

Minutes of the Finance meeting of Mortehoe Parish Council held online via Zoom on Monday April 19th 2020 at 7.00 p.m.

Present:

Members: D Duffield, (Chairman) , S Woodman, D Barron, K Cook , J Dicker
O Bell, M Wilkinson and R Ley

Clerks: Mrs S. Hocking and Mrs Keiff.

Also Present: Councillor Davis (D.C.C.) and 1 members of the public

Apologies for Absence: Councillors Richards

56/2021 *It was RESOLVED* to approve as a correct record, and sign the minutes of the Parish Council Finance Meeting held on Monday 16th November 2021 at 6.30 p.m. (*It was pointed out that the Minutes had already been approved at the December meeting 2020*)

57/2021 To Consider the Receipts and Payments Accounts for the last financial year from 1.4.2020 to 31.3.2021

After due consideration, it was *Proposed and seconded* that the accounts be accepted.
Unanimous decision.

58/2021 Allocation of the Balance of Funds

After due consideration, it was *Proposed and seconded* that the proposed allocation of the balance of funds be accepted. *Decision Unanimous.*

59/2021 To consider the estimated accounts for 2021/2022

After due consideration, it was Proposed to accept the accounts *Proposed and seconded*
Decision Unanimous.

Members thanked Mrs Keiff for her work over the year.

The meeting ended at 6.45 p.m.

Minutes of the meeting of Mortehoe Parish Council held via Microsoft Teams on Monday 19th April 2021 at 7.00 p.m.

Present: Members; D Duffield, (Chairman) D Barron, K Cook, R Ley, J Dicker, S Woodman, M.Wilkinson and O Bell .

Clerks: S Hocking and J Keiff

Also Present: A Davis (D.C.C.) and 1 member of the public

Apologies for absence: Councillors Richards

60/2021 Public Speaking :There were no representations to speak at the meeting

61/2021 Police Report Mortehoe/Woolacombe & Westdown, Includes Mullacott & Bittadon Burglary Non-Dwelling 1_Non-Notifiable Offences 1 Total: 2 It was agreed to ask a representative from the Police Force to attend a meeting with the Council to discuss Policing in the Parish over the forthcoming season.

62/2021 Declaration of Interests:

63/2021 Minutes:

It was *Proposed to APPROVE* as a correct record and sign the minutes of the Parish Council meeting held on March 15th 2021 at 7.00 p.m. in the Council Chamber. *Seconded. PASSED UNANIMOUSLY*

64/2021 County Council Report Devon

Recycling Centres - are still open, with restrictions. Our recycling centres are still open, they are very busy, the resale areas we tried to open this morning but have closed them again due to the queues forming on the highway and the huge interest affecting other residents trying to dispose of their waste and recycling. The resale shops we will open but in a phased way to prevent the scenes we had this morning. At some sites we had residents queueing from 6.30am just to get to the resale shops! If you make a visit to the recycling centre, please expect them to be operating differently during this lockdown period. Restrictions are in place, including social distancing, which may lead to queues. If queues do start forming, we may need to restrict vehicles from joining the queues towards the end of the day and if queues become a safety hazard on the public highway, we may need to temporarily close the site. <https://www.devon.gov.uk/coronavirus-advice-in-devon/document/waste-disposal-and-recycling/>

Coronavirus updates from Devon County Council - The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon. The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace. <https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

Community Testing - From last week, Devon County Council is making lateral flow testing easier to access. The Council has arranged mobile community testing in Ashburton, Axminster, Barnstaple, Bideford, Buckfastleigh, Crediton, Cullompton, Dartmouth, Dawlish, Exeter, Exmouth, Great Torrington, Holsworthy, Honiton, Ilfracombe, Ivybridge, Kingsbridge, Lynton-Lynmouth, Newton Abbot, Okehampton, Seaton, South Molton, Tavistock, Teignmouth, Tiverton and Totnes. The service will stop in each community, at a specific location, twice a week on given days – please

check devon.cc/testing for times, locations and dates near you. Please check before driving to a location in case there is an unexpected change to the schedule.

Alternatively, people can collect home test kits from any of the council's mobile testing sites, so that they can take the lateral flow tests at home. Staff at the mobile testing sites can show you how to take the test if you're not sure how to use the test kit. Home test kits can also be [ordered from the NHS to be delivered to people's home address](#), and they are available from [NHS testing locations and pharmacies that are part of the Pharmacy Collect scheme](#).

