

KALOKO TRUST UK

TRUSTEES' REPORT & ACCOUNTS
For the period 1 January 2022 to 19 December 2022

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Legal and Administrative Information

Registered Charity Name:	Kaloko Trust UK	
Charity Registration Number:	1047622	
Trustees:	Jim Smyllie Domino Champe Rajesh Chaudhary Kate O'Shea Yvonne Riedel-Brown Marion Thorpe Declan Timoney	Chair Treasurer
Director:	Madeleine Bates	to January 2022
Programme and Project Support Officer:	Mark Whitaker	to October 2021
Principal Office:	39-41 Surrey Street Brighton East Sussex BN1 3PB www.kalokotrust.org	
Bankers:	Lloyds Bank plc Villers House 48-49 Strand London WC2N 5LL Barclays Bank plc	
	Leicester LE87 2BB	
	CCLA Investment Manager COIF Charity Funds Senator House 85 Queen Victoria Street London EC4V 4ET	ment Ltd
	United Trust Bank One Ropemaker Street London EC2Y 9AW	

Structure, Governance and Management

Trustees, Officers and Organisational Structure

The Kaloko Trust UK is a non-governmental, non-political, non-religious organisation established in 1995 and constituted under a Trust Deed dated 26 June 1995. There have been no changes to the Trustee Board in 2022.

Kaloko's Trustees meet quarterly with the Director to ensure good governance and sound strategic direction for the organisation. The work in Zambia is interrogated and impact is assessed, the finances reviewed and performance of staff appraised. Salaries are set annually by the Board of Trustees taking into account inflation, individual performance and funding availability. The Director post reported directly to the Trustees, with line management and particular support and supervision from the Chair of Trustees.

Future of the Charity

In 2021, after twenty-seven years, the Trustees decided that Kaloko Trust UK was not sustainable in its present form in the increasingly challenging fundraising and operating environment for small international development organisations. The Trust sought, developed and secured alternative ways of continuing to support our communities in northern Zambia, and moved towards formal closure. Further details are laid out in this report.

Objectives, Activities and Partners

Our Mission

Kaloko Trust worked to relieve poverty and improve lives in the rural communities of Zambia. We worked with local partners and communities to improve access to food, water, health, education and income through effective, appropriate and sustainable development projects that harness the power of partnership to empower and change lives.

We believe that long-term sustainable development can only occur where the issues that cause poverty are addressed in an integrated approach, and when working in close partnership with beneficiaries. Kaloko Trust concentrated its resources in a well-defined geographical area — the Luansobe/Luankili valley in the Copperbelt in Zambia, and the neighbouring Kashitu and Kapiri Mposhi areas in Central Province — where we worked with local communities to improve access to sufficient food, water, health, education and income.

Our Activities

Our activities fell within the following three themes:

<u>Sustainable Community Social Development</u>, including support for projects which enabled and promoted:

- household food security and improved agricultural production
- the sustainable use and management of local natural resources
- access to education and health services, including water.

Enterprise Development, which aims to develop and improve local income generation opportunities.

<u>Capacity Development</u>, non-financial support and guidance for partners to build resilience and skills, where we worked with the Kaloko Trust Zambia (KTZ), Kaloko Trust Resources (KTR) and the New Renato Community Society (NRCS).

Our Local Partners

Our main partner organisation in Zambia, Kaloko Trust Zambia (KTZ), has decades of experience in local community development and programme delivery, and is a separately registered and independent Zambian charity, governed by its own Board of Trustees. KTZ has been working since 1989 to support rural development in the Luansobe area, and we have worked in formal partnership with KTZ since 1995. Local programmes of work are decided in close consultation with beneficiaries and KTZ staff. Where KTZ directly implements programmes on our behalf, we provide funding and support for implementation and capacity development where requested.

Kaloko Trust Zambia also wholly owns Kaloko Trust Resources, its social enterprise arm, which focusses on sustainable income generation activities.

As well as providing financial, management and administration support, plus programme and technical advice, we also regularly visit programmes being implemented on our behalf.

