabout. Having reviewed this suggestion it is felt that the provision of a pedestrian/cycle facility at Landkey Junction is in line with the ambition to remove, where possible, all uncontrolled pedestrian crossings. As such we are proceeding with an options appraisal for a segregated walking/cycling footbridge at Landkey Junction, I have Cabinet approval to submit a planning application, begin land acquisition and tender when a preferred option emerges.

New Devon County Council Grant Schemes (replacing the TAP fund)

The new **DCC Doing What Matters Community Grants Fund** is now live on the DCC website at: <https://www.devon.gov.uk/economy/business-support/doing-what-matters-communities-grants-fund/> - This scheme will feature an intervention rate of 75% (25%

match required) – offering one-off grants of between £5k to £20k to successful community project applicants.

This grant is open to legally constituted and registered as not-for-profit organisations. This includes voluntary, community and social enterprises (vcse), town and parish councils, charities and businesses. Applications can also be made by a combination of these groups working together.

2) Crowdfund Devon (extra funding for Devon) – details are on the Crowdfunder website: <https://welcome.crowdfunder.co.uk/crowdfund-devon/> - Set up to support community groups, start-up businesses, charities and individuals across the County to raise money from the crowd and unlock extra funding from our partners. “If you have a project that makes an impact to your community, supports well-being, works towards a better environment, rewards innovation or supercharges business ideas, then we want to hear from you”

3) **Making the Connection** grant fund at: <https://www.devon.gov.uk/communities/making-the-connection-grant> - Deploying one-off grants of up to £300 with no match funding. The funds purpose is to provide small amounts of grant funding to community-led schemes, benefitting one or more community groups which bring people together to identify and/or achieve relatively quickly the small but important things that matter to them. Encouraging and enabling communities to be stronger; in terms of their independence, ability to respond to issues, resourcefulness and resilience. *A reminder from Devon County Council of how to report a highway problem..... <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> Phone 0345 155 1004 or 0845 155 1004*

Road Condition at Vyse Quarry – members reported the poor condition of the road following the use of heavy lorries associated with both the quarry and the forestry work currently underway. It was suggested that the businesses concerned contribute towards the costs of making good the highway.

Road Signs at the Foretescue – Councillor Davis agreed to help with the provision of new signs but warned of a long delay in their manufacture of provision of new signs

**134/2019 Planning
66665**

Conversion of and extension to garage to form a separate guest annex together with formation of decking & balcony, alteration to existing balconies & other internal & external works at Broken Hill, Lower Clay Park Road, Woolacombe.

Members agreed with the comments made by the Conservation Officer and felt that their implementation would improve the appearance of the property.

Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY.

66709

Extension to roof and conversion of garage together with internal alterations & formation of first floor side facing windows and doors at Green Hills, North Morte Road, Morteheo, Woolacombe.

Members had no objections to this development. *Proposed APPROVAL Secoded. PASSED UNANIMOUSLY*

66670

Erection of balconies to apartments at 3 & 5 Hartland House Apartments, The Esplanade, Woolacombe.

Members supported the comments made by the Conservation Officer and felt that the proposed balconies would lead to an unbalanced design of the building with the loss of the brickwork which is was felt was an important feature of the property. They therefore felt that the proposed development neither maintained nor complimented the design of the building. *Proposed REFUSAL. Secoded. PASSED UNANIMOUSLY*

66714

Erection of dwelling at The Old Vicarage, North Morte Road. Morteheo.

Members had no objections to the proposed development but raised concerns about the capacity of local drains and services to cope with another new property. *Proposed APPROVAL Secoded. PASSED UNANIMOUSLY*

(Councillor Richards left the chamber declaring an interest in this application)

66656 Retrospective application for erection of extension to swimming pool building together with erection of two water slides at Twitchen Holiday Park, Morteheo, Woolacombe.

Members had no objection to this proposal. *Proposed APPROVAL Secoded. PASSED UNANIMOUSLY*

(Councillor Richards returned to the chamber)

66580 Extension to dwelling & conversion of garage to provide additional living accommodation at 22 Hartland View Road, Woolacombe.

