

**Minutes of the meeting of Mortehoe Parish Council held in the Council Chamber,
The Esplanade, Woolacombe, on Monday 17th February 2020 at 7.00 p.m.**

**Present: Members; (Chairman) D Duffield , R Ley, O Bell, M Wilkinson S Woodman,
D Barron and K Cook.**

Clerks: S Hocking and J Keiff

Also Present: 1 members of the public present

**19/2020 Apologies for absence: Councillors: Davis (D.C.C.) Dicker and Richards
P.C.S.O. Grantham**

20/2020 Public Speaking – There were no representations to speak.

21/2020 Police Report -

**Crime Figures for Mortehoe/Woolacombe & Westdown, Includes Mullacott & Bittadon. –
Vehicle Offences 2 ; Other Theft 1**

Total 3

**22/2020 Declaration of Interests – Councillor Ley declared an interest in Agenda Item 2820 as
Vice Chairman of North Devon Hospice.**

The whole council declared a common interest in item 31/2020 Affordable Housing.

23/2020 Minutes

***It was Proposed to APPROVE* as a correct record and sign the minutes of the Parish Council
meeting held on January 20th 2020 at 7 p.m. in the Council Chamber. *Seconded . PASSED
UNANIMOUSLY***

24/2020 County Council Report –

Reminder of how to report a highway problem - With the excessively wet weather we are
experiencing a emergence of potholes, please help by reporting them ether on the website or via the
telephone. <https://www.devon.gov.uk/roadsandtransport/report-a-problem/report-a-pothole/or>
telephone: 0345 155 1004 (Road maintenance, traffic management and parking, streetlights and
signs, and public rights of way.)

Budget proposals - I am pleased that the overall Highways and Traffic management budget is
showing an overall increase of £2.585m, including the addition of £1m to assist in dealing with some
of the drainage issues that have been highlighted by this exceptionally wet winter. The budget gets to
Cabinet on 14th February, I will of course update you on the progress.

Appledore Ship Yard - DCC and the LEP (Local Enterprise Partnership) are working closely with
the Government and proposed new owners to agree possible terms for any Government funding.
Hopefully they will be concluded this week.

North Devon Enterprise Centre – Roundswell - On Friday 17th January a turf cutting took place
to celebrate the building of a gateway building in North Devon to be called ‘ The Enterprise Centre’.
it is hoped to be open by end 2020. It will provide help and support for entrepreneurial and
small/medium sized businesses. There will be about 35 tenants. We are now seeking a operator to
run the centre. The centre is funded by ERDF funds, HoSW funds and DCC. This is an important
and long held ambition of DCC.

Devon-wide review of waste management carbon emissions commissioned - Devon County
Council has commissioned a full analysis of the carbon impacts of its waste management services

from international environmental consultancy Eunomia Research & Consulting Ltd. Last year Devon County Council endorsed the Devon Climate Declaration by declaring a climate emergency. The new project, which commenced in December 2019, forms part of the authority's subsequent commitment to become a net-zero authority by 2030. Eunomia's emissions modelling team will establish the carbon footprint of DCC's current waste management services, including the emissions from reuse, recycling, composting, anaerobic digestion, residual energy recovery, landfill and transport.

Carbon contributions from each of Devon's eight district waste collection as well as its recycling centres will be included in the analysis. The results of this analysis will be used to produce a range of options for strategies for achieving carbon neutrality for the service. The research will also factor in the need to meet a 65% recycling target by 2035 at the latest. This important project that will enable us to better understand the carbon impact of how we manage waste in Devon and the potential for reducing this in line with local and national targets. The report will be used to inform the development of our new Resources and Waste Strategy this year which will be produced in partnership with district and neighbouring Unitary Councils.

Any declaration of a climate emergency is followed up with action, Devon County Council is engaging with one of our key areas where we have some direct influence over carbon emissions. We will be looking at the full scope of the emissions from the waste management services to help understand the areas where we can make the largest carbon savings in the least time and in the most cost-effective manner.

Devon Registration Service - applicants to the Government's EU Settlement Scheme - Devon Registration Service can help EU citizens and their families, who want to stay in the UK after it leaves the EU, with the verification they will need to apply to the Government's EU Settlement Scheme. The Government is inviting EU citizens with valid EU passports to apply to the EU Settlement Scheme. It also extends to their non-EU citizen family members who have a biometric residence card issued by the UK.