Additionally some workplaces are offering testing to their employees either on-site or at home – and if you own a [businesses with more than ten employees it is not too late to register](#).

Carers, personal assistants and front line social care staff can also [order and collect testing kits at the same time as their PPE supplies](#). Those who leave their home to work or volunteer and come into contact with people in the community, for instance carers and emergency service staff, are particularly encouraged to use the service. The results are back with you within the hour. If you test positive, you'll be asked to self-isolate for ten days. If you're negative, you can continue your day.

Community Testing Centres are for people who are not showing any symptoms and who aren't already accessing regular testing, through their employer for example. To book a rapid test and to find out more about Community Testing in Devon, visit devon.cc/testing

Rapid tests can be taken at home using home test kits, [available online from the NHS](#) or to [collect from NHS testing sites](#). Home test kits are not yet available from the Devon County

Council community testing sites – we've applied to have them available to collect from the testing sites, and we're waiting to hear from the government.

Reminder about reporting a highway problem: <https://www.devon.gov.uk/roadsandtransport/report-a-problem/> telephone: **0345 155 1004**

65/2021 Planning

73022 **Variation of condition 2 attached to planning permission 11656 to allow use as holiday let for 12 months a year at 19 Europa Park Woolacombe Station Road Woolacombe Devon**

Decision already determined Members noted that the condition was for a holiday let rather than a permanent occupancy .

72825 **Extension to dwelling at Tartooga Sands Apartments Bay View Road Woolacombe**

Members noted that the applicant had not followed the recommendations put forward by the Conservation Officer in the pre planning advice in regard to the height of the roof and therefore **Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY**

Consultation as an adjoining Parish

73010 Outline application for erection of a restaurant & drive through together with parking with some matters reserved (landscaping) at North Devon Arena Mullacott Cross Industrial Estate Ilfracombe Devon EX34 8PL

Members supported this venture and felt that it would be a welcome addition to the attractions in the area. **Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY**

73084 Erection of 1 dwelling at Brackenbridge Sandy Lane Woolacombe Devon EX34 7EX

Members noted the changes in the proposal and had no objections. *Proposed APPROVAL . Secoded PASSED UNANIMOUSLY.*

73114 Extension and alteration to dwelling at Greenacres Beach Road Woolacombe.

Members had no objections to this proposal . *Proposed APPROVAL. Secoded . PASSED ANANIMOUSLY.*

73092 Erection of a dwelling at Seaview Meadow Woolacombe Station Road Woolacombe Devon EX34 7AN

Members felt that this development reflected similar developments in the area and had no objections. *Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY*

73078 Extension and alterations to dwelling at Burnside Lower Claypark Woolacombe Devon EX34 7EA

Members had no objections to this proposal but were concerned at any increase in traffic movements caused by the development on Upper Clay Park Road with the very limited access and egress onto the narrowest part of Chapel Hill . *Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY.*

73196 Two storey side extension and annexe to dwelling, alterations to existing conservatory and new build detached garage and workshop at Furlong Down Poole Lane Woolacombe Devon.

Members had no objections to this application. *Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY*

NF-005 Woolacombe Airband Community Internet Ltd prior notification information.

Site address details: Borough Farm Lee to Woolacombe, Ilfracombe.

Proposal: Prior notification for proposed installation under telecommunications code system operators of two 10.5 mtr wooden poles. The poles will be installed with 9 mtrs above ground. Members had no objections to the erections of the two poles in this location.

Planning Permission Received:

72868 Change of use of retail shop/surf hire to a takeaway serving hot and cold food and drinks (sui generis) at The Red Barn Barton Road Woolacombe.

72861 Erection of transparent roof over existing patio area at The Jube South Street Woolacombe Devon.

72941 Replace existing balcony with new balcony, cladding and internal alterations at 16 Chichester Park Woolacombe Devon.

72565 Extension to dwelling (Amended plans) at 19A Chichester Park Woolacombe.

Planning Refusal Received: None

Planning Inspectorate Decision: 72754 Retrospective application for the erection of an art studio at Brae House Beach Road Woolacombe Devon.

