

Minutes of the Finance Meeting held on November 16th 2020 at 6.30 p.m. via Microsoft Teams.

Present: D Duffield (Chairman) K Cook , M Wilkinson, D Barron, S Woodman, and O Bell

Also Present: Councillor Davis

Clerks: Mrs Keiff and Mrs Hocking and no members of the public.

185/2020 Apologies for absence: Councillors: Richards; Ley and Dicker

186/2020 Declaration of interests:

Councillors: Barron; Richards and Wilkinson declared an interest in item 189/2020 as members of 'Friend of the Morteheo Museum

189/2020 – Councillor Duffield declared an interest in item 226/2019 as Chairman of the Luncheon Club

187/2020 To consider the estimated accounts for the current financial year from 1/4/20 to 31/3/21 (Attached)

Members considered the accompanying figures and asked for clarification from the R.F.O .on a number of entries. After more questions to Mrs Keiff , it was *Proposed to accept the estimated accounts. Seconded. Passed Unanimously.*

188/2020 To consider the following Parish Requirements:

- i) **Meadow Playing Fields and Pavilion - *additional quotes are being sought for a new path to the recently completed Skateboard Ramp.***
- ii) **Marine Drive – *the Chairman and I inspected the car park to identify the worst areas and have asked for an estimate for pot holes and the side of the driveway incorporating the narrow section approaching the café. Additional quotes are being sought***
- iii) **Combesgate Railings - *members agreed to protect cover the railings for the time being and monitor***
- iv) **Mobile Speed Sign - *Members agreed to investigate the costs and insurance implications before making any decision on signs.***

189/2020 The following requests from Charities:

- i) **Woolacombe and Morteheo Luncheon Club – It was agreed to offer £500 towards the costs of the future running of the club**
- ii) **Morteheo Museum – Agreed to replace a picnic seat (pending costs**
- iii) **Woolacombe Tourism Association - *Members agreed to pay for the new shed to house the tramper and wheel chairs and to ask for a donation from the T.I.C.***

190/2020 Allocate the anticipated balance of funds at 31/3/21

Reserves	£ 26, 060.99
<i>Machinery Rep/Main Fund</i>	<i>£ 500.00</i>
<i>Marine Drive Maintenance</i>	<i>£ 30,000.00</i>
<i>Property Repairs/Improvements</i>	<i>£10,000.00</i>
<i>Special Award (Mr Mullins)</i>	<i>£ 180.00</i>
<i>Cemetery shoring Equipment</i>	<i>£ 1,300.00</i>
<i>Wall damage</i>	<i>£ 1,460</i>
<i>Devon Air Ambulancw a/c/</i>	<i>£ 300.90</i>
<i>Goal Posts (purchased 2020</i>	<i>£ 0.00</i>
<i>Pavilion Repairs/equipment</i>	<i>£ 10,000</i>
<i>Marine Drive parking system</i>	<i>£ 20,000.00</i>
	£ 99,801.89

It was Proposed to accept the anticipated budget. Secoded. Passed Unanimously.

191/2020To consider the proposed Budget for 2021/2022 (attached)

It was Proposed and Secoded to adopt the Proposed Budget. Passed Unanimously

192/2020 To consider the application for parish grant for payment in 2021/2022 - N.A

193/2020 To consider the amount of precept to be requested in 2020/2021 *It was Proposed and Secoded to apply for a precept of £32,000. PASSED Unanimously*

194/2020 Marine Drive Charges – *It was Proposed to retain the prices for the Parishioners £50.00 Non Parishioners £90.00 and Morteheo Car Park Permits £50) at the same rate as this year.. Secoded. Passed Unanimously.*

The meeting ended at 7. 00p.m.

Next Meeting April 2021

Minutes of the meeting of Morteohoe Parish Council held via Microsoft Teams on Monday 16th November 2020 at 7.00 p.m.

Present: Members; D Duffield, (Chairman) D Barron, M Wilkinson, O. Bell and J Dicker.