The deadline for applications to the EU Settlement Scheme is either the end of December 2020, if the Government and the EU fail to agree a leave deal; or the end of June 2021, if negotiators agree a deal for the UK to leave the EU. The application process can be completed online, but the identity verification part of the application, which is necessary, requires the person to have access to either an Android or some Apple mobile devices. Anyone in Devon who does not have access to such devices can make an appointment with the Devon Registration Service to have their identity officially verified for their application.

Identity verification is a requirement of the application to the EU Settlement Scheme. To book an appointment to have your biometric passport or biometric residence card scanned, please telephone the Devon Registration Service on 0345 155 1002. An appointment will be made for you to see a member of the Devon Registration Service team. You will need to bring to your appointment your current valid EU passport or valid biometric residence card; and a mobile telephone that can receive text messages or a device that can receive email. The cost of the identity document scanning service is £14 (including VAT).

Permit will help care and health workers 'to do their jobs' - A new Care and Health Worker Parking Permit has been launched, and it allows professionals visiting people at home to park on double yellow lines in certain circumstances. Currently care and health professionals who hold the existing permit can park in on-street, limited waiting and residents' parking bays for no charge when delivering essential services to residents in their homes.

Holders of the improved permit will additionally be allowed to park on yellow lines for up to an hour

– but only if there is no other parking available, if they are making a home visit, the permit is clearly displayed and the vehicle is not causing an obstruction. The parked vehicle must not block access or pose a danger to road users by, for instance, parking on a corner. The improved scheme is being launched initially as a year-long pilot and the changes are in recognition that in some communities parking can be difficult to find and can add to the stress of an already demanding job. The new permits will be in the form of a time clock, like those issued to Blue Badge holders, which must be displayed. or those working for care and health companies, agencies or organisations, including the NHS, the permits will be managed and distributed by their line manager who will allocate each permit to eligible staff. Devon County Council’s Traffic Management Team has been contacting care and health companies, agencies and organisations with staff who could be eligible for the permit directly.

A separate process to allow eligible sole practitioners to apply will be phased in next year. Sole practitioners providing care and support to Devon clients in their homes can register their interest here by emailing careandhealthpermits@devon.gov.uk. The new scheme follows a consultation in which 89 per cent of respondents agreed that including yellow lines in the scheme would make their jobs easier and 80 per cent said it would help them care for their clients.

Almost 65 per cent said it would help them manage stress and most said that parking near their clients’ homes would help them feel safer if they were working alone.

25/2020 Planning

71010 Demolition of existing single storey and construction of two storey side extension at 2 Kinevor Close Woolacombe Devon EX34 7EE

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

70987 Extension, alterations and subdivision of one dwelling to form three holiday flats with associated parking at Gordon Lodge Morteohoe Woolacombe Devon EX34 7DZ

Members supported the views expressed by the Heritage Officer regarding the proposed size of the extension in relation to the existing property and the impact on the Conservation area. They also felt that the parking provision was inadequate for the increased size of the property and additional visitors expected. *Proposed REFUSAL. Seconded 6 in favour. 1 abstention.*

71086 Erection of detached double garage & workshop building and erection of greenhouse at Mountsea Morteohoe Station Road Morteohoe Woolacombe Devon.

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

71050 Erection of a conservatory at Allenders Farm Honeysuckle Lane to Shaftsborough Farm Ilfracombe.

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

71105 Alterations to side elevations windows and entrance doors - flats 2 & 3 and alterations to front elevation windows - flats 2 & 3 at Bentley Court Bay View Road Woolacombe

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

Planning Permission Received:

70823 Extension & alterations to dwelling at 19A Chichester Park Woolacombe Devon EX34 7BZ

Planning Refusal Received: None

26/2020 District Council Report

Coastal Issues Group and Bathing Water Quality – Councillor Wilkinson raised concerns that out of the 420 listed designated bathing water areas in the U.K. 2 of those rated as poor were in North Devon . They were Wildersmouth Beach and Combe Martin. Talks are ongoing with all agencies involved to try and remedy the situation.