Members had no objections to this development. *Proposed APPROVAL Secoded. PASSED UNANIMOUSLY.*

66822 Extension to dwelling & erection of studio/gym building in rear of garden at 22 Chichester Park, Woolacombe.

Members had no objections to this development. *Proposed APPROVAL Secoded. PASSED UNANIMOUSLY*

Planning Permission Received:

66604 Extension & alterations to dwelling including first floor balcony together with re-positioning of rear boundary wall & formation of off-road parking area at 4 Rosalie Terrace, Arlington Place, Woolacombe.

66612 Siting of 1 non-illuminated welcome & orientation sign at Land opposite water treatment plant, Marine Drive, Woolacombe.

66609 Erection of two flats at The Grange, North Morte Road, Morteheo.

Planning Refusal Received: None

134/2109 District Council Report

Devon Local Nature Partnership – it was agreed to invite a representative from the organisation to the September meeting to find out more about possible projects that the council may be able to participate.

A.G.M. Coastal Issues Group – Councillor Wilkinson informed members of his intention to travel to Telford on 19th June to attend the Annual General meeting of the organisation.

135/2019 Questions for the National Trust - None

136/2019 Correspondence i) Appeal from Mike Moser Re: North Devon Unesco Biosphere Lottery Application - *Members supported the project but were unable to donate to the fund raising as suggested. It was agreed to publicise the appeal.*

ii) Update on Plastic Free Woolacombe from Dr Breenan -

Members were pleased with the progress reported by Dr Breenan and agreed to place the banners at four locations in the vicinity: Woolacombe Londis Store; Tourist Information Centre; Woolacombe Village Hall; Corner by the Fortesuce Bridge.

iii) Letter from Mr D Swift-Rollinson Re: Morteheo - *Members regretted that Mr Rollinson was disappointed in his visit and agreed to look into his concerns.*

137/2019 Register of Outstanding Matters

Damaged Litter Bin - in Barton Road has been re-sited after being knocked over by a car.

Combesgate Toilets – the current lay-out of the toilets means prevents them being designated as unisex cubicles. The drainage problems have been overcome and all facilities are operating successfully.

Bay View Farmers and Europa -letters were sent (and acknowledged) to both the Planning Enforcement office and to Mr Tichford regarding the sites.

Meadow Playing Field -the car park was locked over the Whitson half term. Following advice from Vanguard Security, all the signs that are currently present on the gate and entrance have been consolidated in order to make the information more easily read and to keep the signs correct for enforcement of the area.

Headlands View Avenue Planters - A request has been received from the residents of Headlands View Avenue for support from the Parish Council to obtain a community green bin. The bin to be used for the gardening work currently being undertaken by the residents on the planters originally installed by County Highways when the estate was constructed. County Highways, Councillor Davis and Councillor Wilkinson have all written to express support for the community gardening and road-tidying that has taken place in the road and Councillor Wilkinson will be supporting the request with some of his Community Councillor grant.

Fortescue Road Signs - County Highways have not yet replied to my enquiry regarding the repair/replacement of the signs damaged on December 15th 2019.

Public Water Fountain - North Devon Council have asked whether the Parish Council will be paying for the installation costs for the proposed water fountain at the public toilets opposite the Red Barn. Possible grants are being investigated.

Possible removal of Public Phone Boxes, The Esplanade - a new request has been submitted to B.T. regarding the consultation process for the proposed removal of the boxes. B.T. have responded that the three boxes in question are on private land and not technically public phone boxes. Mrs Black has agreed to look into the matter.

C.P.R.E. Best Kept Churchyard Competition - an application form for the competition has been prepared. Additional measures may be necessary in order to meet the requirements for the competition including specific projects to attract wildlife such as bird and bee boxes plus signs to notify member of the public regarding the conservation measures taking place in the cemetery.

Dog Bin Contract - a request has been submitted together with grid references for the four dog bins in the Parish. N.D.C. hope to start the new service as soon as staff are recruited.

138/2019 Request from North Devon Council Re: Open Space Priorities .

