

SS. Cyril & Methodius Seminary

Catalogue

2020-2021

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MISSION STATEMENT

SS. Cyril & Methodius Seminary (SSCMS) is a Roman Catholic Seminary under the patronage of these two great missionaries to the Slavic peoples. The Seminary offers a formation program that prepares men, primarily from Poland, for the ordained priesthood. The Seminary also offers theological degree programs for lay people. Deeply rooted in its American and Polish heritage, the Seminary shares in the mission of Our Lord Jesus Christ and the Church to form evangelizers in the Third Millennium.

GOALS AND CORE VALUES

For 133 years SS. Cyril & Methodius Seminary has been aware of its unique place and mission in the Church and in society. The Mission Statement of SS. Cyril & Methodius Seminary articulates the purpose of the institution and provides a basis for its goals, programs and activities, and its relationship to constituencies served.

The Mission of the Seminary is actualized in the following purposes:

- To provide a program of priestly formation for priesthood candidates that offers the Master of Divinity degree and is in conformity with: The Decree on the Training of Priests, *Optatam Totius* (1965), *Ratio Fundamentalis Institutionis Sacerdotalis*(1985) and *The Program of Priestly Formation*, Fifth Edition (2006).
- To provide a program of theological education and ministerial formation for lay people seeking preparation for other ministries in the Church, offering the following degrees: Master of Arts (Theology), and Master of Arts in Pastoral Ministry.
- To facilitate English language proficiency and provide acculturation/inculturation for international students seeking to minister in the Catholic Church in the U.S.
- To offer clergy opportunities for theological and pastoral-ministerial continuing education according to the teaching of the Second Vatican Council.
- To offer adults opportunities for continuing education in biblical studies, theology, spiritual theology, and religious education.

The charism of SS. Cyril & Methodius Seminary was elucidated in light of its patrons by Pope John Paul II in his encyclical *Slavorum Apostoli*, issued in June of our centennial year 1985: *It is in the specific area of missionary activity that the example of Cyril and Methodius is of even greater value. For this activity is an essential task of the church and is urgent today in the . . . form of inculturation. By exercising their own charism, Cyril and Methodius made a decisive contribution to the building of Europe not only in Christian religious communion but also to its civil and cultural union . . . Being Christians in our day means being builders of communion in the church and in society. This calls for openness to others, mutual understanding, and readiness to cooperate through the generous exchange of cultural and spiritual resources. (26, 27) Pope John Paul II*

Core Values of SS. Cyril & Methodius Seminary

- The mission of Cyril & Methodius, immigrant missionaries to the Slavic peoples, inspires us to welcome newcomers, both candidates for priesthood and lay ministry students, who value the multicultural environment of the U.S. Catholic Church and respect the rich cultural heritage of all believers.

--In the pioneering spirit of our founder, Rev. Joseph Dabrowski, we provide authentic, national leadership in celebrating and interpreting the spiritual legacy of Catholic Polonia and serve as a bridge between the Catholic Churches of America and Poland.

--With a profound reverence for all peoples as complementary expressions of God's multiform creation, we seek to stand on the cutting edge of the dialogue between the Gospel of Christ and human culture.

-- As a fellowship of seminarians and lay ministry students we desire to find Jesus among us, discover his presence in each other, and be transformed by His word in vibrant academic study.

-- We are committed to the teachings of the Roman Catholic Church and to actively participate in the inter-religious and ecumenical conversation that fosters a more profound understanding of the church's apostolic witness and liturgy.

HISTORY

SS. Cyril & Methodius Seminary was founded in 1885 in Detroit, Michigan, to prepare candidates for the Roman Catholic priesthood primarily to serve Polish American immigrant communities. Approval for founding such a Seminary was granted on January 14, 1879, by Pope Leo XIII upon the petition of Father Leopold Moczygemba, O.F.M. Conv., founder of the Polish settlement in Panna Maria, Texas, in 1854. The establishment of the Seminary was realized by Father Joseph Dabrowski, the first Rector, who obtained approval from Bishop Caspar Borgess of Detroit for constructing a building on St. Aubin Avenue between Forest Avenue and Garfield Street and organizing the Seminary program. Increasing enrollment and the need for additional space led the second Rector, Father Witold Buhackzowski, to transfer the Seminary in 1909 from Detroit to the site of the former Michigan Military Academy in the rural village of Orchard Lake, northwest of Detroit. The original academic program of the Seminary consisted of ten years of studies: five in the preparatory classical department and five in the upper division, namely, two in philosophy and three in theology. In 1927 three four-year administratively independent schools were established: SS. Cyril & Methodius Seminary, St. Mary's College, and St. Mary's Preparatory, known collectively at present as the Orchard Lake Schools. In 1968, the Seminary began to provide a training program for permanent deacons, field education for seminarians, and continuing education for adults. In the ensuing years, the following degree programs were introduced: Master of Divinity (1973) for priesthood candidates, religious, and lay women and men; Master of Religious Education (1977), later designated as Master of Arts in Religious Education (1989); and now called the Master of Arts in Pastoral Ministry with a concentration in Catechetics(2002); Master of Arts in Pastoral Ministry (1989), an upgrading of the Certificate in Pastoral Ministry, which had been in existence since 1975. In 1971, SS. Cyril & Methodius Seminary became an associate member of the Association of Theological Schools in the United States and Canada (ATS). In 1992 the Seminary was granted candidacy for accredited status in the association and undertook a two-year self-study as part of the process leading toward accreditation. SS. Cyril & Methodius Seminary was granted initial accreditation by ATS in January 1995. It was reaffirmed in 2000 and 2005. The most recent accreditation visit was in 2010. From this visit, the Seminary received a full ten year accreditation.

ORCHARD LAKE SCHOOLS and THE POLISH MISSION

The Orchard Lake Schools — SS. Cyril & Methodius Seminary and St. Mary's Preparatory — are two distinct, yet interdependent institutions.

Another entity on campus is the Polish Mission which includes the Center for Polish Studies and Culture, the Polish American Liturgical Center, Polish Archives and Museum, Polish Rare Book Room, Galeria, PARI , and the Father Joseph Dabrowski Polish Language School for Children. These serve as a resource for supplementing the special apostolates of the schools.

The unifying factor among the Polish Mission and the two schools is their common mission to enrich the pluralistic American culture with the millennial religious and cultural values of the Polish community in the United States. Their mission and achievements continue to be unique as evidenced by Pope John Paul II's statement: "*If the Orchard Lake Schools did not exist, it would be necessary to establish them.*"

ACCREDITATION

Accreditation is by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (ATS) and the following degrees are approved:

M.Div., MA in Pastoral Ministry, MA (Theology)

This school has received approval from ATS for comprehensive Distance Education.

Contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada

10 Summit Drive

Pittsburgh, PA 15275

USA

Telephone: (412) 788-6505

Fax (412) 788-6510

Website: www.ats.edu

This school is authorized under Federal law to enroll nonimmigrant alien students.

SEMINARY FACILITIES

Location

SS. Cyril & Methodius Seminary is located on the beautiful 120-acre campus of the Orchard Lake Schools on the eastern shore of Orchard Lake. The campus is situated in the City of Orchard Lake Village, Michigan — 25 miles northwest of downtown Detroit and five miles south-west of Pontiac in Oakland County.

Seminary Administration and Residence Hall

The Seminary building houses SS. Cyril & Methodius Seminary. It includes administrative offices, private seminarian rooms, recreational and meeting areas, a computer lab, faculty lounge/meeting room and resident student lounges, *The Upper Room* and *The Moczygemba Room*.

SS. Cyril & Methodius Chapel — A Gift of Stanley Bielawski Brent

A new Seminary Chapel was added to the Administration and Residence Hall and dedicated in August, 2000. It is central to the life of the Seminary. The images of God the Father and the Holy Spirit depicted in the floor to ceiling stained-glass windows are the work of a local artist, Margaret Cavanaugh. The crucifix which hangs from the cupola was designed by Michael Kapitan of Ann Arbor. The mosaic windows in the adoration chapel are the work of Marian Owczarski, former Artist-in-Residence of the Orchard Lake Schools.

Campus Academic Center

The Campus Academic Center includes classrooms, a computer lab, vending machines, and lounge facilities for students. The four-classroom addition, constructed in 1986, is primarily used by the Seminary for instruction. A new digital ESL Laboratory was added in 2007 to increase opportunities to practice listening comprehension, speaking skills, and research on the Internet. The lab is also used for writing classes and *Test of English as a Foreign Language, (TOEFL)* preparation.

Adam Cardinal Maida Alumni Library

The Alumni Memorial Library, established in 1956, expanded and renovated in 2003, was dedicated to His Eminence Adam Cardinal Maida, a distinguished Alumnus of the Orchard Lake Schools. Renamed the Adam Cardinal Maida Alumni Library, the library supports the curriculum offered by the Seminary and St. Mary's Prep with printed, visual, and electronic resources that are related to the academic disciplines. Through the Internet, the library has access to a number of specialized databases that provide many full text articles from academic sources in a wide variety of subject areas. The library website contains links to important theological resources. The library also has several theological electronic resources, including the Catholic Periodical Literature Index, American Theological Library Association Index, Church Documents, and Early Church Fathers. The Library's web page may be accessed from the Seminary home page.

The Library's total monographic collection numbers over 96,000 volumes, with about 1,500 titles added annually. The Library receives over 150 current subscriptions to periodicals and newspapers. The Library's holdings include specialized collections in theology, philosophy and Polish language and culture. Slides, compact discs, DVDs, audio and video tapes are also available in the Library. The Library's Polish language collection of over 19,000 volumes covering a diversity of subjects is one of the largest in the country and contains unique titles.

The Library's Rare Book Room houses Polish-language books published before 1946, and books in other languages which are considered rare because of age, subject matter, fragility, or provenance. Books in Polish published after World War II are part of our regular circulating collection. The Rare Book collection numbers about 15,000 books, to which new volumes are continually being added and includes works dating as far back as the 16th century. Besides Polish items, the collection is especially strong in theology. Among its holdings is a St. Augustine collection donated by the estate of former faculty member Fr. Stanley Grabowski.

The Library has Wi-Fi accessibility throughout the first floor. All eligible students, staff, alumni and guests are welcome to use the Reference computers.

The Ladies Auxiliary Dining Hall

The campus dining facility, completed in 1966, provides food service for seminarians, students, faculty, staff and guests in five dining rooms.

OTHER FACILITIES

Galeria

This distinctive one-story military structure of red brick serves as the campus art gallery. It regularly features exhibits of Polish and Polish American art as well as lectures and concerts.

Shrine Chapel of Our Lady of Orchard Lake

Located at the heart of the campus, the Shrine Chapel was built in 1963. Employing contemporary architectural lines, its imposing mahogany beams soar over 50 feet and rest on fieldstone buttresses. The statue of Our Lady of Orchard Lake enthroned on its facade is comprised of 10,000 pieces of copper plate and weighs more than 3,000 pounds. The Shrine Chapel seats 750 and includes six private chapels.

Marian Grotto of Our Lady of Lourdes

From its construction in 1941, the Grotto has become a popular shrine for thousands of visitors. At the grotto, facing Orchard Lake amid lovely floral designs, the rosary is prayed daily during the months of May and October.

Orchard Lake Schools Administration Building

The offices of the Chancellor, the Business Manager, the Chief Operating Officer, the Chief Financial Officer (Comptroller), Community Relations, Institutional Advancement, Information Technology and Special Events are located in the Administration Building.

Father Andrew Wotta Center

In addition to classrooms and offices for St. Mary's Preparatory, the Fr. Andrew Wotta Center, an activities building, houses PARI, the Polish Heritage Room and the Polish Historical Panorama, which was made possible through the generosity of the late Mr. Leo Obloy, a former Trustee of the Seminary.

Father John Rakoczy Gymnasium

The campus auditorium-gymnasium provides indoor facilities for intramural soccer, basketball, volleyball, and a weight room. The interior was renovated in 1995 through the generosity of Patrick Kerzic, member of the Board of Regents. The Rakoczy Gymnasium was dedicated to the memory of Rev. John Rakoczy, a former student and faculty member, in 1996.

St. Mary's Athletic Center and Dombrowski Fieldhouse

A contemporary facility with seating capacity for 1,000 spectators was expanded in 2003 to include an NHL-sized ice arena, fitness center, banquet facility, and the fieldhouse. The fieldhouse is the gift of St. Mary's Preparatory Alumnus and former member of the Orchard Lake Schools Board of Regents, Robert Dombrowski (P '51).