Air BnB – Councillor Wilkinson informed members that he had been contacted by ‘The Guardian’ to comment on the rising amount of Air BnB in Britain and the changing face of tourism.

27/2020. Questions for the National Trust - None

28/2020 Correspondence: i) Request from North Devon Hospice Re: N.D. Marathon

- i) **Request from N.D. Hospice to make use of the Greensward June 28th for the North Devon Marathon** - *members were pleased that the event would be going ahead as normal.*
- ii) **Notice from Devon County Council Highways Re: Responsibilities for Hedges and Drains** – *contents noted*
- iii) **Email from A Cowling Environment Agency** - *members were favour of introducing the new system of forecasting for Combesgate Beach but felt that it would be appropriate to invite S.W.Water to a meeting with the council to discuss identified problems and their work within the Parish.*

29/2020 Register of Outstanding Matters

Tree Planting Scheme Application – was unsuccessful with an oversubscription of grant application for the limited supplies available. (over 180 applicants, with only 40 packs to allocate).

South West Water - have been contacted again regarding the exposed pipe at the top of Combesgate Beach.

Marine Drive – work has taken place to resurface areas of the car park and to refresh the white lines and other markings on the car park. Two dedicated disabled bays have been marked in opposite the café and ‘No Parking’ and ‘Turning Areas’ redefined. Unfortunately, the original specifications for the work were not carried out and the two existing disabled spaces at the entrance to the car park currently remain in place.

Play Bark for Woolacombe Play Area – help and wheelbarrows needed Tuesday 25th February. Time to be confirmed.

Goal Posts - it was agreed that the Chairman, R.F.P and Clerk should make a decision on the

choice of new goal posts for the Meadow..

Stone Bench Seat – the stone seat above Barricane has been fenced off as there has been substantial subsidence of the cliff in front of the seat. The owner has been contacted.

Matt Wills Manager of Woolacombe Medical Centre - members agreed to meet on the 26th March .

30/2020 Climate Change Review

Letter from N Pearson N.D.C. Re Climate Change Action Week - *contents noted.*

Electric Car Charging Point – *members were pleased that discussions were currently taking place between the National Trust and the District Council to investigate a possible charging point on N.T. owned land.* Members asked the clerk to contact Devon County Council regarding the possible installation of other facilities in the Parish .

Georgeham Parish Council – have installed a charging point and used Insight Electrical at Fremington to install the facility in their car park.

Water Fountain - N.D.C. have been contacted again regarding the query for permission to install a fountain at the Red Barn toilets.

Coastal Erosion and Rising Sea Levels – a discussion took place on local typography and the likely impact of rising sea levels and coast and cliff erosion in the Parish.

Invitation from Rev. King Smith - Thursday 27th February, 7.00 pm - "Earthed", a monthly community gathering in St. Sabinus' Church, to exchange news, views and possibilities as we try to combat climate change Saturday 21st March, 7.00 pm - "Help us Raise the Roof" - all are welcome at the launch party for St. Sabinus' Roof Appeal. Drinks, eats, and a short presentation on the project.

31/2020 Affordable Housing

Mortehoe and Woolacombe Housing need 2016-2020 Update from C Savage – Rural Housing Enabler

Introduction

The Rural Housing Enabler and NDC Housing were asked in September 2019 to review housing need for Mortehoe Parish, as the Housing Needs Survey was over three years old. The results of that survey are regarded as being valid for five years. The approach agreed upon was to review those registered on Devon HomeChoice (DHC), and to encourage new people to register with DHC. The Parish Council published an article after the October 2019 review of DHC, and DRHP wrote to those identified in housing need by the Housing Needs Survey, but not registered with DHC. This succeeded in encouraging 5 new people to register.

Devon HomeChoice

DRHP has reviewed those registered on DHC and living in the Parish on 5 occasions between January 2016 and January 2020. Numbers registered have always been in the range 16-19.

Date	January 2016	September 2016	January 2018	October 2019	January 2020
No. registered	16	18	17	16	19

Over the four year review period 50 different names have appeared on DHC, with two names remaining registered throughout that period, and two others remain registered having been first identified in January 2018.

