



PHOTO SIGN-UP(OPTIONAL ONLY) GUIDELINE AND POLICIES

Due to popular demand of our action photo service at TCDSB Swim Meets in previous years, we have established the following policies and helpful hints to ensure our service will be provided with the highest possible quality and efficiency.

1. **OPTIONAL Sign-Up ONLY** - In order to streamline the sign-up process and focus on picture taking, we accept only **Advance Optional** sign-up.
2. Any parent who is interested in signing up action pictures for your children, please sign-up online as soon as you have the event information (Event No.). We understand you will not have the heat and lane numbers. Therefore, you may skip them.
3. To sign-up online, go to <http://www.pictureinmotion.ca/event/2020-tcdsb-swim-meet/>

Meet Name: 2020 TCDSB

Club Name: (School Name)

Event #1, #2, #3: Follow the examples; Skip Heat and Lane #'s if not available.

Customer Name: Parent's name

Sign-up Fee: It is a deposit which will go towards the order total. A full refund will be issued for event(s) missed.

Maximum number of events: 3

4. Sign-up fee remittance is expected before the online picture review link is sent. Sign-up fee remittance methods:
 - a. E-transfer to pictureinmotion@rogers.com
 - b. Text or call-in credit card number, expiry date and cvv(3 digits at the back of the card) to 416-712-6812.



5. We do not have a cut off time for signing up. The following factors will determine if we are able to take pictures of your swimmers.

a. The closer to the event, the more sign-ups will arrive to our mailbox. Therefore, there is a chance these sign-ups will not get to our photographer in time.

b. Multiple swimmers could have signed up for the same race. When this happened, the “First come first serve” rule will apply.

6. Our goal is to have some pictures for every swimmer who has signed up. Therefore, we may make adjustment to our No.5 policy base on this goal.

7. Due to unforeseen circumstances, we may not be able to get any picture for a few swimmers at the meet. When this happened, please accept our sincere apologies and we are glad to refund you the deposit.

8. We will notice you on Saturday night if we do not get any picture for your swimmer so that in case your swimmer competes at the finals, you may sign-up again.

9. We are expecting a very high volume of signups at this event as usual. Please allow up to 3 weeks for us to send out all the pictures for you to review.

10. If you have any question, please feel free to contact us by calling or texting (416-712-6812), but please do so as early as possible. We may not be able to reply as promptly when getting closer to the event.