St. Mary's Bookstore

The bookstore stocks textbooks for Seminary and preparatory school classes. It also carries school supplies, religious articles, greeting cards, and some drink and snack items. Weekday hours are 9:00 a.m. to 4:00 p.m. During the first week of classes each semester, the bookstore has extended hours, remaining open until 7:00 p.m. Lay students are advised to purchase textbooks when they register for classes or as early as possible at the beginning of a semester. Un-purchased textbooks are typically returned to publishers after the first month of a semester, so students are advised not to delay purchasing books, which may be used later in their coursework. For more information call the bookstore at: 248-683-0321.

MEMBERSHIPS

Institutional

SS. Cyril & Methodius Seminary enjoys membership in the following professional organizations:

American Library Association
American Theological Library Association
Association of Theological Field Education
Association of Theological Schools in the United States and Canada
Canon Law Society of America
Catholic Association for Theological Field Education
Catholic Library Association
Conference of Polish Rectors
Detroit Area Consortium of Catholic Colleges Libraries
Detroit Area Library Network
Detroit Area Seminary Consortium
Michigan Academic Library Council
Michigan Association of Collegiate Registrars and Admission Officers
Michigan Library Association
Midwest Association of Spiritual Directors
Midwest Association of Theological Schools
National Association of Foreign Student Advisors
National Catholic Education Association, Seminary Department
Southeastern Michigan League of Libraries USCCB Resource Service

Faculty

Individual faculty members hold memberships in the following organizations:

American Academy of Religion
American Catholic Philosophical Association
Archdiocese of Detroit Priests' Conference for Polish Affairs
Association for Religion and Intellectual Life
Association for School Librarians Association of Computing Machinery
Association of Graduate Programs in Ministry
Canon Law Society of America
Catholic Association of Teachers of Homiletics
Catholic Biblical Federation

Catholic Theological Society of America
College Theology Society
Detroit Chapter of American Guild of Organists
Ecumenical Society of the Blessed Virgin Mary
Eastern Regional Conference of Canonists
International Conference of Police Chaplains
Institute of Electrical and Electronic Engineers
Lonergan Institute
Mariological Society of America
Michigan Library Association
Michigan Teachers of English to Speakers of Other Languages
Modern Language Association
National Association of Lay Ministers National
Association of Pastoral Musicians National
Catholic Education Association National
Conference for Catechetical Leadership New
York Academy of Sciences
North American Forum on the Catechumenate
Polish American Historical Association
Polish American Priests Association Polish Roman
Catholic Union of America Sociedade da Teologia
e Ciencias Religiosas Society for the Advancement
of Ecclesial Theology Special Libraries
Association
U.S. Catholic Historical Society

MASTER OF DIVINITY

Description

The Master of Divinity Degree is a professional ministerial degree that prepares candidates for the Roman Catholic priesthood. The degree is designed according to the Program of Priestly Formation (2006) by the U.S. Conference of Catholic Bishops. (USCCB). The goals of the degree program support the four pillars of priestly formation: human, spiritual, intellectual, and pastoral. The four pillars are integrated to form a comprehensive program of formation. This integration means that the intellectual coursework assists in developing the student's maturity and awareness of the human condition, in order to nurture the student's spiritual growth in his relationship with Jesus Christ, the Word of God, and to effectively be a "bridge" between the sacred mysteries and the world within pastoral activity. Since most of our candidates come from other countries, the acculturation process is a strong and important dimension throughout the program.

Admissions Requirements

"The purpose of the admissions process is to determine whether candidates have the requisite qualities to begin the process of formation and preparation for priestly ordination and ministry." (PPF #34)

Documentation required in the admissions process (PPF #39, 63 and 64)

1. Completed application form
2. Sacramental Records
3. Autobiography
4. Psychological Assessment
5. Medical Report
6. Academic Transcripts
7. Canonical investigation
8. Criminal background check
9. Immigration documentation
10. Pastor's recommendation
11. Recommendation from Rector of previous Seminary
12. Recommendation from employer (if applicable)
13. Recommendation from Vocation Director
14. Admissions Committee Report

Criteria for Admission (PPF #43)

The following criteria serve as guidelines in the assessment process for admission:

1. Personal History provides a framework for understanding significant influences on the applicant's life. It includes: family relationships, home environment, persons, events, decisions, and the variety of situations in which the applicant has lived. "Applicants must give evidence of an overall personal balance, good moral character, love for the truth, and proper motivation. This includes the requisite human, moral, spiritual, intellectual, physical, and psychological qualities for priestly ministry." (PPF #44)
2. Faith Formation and Discernment. Since priestly vocations are developed and nurtured in good experiences of the local church and its expressions, the applicant's participation in the life of his parish and the larger diocesan church is important. His knowledge and awareness of the church and education in faith are foundations upon which he may continue to grow in ecclesial fidelity and service to the People of God. According to the constant tradition of the Church, the experience of a personal call to priesthood must be discerned by the individual and submitted to

the discernment of the Church. The applicant's desire to serve others does not necessarily mean that he is suitable for the priestly ministry. He must discern his vocation within the context of prayer, reflect seriously on the movement of God's Spirit in his life, and enter into dialogue with a spiritual advisor. Since vocational choices emerge in the context of life experience, the applicant's involvement in service to others in ecclesial and extra-ecclesial settings is valuable. The applicant should also have a proper motivation and understanding of the diocesan priesthood. (PPF #45)

3. Ethnic and Cultural Background. The applicants to SS. Cyril & Methodius Seminary are primarily from Poland. The Seminary may also accept applicants from other countries. There should be sensitivity to the acculturation process. Non-native English speaking applicants have a sufficient TOEFL score as determined by the faculty.

Applicants to the Master of Divinity Degree program must demonstrate: a sufficient knowledge of the English Language (listening, speaking, reading and writing.) Successful completion of the TOEFL exam is required. (PPF #49)

4. Academic Background. Applicants to the Master of Divinity Degree program are required to have a bachelor's degree or its equivalent. "Sufficient education in philosophy, which the Code of Canon Law states as a biennium, is understood in the United States to be at least 30 semester credit hours, plus the out-of-classroom work associated with each credit hour traditionally expected in American higher education. A minimum of 12 semester credit hours is required in appropriate courses of undergraduate theology. (PPF #50)

The B.A. Equivalency includes all credits earned in the first two years of Seminary study (Philosophy), all credits earned after the first two years which are not applicable to the theological degree program of the Seminary, all credits earned in Pre-Theology courses and all courses from the English as a Second language Program. Credits applied toward the B. A. Equivalency may not be accepted as graduate transfer credits.

5. Psychological Assessment assists in identifying the applicant's strengths and areas of needed growth. It is a tool for evaluating the applicant's capacity for perception, cognition, emotional stability, self-esteem, and social/interpersonal relationships. SS. Cyril & Methodius Seminary recognizes the applicant's right to privacy and confidentiality. (PPF# 52)

6. Emotional Health. "Special care and scrutiny should be given to those who manifest dysfunction or come from dysfunctional families. It is possible for some seminarians to address these issues in the course of a Seminary program through counseling and other means. Their willingness, however, to confront these and other personal issues should be determined prior to the decision about admission. If long-term therapeutic work is indicated, this is best accomplished before the decision is made concerning entrance into the Seminary. At times, the gravity of family or personal issues is such that, if the candidate has not yet adequately dealt with these issues, entrance into the Seminary program should be denied. (PPF #53)

7. Life Experience. A discussion of the applicant's life experience should assess the applicant's "level of insight or self-knowledge and their willingness to address important human issues, such as interpersonal abilities, evidence of sound peer relationships, their manner of dealing with authority, and their psychosexual development." (PPF #54)

8. Sexuality. This plays a central role in defining who one is as a person, both in relationship to one's self and in relationship to others. Sexuality involves one's self-identity, intimacy with others, self-esteem, and growth in responsibility toward others. "The applicant should give evidence of having lived in continence for a sustained period of time, which would be for at least two years before entering a priestly formation program." (PPF # 54) "Any evidence of criminal sexual activity with a minor or an inclination toward such activity disqualifies the applicant from admission." (PPF #55) "With regard to the admission of candidates with same-sex experiences and/or inclinations, the guidelines provided by the Holy See must be followed." (PPF #56)

9. Lifestyle is that network of physical environment, relationships, and use of time, which serve as the context in which one lives. It includes one's home, friends, ways of leisure, personal possessions, dress and modes of transportation. It is a manifestation of an individual's identity and values and should be rooted in gospel values. Applicants "should demonstrate an aptitude for learning principles of good stewardship, avoiding any attitudes of entitlement." (PPF #58) Applicants for the priesthood are expected to have embraced a relatively simple life-style, to be open to a variety of people, to use resources with wisdom and concern for others, and to appreciate and care for themselves.

10. Documentation. "The Seminary must verify the completion of all documentation before a candidate is admitted." (PPF #63)

11. Freedom from Canonical Impediments (PPF #64)

--Sufficient time has passed for a neophyte

--Applicant does not hold a position forbidden to clerics

-- Applicant does not labor under some form of insanity or psychic

defect --Applicant has not committed apostasy, heresy, or schism --

Applicant has not committed homicide or cooperated in an abortion --

Applicant has not mutilated himself or another or attempted suicide --

Applicant has not simulated an act reserved to priests or bishops

"If any of these conditions exist, then prior to admission, appropriate dispensations or remedies must be obtained."

12. Physical Health is a significant factor in priestly ministry. The applicant's general health and program of health maintenance are good indicators of his capacity for effective ministry. (PPF #65)

13. Previous Marriage. A previously married candidate needs a death certificate or a declaration of matrimonial nullity. "Care must be taken to certify the canonical declaration of nullity by reviewing the Acta (official documentation and evidence for the canonical decision)." (PPF #66)

14. Recent Converts. "It is advisable that at least two (2) years pass between their entry into the Catholic Church and their acceptance into the Seminary program." (PPF #67)

Admission Process

1. The inquirer should submit his application to the appropriate person (Vocation Director of his Diocese for American students, the Rector in Krakow for Polish Students).

2. Once all documentation is received and interviews have been conducted, a decision is made by the appropriate admissions committee.

3. The admission committee makes a recommendation to the Rector regarding the application.

4. The decision is communicated to the applicant.

5. All documentation is held in strict confidence.

Goals and Objectives

The goal of the Master of Divinity program is to form candidates for the priesthood who will demonstrate the ability:

--*To understand and communicate the Roman Catholic faith tradition;*

--*To provide pastoral care in a multicultural community; --To communicate effectively as a homilist;*

--*To lead the parish community in prayer and worship; --To be a man of prayer and integrity.*

Academic Requirements

The Master of Divinity Degree requires the successful completion of 123 credit hours with a minimum GPA of 2.7. The curriculum is as follows:

Sacred Scripture 18 credits

SS 610 Pentateuch and Deuteronomical History
3 SS 625 Prophets and Later Historical Books 3
SS 650 Wisdom Literature 3
SS 710 Synoptic Gospels and Acts 3
SS 750 Pauline Literature and New Testament Epistles 3
SS 760 Johannine Literature 3

Systematic Theology 25 credits

ST 502 Introduction to Theological Research 2
ST 541 Fundamental Theology 3
ST 582 The Trinity 3
ST 611 Christology 3
ST 623 Missiology 2
ST 673 Ecclesiology 3
ST 720 Mariology 2
ST 721 Theological Anthropology and Eschatology 3
ST 752 Theology of Sacraments 2
ST 851 Ecumenism and Interreligious Dialog 2

Sacraments and Liturgy 12 credits

LS 521 Introduction to Liturgical Studies 2
LS 652 Christian Initiation 2
ST 775 Theology of Marriage 2
LS 841 Eucharist 2
ST 842 Reconciliation and Anointing of the Sick 2
ST 870 Theology of Holy Orders 2

Moral Theology 10 credits

MT 531 Fundamental Moral Theology 3
MT 651 Sexual Ethics 2
MT 841 Social Ethics 3
MT 851 Bioethics 2

Church History 12 credits

CH 531 Patrology 3
CH 631 Patristics 3
CH 653 History of the Catholic Church Universal 3
CH 762 History of Catholicism in U.S. 3

Canon Law 6 credits

CL 611 Introduction to Canon Law 3
CL 761 Sacramental and Ecumenical Law 3

Spiritual Theology 4 credits

SP 641 Spiritual Masters 2

SP 762 Spiritual Direction 2

Homiletics 8 credits

HOM 625 Foundations in Homiletics 2

HOM 771 Preaching Practicum 2

HOM 781 Liturgical Preaching 2

HOM 872 Preaching Internship 2

Pastoral Ministry 17 credits

PM 611 Pastoral Counseling 3

PM 631 Pastoral Care of Immigrants 2

RE 552 Principles of Catechesis 2

PM 861 Ministry of Administration and Leadership 3

PM 872 Penance Practicum 2

LS 663 Liturgical Music for Presiders 1

LS 872 Worship Practicum I 2

LS 873 Worship Practicum II 2

Field Education 7 credits

FE 600 Introduction to Field Education 1

FE 601-650 Selected field placements 2-4

FE 700-701 Internship 2-4

Integrating Seminar 2 credits

IS 800 Integrating Seminar 2

Electives 2 credits

Total: 123 credits

MASTER OF ARTS IN PASTORAL MINISTRY

Description

The Master of Arts in Pastoral Ministry (M.A.P.M.) degree aims to prepare men and women for leadership and service roles in a variety of lay ministries, such as parish pastoral ministry, pastoral care of the sick, grief ministry, social ministries (Christian service, prison ministry, etc.), and various ecclesial ministries requiring pastoral leadership. The degree program consists of general theological education integrated with pastoral studies which emphasize ministerial skills.