66/2021 . District Council Report

Coastal Communities Meeting -

Bathing Waters – regular testing of the Bathing waters will be resuming in May

Allotments - Woolacombe Allotments has been chosen as an example for a documentary programme on coastal allotments.

67/2021 Questions for the National Trust

Meadow – members thanked the Trust for their recent practical help in the Meadow It was agreed to inform the Trust of any proposed changes to the Pavilion building

Dog Fouling - members asked the clerk to pass on the thanks from members for the recent highlighting of high incidences of dog fouling within the dunes. They hoped that the Request

68/2021 Correspondence i) Request for Bench seat from N Brettal - *Members regretted that they felt that they could not agree to any more bench seats on the seafront but did agree to investigate an alternative memorial scheme.*

ii) Email from B Rosen Re: Rise in Council Taxes – *Members sympathised with Mr Rosen and echoed his views on the iniquities of the present system. The clerk was asked to contact Ms Saxby M.P. regarding the ongoing enquiry regarding the system of business rate provision.*

iii) Request to use the Meadow 29th June for N.D. Marathon – *Members were pleased to invite the organisation to hold the event in the Meadow and wished it every success.*

iv) Request from B Woodman Re: Green Seas Trust Marine Litter bin. – *Members felt that such a bin was more appropriate on or near the beach. It was agreed to pass on the information to Parkin Estates.*

v) Email from S Saxby M.P. Re Parking Enforcement - *Members thanked Ms Saxby for her letter and hoped that an early resolution to the problem could be found.*

vi) Request from LGA Please see request below from the LGA regarding parking issues/incidents at tourist hotspots and parking fines – *Members agreed to forward a response to the request for information*

.vii) Email from A Dennis Re Parish Council Website - Parish Council website - email from our website designer Mr A Dennis - *Members agreed to look again at the site to consider any possible changes and improvements..*

viii) Update from A Green Re: Removal of Poles and Open Reach on Chapel Hill and surrounding area – *Members were grateful to Mr Green for his comprehensive update and suggestions for other parts of the community .*

ix) Letters from Mr S. Carter and A Dahl Re: Parking on the Esplanade – *Members thanked both Mr Carter and Mr Dahl for their correspondence and asked the clerk to reply with an update on the actions taken by the Parish Council in order to try and remedy the situation.*

x) Request for filming on Combesgate Beach: - *Members agreed to talk to the company involved in conjunction with the National Trust to discuss arrangements for the filming due to take place at the end of May.*

69/2021 Register of Outstanding Matters/ Matters Arising from the Minutes -

Bus Shelter – the order for the shelter has been confirmed. The shelter will be delivered once the ground works at the site have been confirmed.

T.I.C. Shed – has been erected Quotations for the installation of electricity for the shed are being sought.

70/2021 Neighbourhood Plan – i) Consultation on Georgeham Neighbourhood Plan - *Members congratulated Georgeham Parish for the very comprehensive plan , It was agreed to seek additional advice on the process of beginning out own plan in Morthoe.*

Invite to Mr G Townsend - *It was agreed to invite Mr Townsend to an advisory meeting with the Council with a view to starting work on the plan in the Autumn.*

Volunteers - *it was agreed to seek external volunteers to help with the process and involve the wider community for a more diverse steering group. It was also agreed to contact those involved in the W.M.C.L.T to broaden the scope and age of participants on the steering group.*

71/2021 Corona Virus: Matters Arising

Barriers - it was agreed to ask Mr Sampson to discuss the provision of more barriers and to discuss the possible return or payment for the damaged units. It was also agreed to wait until the changes in Covid regulations in June to access whether the system would need to remain in place throughout the main summer season.

72/2021 Annual Parish Meeting: Annual Parish Council Meeting, Community Award and Audit Return

Annual Parish Meeting - it was agreed to hold the Annual Parish Meeting on May 4th at 7 p.m.

Annual Parish Council meeting – it was agreed to hold this meeting at the normal time at the May monthly meeting on the 17th May.

Audit Return - it was agreed to sign the formal audit return at the meeting.

Community Award - *It was agreed to present the award to Mr Jon Richards for his dedicated service to the Parish over many years on the Parish Council.*

73/2021 Matters Brought Forward with the Consent of the Chairman

Skateboard Ramp - it was reported that the ramp had been repaired and repainted .