Clerks: S Hocking and J Keiff

Also Present: A Davis (D.C.C.)

195/3030 Apologies for absence: Councillors Dicker; Councillor Richards and Ley

196/2020 Public Speaking – There were no representations to speak

197/2020 Police Report - Crime Report for Morteohoe/Woolacombe & Westdown, Includes Mullacott & Bittadon. Violence without Injury 2 Public order offences 1 Criminal Damage 2 Possession of Drugs 1 Shoplifting 1 **Total 7**

198/2020 Declaration of Interests – Planning Application 72368 Woolacombe Sands Holiday Park - the whole Council declared an interest in this application as the applicant was a member of the Council.

199/2020 Minutes:

It was Proposed to APPROVE as a correct record and sign the minutes of the Parish Council meeting held on October 19th 2020 at 7 p.m. via Micosoft Teams *Seconded. PASSED UNANIMOUSLY*

200/2020 County Council Report – .

Government gives £60m seal of approval for North Devon Link Road -

- Department for Transport announces £60m funding for the A361, a key road linking Devon with the rest of the UK
- Modernisation and upgrade works set to start this month will cut congestion while providing a boost to the local economy
- Scheme is part of wider Government plans to level up transport infrastructure across the country as we build back better from Covid-19

The funding will kick-start major works on the A361, also known as the North Devon Link Road – slashing journey times, boosting connectivity and unlocking housing across the region. The major project, being led by Devon County Council, will boost the local economy by supporting plans for 6,700 new homes in the region, making it easier for people to access job opportunities, and for businesses to get around. Upgrades will not only benefit regional travel, they are also expected to increase cross-country connectivity by improving people’s ability to travel into and out of the Southwest.

Works will focus on a 4.8 mile stretch between South Molton and Barnstaple. The route will be modernised with a wider carriageway, which will greatly improve overtaking opportunities, safety and resilience. The road’s capacity and eight key junctions will be upgraded - and to boost active travel, facilities for pedestrians and cyclists will be introduced along the route.

Coronavirus updates from Devon County Council - The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon.

The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace. <https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

Possible funding areas the Parish Council and community groups maybe interested in are:

Devon County Council: COVID-19 Prompt Action Fund <https://www.devon.gov.uk/coronavirus-advice-in-devon/document/covid-19-prompt-action-fund/>

Community Food Programme <https://devoncf.com/apply/community-food-programme/>

Help for Vulnerable Children and families - Devon County Council will continue to work with district councils to ensure hardship support is available to vulnerable children and families across the county this winter and pledged extra funding to ensure no child goes hungry.

DCC have already allocated £1.7 million this year through a shared hardship fund to ensure that the most needy children and families in Devon do not go hungry. The county council holds a further £100,000 in reserve for additional hardship funding this winter.

Devon County Council shared £1 million of its funding between the districts alongside a further £700,000 from the Government. This is currently supporting grants to people and families suffering hardship across Devon. ***Around £600,000 of this is still available and I would urge anyone who needs help providing food for their children to apply for this extra assistance through North Devon district council's helpline.*** To find out more about what support is available in Devon, including how to apply, please visit the Devon County Council website.

New streetlighting contract - All of Devon County Council's 79,000 streetlights will be converted to LED lights within the next two years – reducing carbon emissions by 75%. It comes as SSE Contracting (SSEC) has been awarded the contracts to maintain the streetlights in Devon and Torbay for the next 10 years – with the aim of the contract being carbon neutral by 2030.

The company will be building on the work it has undertaken for the County Council for more than 25 years, which has already seen around 34,000 streetlights converted to low energy LED technology since 2015, as well as the replacement of more than 5,400 streetlighting columns. It will also look to improve the county's Central Management System to remotely monitor and operate lighting more flexibly and efficiently.