In recent years, KTZ has extended its area of operation to include Kashitu, a neighbouring district to the east of Luansobe; where we have worked in partnership with a local Kashitu charity, the New Renato Community Society (NRCS).

Kaloko Trust Zambia's base of operations is in Luansobe, Masaiti District, Copperbelt Province. Kaloko Trust Resources is headquartered in Kapiri Mposhi, Kapiri Mposhi District, Central Province.

Public Benefit

The Trustees considered the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and when planning activities. In the view of the Trustees, Kaloko has met the public benefit requirement through providing support to development projects in Africa, transforming the lives of disadvantaged people. The recent achievements and performance of the charity are set out in this report.

Activities, Achievements and Performance

Review of Strategy and Operations

Following a process of reflection throughout 2020, and the Board's decision in 2021 to move towards closure of the Kaloko Trust UK, we worked to develop the Board's exit strategy in 2022.

The Board's priority in this strategy was the needs of current and future beneficiaries, its responsibilities to its Zambian partner organisations and the careful stewardship of its resources. By the end of 2021 an agreement in principle had been reached on the shape of a merger with UK charity Cecily's Fund, and we agreed to transfer sponsorship funding and responsibilities to their stewardship from 1st January 2022, with other funding and programmatic assets to follow. The merger was completed in 2022: Kaloko Trust's Director accompanied key staff from Cecily's Fund on an extensive field visit in March 2022, facilitating in-

depth meetings with partners and other key stakeholders across locations including the areas around Luansobe, Kapiri Mposhe and Kabwe.

Capacity Development Project

In 2021, the Board committed to work on examining options and opportunities to support the ongoing development of capacity at Kaloko Trust Zambia (KTZ) and Kaloko Trust Resources (KTR). Throughout 2021, extensive discussions were held with partners with the aim of establishing how KTUK might best support development of programme management capacity and financial sustainability at KTZ and KTR into the future, particularly in the light of their working with a new UK partner charity in Cecily's Fund. Trustees approved funding for a capacity strengthening project: for staffing to support KTZ's necessary restructuring, for development of plans for a self-sustaining ICT hub at KTZ, and to support Kaloko Trust Resources work on marketing and investment.

Community Social Development

Safe Water Programme - New Sites

Since 2013, Kaloko Trust has assisted many rural communities by providing clean water in centralised locations through drilling boreholes. This project has brought clean and safe drinking water to over ten thousand people, and also reduced water-borne diseases such as common diarrhoea, typhoid, dysentery, cholera and bilharzia. Furthermore, the time spent by women and girls in fetching water from remote and often unsafe water sources has been minimised, allowing them to dedicate more time to farm activities or studying. Our project design means that local communities contribute resources such as labour and local materials, and Kaloko supports them to establish, train and equip local Water and Sanitation Committees to oversee their local borehole operation and maintenance, and manage community borehole finances. Water and Sanitation Committees collect user fees, monitor the condition of the pump and organise pump maintenance and repairs.

In 2021, we ran this programme in five new communities – in three locations in Masaiti District, Copperbelt Province (Malaya, Machilika and Muchewe), funded by our long-term partners Just A Drop, and in two locations in Kapiri District, Central Province (Chitubulushi and Shalimba), funded by Kaloko Trust UK and by the Glastonbury and Street Rotary Club.

The local communities helped to select the sites for the new boreholes, and as a consequence travelling times to obtain water have reduced from 60-120 minutes to a maximum of 20-30 minutes for those furthest afield, and the previous, unsafe water sources are no longer relied upon.

A WASHE (water and sanitation health education) training programme was delivered to the communities, teaching the importance of hand washing, latrine cleanliness, clean drinking water and safe practice regarding food preparation and waste disposal.

Each hand-pump serves up to 250 people; meaning that in 2021 this programme provided a new source of safe water to over 1,250 people.

Minkwempe School Roof

Thanks to generous support from St Mark's Overseas Aid Trust, work was completed on a roof for Minkwempe School. The PTA constructed classrooms to provide accommodation for multiple classes of

children. The construction of the roof brought these classrooms into full use, meaning teachers and pupils are sheltered from the sun and from rain whilst learning.