Admission Requirements

All students applying to the Master of Arts in Pastoral Ministry program must complete the following requirements for admission:

1. Completed application form
2. Official transcript demonstrating the achievement of a Baccalaureate degree or equivalent (determined by the academic dean), preferably a Bachelor of Arts degree; any other official and/or pertinent transcripts of graduate or undergraduate credits
3. Prerequisite background courses:
 - 12 credits in theology or religious studies
 - 6 credits in philosophy
 - 6 credits in the social sciences
4. A brief autobiographical narrative which includes a résumé of educational and religious background, work or ministerial experience, and motivation for pursuing graduate study
5. Two letters of recommendation indicating the applicant's aptitude for graduate study in theology and ministry
6. Interview with a faculty admissions committee, which includes the Academic Dean and the director of lay ministry
7. Criminal history background check

Admission is subject to the approval of the Admissions Committee.

Goals and Objectives

The goal of the MAPM program of study is to form candidates for Lay Ecclesial Ministry who will demonstrate the ability:

- To communicate the Roman Catholic theological tradition;*
- To perform ministry effectively in the larger context of the mission of the Church;*
- To develop one's personal spirituality in support of the ministry.*

Degree Requirements

The Master of Arts in Pastoral Ministry requires the successful completion of 48 credit hours with a minimum GPA of 2.7. In addition, students are required to participate in the *Profiles of Ministry* assessment before they complete 12 credit hours and to engage in annual goal setting for their ministerial formation. The program consists of core theology courses, selected courses in pastoral ministry, and field education. Electives are ordinarily pursued in theology and/or pastoral ministry. The *Integrating Seminar*, which serves as the exit requirement, enables the student to become aware of the interactive roles of experience, tradition, theology, and culture within a given ministry.

Course work for the Master of Arts in Pastoral Ministry is distributed as follows:

Core Theology 27 credits

SS 510 Introduction to the Old Testament 3
SS 520 Introduction to the New Testament
3 ST 541 Fundamental Theology 3
ST 611 Christology 3
ST 673 Ecclesiology 3
ST 720 Mariology 2
MT 531 Fundamental Moral Theology 3
LS 652 Christian Initiation 2
Selected course in Church History 3
Selected course in Spiritual Theology 2

Pastoral Ministry Requirements 14 credits

PM 611 Pastoral Counseling 3
PM 861 Ministry of Administration and Leadership 3
*Selected courses in Pastoral Ministry 8

Field Education 3 credits

FE 600 Introduction to Field Education 1
FE 601-650 Selected field placements 2

Integrating Seminar 2 credits

IS 800 Integrating Seminar 2

Electives 4 credits

Total: 48 credits

*Courses are selected in the area of Pastoral Ministry by the student, in consultation with the program advisor.

MASTER OF ARTS IN PASTORAL MINISTRY WITH SPECIALIZATION IN CATECHETICS

Description

The Master of Arts in Pastoral Ministry (M.A.P.M.) with Specialization in Catechetics degree aims to prepare men and women for leadership and service roles in catechetical ministry (Directors of Religious Education) and for teaching. The degree program consists of general theological education integrated with catechetical studies which emphasize ministerial skills in teaching and administration of programs.

Admission Requirements

All students applying to the Master of Arts in Pastoral Ministry with Specialization in Catechetics program must complete the following requirements for admission:

1. Completed application form
 2. Official transcript demonstrating the achievement of a Baccalaureate degree or equivalent (determined by the academic dean), preferably a Bachelor of Arts degree; any other official and/or pertinent transcripts of graduate or undergraduate credits
 3. Prerequisite background courses:
 - 12 credits in theology or religious studies
 - 6 credits in philosophy
 - 6 credits in the social sciences
 4. A brief autobiographical narrative which includes a résumé of educational and religious background, work or ministerial experience, and motivation for pursuing graduate study
 5. Two letters of recommendation indicating the applicant's aptitude for graduate study in theology and catechetical ministry
 6. Interview with a faculty admissions committee, which includes the Academic Dean and the director of lay ministry
 7. Criminal history background check
- Admission is subject to the approval of the Admissions Committee.

Goals and Objectives

The goal of the MAPM with a specialization in Catechetics program of study is to form candidates for Lay Ecclesial Ministry who will demonstrate the ability:

- To communicate the Roman Catholic theological tradition;*
- To perform ministry effectively within the large context of the mission of the Church*
- To develop one's personal spirituality in support of the ministry.*
- To conduct catechetical programs within the larger context of the mission of the Church* --*To see personal spiritual development as integral to fruitful Christian ministry*

Degree Requirements

The Master of Arts in Pastoral Ministry with Specialization in Catechetics degree requires the successful completion of 48 credit hours with a minimum GPA of 2.7. In addition, students are required to participate in the Profiles of Ministry assessment before they complete 12 credit hours and engage in annual goal setting for their ministerial formation. The program consists of core theology courses, specific courses in catechetics and field education. Electives are ordinarily pursued in theology and/or pastoral ministry. The *Integrating Seminar*, which serves as the

exit requirement, enables the student to become aware of the interactive roles of experience, tradition, theology, and culture within a given ministry.

Course work for the Master of Arts in Pastoral Ministry with Specialization in Catechetics is distributed as follows:

Core Theology 24 credits

SS 510 Introduction to the Old Testament 3

SS 520 Introduction to the New Testament

3 ST 541 Fundamental Theology 3

ST 611 Christology 3

ST 673 Ecclesiology 3

ST 720 Mariology 2

MT 531 Fundamental Moral Theology 3

LS 521 Introduction to Liturgical Studies

2 LS 652 Christian Initiation 2

SP 762 Spiritual Direction 2

Pastoral Ministry CATECHETICS 17 credits

RE 552 Principles of Catechesis 2

RE 621 Methodology in Catechesis 3

RE 631 Sacramental Catechesis 2

RE 762 Youth Ministry and Catechesis 2

RE 772 Adult Faith Formation 2

PM 861 Ministry of Administration and Leadership 3

PM 611 Pastoral Counseling 3

Field Education 2 credits

FE 600 Introduction to Field Education 1

FE 605 Ministry of Catechetics I 1

Integrating Seminar 2 credits

IS 800 Integrating Seminar 2

Electives 3 credits

Total: 48 credits

Note: Core Theology and Catechetics requirements are aligned with Level IV certification standards for religious educators as determined by the Archdiocese of Detroit.

MASTER OF ARTS IN THEOLOGY

Description

The Master of Arts in Theology is an academic degree for men and women who seek greater breadth and depth in theological studies along with a focus on an area of theological specialization. This degree is designed to serve students with a variety of motivations for study: the desire to enrich and integrate their personal faith (in the mode of St. Anselm's description of theology as "faith seeking understanding,"); the intent to enhance their present ministerial or professional involvements; the achievement of theological competence for teaching at secondary or undergraduate levels; preparation for the pursuit of advanced graduate studies and/or research in theology.

Admission Requirements

All students applying to the Master of Arts in Theology program must complete the following requirements for admission:

1. Completed application form
2. Official transcript demonstrating the achievement of a Baccalaureate degree or equivalent (determined by the academic dean), preferably a Bachelor of Arts degree; any other official and/or pertinent transcripts of graduate or undergraduate credits
3. Prerequisite background courses (see below)
4. A brief autobiographical narrative which includes a résumé of educational and religious background, work or ministerial experience, and motivation for pursuing graduate study
5. Two letters of recommendation indicating the applicant's aptitude for graduate study in theology
6. Interview with a faculty admissions committee, which includes the Academic Dean and the Director of Lay Ministry. Admission is subject to the approval of the Admissions Committee.

Goals and Objectives

The goal of the Master of Arts program of study is to enable the candidate to demonstrate

- A broad critical understanding of theology in its biblical and historical roots
- The application of Catholic theology to contemporary theological questions
- Skill in theological research
- An awareness of the relationship between theology and pastoral ministry
- Expertise in one area of theological concentration

Degree Requirements

The Master of Arts in Theology requires the successful completion of 36 credit hours with a minimum GPA of 2.7. Core theology courses, courses in an area of concentration, and exit options are required. During the last semester of study, all students will take an oral comprehensive examination covering core courses and the selected area of concentration. All exams must be passed. Course work for the Master of Arts in Theology is distributed as shown below:

Prerequisites

- PT050 Philosophy for Theological Studies 0
- PT051 Introduction to Sacred Scripture 0

Core Theology 22 credits

SS 510 Introduction to the Old Testament 3
SS 520 Introduction to the New Testament 3
ST 541 Fundamental Theology 3
MT 531 Fundamental Moral Theology 3
LS 521 Intro to Liturgical Studies 2
ST 611 Christology 3
ST642 Spiritual Masters 2
Selected course in Church History 3

Areas of Concentration 12 Credits

Electives in Area of Concentration 12

Exit Options 2 credits

MA Thesis 2

OR

Additional Electives 2

*One 50 page thesis within the student's
Area of Concentration*

Lecture within
Area of concentration

Oral Examination in Thesis

Oral Exam of Lecture

Oral Comprehensive Exam

Oral Comprehensive Exam

Total Credits 36

ADMISSIONS

Admission to the Seminary

1. **Program of Priestly Formation** (M.Div.) — See p. 10
2. **Lay Ministry Programs:**
 - M.A.P.M. — See p. 15
 - M.A.P.M. (CATECHETICS) — See p. 17
 - M.A. (THEOLOGY) — See p. 18

Student Classification

1. **Matriculated** - a student who has completed all admission requirements and has been officially admitted to a degree program.
2. **Provisionally Matriculated** - a student who has applied to a degree program and is in the final stage of completing admission requirements.
3. **Unclassified (Non-Degree)** - a student who is registered for credit but not at present pursuing a degree program.
4. **Audit Student** - a student enrolled in graduate courses but not for academic credit.
5. **Guest Student** - a student from another educational institution enrolled in a course on the basis of a guest application.
6. **Consortial Student** - a student from Sacred Heart Major Seminary (SHMS) enrolled in a course on the basis of the consortial agreement.
7. **Degree Candidate** - a student in the final semester of a degree program whose application for degree candidacy has been approved following a credit audit.

Credit Transfer

Credits from other accredited graduate institutions may be applied toward the completion of degree requirements if earned at an institution granting graduate degrees and recorded on official transcripts. Extension or correspondence courses and life experience are not acceptable for graduate credit. Transferred courses must carry at least a “C” grade, with a minimum cumulative grade point average of 2.7, and be substantially comparable in quality and content to courses required in the degree program at SS. Cyril & Methodius Seminary. Evaluation of transfer credits is determined by the Academic Dean. Ordinarily, less than one-half of the graduate credits for a degree may be transferred from other graduate institution(s) or programs. Seminarians applying from other seminaries may have all appropriate credits accepted toward completion of the Priestly Formation Program, but only a maximum of 60 credits toward the Master of Divinity degree. Credits transferred from other institutions must have been earned within 10 years of application. Transfer credits are recorded on student transcripts as “T” and carry no honor points.