The streetlighting contract is extremely important as we continue to reduce our carbon emissions, and this new contract will enable us to develop our well-established collaboration with SSEC. Streetlights account for a significant amount of the Council's emissions, and working with SSEC will help us make further energy and carbon savings. The conversion to LEDs alone will reduce carbon emissions by more than 15,000 tonnes each year, the equivalent of taking 8,000 cars off the road.

SSE is also committed to all of its vehicles up to 3.5 tonnes being electric by 2030, and for its depots to be carbon zero by 2025. Its regular supply chain partners are also aiming to achieve carbon neutrality by 2030.

Local issues. - Road closed from Higher Warcombe to Lee, Mortehoe - The sea wall at Lee, Mortehoe, has been damaged during storms over the weekend. Devon County Council has had to introduce an emergency road closure and diversion route after the breach of the wall created a large void in the structure and washed out a section of the road. A water supply has also been exposed and

damaged due to the storm. South West Water have already responded and are setting up a temporary water supply for those affected. Devon County Council will be carrying out repairs as soon as possible and temporary protection will be installed in the interim.

Reminder about reporting a highway problem:

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/> telephone: 0345 155 1004

201/2020 Planning

72281 Extension to dwelling with rear balcony, creation of rear decking and sliding door at 42 Chichester Park Woolacombe Devon

Members voiced concerns regarding the proposed extension at the front of the property feeling that this was incongruous and out of keeping with the existing street scene as it was beyond the present building line of neighbouring houses. They had no concerns with the proposed development at the rear of the property. *Proposed REFUSAL. Secoded. PASSED UNANIMOUSLY.*

72371 Extension and conversion of garage into home office at Eastacott Farm Beach Road Woolacombe Devon EX34 7AE

Members voiced concerns about the scale of this proposal. They felt that it gave the appearance of a development of a dwelling in open countryside outside of the development boundary. *Proposed REFUSAL. Secoded. PASSED UNANIMOUSLY.*

72269 Change of use from A3 commercial to residential only at The Barn South Street Woolacombe Devon EX34 7BB

Members had no objections to this proposal. *Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY.*

72368 Erection of a new housekeeping storage building at Woolacombe Sands Holiday Park Woolacombe Station Road Woolacombe Devon EX34 7AF

Members had no objections to this proposal. *Proposed APPROVAL. Secoded. PASSED UNANIMOUSLY.*

Planning Permission Received: None

Planning Refusal Received: None

Planning Enforcement Notice : Enforcements Decision - Alleged Unauthorised development - Erection of large structure in garden at Greenacres Beach

Road Woolacombe Devon EX34 7AE *Members asked the clerk to write to the enforcement team to voice their concerns that a precedent could be set by their decision on this matter.*

202/2020 District Council Report

Dog Control (Public Spaces Protection Order.) –Councillor Wilkinson reported back on his attendance at this meeting in which the findings of the recent consultation (which had received over 3,000 responses) were discussed. It was agreed to maintain existing regulations on most beaches but to give beach owners and operators the powers to impose penalty fines of £100 on the owners of dogs who do not pick up after their dogs.

Braunton Burrows – it was agreed to introduce additional measures to help protect nesting birds from disturbance .

A.O.N.B. Meeting – it was reported that discarded face masks had been found on 30% of beaches in the area.

Planning - the planning office reported a considerable rise in planning applications during the recent lock down and that applications for pre-planning advice had risen by 300%

Campsite Openings - restrictions on opening times on some sites were being relaxed to allow all year round opening .

Government White Plan on Planning Policies – it was agreed to discuss the proposed government plans at the December meeting.

Rockham Steps – D.C.C. have agreed to carry out a feasibility study into the possible replacement of steps down to the beach. The remains of the present steps would be removed at considerable expense

203/2020 Questions for the National Trust –

Rockham Steps – the clerk was asked to write to the local Trust to see whether the organisation would be able to contribute towards the possible scheme.