Community School Sanitation Project – Luansobe Upper Basic School

Poor sanitation in school impairs children's growth and development and has a negative impact on a student's ability to concentrate and learn. A lack of sanitary facilities and consumables reduces school attendance and retention, with children absent because of diarrhoea, and girls less likely to attend school during their menstrual period. Kaloko's school sanitation project aimed to eliminate open defecation and the problems associated with managing menstruation, particularly amongst girls attending school. Thanks to the efforts of the three fundraisers who ran the Brighton Marathon for Kaloko UK in 2021 – Gabriella Heaney, Hannah Gaudry and Kate Vickery, funding was raised for the construction of much-needed new latrines at Luansobe School. The school has a new Headteacher and an active Parent-Teacher Association, who are also raising funds for this project. Due to the efforts of our runners and the Head and PTA, the design and specification of the latrines is more ambitious than originally planned. The slab and wall plate constructions phases are complete, and we look forward to hearing news of further progress as the construction continues.

Sponsorship Programme

Our class sponsorship programme assists over 2,270 pupils in 29 classes across four schools: Luansobe Upper Basic School (LUBS) primary and secondary schools, Kandulwe and Kwesha Primary Schools, and the Kaloko Crèche. In 2021, in response to priorities set by local school committees, we funded textbooks and teaching materials, school food and sporting activities, plus scholarships for middle school students. Education support is a particular area of expertise of Cecily's Fund, so in early 2022 we agreed a transfer of the Sponsorship programme to Cecily's Fund as part of our merger negotiations. Cecily's Fund is working with KTZ to implement the programme in its current form in 2022, and will develop it further into the future; they have already expanded the sponsorship programme to include Minkwempe School.

Enterprise Development

Income Generation - Bicycle Programme

In 2021, we completely remodelled our implementation of the Bicycle project, with the aim of generating more income for our Zambian partner Kaloko Trust Resources. Kaloko Trust UK funded 100% of the shipping costs (c£9,000) for a container of bikes, injecting liquidity into the model so that KTR would be able to ringfence funds from the sale of each bike to themselves fund future shipments. KTR now work directly on this project with Re~Cycle, our long-term UK sustainable transport partner, who donate bikes to the project. The bikes are checked by Recycle staff and volunteers, dismantled for shipping, reassembled by bike mechanics locally and sold from the bases at Luansobe, Kapiri Mposhi and Kabwe at affordable prices. This ongoing programme enables rural families to carry their farm produce to market as well as enabling easier access to important health, education and other community services. Re~Cycle and Kaloko Trust Resources will be working together on this project into the future.

Financial Review

In 2022, Kaloko UK's overall income was £28,352 and overall expenditure was £90,879, which includes a final residual transfer of assets (mainly cash) to Cecily's fund of £ 15,014 which will be disbursed in accordance with the wishes of the original donors.

Finances were reviewed at each Board meeting in 2021 and by the Chair and Treasurer regularly as operations slowed in 2022.

In 2021 we deliberately stopped fundraising for new funds as we began to wind down our operation in anticipation of merger and closure. Sponsorship monies and future sponsorship was transferred to Cecily's Fund on 1 January 2022.

Funding

All of Kaloko Trust's fundraising activities complied with the 2017 updated Code of Fundraising Practice.

Without the help of our donors, Kaloko's work would not be possible. We would like to thank everyone who has supported us with donations and assistance during 2021/22. Major donors and supporters are listed below.