Detroit Area Seminary Consortium

SS Cyril & Methodius Seminary shares membership with Sacred Heart Major Seminary in the Detroit Area Seminary Consortium. Founded in 2005, the purpose of the consortium is to provide a forum for the exchange and dissemination of information, educational opportunities, and faculty development for pre-theology and graduate programs. Graduate and pre-theology students in good standing enrolled in a member institution may take courses at the other consortium institution at no additional cost, subject to the following conditions:

1. Full-time students who wish to take consortium courses in a given term must be registered for a minimum of three courses (nine credits), at least two of which are to be taken at the home institution; the student must pay at least the minimum full-time tuition at the home institution. The

student is considered enrolled at the home Seminary. Furthermore, enrollment status, i.e. FT, PT, is based on hours taken at both the home Seminary and the host Seminary.

2. Part-time students who wish to take consortium courses in a given semester must be registered for a minimum of two courses, at least one of which is to be taken at the home institution. Students may, with approval, register for Spring courses at the host Seminary.

3. Approval for enrolling in courses at the other consortium institution must be obtained from the home institution. A *Consortium Authorization Form* must be completed by the student and signed by the authorized academic administrator. Furthermore, the signature of the home Seminary Registrar on the *Consortium Authorization Form* constitutes assurance to the student that credits taken at the host Seminary will be accepted by the home Seminary on the same basis of course work completed at the home Seminary.

4. Each member institution has the right to limit the total number of courses a student may take at the other consortium institution, both overall and during a specific term or semester. Normally authorization will not be given to take a course at another consortium institution if an identical or clearly comparable course will be concurrently offered at the home institution.

5. Tuition, as well as all fees are paid by the student exclusively to the home institution. Tuition and fees for course work at the host Seminary are charged at the same rate as those for courses taken at the home Seminary. Students must also pay late registration fees to the host institution, when applicable, but these fees will not be charged when a course is dropped. All pre-registration and final registration must take place during the host institution's published dates. Drop fees, refunds, or credit adjustments for drops/withdrawals will be based on the refund policy of the home institution.

6. Students must follow all registration procedures at both home and host institutions. To add, drop, or withdraw from a course, a student must comply with the deadline of the host institution and must complete the appropriate forms at both institutions so that both Registrars are notified.

7. A student receiving financial aid as a consortium student is treated no differently than a student taking all course work at the home Seminary.

Registration

Each issue of the *Semester Course Schedule* of SS. Cyril & Methodius Seminary indicates the registration procedure, dates, time, and place of classes, tuition, fees, and the academic calendar for the respective term. This information, along with course syllabi can also be found on the Seminary web site. Prior to registration, students must obtain the approval and signature of their respective program director. Non-immigrant, alien students must provide a declaration of Visa status at the time of registration.

1. Unit of Credit - The unit of credit is the semester hour, which usually corresponds to a 50-minute class period per week during a 15-week semester or a total of 15 class hours.

2. Add-Drop Procedure - A student may add or drop a course within the first week of classes by completing an official change-in-registration form available from the program director. After the necessary signatures are obtained, the form is returned to the Registrar's office with the designated fee. Courses dropped during the add-drop period do not appear on the student's transcript.

3. Withdrawal - Students may withdraw from courses after the add/drop period by completing the change-in-registration form, which may be obtained from the Registrar's office. The form, with the appropriate signatures, is returned to the Registrar with the designated fee. A withdrawn course will appear on the student's transcript with a "W" grade. Specific deadline dates are published each term in the printed course Schedule and on the appropriate web page. Failure to complete an official withdrawal form will result in an "F" grade on the student's transcript and will disqualify the student for any refunds, if otherwise eligible.

4. Course Cancellations and Changes - The Seminary reserves the right to cancel or change a course offering that has an insufficient number of students enrolled. Students will be notified of any change or cancellation and advised about alternate choices. Tuition and fees for cancelled courses will be refunded.

5. Tuition Balance-Students may not enroll for the next semester with a previous unpaid tuition balance. Diploma and transcripts will not be issued until full payment is made.

Non-Discrimination Policy

SS. Cyril & Methodius Seminary welcomes qualified students of any race, color, gender, national/ethnic origin, or religious background. The Seminary is authorized under federal law to enroll nonimmigrant alien students. Admission to the Program of Priestly Formation is governed by the ecclesiastical requirements of the Roman Catholic Church. The Seminary is an equal opportunity employer.

ACADEMIC POLICIES

Academic Advising

Academic advising is available to all students enrolled at the Seminary from the Academic Dean. Students in degree programs may consult with their respective faculty advisor. Unclassified students seek advice from the Director of Lay Ministry. Students in the English as a Second Language (ESL) Program refer to the ESL Director. All students are required to contact their advisors prior to registering for courses in any semester.

Status and Credit Load

1. Full Time - Students who pursue 12 credit hours or more during the fall or winter terms; during the intensive summer session, a student enrolled in five (5) or more credit hours is considered full time.

2. Part Time - Students carrying fewer credits are considered part-time.

3. Undergraduate Seniors - Introductory courses on the 500 level offered by SS. Cyril & Methodius Seminary are open to college seniors maintaining a “B” average. They may enroll in one graduate course per semester, upon prior approval of their institution’s Academic Dean and of the Seminary Academic Dean and course instructor. A request form is available in the Seminary Academic Dean’s office. Credits earned may be applied to either an undergraduate or graduate degree, but not to both.

4. Unclassified Students – Students may enroll in graduate courses for four semesters without being admitted to a degree program. After four semesters, a student must apply for admission to a specific degree program to continue studies.

5. Inactive Status - Students who have been admitted to degree programs but have not enrolled in courses for four consecutive semesters are considered as inactive. To be reinstated they need to obtain the approval of the program director and Academic Dean.

6. Completion of Degree Requirements - The Master of Divinity degree is normally to be completed within eight years of matriculation and the Master of Arts in Pastoral Ministry or Master of Arts within five years. For legitimate reasons, a student may request the Academic Dean for an extension. In case of an interrupted program (See “Inactive Status” above), the years of inactivity will not be included in this time limitation. A minimum cumulative grade point average (GPA) of 2.7 is required for graduation.

7. Academic Probation - Students are expected to maintain a minimum grade point average (GPA) of 2.7 each semester. A student who fails to reach the required GPA for a given term will receive a written admonition from the Academic Dean’s office. A student who falls below 2.7 a second

time will be placed on probation. If the probationary status is not removed in the following term, the student is subject to academic dismissal.

Guidelines for Academic Study

Students are expected to devote at least 2-3 hours of study per week, per credit. A normal reading load is about 500 pages per credit and research writing of about 5 pages per credit.

Credit Load

Full Time Equivalency (FTE) is 9 credits. The normal full-time credit load during the academic year for Seminarians is 15 credits. Students must obtain approval from the Academic Dean to increase the credit load.

Academic Records

1. Grade Interpretation

Grade	Honor Points	Percent	Interpretation
A	4.0	100-94	Exceptional/Outstanding performance
A-	3.7	93-90	Superior
B+	3.3	89-87	Very Good
B	3.0	86-83	Good/Graduate level performance
B-	2.7	82-80	Average
C+	2.3	79-76	Below Average/Below graduate performance
C	2.0	75-70	Minimum Acceptable
C-	0	69 and below	Fail
F	0		Failing - In Pass/Fail courses no honor points
P	0		Passing - In Pass/Fail courses; no honor points
W	0		Withdrawal - No credit or honor points
I	0		Incomplete - No credit or honor points

2. Honor Points and Grade Point Average (GPA) -

Honor points are calculated on the transcript for courses earned at SS. Cyril & Methodius Seminary. Honor points are not listed for transfer credits nor for credits with grades of "P," "W," or "I." Grade Point Average (GPA) is calculated by dividing the number of honor points earned by the number of credit hours that carry honor points.

3. Grade Reports - Grade Reports are issued to students at the end of each academic term. Students are asked to review the reports carefully and to notify the Registrar of any errors. Grade reports are issued to students who have met their financial obligations to the Seminary.

4. Transcripts - Transcripts of a student's credits and grades are issued by the Registrar's office. Official transcripts, bearing the school seal and the Registrar's signature, are sent directly to the designated institution or agency at the written request of the student. A transcript request form may be obtained from the Registrar's office or on-line. Requests by phone or through a third party cannot be honored. One (1) unofficial student copy for personal use may be obtained without charge. All other transcripts, both official and unofficial, are available from the Registrar's Office for a fee. Transcripts are issued to students who have satisfied all financial obligations to the Seminary, including the return of materials withdrawn from the library.

5. Incomplete Grades - An Incomplete, "I," grade is given in exceptional situations to a student whose course work has been satisfactory, but who because of illness or other unforeseen circumstances has been unable to complete all course requirements. The student must request the "I" from the instructor before the final class of the course. A *Petition for an "I" Grade* is filed with the Academic Dean's Office and Registrar's Office. The work is to be completed no later than

eight weeks from the end of the term. If an "I" is not removed by the final designated date, it automatically becomes an "F."

6. Privacy of Information The Seminary complies fully with the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. The act protects the confidentiality of academic files and establishes the right of students to review their educational records. Confidential documents received as part of the admission process are not available for review by the student nor may they be released to a third party. All academic records and related documents remain the property of SS. Cyril & Methodius Seminary.

7. Directory Information - The following information regarding a student is considered Directory Information: name, address, telephone number, email address, dates of attendance, date and place of birth, and major field of study. Directory Information may be disclosed by SS. Cyril & Methodius Seminary for any purpose at its discretion without the consent of a student. The Seminary restricts such disclosures to those with legitimate educational or legal interest. Directory information is not released to outside parties for commercial use. Photographs of students may be used in promotional materials. A student, however, has the right to refuse to permit the designation of any or all of the above information as Directory Information by filing a written notice to this effect with the Seminary in the Registrar's Office, SS. Cyril & Methodius Seminary, 3535 Commerce Road, Orchard Lake, MI 48324 at the time of registration. Forms for this purpose are available in the Registrar's Office.

ACADEMIC STANDARDS

I. Academic Integrity: Students are expected to maintain personal honesty and professional integrity in examinations, assigned papers, and research projects. Source materials and citations used in the preparation of papers are to be indicated by proper documentation. Copyright laws should be honored when duplicating materials. Plagiarism and cheating are a breach of academic integrity. Plagiarism is defined as: "to steal and pass off (the ideas or words of another) as one's own: use (a created production) without crediting the source: to commit literary theft: present as new and original an idea or product derived from an existing source" (*Webster's New Collegiate Dictionary 9th ed*, Springfield, MA: Merriam, 1981, p. 870). Violations in this area are considered a serious offense. If a student is suspected of plagiarism, the following procedure is to be followed:

1. When the instructor *suspects* a student has plagiarized an assignment, the instructor may confront the student.
2. If the instructor has *evidence* that a student has plagiarized an assignment, the instructor should confront the student with the evidence. The student has an opportunity to explain what happened.
3. If the instructor is convinced that plagiarism has occurred, the instructor may suggest a course of action: e.g. rewrite the assignment and receive a grade or the student may take a "0" for the assignment and not rewrite the assignment.
4. The Academic Dean should be informed of the outcome of this discussion and a note will be placed in the student's file. The respective formation mentor is informed by the Academic Dean.
5. If there are repeated offenses, the student will fail the course.
6. The student who fails a required course must repeat it.

7. A student who plagiarizes or cheats consistently in the academic program will be dismissed from the program.
8. For dismissal from the academic program, a board consisting of the Rector, Academic Dean, the student's mentor, the faculty member(s) affected by the student's plagiarism and a faculty member of the student's choosing will be convened and a decision rendered. This decision will be communicated to the student by the Rector.

Cheating is defined as "to deprive of something valuable by the use of deceit or fraud; to influence or lead by deceit, trick, or artifice; to elude or thwart by or as if by outwitting <cheat death>*intransitive verb*: to practice fraud or trickery; to violate rules dishonestly <cheat at cards><cheating on a test> ("cheat." Merriam-Webster Online Dictionary. 2010. Merriam-Webster Online. 5 May2010 <http://www.merriamwebster.com/dictionary/cheat>). In short, "cheating is defined as the intentional act of breaking the rules, or attempting to achieve personal gain through fraud or deceit. With children, cheating usually refers to academic fraud, such as copying answers from another student while taking an exam, or breaking the rules in a game" (Dianne K. Daeg de Mott, Thomson Gale, Detroit, Gale Encyclopedia of Childhood and Adolescence,1998).

