

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Spread or contract Covid19	Myself, customers and wider community by becoming ill with Covid 19	Suspend work, stay at home – no contact	Not until business restarts	Eddie	21 st March 2020	21 st March 2020
Spread or contract Covid19	Myself, customers and wider community by becoming ill with Covid 19	<p>Good Housekeeping of Van</p> <p>Facemask worn if less than 2m (only in extreme circumstances – not in normal circumstances as following social distancing advice)</p> <p>Hand sanitizer used regularly and as required</p> <p>Antibacterial wipes used regularly on contact surfaces (at beginning, during and at end of service) wear gloves if also deemed effective</p> <p>Social distancing and stay out of van signage being sourced also inform at time of booking and upon arrival</p> <p>No entry to van by customers for 72 hours before service commences and 72 hours after completion of service</p> <p>No contact servicing / payment – no cash payments.</p> <p>Wipe keys with anti-bac wipes before use and before returning to owner</p> <p>Advise over not to touch reports for 72 hours and/or send electronically via email</p> <p>Owner not to sign service sheets</p> <p>Clean all contact surfaces in van after each service</p>	<p>Allocate extra time in diary for cleaning before, during and after service – extra 10 - 15mins per service</p> <p>Purchase all PPE – gloves / wipes / hand sanitizer gell etc</p> <p>Source Signage</p> <p>Inform clients at time of booking and at arrival - social distancing and stay out of van etc</p> <p>When arrive at service location place advice signage near access point to caravan/motorhome and on van in a visible position</p> <p>Accept payment via paypal and well as bank transfer</p>	Eddie	15 th June 2020	11 th June 2020