John & Lois Agnew British Medical Association Robert Barnes Boscombe & Southbourne RC	Alan Hopper Janet Maclean's estate Just a Drop Mrs U Keats	James Newell Donald & Cathy Overall David Plumb Re~Cycle
Brighton Marathon Runners – Gabriella Heaney, Hannah Gaudry and Kate Vickery	Tom Kelly	Scarborough IWC
Brookwood Accountancy Alice Campbell	Felice Lampard Jon Leigh	Edward & Pat Short Sidcup Rotary Club
Cumber Family Charitable Trust	Andrew & Caryl Lockley	St Marks Overseas Aid Trust
Ms C Curtice Joan Dobson	Lytham St Annes Lions Club Frances Machen	Derek Timms Declan Timoney
Mike Dobson & Amanda Bellamy	Melanie Martin	Watford Rotary International Students Trust
Sonjia English	Marianne Fund	John Watt
Amy Fox	Wendy Mather	Kirsty Wayland
The estate of Maurice George	Molitor Charitable Trust	Julian Wild
Philip Gibson	Morel Trust	Phil & Jenny Woodgate
Glastonbury & Street Rotary	N Smith Charitable Settlement	

Ndola Link

Club

Mrs Rita Hogarth

Statement of Trustees' responsibilities for an unincorporated charity

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2016, the Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

We confirm the Annual Report & Accounts here produced comply with the requirements listed above, are approved by the Trustees, and are signed on behalf of the Trustees on:

19 December 2022

Jim Smyllie Chair of Trustees

Unrestricted

Restricted Endowment

2022

Total

2021

Total

2021

44,508

44,508

62,527

0

0

Statement of Financial Activities

1)

2)

The funds of the charity:

Endowment funds Restricted Income f Unrestricted funds

Revaluation reserve Pension reserve

Total unrestricted funds

Total charity funds

	Notes	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£
Income and endowments from:						
Donations and legacies	2	18,164	10,188	0	28,352	66,209
Charitable activities		0	0	0	0	0
Trading activities		0	0	0	0	0
Investment income	3	0	0	0	0	152
Other		0	0	0	0	0
Total		18,164	10,188	0	28,352	66,361
Expenditure on:						
Raising funds	4	5,463	0	0	5,463	14,268
Charitable activities	5	17,132	28,207	0	45,338	80,155
Governance	6	1,366	0	0	1,366	4,749
Other	5	38,712	0	0	38,712	3,226
Total		62,672	28,207	0	90,879	102,397
Not income // cynenditure)		-44,508	-18,019	0	-62,527	-36,036
Net income/(expenditure) Transfers between funds	12	-44,508 0	-18,019 0	0	-62,527 0	-36,036
Other reserved asias //lasses			0		0	
Other recognised gains/(losses) Gains/(losses) on revaluation of fixed assets		0	0	0 0	0	0
Gains/(losses) on revaluation of fixed assets Gains/(losses) on investment assets		0	0	0	0	0
Actuarial gains/(losses) on defined benefit pension schemes		0	0	0	0	0
Net movement in funds	12	-44,508	-18,019	0	-62,527	-36,036
Total funds brought forward	12	-44,508 44,508	18,019	0	62,527	98,563
Reconciliation of funds		0	0	0	02,327	0
Total funds carried forward	13	0	0	0	0	62,527
Ralance Sheet			2022			2021
Balance Sheet	Notes		2022			2021
	Notes		2022 £			2021 £
Fixed assets	Notes		£			£
Fixed assets Intangible assets			£ 0			£
Fixed assets	Notes 9		£			£
Fixed assets Intangible assets Tangible assets			£ 0 0			£ 0 0
Fixed assets Intangible assets Tangible assets Heritage assets		_	£ 0 0 0	_		£ 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments			£ 0 0 0			£ 0 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets		_	£ 0 0 0	_		£ 0 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets		_	6 0 0 0 0	=		£ 0 0 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks	9	_	£ 0 0 0 0 0 0	_		£ 0 0 0 0 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand	9	=	£ 0 0 0 0 0 0 0 0 0 0 0	=		£ 0 0 0 0 0 140 0 64,688
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments	9	=	£ 0 0 0 0 0 0 0 0 0	=		0 0 0 0 0 0 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets	9		£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	=		0 0 0 0 0 0 0 140 0 64,688 64,828
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year	9	=	£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			£ 0 0 0 0 0 140 0 64,688 64,828
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets	9	=	£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0 0 0 0 0 0 0 140 0 64,688 64,828
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year	9		£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			£ 0 0 0 0 0 140 0 64,688 64,828
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year Net current assets or liabilities Total assets less current liabilities Creditors: Amounts falling due after more than one year	9		£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0 0 0 140 0 64,688 64,828 2,301 62,527 0
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year Net current assets or liabilities Total assets less current liabilities	9 10 11		£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0 0 0 0 0 0 140 0 64,688 64,828
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year Net current assets or liabilities Total assets less current liabilities Creditors: Amounts falling due after more than one year Provisions for liabilities	9 10 11		£ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			0 0 0 0 0 0 140 0 64,688 64,828 2,301 62,527
Fixed assets Intangible assets Tangible assets Heritage assets Investments Total fixed assets Current assets: Stocks Debtors Investments Cash at bank and in hand Total current assets Liabilities: Creditors: Amounts falling due within one year Net current assets or liabilities Total assets less current liabilities Creditors: Amounts falling due after more than one year Provisions for liabilities Net assets or liabilities excluding pens	9 10 11		6 0 0 0 0 0 0 0 0 0 0 0			£ 0 0 0 0 0 140 0 64,688 64,828 2,301 62,527 0 0 62,527