74/2021 Cheques and payments for approval and Signature.

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved prior to the meeting:

20	Survey Solutions	2,700.00
20	P Starbuck	1,146.50
20	G.E. Consulting	985.20
20	Bloom Brothers	820.00
20	Simpsons	772.46
20	D Hodges	652.08
20	B Cowdry	599.00
20	R Walker	501.96
20	DALC	338.77
20	J Keiff	284.79
20	PHS Group	218.40

20	BFS	132.00
20	Ricoh	109.39
20	EDF	104.01
20	ICCM	95.00
20	J Broxholme	63.00
20	CPRE	36.00
21	S. Hocking	1,274.72
21	E Hedger	772.63
21	HMRC	604.16

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting: May 17th Annual Parish Council meeting 6.30 p.m. followed by the Parish Council Meeting at 7.00 p.m.

The meeting ended at 9.45 p.m.

**Minutes of the Annual Parish meeting of Morteheo Parish
Council held at Morteheo Village Hall on Tuesday May 4th 2021 at 7.00
p.m. via Microsoft Teams**

Present:

Members: K Cook , J Dicker M Wilkinson, S Woodman, D Duffield (Chairman)
and D Barron

Clerk: Mrs S. Hocking and Mrs Keiff.

Also Present: No members of the public

76/202` Apologies for Absence: Councillor Richards and Councillor Ley

77/2021 Minutes of the Annual Parish Meeting held on April 25th at Morteheo Village Hall 2019 at 7 p.m. . Noted (the minutes were approved in May 2019) Proposed APPROVAL. Seconded, PASSED UNANIMOUSLY

78/2021 Matters arising from the Minutes – None

77/2021 District Council Report from Councilor Malcolm Wilkinson –

This has been a very difficult year and I am full of praise for the dedication and wise actions of our staff and fellow Parish Councillors. What has really impressed me is the commitment shown to the safety of our community alongside the support for local businesses during the lockdown periods.

Particular mention should be made for the extra mile given by our clerk, Sally Hocking, and Chairman, Don Duffield.

The age of technology really kicked in with the advent of virtual meetings and these have been vital to continue both the everyday working and the covid specific tasks required by the council. I value the initiative of weekly meetings which has kept us all alert and aware of the requirements to battle this terrible pandemic. I, for one, would love to see them continue.

Despite the problems faced by this council over the last 12 months there is much to enthuse over. I am particularly pleased with the progress made on the affordable housing scheme, the review of parking problems within the village and the installation of the skateboard ramp.

Well done Jimi.

We have a very special community and should be proud of these achievements.

Although there have not been any “face to face” meetings at the District Council, we have continued to work on an extensive array of committees via Teams or Zoom. My own work as Lead Member for Coastal Communities has kept me busy working on several coastal based committees.

- **LGA Coastal Issues Committee:** I have been delighted to represent N.Devon on this national committee for over 20 years. This year saw the formation of a Bathing Water Quality sub-group and I am using this to help fight for improved standards at both Widersmouth Beach and Combe Martin. I am also looking forward to introducing Cllr.Cook's plans to create a National Surfing Reserve at Northern Devon in a future meeting.
- **N.Devon Coastal & Taw/Torridge Estuary Working Group:** This group has only just been formed to address the very real concerns of the effects of climate change and coastal erosion in Northern Devon. The rising sea levels are already causing massive problems on our estuary and coastline as evidenced in the serious erosion of Northam Burrows and Horsey Island at Braunton. As we are all aware, the potential leeching of contaminated waste from the landfill site at Northam is a massive

concern all along our coast.

- **Coastal Strategic Group – Heart of the South West:** another new group that I sit on. It is made up of representatives from all of the authorities in the South West and has the remit to regenerate coastal communities both socially and financially across the South West. Early days but a mammoth task!
- **A.O.N.B.:** We are very lucky to have such a proactive body as the A.O.N.B. to fight for and protect our wonderful coastline. My own input to this committee is the very difficult and expensive repairs to the steps to Rockham Bay. Decon County Council has commissioned a survey and report but, at present, the finances for the repairs are not yet in place.
- **Braunton Marsh Drainage Board:** This body looks after the Braunton Marshes and is made up mostly by the landowners and farmers. Once again the problems caused by rising sea levels are posing severe problems both to the land erosion and the loss of habitat birdlife. The recent purchase of Horsey Island by the Devon Wildlife Trust illustrates this and can be seen by some as the “poison chalice.”