Examples of cheating in an academic setting include, but are not limited to:

- a. copying answers for an exam from another student;
- b. writing out the answers to an exam beforehand and turning them in at the time of the exam;
- c. obtaining the answers to an exam prior to the exam and using them during the exam in some way;
- d. having another person take an exam or write a paper for you;
- e. continuing to write answers to an exam after the time has expired (timed examinations);
- f. obtaining copies of an exam or answer key to aid in studying for the exam or preparing an assignment;
- g. passing notes to another student during an exam;
- h. asking another student for help during the writing of an exam;
- i. using another person's paper, presentation, reflection, etc. and handing it in as your own work;

j. using electronic devices such as computers or mobile phones to obtain answers during an exam.

(The term “exam” may be substituted with “quiz,” “paper,” or “presentation” as the case may be.)

2. Standards for Written Assignments - Class assignments must be submitted electronically and in hard copy, unless otherwise indicated by the instructor, and proofread for proper grammar, spelling, punctuation, and form. In preparing research papers requiring documentation, students are to follow the guidelines in Kate L. Turabian’s *A Manual for Writers of Term Papers, Theses, and Dissertations*, (latest edition). The manual is available in the Campus Bookstore and Library. The Writing Center is available to aid students in preparing written and/or oral assignments. Cf. the Writing Center Guidelines on the Seminary web site.

3. Class Attendance –Seminarrians are required to be punctual and regularly in attendance at class sessions. Non seminarian students enrolled in online courses may chose, at their discretion, to attend classes in person or online in real time or time shifted. At the opening of a term, in-structors will inform students of any specific policies governing attendance. Frequent absences may result in an academic penalty and/or failure in the course. Students should confer with the instructor concerning foreseen absences.

4. Directed Study - Students may request to pursue a directed study course in order to explore some area of interest, to substitute for an elective course, or in unusual circumstances to complete required course work. Several weeks prior to registration, the student will consult with the respective program director and complete a directed study application form. The form requires a written proposal of the study as well as signatures of the respective program director, the Academic Dean, and the instructor who will direct the study. Only one directed study is permitted per term, and a maximum of three (3) directed studies may be accepted toward the Master of Divinity degree and two (2) toward the M.A. degree or the M.A.P.M. degree.

5. Substituting for Required Courses - Program directors may allow a particular student to replace a required course with another course in the same area (systematic theology, church history, etc.) on the basis of the student’s academic background, ministerial needs and experience, or course availability. The change requires the approval of the Academic Dean.

6. Second Degree Programs - A student who has completed one master’s degree program at SS. Cyril & Methodius Seminary may apply to have a maximum of 23 credits transferred to a second master’s degree program at the institution. The credits must meet the requirements of the second degree and carry at least a “C,” with a minimum cumulative **GPA of 3.5**. The decision on the transferability of credits rests with the Academic Dean and respective Program Director.

CURRICULUM ASSESSMENT POLICY

1. To assist in the process for assessing the curriculum in light of indirect and direct evidence a selection of courses will be made each semester by the faculty. The data to be collected for assessment may include: exams and quizzes, reflection papers, research papers, written homilies, theological reflections, written or oral presentations, and

evaluations of homilies or presidential styles. Other types of evidentiary material may also be used for assessment purposes.

2. Students are to be informed by their instructor that their materials will be used for assessment purposes. Materials to be used for assessment will be made as anonymous as possible to the evaluators. That is, the name of the student is to be removed from materials submitted by the instructor to the Director of Assessment.
3. All evidence and assessment materials are to be kept confidential. The results of the assessment are to be used to further the academic programs. The evidentiary material should be destroyed after a period of seven years. However, the assessment results remain a part of the institutional record.

Academic Appeals Process

All appeals begin at the point of origin of the difficulty. The process includes both informal and formal aspects.

The entire process has three steps which include:

1. Direct communication with the immediate faculty member
2. Intercession of the student's Program Director
3. Recourse to the Academic Dean

At each step, a meeting shall take place at the request of the student. The process may be stopped at any stage by the student. If agreement is not reached during the informal dialogue, the student can request a formal meeting of the parties engaged in the issue in order to clarify what further action should be taken in the appeals process. If no agreement is reached, the matter will, upon the written request of the student, be referred by the Academic Dean to an Academic Review Board. The written request for the appeal must be made within 30 days of notice of the alleged grievance. It must include a statement of the grievance, the reasons for the appeal, and the resolution suggested at the formal meeting of the involved parties. All documentation supporting the appeal must be in order and accompany the written request. Appeals will be given prompt attention.

An Academic Review Board shall consist of four members of the academic faculty. The Academic Dean and all parties involved in the earlier formal meeting shall be excused. The student may add a voting member to the review board. The Academic Dean will convene the Academic Review Board. The Academic Review Board will select a chairperson and a recorder for the

meeting. The Board will review the documents presented, interview the party (parties) concerned and others considered necessary, and render a judgment as a result of a simple majority vote.

FINANCIAL INFORMATION

Payment Policies

Student costs — tuition, room and board, and various fees — are published in each semester's Course Schedule and on the Seminary web site. The Seminary reserves the right to change the costs when necessary without prior notice. Almost all international seminarians arrive without a diocese and begin accruing their expenses. Upon affiliation with a diocese a seminarian's accrued receivable account is submitted to the diocese for payment. The diocese of affiliation is expected to pay for the student's time in the Seminary in Krakow. Afterwards the diocese is billed each

semester for a seminarian's expenses. Payment is expected before the beginning of the next semester.

All fees plus 50% of tuition charged for any semester is payable at registration. The balance is due by the date published in the academic calendar. In case of need, the student may request deferred payment at the business office and arrange to pay on an installment plan. Under this plan, at least one month's non-refundable accounts are paid on the day of registration.

Registration for courses and issuance of grade reports, transcripts, diplomas, and letters of recommendation are contingent on a student's meeting all financial obligations.

Refunds

When a student withdraws from courses, tuition is refunded according to a sliding schedule. Exact dates are published in each semester's academic calendar. Fees are non-refundable. The student must complete the official change-in-registration form, available from one's program director, and present it to the Registrar's office. The date appearing on the withdrawal form determines the amount of the refund. Refunds are based on the full amount owed by the student for the respective courses. Students dismissed for disciplinary reasons forfeit the privilege of a re-fund.

The scale for tuition refunds in the fall and winter semesters is as follows. The refund scale for the summer session is published in the Summer Course Schedule.

- 100% — within the Add/Drop period of a given semester
- 80% — within the 2nd week of classes in a given semester
- 60% — within the 3rd week of classes in a given semester
- 40% — within the 4th week of classes in a given semester
- 20% — within the 5th week of classes in a given semester
- 0% — after the 5th week of classes in a given semester

Financial Aid: Grants and Loans

--SS. Cyril & Methodius Seminary is not authorized for Federal grants or loans. The Seminary is approved for Veteran's Benefits.

--From gifts entrusted to SS. Cyril & Methodius Seminary by alumni and friends, resident seminarians may receive grants, loans, and allowances on the basis of financial need.

--Catholics registered in a parish of the Archdiocese of Detroit pursuing ministry certification who demonstrate financial need may apply for a Pastoral Ministry Grant through the Archdiocese of Detroit Endowment Foundation. For an application or other inquiries, phone 313 883-8657.

-- Some parishes help subsidize graduate study for lay students employed in parish ministerial positions.

--Alumni/ae are allowed to register to audit a course at no cost and to take a credit course at the audit tuition rate. Students are required to pay the fees.

GENERAL POLICIES

Commencement

Degrees are awarded once a year in May. Students who plan to graduate in a given year should apply for candidacy to the degree and a credit audit before registering for their final semester. Application forms are available from one's Program Director and, when completed, should be filed in the Academic Dean's office.

The list of prospective graduates is presented by the Academic Dean to the faculty for recommendation and then submitted by the Rector to the Seminary Board of Trustees for approval for graduation. Degrees are conferred on students who have satisfied all academic and financial requirements of the Seminary (for example, library fines and tuition fees of the Seminary), including the return of books and materials borrowed from the Library.

All graduating students and all other seminarians are required to attend the commencement exercises unless exempted for a valid reason with the approval of the Academic Dean. The graduation fee is charged whether or not a student attends the exercises.

Student Responsibility

In both attitudes and actions, students are expected to exhibit due respect for others and for the institution. This pertains to matters of faith and morals; to the civil law; to the rights of others, especially women, minorities, and the handicapped; and to the good name and property of the Seminary. The student's life should manifest a high level of personal integrity. This precludes racial discrimination, sexual harassment, substance abuse, property damage, and presence of weapons or violence. The Seminary reserves the right to dismiss a student whose conduct is not in accord with human values or is detrimental to the best interests of the student community or the Seminary as an institution.

Inclusive Language

Administration, faculty, and students are urged to cultivate the use of inclusive language in speaking and writing as a means of expressing and fostering respect for the dignity of all persons in accordance with the norms of the Roman Catholic Church.

Student Participation in Governance

Students participate in Seminary governance and academic affairs in a variety of ways. Resident seminarians are elected by their peers to serve on the Seminarian Pastoral Council, which coordinates Seminary community life and activities and convenes house meetings for collaborative decision-making. Both lay ministry students and resident seminarians are represented on the Academic Affairs Committee, the Library Committee and other ad hoc committees. Periodic surveys and Academic Dean's forum provide both groups with an opportunity to voice their opinions and suggestions. The Lay Ministry Council, moderated by the Director of Lay Ministry, is composed of students who wish to facilitate further communication among lay students, seminarians, and faculty and to provide opportunities for mutual academic, spiritual, and social interaction.

Policy Prohibiting Harassment

Sexual and other unlawful harassment is unacceptable and will not be tolerated by the Seminary.

Sexual harassment includes any unwelcome sexual attention, sexual advances for sexual behaviors and other verbal or physical conduct or communication of a sexual nature when:

- submission to such conduct or communication is made either explicitly or implicitly a condition of employment or education; or

- submission to or rejection of such conduct or communication is used as the basis for decisions affecting another's employment or education.

Other unlawful harassment refers to any verbal or physical conduct or communication that shows hostility or aversion toward another because of his/her race, color, religion, national origin, gender, sex, age, disability or other legally protected status when such conduct or communication has the purpose or effect of:

- unreasonably interfering with or adversely affecting another's academic performance; or
- creating an intimidating, hostile or offensive academic environment.

Making a report. Any individual who feels that s/he has been harassed should immediately notify the Academic Dean or the Business Manager. The Seminary will investigate all reports of harassment promptly and take appropriate corrective action as warranted.

Corrective action. Any student who is determined to have engaged conduct in violation of this policy will be subject to appropriate disciplinary action, up to and including termination of education.

Retaliation. Retaliation in any form against an individual who makes a report or who cooperates in an investigation of alleged harassment under this policy is also prohibited. Any student who is determined to have retaliated against another person will be subject to appropriate disciplinary action, up to and including termination of education.

GENERAL INFORMATION

Student Identification Card

At their first registration, students obtain a Seminary identification (ID) card for a fee. It is required for withdrawal of books from the Library, for Dining Hall service, and for general identification. In each academic year, the ID card is updated through the office of the Registrar.

Parking

Student parking is located in the vicinity of the classroom building, the CAC (the Campus Academic Center). Parking stickers are issued at registration from the Office of the Director of Lay Ministry and must be properly displayed. Owners of cars without a valid parking sticker may be charged a parking violation fee or have their vehicle towed at their personal expense. A general fee which includes parking is charged each semester.

Library

Students, faculty and staff of the Orchard Lake Schools may fill out a Library form upon showing a current school identification card. The I.D. card will serve as a Library card and may be used with a current driver's license at Sacred Heart Major Seminary's Cardinal Szoka Library for reciprocal borrowing privileges as well as with an INFOPASS at other selected libraries. Photocopies are available in color (\$.25/page) and in black & white (\$.10/page). Printing from the Reference computers is (\$.10/page).ILL (Inter-Library Loans) are available for materials not available in our collection. Some institutions charge for this service, and any fees are paid by the

borrower. Forms for this service are available at the circulation desk. You may also access the form electronically, through the Library link on the Seminary web site. Infopass forms are available for Seminary students and faculty at the circulation desk. The Infopass is issued for use in borrowing books at participating libraries when materials are not available at the Library. It is the borrower's responsibility to return materials to the Library where items are borrowed and to pay any fees or fines incurred. Most Infopasses are issued for use at many research institutions. If you fail to renew an item, on the 29th day, overdue fees are .25 cents per item per day except for audio-visual materials, which are \$1.00 per day per item. *The book return box is always available for materials that must be returned when the Library is closed.* In the event that the item is lost or destroyed, the maximum charge would be replacement cost (including shipping and handling) plus a processing fee of \$20.00. Failure to return Library materials or pay Library fines may incur the loss of Library privileges, withholding of report cards, academic transcripts, and/or other academic penalties.