Approved by the Trustees on 19 December 2022

2022

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0

0

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DECLAR TIMONEY

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3) Notes to the accounts

1. Accounting policies

- a) The accounts of the charity are prepared in accordance with Trust Law and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (update bulletin 1). The accounts are drawn up on the historical cost accounting basis.
- b) Income from trusts, charitable institutions and investment income (including bank interest) is accounted for on a receivable basis. Income from individuals is included when received. Gifts in kind (GIK), where donated for distribution, are included at the value to the charity and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold, at the price at which they were sold. All income is shown gross of taxation recoverable.
- c) Unrestricted funds are general funds that are available for use at the Trustees' discretion in furtherance of the objects of the charity. Unrestricted funds are further subdivided into designated and general. Designated funds are those which the Trustees have earmarked for a particular purpose. Restricted funds are those donated for a particular project or activity, the use of which is restricted to that project or activity. Income for projects includes a percentage for UK management and office costs, where permitted by the donor. This is shown as unrestricted income in the accounts.
- d) Expenditure is included when incurred. Grants to our partner organisation, Kaloko Trust Zambia, are also included when incurred. The majority of costs are attributable to specific activities. Costs of generating funds are those costs incurred in attracting voluntary income.
- e) Management and office costs are included in support costs. Support costs are apportioned to charitable activities, generating funds and governance costs and are divided in proportion to time spent as estimated by management.
- f) Transactions in foreign currency are translated at rates prevailing on the day of the transaction.
- g) Fixed assets consist of office equipment which is depreciated on a straight line basis over three years. Only assets costing in excess of £200 per item are capitalised.

2. Donations and legacies

Donation and grant income for the year is analysed by source and fund as follows, with charitable trusts grants in excess of £1,000 identified separately. Re^{**}Cycle donated bicycles which were sent out to Zambia and were booked at the time and price of sales in Zambia. A proportion of value of these bicycle sales was then retained in the UK to cover the costs of shipments and as an allocation to project support costs.

	Unrestricted	Restricted	2022	2021
	funds	funds	Total	Total
	£	£	£	£
Anonymous			0	0
Charles Hayward Foundation	0		0	0
Coles-Medlock Foundation	0		0	0
District 16 Inner Wheel Club - Northern Ireland	0		0	0
Gloyens, Mrs C B			0	0
Green, Mike and Lisa (Aymer Arts)			0	0
Haramead Trust			0	0
Just a Drop		0	0	13,140
Levellers Guest List			0	0
Marianne Fund			0	0
Molitor Charitable Trust	2,000		2,000	3,000
The Morel Trust	2,000		2,000	2,000
N Smith Charitable Settlement	0		0	0
Oakdale Trust	0		0	0
Re~Cycle	0		0	292
Souter Charitable Trust			0	0
St Mark's Overseas Aid Trust	0	0	0	1,040
Varndean College	0		0	0
Waterloo Foundation	0	0	0	0
Wilmslow Wells for Africa	0	0	0	0
Other Trusts	0	0	0	3,444
Clubs, Societies and Groups	824	696	1,520	9,411
Individuals (including Gift Aid)	13,340	9,492	22,832	33,882
	18,164	10,188	28,352	66,209

Investment income

Investment income is wholly comprised of interest earned on deposit accounts.