78/2021 Finance Report – Mrs Keiff (Responsible Finance Officer) gave a résumé of the main points of the accounts. A copy of the report is available for inspection in the Minutes.

79//2021 Chairman’s Report – the Chairman gave a report of the main activities of the council over the last two years.

2019

When I took the position of Chairman of Morteheo Parish Council in May 2019 from Councillor Dicker for the year ahead, I had no idea what lay in store, or that my tenure in the position would be extended.

During the year there were some factors that were not in the usual run of events

Fire Station

We soon were made aware that the Devon & Somerset Fire and Rescue Service had formulated a major restructuring of the Fire Service, which included the closure of Woolacombe Fire Station.

Measures were put in place to fight these plans, which involved initially a petition motivated by Mr Derek Hawley alongside the Fire Brigade Union, with the full support of the village community. (Our thanks to Derek for his involvement)

Councillor Wilkinson and myself were involved in protracted discussions with other affected areas, Lynton, Appledore and Porlock over an extended period, hoping to force a judicial review.

Fortunately a settlement was eventually resolved which did not necessitate the closure of Woolacombe.

Removal of the long term occupier of the bus shelter.

Affordable Housing

After many years, we have finally formulated an agreement with the National Trust for the availability of land for the building of Affordable Homes, and the initial outline plan was made public.

Subsequently the Morteheo and Woolacombe Community Land Trust has evolved to see through the development with details of the location being made public for the building in the region of 21 rental properties for those with a local connection.

2020

Into the year, and Covid 19 struck the country, altering so much of our lifestyle.

We learned to meet by ZOOM, and TEAMS, and commenced regular Monday Morning updates, which have continued through to the present time, and proved to be a valuable way of maintaining contact and discussing ongoing problems.

I am very impressed by the way the whole parish has responded, and supported each other, and our efforts to keep everyone as safe as possible, including the installation of barriers in West Road to alleviate queuing, although they were also used for seating!

The Skateboard Ramp arrived in the meadow and is now fully operational and well used, special thanks to Councillor Dicker for all his work in obtaining and setting up the ramp .

Parking is an ongoing issue, and steps are being taken to formulate a new policy for both villages, it is worth noting the comment at the foot of the minutes of the 2019 Parish Meeting *Esplanade Parking - a complaint regarding the large numbers of vans parking overnight on the Esplanade over the recent Easter weekend was made. It was agreed to raise the issue with the County Councillor at the next opportunity.*

This is still a problem

We were presented with Covid Wardens, compliments of the Police and Crime Commissioner, but their role was undefined, hopefully not to be repeated.

In spite of a period of closure Marine Drive was extremely busy during the year, and I must thank Roy Walker and Dave Hodges for their continued presence and coping with the new procedures that were adopted

2021

Covid is still an issue, and we have reinstated the barriers for the time being.

Policing of the parking is still a major issue, with no real attendance of Traffic Wardens (Community Support Officers), yellow (deep cream) lines are being reinstated on Chapel Hill and through Morteheo.

The damaged road signs have now been replaced, for some it has only taken 2 years and 4 months!

In March 2020 Kevin Ash finally decided to retire from his post after 36 years, he will be missed, and unfortunately because of the covid restrictions we found it difficult, at that time to employ a replacement, although Pete Starbuck has now taken over a number of his tasks.

I must thank all of the Parish Councillors, Sally and Janet for their support and hard work during the past two years as well as our County Councillor Andrea Davis. Particularly thanks to Sally with the amount of extra time and effort that has been needed at all times of the day..

80/2021 Annual Audit Return – Members examined the Accounting Statement for the 2021 Audit Report and formally APPROVED the signing of the document. Proposed. Seconded. PASSED UNANIMOUSLY

81/2019 Community Award Nomination – Members were unanimous in their decision that they should recognise the services of Mr Jon Richards who has unstintingly worked for the benefit of the two villages for many, many years with thirty years as a Parish Councillor.

82/2021 Any Other Business – None

There being no further business, the meeting finished at 7.30p.m.