Dining Hall Services

The Seminary provides full housing and Dining Hall services for resident seminarians. Meal plans or individual meal tickets are available by arrangement through the Director of Food Services.

Health Insurance and Care

Resident seminarians who are not covered by religious community or diocesan health insurance programs are provided health care through the Seminary's self-insurance program. All other students are expected to be insured through their families or places of employment. Several walk-in medical clinics are in close proximity to the campus in case of medical need. Serious emergency cases are referred to a nearby hospital. Information may be obtained from the Seminary Dean of Students.

Public Safety

Public safety provides security and emergency services for all persons and property on campus. Parking permits and student identification cards are issued as part of the registration process. The Seminary provides parking spaces for student cars, but accepts neither legal nor financial responsibility for the cars or the content of the cars.

Computer usage

Computers for student use are available in the CAC (Campus Academic Center) and the library. Students are expected to follow guidelines for usage of computers in these locations. Violation of those guidelines shall subject the user to regular disciplinary processes and procedures and may result in the suspension of computer privileges or may also subject the student to prosecution by federal authorities. Students may be asked to sign a computer usage policy at the time of application.

Inclement Weather

Students are expected to exercise good judgment and precaution in determining the safety of travel from their areas. Classes that have resident faculty and students exclusively will meet.

COURSE DESCRIPTIONS

PRE-THEOLOGY

PT 050 Philosophy for Theological Studies 0 credits

This course will introduce philosophical vocabulary and concepts which are needed as a basis for doing graduate theological studies. It is a prerequisite for other courses in Systematic Theology.

PT 051 Introduction to Biblical Studies 0 credits

This course will examine inspiration, inerrancy and canonicity. The major Church documents related to the Bible will be discussed. Schools of exegesis and methods of criticism will be presented as well as the process of exegesis. The history of the Bible's composition and transmission will be presented. Biblical geography and archeology will be addressed. This course is a prerequisite for all other Scriptures course in any degree program.

BIBLICAL LANGUAGES

Those who wish to follow courses in fundamental or graduate-level Greek or Hebrew may contact the Seminary Academic Dean. Only graduate-level language credits may be applied to graduate degree electives.

GR 501 Biblical Greek 1 2 credits

An introduction to the basic grammar, syntax and vocabulary of Koine Greek with translation of passages from the New Testament.

GR 502 Biblical Greek 2 2 credits

Selected readings and exegetical analysis in Greek New Testament from selected texts. The course will strengthen the students' knowledge of Greek grammar, syntax and vocabulary. It will also enhance the students' exegetical and interpretive skills.

HB 501 Biblical Hebrew 1 2 credits

An introduction to the basic grammar, syntax and vocabulary of biblical Hebrew with translation of passages from the Old Testament.

HB 502 Biblical Hebrew 2 2 credits

Selected readings and exegetical analysis in the Hebrew Old Testament from selected texts. The course will strengthen the students' knowledge of biblical Hebrew grammar, syntax and vocabulary. It will also enhance the students' exegetical and interpretive skills.

LT 501 Ecclesiastical Latin 1 2 credits

An introduction to the pronunciation, vocabulary and grammar of the Latin language as it has been used in the Christian Church.

LT 502 Ecclesiastical Latin 2 2 credits

Readings in Ecclesiastical Latin in all genres and from all periods of the church. The course builds upon prior knowledge of the language, and assumes that students will have had two college semesters or *Latin 501*.

CANON LAW

CL 611 Introduction to Canon Law 3 credits

Exploration of the theological and historical background of Church Law. Principles of legal interpretation. Overview of 1983 Code of Canon Law and post 1983 legislation. Attention to General Norms, People of God, Teaching Office of the Church, Sacred Places and Times, Temporal Goods of the Church, Sanctions in the Church and some processes.

CL 625 Canonical Procedures in the United States 1 credit

A survey of various procedures, defined in Church Law, frequently used by parish priests in their ministry such as hierarchical/administrative recourse, declaration of nullity of marriage, convalidation, hierarchical structure: extradiocesan and diocesan in the juridical composition of tribunals, etc.

CL 761 Sacramental and Ecumenical Law 3 credits

Systematic study of material legislation and jurisprudence especially 1983 Code of Canon Law. Attention to canonical-theological understanding of marriage, pre-marital investigations, declaration of nullity, convalidation, diriment impediments, and dissolution of marriage. An investigation of the sanctifying function of the Church including sacraments and ecumenical law.

Prerequisite: ***CL 611***

CL 990 Directed Study 1-2 credits

CHURCH HISTORY

CH 531 Patrology 3 credits

Introduction to the writings of select Christian authors of the first seven centuries of the Church (from Ignatius of Antioch to Isidore of Seville). An examination of the interaction between Christianity and Greco-Roman culture and the development of Christian Literature as an original and rich contribution to the history of human thought.

CH 631 Patristics 3 credits

Historical and literary analysis of the most important texts of the early Christian Literature, particularly in the area of Theology (Trinity, Christology, Ecclesiology, Liturgy, Homiletics). A monographic study of an eminent author will be offered. Basic knowledge of Greek and Latin required.

CH 653 History of the Catholic Church Universal 3 credits

A study of Catholic church history from post patristic era to the present day. A study of the problems confronting the Christian world in 1500 and a comparison of the Catholic and Protestant Reformations. A study of the spread of Christianity outside of Europe, as well as an examination of Catholicism's relationship with the modern world. An historical analysis of the development of Catholic thought, with an emphasis on the Ecumenical Councils of Trent, Vatican I, and Vatican II.

CH 762 History of Catholicism in the United States 3 credits

An historical study of the Catholic Church in the United States from colonial times to the present day, reflecting her multicultural origins and ecumenical context. A survey of the major religious traditions and movements in American history that have significantly developed the nation as a whole. A study of New Spain, New France, and the Catholic community in New England. An analysis of the role of the Catholic community in American Independence, the adjustment to a new nation and the growth and development of a Church through immigration. The history of Black, Hispanic and Asian Catholics. Focus on the relationship between religion and society in various contexts.

CH 990 Directed Study 1-3 credits

FIELD EDUCATION

FE 600 Introduction to Field Education I 1 credit

An introduction to pastoral Field Education and its components: theology of ministry, the experience of supervision, evaluation, and theological reflection. Field Education as an integrating aspect of ministerial formation. Developing skills necessary for learning theology from actual pastoral experience and applying theology to such experience. Ministry as a goal of theology.

FE 601 Ministry with Sick and Dying I 1 credit

A placement in a setting with persons who are dealing with major health issues, usually a hospital, nursing home or hospice. This placement familiarizes the student with various aspects of ministry - providing a comforting presence, active listening, and assistance as a representative of Christ and the Church. It familiarizes the student with the potential for hope in the midst of suffering, through the work of the Holy Spirit. It also helps the student to recognize his/her own mortality, and develops genuine compassion for those who are suffering. Also invaluable is becoming aware of how to access resources and make referrals.

FE 602 Ministry with Sick and Dying II 1 credit

A continuation of FE 601.

FE 603 Ministry to Society I 1 credit

A concurrent placement in witnessing and engaging in ministry to those who are in need: hungry, homeless, unemployed, abused, addicted, those in need of pastoral counseling or in need of rehabilitation, those in half-way houses, the emotionally disturbed, those unjustly deprived of their rights, the elderly who live at home and need meals and/or services, refugees and immigrants -- briefly, any volunteer relief effort or those meeting any social need. In this ministry a student can expect to grow in compassion, patience and listening skills. Students develop a greater awareness of the broad spectrum of referrals which may be required and participate in bringing about social change.

FE 604 Ministry to Society II 1 credit

A continuation of FE 603.

FE 605 Ministry of Catechetics I 1 credit

A concurrent placement in a parish religious education program typically consisting of one hour of religious instruction, an additional hour of learning the structure and operation of the program, and one half-hour supervisory session. In this ministry a student can expect to acquire organizational skills, work with groups (both teachers and students), learn to motivate others, learn the value of giving good example, develop conflict resolution and public speaking skills, learn how to catechize effectively, and collaborate effectively with others in ministry.

FE 606 Ministry of Catechetics II 1 credit

A continuation of FE 605.

FE 607 Ministry in Criminal Justice I 1 credit

A concurrent placement in jail and prison ministry. Special training is required after which the student under strict supervision, begins visiting with inmates in the county jail and/or the state prison system. In this ministry a student can develop good listening and relational skills, such as openness and acceptance of others.

FE 608 Ministry in Criminal Justice II 1 credit

A continuation of FE 607.

FE 609 Parish Experience I 1 credit

This placement, either concurrent or in the summer, exposes the student to various areas of parish ministry, such as catechesis, youth, R.C.L.A., administration, sacramental preparation, funerals (e.g., conducting wake services), communion calls, and visiting the sick and imprisoned.

FE 610 Parish Experience II 1 credit

A continuation of FE 609 for those who need or want more exposure to parish ministry or for transfer students who need to acquire Field Education credit to fulfill PPF or Master of Divinity degree requirements.

FE 611 Introduction to Field Education II 1 credit

A continuation of FE 600.

FE 612 Summer Ministry to Society 1 credit

A ministerial placement which is designed for the summer.

FE 613 Field Placement, Supervision and Theological Reflection 2 credits

An introduction to ministry in the Roman Catholic tradition as it relates to the theology and identity of the minister, the social, ecclesial, and historical contexts, and the practice of ministry. Theological field education and its components: placements, supervision, and theological reflection. Connecting pastoral formation with and integrating the human, spiritual, and intellectual dimensions of priestly formation. Developing a *habitus* to interpret pastoral experience or activity in light of Scripture, church teaching, personal faith and pastoral practices.

FE 621 Ministerial Initiatives I 1 credit

A specially selected or designed placement to meet the needs and interests of the student, which also meets other Field Education requirements.

FE 631 Transitional Diaconate I 1 credit

FE 632 Transitional Diaconate II 1 credit

FE 650 Clinical Pastoral Education (1 unit) 2 credits

An extended placement in a certified Clinical Pastoral Education program in accordance with the requirements of that program.

FE 700 Parish Internship I 2 credits

For international seminarians, this one-semester course constitutes curricular practical training (CPT). Seminarians enrolled in this course must return to the Seminary campus once during the semester for a mid-term evaluation in a personal meeting with the Director of Field Education.

FE 701 Parish Internship II 2 credits

A continuation of FE 700. For international seminarians, this one-semester course likewise constitutes curricular practical training (CPT). Seminarians enrolled in this course must return to the Seminary campus once during the semester for a mid-term evaluation in a personal meeting with the Director of Field Education.

HOMILETICS

HOM 625 Foundations in Homiletics 2 credits

Preaching as the common ground for the integration of biblical, moral, systematic and pastoral theology. This introductory course features theoretical content as well as homiletic application. Students will learn the basics of preparing and preaching the liturgical homily, including exegesis and use of liturgical readings, exegesis of the congregation, structure of the homily, and effective delivery by going through the process of homily preparation.

HOM 771 Preaching Practicum 2 credits

More advanced experiences of homiletic preaching with group feedback and critique as well as instructor mentoring on a consistent basis.

Prerequisite: ***HOM 625***

HOM 781 Liturgical Preaching 2 credits

This course is a blend of practice and theory. It will assist students in the preparation and delivery of homilies within specific liturgical contexts: Christian initiation, weddings, funerals, and the Sunday assembly.

