Resin Technology, LLC, the PVC Division of Emeraude in Paris, France, is a growing global petrochemical trading and compounding company based in the Groton, MA (outside of Boston) and Houston, TX area, is looking for a customer service/global logistics associate.

The candidate should be able to manage many detail-oriented orders in a fast-paced environment with the ability to multi-task and work with domestic and overseas customers and vendors.  Will be involved with import and export operations supporting sales managers including transportation logistics such as trucking, rail and container shipping, inventory management at warehouses across the US, Canada and overseas, documentation, invoicing and costing analysis.   Also, the role will have direct contact with customers/agents/vendors overseas.

The ideal candidate must be energetic, team oriented, proactive, strive for accuracy, possess good time management skills and be able to work with a busy tight-knit global logistics team. Must be driven to succeed and help grow the business. The candidate will be involved in strategically scheduling and managing multiple shipments simultaneously. They are required to have good English written and verbal communications skills as well as basic to advanced math skills. Strong working knowledge of Outlook, Excel are mandatory with bilingual skills a strong plus. Bachelor’s degree with 2+ years in logistics required.

**Applying:**

Send cover letter and resume to carly.resintek@gmail.com.

No phone calls please. Email submissions to the above email only.