According to North Devon Council, the priorities have been currently identified as:

Mortehoe Parish:

- **Landscaping for village verge rockery and proper planters.**
- **Seating for play area**
- **Play Equipment at Mortehoe**

Woolacombe

- **Roof for Village Hall & associated works**
- **Enhancement of Meadow Pavilion**
- **Skatepark**
- **Play area at Woolacombe**

Following the completion of work in both Mortehoe and Woolacombe Play areas last year, members confirmed that it was important to formally register the current priorities with N.D.C. in order to assure that funding was not used elsewhere by the district council. It was agreed that the current priorities would be:

Woolacombe

- **Roof for Village Hall & associated works**
- **Enhancement of Meadow Pavilion**
- **Skatepark facilities**

Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY

Proposed Skateboard Park Plans Woolacombe - members thanked Councillor Dicker for his update on the proposed plans

139/2019 Parking Review - Members agreed to invite parishioners to put forward comments and suggestions on parking provision in the two villages and to hold a public meeting in October. The clerk was asked to contact Councillor Davis to request her support.

140/2019 Audit Report Internal Audit Report and approval of the Annual Governance Statement - Members considered the auditors' report and congratulated the Responsible Finance Officer for her work. The clerk was asked to write a letter of thanks to the Auditor. It was agreed to put measures in place as recommended by the internal auditor in her report.

It was **PROPOSED that the Accounts as presented at the April Finance Meeting be Approved . Seconded. PASSED UNANIMOUSLY .**

It was PROPOSED that the annual Governance Statement be signed by the Chairman as an accurate record of the Parish Council's finances. Seconded. APPROVED. UNANIMOUS.

141/2019 Matters Brought Forward with the Consent of the Chairman

Esplanade Parking – the clerk was asked to investigate reported anomalies in the payment system for the meters which allowed motorists to pay for extended stays via the 'Phone and Pay' service.

Skateboard Park Consultation - Councillor Dicker informed member that he had set up a targeted 'Face Book' consultation to research possible support for a skateboard park in the village. He had also contacted the school and youth club to research evidence of need for the scheme.

Europa Park – members expressed concerns at the ongoing building activity at the site and asked the clerk to contact the planning enforcement team about the activities currently going on at the site.

Focus Group about Special Places on the Northern Devon Coast June 6th - Councillor Cook reported on his attendance at this event conducted by Collingwood Environmental Planning (CEP) on behalf of the Marine Management Organisation.

Charity Football Match - members agreed to the request for the use of the Meadow facilities for a charity football match on the 13th July .

Toilets Marine Drive – the management at the café confirmed that the toilets were open every day until 4.30pm or longer if the café is open later.

142/2019 Cheques and payments for approval and Signature.

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:

18-Jun-				
19	BP	TOWER SUPPLIES MOR005		£120.64
18-Jun-				
19	BP	JEWSON LTD BC27514		£53.70
18-Jun-				
19	BP	STAPLES 529009424		£100.43
18-Jun-				
19	BP	S HOCKING MPC REIMBURSEMENTS		£22.49

18-Jun-19	BP	T HAWKES MORTEHOE PARISH CO	£680
18-Jun-19	BP	SIMPSONS EXCAVATINMORTEHOE PC	£198
18-Jun-19	BP	SIMPSONS EXCAVATINMORTEHOE PC	£59.22
18-Jun-19	BP	GORDONS WINDOW MORTEHOE PC	£787.08
18-Jun-19	BP	BLOOM BROS MORTEHOE PARISH	£590
18-Jun-19	BP	NICHOLSONS RP51MO01	£49.56
18-Jun-19	BP	PLANDSCAPE ZM009	£286.86
18-Jun-19	BP	SUTCLIFFE PLAY MOR054	£142.80
18-Jun-19	BP	HMRC PAYE/NIC CUMB070PQ00135067	£909.39
18-Jun-19	BP	DAVE HODGES MPC SALARY	£1,099.91
18-Jun-19	BP	ROY WALKER MPC SALARY	£900.50
18-Jun-19	BP	JANET KEIFF MPC SALARY	£298.14
18-Jun-19	BP	S HOCKING MPC SALARY	£1,263.84
18-Jun-19	BP	KEVIN ASH MORTEHOE PC SALARY	£1,288.39
18-Jun-19	BP	FIRCROFT SIGNS MORTEHOE PARISH CO	£780
19-Jun-19	BP	ST JOHNS GC MORTEHOE PARISH	£721.58

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda it items may be altered with the consent of the chairman

Date of the next meeting: July 15th 2019 Parish Council Meeting at 7.00 p.m.

The meeting ended at 8.25 p.m.