4 households have been housed (one in Woolacombe)

23 registrations have not been renewed or have been cancelled because of long-term inactivity. All had been on DHC for at least 18 months, being unsuccessful in finding suitable housing locally.

1 household died.

22 householdss remained registered on 30th January 2020.

Affordable housing built on Exception sites has to be for people meeting strict local connection criteria- in broad terms a 5 year residence or employment period in the parish. Those remaining registered have been on DHC for a year or longer, with 14 having lived in Morteohoe Parish long enough to meet local connection criteria.

The overall picture is of a significant level of housing need which is not being met by the locally available affordable housing.

Housing Needs Survey, February 2016

The report published in February 2016 identified 21 households in housing need and meeting local connection criteria. Only 3 of these were registered with DHC.

House size required

Information on the size of home required was extracted from DHC in September 2016 and again in January 2020. This identifies assessed Housing Need, not what the household might prefer. The Housing Need Survey in February 2016 identified 21 households in housing need, who met the local connection criteria.

Date	1 bed need	2 bed need	3 bed need
February 2016 (HNS)	14	4	3
September 2016	7	7	4
January 2020	9	7	3

In rural areas the provision of 1 bed housing is not recommended on the whole. One bed need is identified for single people and couples. This group includes younger households which frequently turn from singles to couples to families, and it is easier to accommodate this change by staying where they are when there is limited housing supply. The remainder are older households where people are looking to get security of tenure often after many years in private rented or tied housing. One bedroom is rarely a practical solution for these households who may have visitors, may sometimes need to sleep separately, or have carers. The three sets of figures in this table show a broadly consistent mix of housing required, with the DHC figures indicating a slightly higher need for three bed family housing, though the HNS results are what would be used as evidence. There are currently very few affordable homes in the parish (around 12), and most of these predate the introduction of policies restricting occupation to people meeting local connection criteria. The shortage of supply may well impact on the numbers of people registering with DHC, and on those being able to remain in the parish.

RHE recommendation - The numbers of people registered on DHC and living in the Parish have remained fairly consistent over past four years. This suggests that the underlying housing need is about the same.

Housing needs surveys typically identify a larger number of households needing housing than are registered on DHC, and all those identified by the HNS meet local connection

criteria. In other parishes where HNS have been redone after 8 or 10 years, need identified remains pretty much the same.

My recommendation is that the housing need identified in the 2016 survey should be regarded as a realistic representation of housing need for local people, and therefore the target for provision remains at 21 homes.

The exact mix of housing provided will be a decision for the Community Land Trust, based on the evidence from the HNS. The RHE recommendation is for all two bed and three bed housing. As the parish has a very low level of existing affordable housing provision, there may be some sense in providing slightly more three bed/five person housing than the survey identifies, to allow families to grow and remain in the community. Similarly a good proportion of the two bed housing should have two double bedrooms allowing up to four people to live in them. Colin Savage, Rural Housing Enabler (North Devon), 4/2/2020

Appeal and Update from A. Ward Wessex Community Land Trust Re Funding – members agreed to write to the local M.P. to ask for continued support for the campaign to retain the Community Housing Fund which closes at the end of March 2020

Update for Community Land Trust – An application form has been submitted to register the Mortehoe and Woolacombe Land Trust. *A cheque for £40.00 is required to complete the registration process.*

Date of Next Meeting: It was agreed to arrange a date in late March when the Chairman returned from his annual holiday.

32/2020 Matters Brought Forward with the Consent of the Chairman

Race Night - would be held on the 7th March to help raise funds of the community fund.

Royal Hotel – it was agreed to contact the security firm responsible for the hotel regarding the build up of rubbish in the entrance to the former hotel.

Village Sign – the clerk was asked to confirm with the stone mason regarding the rebuilding of the village sign.

33/2020 Cheques and payments for approval and Signature.

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:

18	S Hocking	1,263.64
18	K Ash	1,206.89
18	HMRC	458.52
18	A B White	347.16
18	Plandscape	301.21
18	Simpsons	258.95
18	J Keiff	244.09
18	Jewson	73.14

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

- 1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 2. Devon Senior Voice - Newsletter.**
- 3. Health Watch Voices**

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting: March 16th 2020 Parish Council 7.00 p.m.

The meeting ended at 8.30 pm