4. Raising funds

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The analysis below represents direct publicity costs and an allocation to fundraising of our overall support costs as set out in Note 7.

	Unrestricted	Restricted	2022	2021
	funds	funds	Total	Total
	£	£	£	£
Publicity	0	0	0	906
Support costs allocated	5,463	0	5,463	13,361
	5,463	0	5,463	14,268

Resources expended on charitable activities

The amount spent on charitable activities, including support costs, is analysed by programme activity in the table below. All grants are to our partner organisations, Kaloko Trust Zambia or New Renato Community Society. Project costs are those costs incurred by Kaloko Trust UK that directly relate to programme activity. The final transfer to Cecily Trust at merger consists of £15,014 consists of cash, debtors and creditors

	Grants Transferred to Cecily trust Su		Support costs	2022	2021
		at final merger		Total	Total
	£	£	£	£	£
	51,905	15,014	17,132	84,051	83,381
haritable activities, UK & Zambia	51,905	15,014	17,132	84,051	83,381

Governance costs

Governance costs for the year relate to Trustee meetings, including travel. No fees were paid to Trustees, or for the examination of the Annual Report.

	2022	2021
	£	£
Trustees' meetings expenses	0	140
Other direct costs	0	1,269
Support costs allocated	1,366	3,340
	1,366	4,749

7. Support costs

As a small charity our support costs consist of only two elements: management (principally salaries) and general office costs. These costs have been apportioned across the work of the charity on the basis disclosed in note 1(e) as set out in the table below.

	Management £	Office costs	2022 Total £	2021 Total £
Basis of apportionment		(Time)	_	-
Income generation	5,037	425	5,463	13,361
Charitable activities	6,297	532	6,828	16,701
Governance	1,259	106	1,366	3,340
Total costs allocated	12,593	1,063	13,656	33,403

8. Employees and staff costs

The charity had two part-time positions during the period. The Programme and Projects Support Officer was based in Brighton, UK and the Director's time is divided between the UK and Zambia. No employee received emoluments of more than £60,000. The charity contributed 5% of salary towards each employee's chosen Defined Contribution Pension Scheme.

		2022	2021
		£	£
Salary costs	Gross salaries	18,968	49,071
	Employer's contribution to staff pensions	124	2,277
	Employer's National Insurance	9	47
	Other staff costs (includes staff and volunteer travel)	3,795	6,827
		22,897	58,222

9.	Fixed assets - equipment	Cost	Depreciation	Net value
		£	£	£
	As at 1 January 2022	0	0	0
	Additions	0	0	0
	Depreciation for the year	0	0	0
	As at 30 September 2022	0	0	0
10.	Debtors	2022		2021
		£		£
	Income tax recoverable on donations	0		0
	Loans receivable	0		0
	Other	0		140
	Total	0	_	140
11.	Creditors falling due within one year	2022		2021
		£		£
	Other creditors - PAYE	-		-
	Accrued expenditure	0		2,301
	Total	0	_	2,301

12. Fund movements

There were no endowment funds and no transfers between funds were made in 2022

Transfers:

	Opening balance	Income	Expenditure	Transfers	Gains/losses	Closing balance
	£	£	£	£	£	£
Endowment funds	0	0	0	0	0	0
Restricted funds	18,019	10,188	28,207	0	0	0
Designated funds	0	0	0	0	0	0
General unrestricted funds	44,508	18,164	62,672	0	0	0
Total funds	62,527	28,352	90,879	0		0

Analysis of net assets between funds

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Tangible fixed assets	0	0	0	0
Cash at bank and in hand	0	0	0	0
Net current assets (excluding cash)	0	0	0	0
Total	0	0	0	0