Prerequisite: ***HOM 625***

HOM 872 Preaching Internship 2 credits

Available to the transitional deacon who is involved in a ministerial placement. Repeated experiences of homiletic preaching with group feedback and critique as well as instructor mentoring on a consistent basis. Student will be led to identify his trends and styles of preaching, address and critique them. The homiletics faculty will collaborate with the student and staff professionals at the ministry site in order to implement a supervised preaching internship. Prerequisites: ***HOM 625*** and ***HOM 781***

INTEGRATING STUDIES

IS 800 Integrating Seminar 2 credits

Concluding integration of personal, spiritual, intellectual, and pastoral dimensions of ministerial formation. Provides students with the opportunity to demonstrate their theological insight and skill in integrating a theology of ministry with the practice of ministry. Exit requirement for all students enrolled in the professional degree programs, ordinarily fulfilled within the last year of studies.

LITURGICAL STUDIES

LS 521 Introduction to Liturgical Studies 2 credits

A preliminary study of the anthropological, historical, scriptural, and normative character of Christian worship, with particular emphasis on liturgical spirituality, time (the Liturgical Year and Liturgy of Hours), theology of celebration, liturgical preparation, fundamental concepts and sources.

LS 652 Christian Initiation 2 credits

Historical, textual, and theological study of the development of the rites of the Catechumenate, Baptism, Confirmation, Eucharist, and Mystagogy in the formation of Christians as a basis for pastoral evaluation and implementation of the Order of Christian Initiation of Adults.

LS 662 Liturgical Music for Pastoral Ministry 2 credits

A theoretical and practical survey of liturgical music: its nature and role within the sacred rites. Focus on liturgies with children, the Order of Christian Initiation for Adults, and the Liturgy of the Hours with creative uses of music within the context of parish life.

LS 663 Liturgical Music for Presiders 1 credit

A survey of musical settings of Orations, Eucharistic Prayers, dismissal formularies, the Exultet, Morning Prayer and Vespers for the presider. Demonstration and explanation of the fundamentals of the use of the voice.

LS 690 Lay Leadership of Public Worship 2 credits

This course is designed to assist lay ecclesial ministers to develop competency in leading assemblies in worship as well as supporting sacramental celebrations and other ritual actions. These include Liturgies of the Word services, funeral vigils and committals, children's Liturgies of the Word, days of recollection, communion to the sick and homebound and other occasional prayer services. In this practicum, the student will learn how to prepare the various celebrations as well as how to preside and preach at them.

LS 841 Eucharist 2 credits

Origins, history, and theology of the Eucharistic Liturgy and cult in both the East and the West. Analysis of the elements of the rite, controversies and conciliar decrees which laid the groundwork for contemporary Eucharistic praxis and understanding. Pastoral and social issues to be highlighted.

LS 871 Worship Practicum I 2 credits

A mentored, hands-on experience examining how the proclamation of Sacred Scripture, liturgical gesture [rubrics], ritual words [formulae], and ministerial roles blend together during liturgy to actualize the Church on a parish level. Emphasis is given to the deacon's role as leader in prayer, to the faithful who, acting in concert with him, exercise their appropriate liturgical functions, and to the Church's liturgical books, with their corresponding General Instructions.

Priesthood candidates only

LS 873 Worship Practicum II 2 credits

Continuation of Worship Practicum I, with an emphasis on the ordained priest's role as leader.

LS 990 Directed Study 1-3 credits

MASTER OF ARTS

MA 899 Specialization Research Project 2 credits

A major research thesis or three minor research papers.

MA 999 Comprehensive Examination 0 credits

Written and oral comprehensive examination. Oral presentation of a thesis paper and oral examination in six major theological disciplines.

MORAL THEOLOGY

MT 531 Fundamental Moral Theology 3 credits

Introduction to the basic principles of morality in the Roman Catholic tradition. The history of moral theology, foundational concepts, and methodologies for moral discernment. Particular attention to the human act, knowledge and freedom, sin and conversion, virtue and character, nature of conscience, natural law and values and norms for moral decision-making.

MT 651 Sexual Ethics 2 credits

Investigation into the ethics of human sexuality in the light of faith. Overview of the teaching of the Magisterium, insights from Scripture and Tradition, discussion of the nature of sexuality and love, and contributions from the social and health sciences. Particular issues include pre-marital relations, contraception, abortion, homosexuality, masturbation, and celibacy.

MT 841 Social Ethics 3 credits

Study of the social demands of the Gospel. The history of Catholic social teaching, an introduction to methodological approaches, Scripture in social issues, an overview of Magisterial teaching, and social ethics in a pluralistic society. Attention to war and peace, poverty, racism, ethnocentrism, sexism, religious freedom, and the environment. Readings from Papal documents, Synods of Bishops, and the United States Conference of Catholic Bishops.

MT 851 Bioethics 2 credits

Introduction to the systematic study of the moral dimensions of the life sciences and health care. Discussion of Magisterial teaching, the history of bioethics, the nature of disease and health, justice and health care, and the health care worker-patient relationship (including truth-telling, confidentiality, and informed consent). Special issues: artificial reproductive technologies, genetic science, organ transplantation, research, stem cells, withholding and withdrawing treatment, advance directives, physician-assisted suicide, and euthanasia.

MT 890 Seminar on Contemporary Moral Theologians 2 credits

An opportunity to explore moral theology more fully and to refine skills in the practice of moral theology by reviewing the lives and writings of contemporary theologians. After a brief overview of the history of moral theology since its inception as a distinct discipline in the 16th century, students will examine the interests, themes, methods, and conclusions adopted by select moral theologians since the Second Vatican Council. A seminar approach will be taken, with emphasis given to the close reading of principal primary sources.

MT 950 Seminar on the "Option for the Poor" 2 credits

Seminar study of the "preferential option for the poor" which has been accepted by Catholic social teaching as an essential element in Christian life. Readings and discussion on the scriptural, theological, moral, psychological, sociological, and spiritual dimensions of this option.

MT 990 Directed Study 1-3 credits

MT/ST 999 Science and Religion: History, Issues, and Prospects 2 credits

An overview of the relationship between science and religion from the Old Testament to the present. Analysis of historical controversies involving figures such as John Scotus Erigena (c.810-c. 877), Nicolaus Copernicus (1473-1543), Galileo Galilei (1564-1642), and Charles Darwin (1809-1882). Discussion on proposed methodologies for a dialogue between science and religion,

organizations and conventions dedicated to the dialogue, and issues in the contemporary dialogue relating to systematic theology (e.g. the existence of God, creation, eschatology) and moral theology (e.g. freedom, natural law, and personhood). The course will make use of the recent substantial grant of books on science and religion to the Maida Alumni Library by the International Society for Science and Religion in Cambridge, U.K.

PASTORAL MINISTRY

PM 611 Pastoral Counseling 3 credits

The counseling process and the skills necessary for the pastoral minister in fostering the spiritual and psychological wellness of the human being. The ability to deal with ordinary life experiences as well as emotional stress and mental strain. Topics include: divorce, loss, child abuse, substance abuse, grief, crisis situations, and psychological and sexual disorders.

PM 622 Pastoral Ministry to Immigrants 2 credits

Theology of migration and pastoral care of migrants in light of Church documents. Pastoral care of Polonia: historical overview, origin, development, religiosity and new forms. Pastoral care of migrants: model, functions, and tasks. The Polish, Hispanic and Asian Apostolate in the United States as a contemporary structure of pastoral care.

PM 730 Cultural Context of Pastoral Ministry 2 credits

A study of faith and culture. Rethinking pastoral ministry in the light of cultural change. Understanding the multicultural context of the parish and framing creative responses to shifting cultural patterns. Exploration of issues affecting the parish today, such as, racism, fundamentalism, the changing family, senior citizens, etc. Facilitate mapping cultural shifts experienced by participants in their journey to adulthood and in ministry.

PM 752 Marriage Counseling 2 credits

Healthy and unhealthy behavior patterns in marriage and family life. Pastoral counseling skills needed to deal with stress and breakdowns in marriage and family communication. Approaches to counseling crisis situations in marriage.

PM 762 Youth Ministry and Catechesis 2 credits

Catechesis of adolescents in the Church today as envisioned in recent Church documents. Developmental theories, principles of moral and spiritual formation and curriculum models. Relationship of catechesis to youth ministry.

Also listed under ***RE 762***

PM 772 Adult Faith Formation 2 credits

Holistic and interdisciplinary approach to religious formation of the adult in today's parish that includes the vision, presumptions, structures and programming principles and guidelines as proposed in the catechetical documents affecting adult faith formation. Principles of psychological and faith development of the adult. Planning and evaluating religious formation programs for adults.

Also listed under ***RE 772***

PM 861 Ministry of Administration and Leadership 3 credits

A study of parish life in order to identify and apply skills for the integration of spiritual and administrative leadership in parishes. Administrative skills and techniques needed in positions of leadership ministry. Topics include: legal issues, leadership styles, collaboration, conflict management, personnel, budgeting, planning and evaluation. Also listed under ***RE 861***

PM 872 Penance Practicum 2 credits

Integration of moral, liturgical, and pastoral principles and applications of moral and canonical norms in offering guidance. Case method approach to issues related to the family, liberation, violence/non-violence, the environment, business, medicine, sexuality, and life and death. Emphasis

on the role of the confessor and various personal skills for celebrating the rite of Penance/Reconciliation.

Priesthood candidates only

PM 990 Directed Study 1-3 credits

CATECHETICS

RE 552 Principles of Catechesis 2 credits

Theory and praxis of catechesis in the Roman Catholic tradition. Development of the catechetical movement in Christianity. Principles articulated in the Catechism of the Catholic Church and other pertinent Church documents. Developmental theories and their implications for catechesis and growth in faith life.

RE 621 Methodology in Catechesis 3 credits

Educational and catechetical theories, methods, and techniques for effective use in a catechetical process. Examination of textbooks, materials, and resources. Relation of faith development to catechetical methodology.

RE 631 Sacramental Catechesis 2 credits

Catechesis of sacraments based on current Church teaching, theology, and liturgical rites. Emphasis on Eucharist, Reconciliation, and Confirmation. Sacramental preparation of students, involvement of parents, catechetical approaches to main sacramental themes through signs and symbols. Application of diocesan policies and canon law.

RE 641 Catechesis within the Mission of Evangelization in the US 2 credits

Study of the National Directory for Catechesis (NDC) and the ongoing renewal of catechesis within the contexts of a diverse US culture. Focus on the nature, purpose, object, tasks, basic content, and various methodologies of catechesis as well as the formation of catechists and catechetical resources.

RE 762 Youth Ministry and Catechesis 2 credits

Catechesis of adolescents in the Church today as envisioned in recent Church documents. Developmental theories, principles of moral and spiritual formation and curriculum models. Relationship of catechesis to youth ministry.

Also listed as ***PM 762***

RE 772 Adult Faith Formation 2 credits

Holistic and interdisciplinary approach to religious formation of the adult in today's parish that includes the vision, presumptions, structures and programming principles and guidelines as proposed in the catechetical documents affecting adult faith formation. Principles of psychological and faith development of the adult. Planning and evaluating religious formation programs for adults.

Also listed as ***PM 772***

RE 861 Ministry of Administration and Leadership 3 credits

A study of parish life in order to identify and apply skills for the integration of spiritual and administrative leadership in parishes. Administrative skills and techniques needed in positions of leadership ministry. Topics include: legal issues, leadership styles, collaboration, conflict management, personnel, budgeting, planning and evaluation. Also listed under ***PM 861***

RE 990 Directed Study 1-3 credits

SACRED SCRIPTURE

SS 510 Introduction to the Old Testament 3 Credits

This course will survey the entire Old Testament. The content and context of each book will be presented briefly. Major themes will be presented. Select passages will be chosen for exegesis and discussion. This course is required for all M.A. and M.A.P.M. students.

SS 520 Introduction to the New Testament 3 Credits

This course will survey the entire New Testament. The content and context of each book will be presented briefly. Major themes will be presented. Select passages will be chosen for exegesis and discussion. This course is required for all M.A. and M.A.P.M. students.

SS 610 Pentateuch and Deuteronomistic History 3 credits

A study of the historical context, composition and theology of the historical narrative. Special attention will be given to the Deuteronomistic redactor. The books of Samuel, Kings and Chronicles will be included. Theological themes, such as creation, promise, election, covenant, the cycle of sin, judgment, repentance, salvation, the rise of the monarchy, the great kings and other characters will be examined.

SS 625 The Prophets and Later Historical Books 3 credits

This will include an introduction to the nature of prophecy, the relationship between prophecy and Israel's institutions, and the formation of the prophetic books. Selected passages from both major and minor prophets will be examined. This course will also cover the historical books not a part of the Deuteronomistic history, such as Maccabees, Ezra, Nehemiah, etc.

SS 650 Wisdom Literature and Psalms 3 credits

An introduction to the part of the Hebrew Bible called "The Writings", i.e., an examination of Proverbs, the Book of Job, Qoheleth, Ben Sirah, the Book of Wisdom, and the Song of Songs, among others. Exegesis of selected passages will be presented. The course will also include an overview of the theology and spirituality of the Book of Psalms. Theories of Hebrew poetry will be discussed.

SS 710 Synoptic Gospels and Acts of the Apostles 3 credits

An introduction to the Synoptic Tradition will be presented with attention to various theories regarding the so-called Synoptic Problem. The theologies and redactional critical contributions of the Evangelists will be examined. Acts will be presented due to the Lukan connection. Exegesis of selected passages will be discussed.

SS 750 Pauline Literature and New Testament Epistles 3 credits

This course will examine the composition and theology of the letters within the Pauline corpus. The life of Paul and a general discussion of his theological vocabulary will be given before examination of specific epistles. The remaining epistles of the New Testament (except John), i.e. James, Jude, Peter and Hebrews will be a part of this course.

SS 760 Johannine Literature and Revelation 3 credits

An examination of the Gospel of John and the Johannine letters in the context of the Johannine community. This will include an overview of the composition and theology with special attention given to Christology, ecclesiology, and sacramental theology. Exegesis of selected passages will be provided. An introduction to apocalyptic will be given along with an examination of the composition and theology of the Book of Revelation. Exegesis of selected passages.

SS800 Selected Questions 3 Credits

A seminar style course which will look at particular themes, questions or issues in any part of the Bible. The actual material of the course will be determined by the interest of the students.

SS 990 Directed Study 1-3 credits

SPIRITUAL THEOLOGY

SP 642 Spiritual Masters 2 credits

The course is intended to present the selected spiritual masters and their unique approach to spiritual life. The study of the selected spiritual classics will also enable the student to learn

various approaches to spiritual life within the broad context of Catholic spirituality. Once familiarized with the lives and teachings of the selected masters, the student will be better able to appreciate the beauty, diversity, and richness of spiritual life. Special emphasis will be given on how these treasures may be interpreted, understood and used today.

SP 762 Spiritual Direction 2 credits

The course is intended to present the ministry of spiritual direction as a participation in the spiritual fatherhood of God. A spiritual director becomes a visible and effective instrument in the art of spiritually begetting, leading and nourishing God's children on the way to Christian perfection. Special attention will be given to three aspects: role of the spiritual father/mother; role of a spiritual son/daughter; nature of the relationship between both parties in spiritual direction.

SP 990 Directed Study 1-2 credits

SYSTEMATIC THEOLOGY

ST 502 Introduction to Theological Research 2 credits

Preparation for academic theological research on the graduate level, with special attention given to library resources. The skills needed to integrate new theological information with established patterns of understanding and to communicate the results of research in standard form.

ST 541 Fundamental Theology 3 credits

Introduction to theology, its nature, and its sources. Revelation, and the transmission of Revelation in Scripture, Tradition, and Magisterium. Study of the history of theological method as well as contemporary methods.

ST 582 The Trinity 3 credits

Examination of Christian faith in the triune God. Attention will be focused on the development of Catholic teaching on the Trinity and contemporary theological approaches. Discussion of proofs for the existence of God, knowledge of the divine, God in human language, expressing the Trinity in figures and art, the problem of evil, insights from other religions, angels and demons.

ST 611 Christology 3 credits

Scriptural and theological study of Jesus Christ: the quest for the historical Jesus; examination of his ministry, death, and resurrection; Christological controversies and the councils of the first millennium; theological perspectives on Jesus' self-knowledge, freedom, and virgin birth; the nature and uniqueness of Jesus' saving work; insights from Latin American, Black, feminist, and other Christologies.

ST 623 Missiology 2 credits

Cross-cultural reflections on evangelization and missionary work. A multidisciplinary approach will be used, embracing theology, anthropology, history, geography, theories of communication, comparative religions, ecumenism, and interreligious dialogue. The need to distinguish between practices essential to Christianity and cultural expressions of Christianity.

ST 641 Theology of the Holy Spirit 2 credits

The person and the work of the Holy Spirit as understood in biblical and patristic sources and as developed through the centuries. Special attention to recent Protestant, Orthodox, and Catholic writings on the Spirit, particularly Saint John Paul II's *Dominum et Vivificantem*.

ST 673 Ecclesiology 3 credits

A critical and systematic study of the Church's foundation, mission, nature, and structure in the light of Scripture, Magisterial teaching, the history of theology, and the modern world. Special attention given to lay ecclesial and ordained ministry, the witness of religious life, the nature and function of the Magisterium, the Petrine ministry, ecumenism, and interreligious dialogue.

ST 720 Mariology 2 Credits

A theological study of Catholic faith regarding the Blessed Virgin Mary. Focus on Mary in Scripture, teaching and theology throughout the centuries, Marian dogmas, Marian devotion, and Mary in ecumenism and interreligious dialogue.

ST 721 Theological Anthropology and Eschatology 3 credits

A theological consideration of the human person from the perspective of Scripture, Tradition, and Magisterium. Human origins, human dignity, and Original Sin in the light of the theology of creation and current theories of cosmology. The life of grace and human freedom in relation to the incarnation and the salvific work of Jesus Christ. This course also treats eschatology.

ST 752 Theology of Sacraments 2 credits

Theological introduction to Catholic sacramental life. The development of teaching on the sacraments in general from Scripture to the present, with attention given to the nature of sacramentality, the minister, effect, administration, and reception, the number of sacraments, ecumenical concerns, pastoral issues, and the essential link between sacraments and the struggle for a just world.

ST 775 Theology of Marriage 2 credits

Biblical, systematic, and historical study of marriage as a sacrament. Attention will be given to the nature of marriage and to recognition of it as a sacrament, sexuality in marriage, ecumenical and interfaith marriages, marriage and baptized non-believers, theological and pastoral issues regarding divorce and remarriage, and the theology of the family.

ST 780 Liberation Theology 2 credits

Latin American theology of liberation: its precursors (e.g. Bartolomé de Las Casas), its rise in the *comunidades de base*, and its formulation in theological works and the documents of Medellín, Puebla, Santo Domingo, and Aparecida. The course will cover biblical hermeneutics, theological anthropology, Christology, the ecclesiology, popular religion, and eco-justice. Controversy about relationship between Latin American liberation theology and Black, Feminist, and Asian theologies of liberation. Criticisms of liberation theology and responses from liberation theologians.

ST 811 The Personalism of Pope John Paul II 2 credits

An introduction to the philosophical and theological aspects of Christian Personalism as manifested in the writings and teachings of Karol Wojtyła (Blessed Pope John Paul II) and its contribution to contemporary culture. Personalism signifies a system of studying the nature of the human being as person; John Paul II invites men and women to rethink their position in the world of things from a transcendental, biblical framework where God and man are presented in a personal, liberating partnership.

ST 842 Reconciliation and Anointing of the Sick 2 credits

A scriptural, systematic, and pastoral study of the two sacraments. Treatment of the sacrament of reconciliation including examination of sin and forgiveness in Scripture, development of teaching and sacramental practice, reform at Vatican II, and the present state of the sacrament. Sacrament of anointing focuses on the mystery of suffering, sickness, and healing in Scripture, development of teaching on anointing and sacramental practice, reform of Extreme Unction at Vatican II, and possibilities for the future.

ST 851 Ecumenism and Interreligious Dialogue 2 credits

In a world of many religions, how do Christians understand other religions in light of Christ? Key to the investigation will be the exegesis of scriptural passages on the uniqueness of Christ, the history of the dictum “outside the church there is no salvation”, attempts at a universal theology of religions, and contemporary theologies of exclusivism, inclusivism, and pluralism. Present day discussions between Christians, Jews, Muslims, and religions of the East.

ST 870 Theology of Holy Orders 2 credits

Theological examination of the orders of bishop, priest, and deacon. The general discussion of orders focuses on Jesus' ministry and priesthood, Church office in the first centuries, development of Catholic teaching, and ecumenical dialogues. Attention to the history and theology of each order as well as contemporary issues including the history and theology of celibacy, ordination of women, collegiality, and work for justice as constitutive of preaching the Gospel.

ST 890 Seminar on Contemporary Systematic Theologians 2 credits

An opportunity to explore systematic theology and refine skills in its practice by reviewing the lives and writings of contemporary theologians. After an overview of the history of systematic theology since the 18th century, instructor and students will examine the interests, themes, methods, and conclusions adopted by select systematic theologians in the 20th and 21st centuries. A seminar approach, with emphasis on the close reading of principal primary sources.

ST 890a Seminar on the Thought of Blessed John Paul II 2 credits

An exploration of Karol Wojtyła/Saint Pope John Paul II's writings, with attention to their philosophical, systematic and moral theological foundations.

ST 990 Directed Study 1-3 credits

ST/MT 890b Science and Religion: History, Issues, and Prospects 2 credits

An overview of the relationship between science and religion from the Old Testament to the present. Analysis of historical controversies involving figures such as John Scotus Erigena (c.810-c. 877), Nicolaus Copernicus (1473-1543), Galileo Galilei (1564-1642), and Charles Darwin (1809-1882). Discussion on proposed methodologies for a dialogue between science and religion, organizations and conventions dedicated to the dialogue, and issues in the contemporary dialogue relating to systematic theology (e.g. the existence of God, creation, eschatology) and moral theology (e.g. freedom, natural law, and personhood). The course will make use of the recent substantial grant of books on science and religion to the Maida Alumni Library by the International Society for Science and Religion in Cambridge, U.K.

DIRECTIONS TO CAMPUS

SS. Cyril & Methodius Seminary is located on the campus of the Orchard Lake Schools in the City of the Village of Orchard Lake, 25 miles northwest of Detroit. The campus, which is bordered by Orchard Lake Road, Commerce Road, and Indian Trail, is situated on the eastern shore of Orchard Lake. The Seminary may be accessed via connections from major freeways that extend into the northern suburbs of Detroit, namely, I-75, I-696, I-275, U.S. 10, and U.S. 39.

From the North and the East:

I-75 to Pontiac, via the Square Lake Road exit. Drive ahead to Telegraph Road. Turn right on Telegraph Road to Orchard Lake Road. Left at Orchard Lake Road to Commerce Road. Right on Commerce Road to Indian Trail. Campus will be on your left. Left at Indian Trail and immediately left into the first driveway leading to the Seminary parking area adjacent to the Seminary Building.

From the South and the West:

I-275 north to I-696, W.P. Reuther Freeway. Exit at Orchard Lake Road, turn left, head north. Drive for seven (7) miles. Shortly after passing Long Lake Road, turn left at Indian Trail following the shoreline of Orchard Lake which is on the left. Take third entrance after the stop sign, turning right into the parking area adjacent to the Seminary building.

From Downtown Detroit:

U.S. 10, John Lodge Freeway, north. Merge into Northwestern Highway and drive west till it ends at Orchard Lake Road. Turn right, heading north on Orchard Lake Road and continue to Indian Trail or Commerce Road as above.

From the Downriver area:

U.S. 39, the Southfield Freeway, to I-696 westbound to Northwestern Highway or directly to Orchard Lake Road. Turn right, heading north on Orchard Lake Road and continue to Indian Trail or Commerce Road as above.

FREQUENTLY USED PHONE NUMBERS AND WEB SITES

Seminary General Information	2 4 8 - 8 3 6 - 1 2 7 1
Rector	2 4 8 - 3 9 2 - 9 2 0 8
Academic Dean	2 4 8 - 3 9 2 - 1 2 7 0
Dean of Spiritual Formation	2 4 8 - 3 9 2 - 9 2 1 0
Dean of Students	2 4 8 - 8 3 6 - 1 2 7 5
Registrar	2 4 8 - 8 3 6 - 1 2 7 1
Adam Cardinal Maida Alumni Library	2 4 8 - 3 9 2 - 9 9 6 3
St. Mary's Bookstore	2 4 8 - 3 9 2 - 9 9 6 4
Business Office	2 4 8 - 3 9 2 - 9 2 5 9
Seminary FAX	2 4 8 - 7 3 8 - 6 7 3 5
Email Address	info@sscms.edu
Seminary Web Page	www.sscms.edu
Populi (Online Academic Platform)	https://sscms.populiweb.com