204/2020 Correspondence i) Request for Support from C Moodie C.E.O. Plastic Free North Devon – *members expressed their full support for the aims of the movement and felt that it was important that local businesses acted in a ‘sustainable’ way. Members felt that the renting out of boards was more environmental friendly and should be encouraged.*

205/2020 Register of Outstanding Matters/ Matters Arising from the Minutes

Chapel Hill – the exposed gullies have been resurfaced by County Highways.

Community Orchard/trees – advice has been sought from the National Trust and an interest registered with the N.D. Biosphere

Skateboard Ramp – in accordance to the latest Government regulations, notices have been erected to inform users that the ramp is closed . Following advice from R.O.S.P.A. additional signs will be put up to limit the use of the ramp to daylight hours only.

Bus Shelter – D.C.C. have given permission for the erection of a bus shelter. Investigation is ongoing as to the provision of the shelter and the possible costs involved.

H.S.B.C. Bank Account - a security review interview with the bank regarding the Council’s account took place in October.

Beach Pollution Incident at Combesgate – following the loss of several containers from a ship in the Bristol Channel, a large quantity of nappies and sanitary products washed up on the beach in the last week of October. Mr P Starbuck lead a two day beach clean-up operation in conjunction with Plastic Free North Devon and other volunteers. It is hoped that the costs involved in this operation and additional labour will be met by the ship’s insurance.

Community Green Bin – an application for a community green bin has been submitted on behalf of the residents of Headland View Avenue for their ongoing work on the traffic calming planters in the road and the general tidiness of the neighbourhood.

North Morte Road Complaint Re: Lighting - the owner of the property concerned has agreed to put timer switches on his new outdoor lights after intervention from N.D.C.

Airband Update - confirmation is being sought as to the broadband speed provided by Airband which was advertised in the leaflet which offers up to 100 Mb/sec whilst at the October Parish Council meeting the offer was up to 250 Mb/sec.

Mortehoe Waste Collection and Recycling Collection - an officer from N.D.C. Environmental Health office has contacted me to provide an update on the reported problems in the Parish regarding bins, recycling and waste collections.

206/2020 Neighbourhood Plan

Contact of interested parties -an email has been sent out to members of the community who had previously expressed support for becoming involved in the process to ascertain interest I have also sent the email to a few people who have been involved in issues since.

Grant Funding for the Creation of Neighbourhood Plans – grants of up to £10,000 are available but have be spent within 12 months or by the end of the financial year (which ever is earliest)

Previous Actions – following a public meeting in 2018 16 individuals put their names forward as interested in helping with the scheme. A draft questionnaire was drawn up and an initial meeting took place with volunteers.

Suggested Action – a it was agreed to discuss the matter at regular working meetings and to report back at the December Parish Council meeting.

207/2020 Parking Issues Woolacombe and Mortehoe

Electric Car Charging Points – Mr Ford from N.D.C. has confirmed that a charging point is included in the bid for Mortehoe Car Park . It was also agreed that D.C.C. would investigate the feasibility of the provision of 2 charging points on the Esplanade in the future.

208/2020 Matters Brought Forward with the Consent of the Chairman

Illegal Occupation of Second Homes during the current lock down – members reported a number of complaints regarding occupation of second and holiday homes. It was agreed to report the matter to Police

Japanese Knotweed – the clerk was asked to contact D.C.C. to report the presence of the weed on areas of the school path.

Airband Presentation – it was agreed to request a copy of the presentation given at the October Parish Council meeting by the company.

Remembrance Day - it was agreed to provide an official Council wreath for the Greensward Memorial in future years

209/2020 Cheques and payments for approval and Signature.

The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved prior to the meeting:

	Triple J Solutions	29/10/2020	356		Skateboard ramp materials	807.06
	Triple J Solutions	05/11/2020	357		Skateboard ramp safety fence hire	58.08
	Jason Poulton	09/11/2020	471		Skateboard ramp/ project manager	300.00
	Fircroft Signs	27/10/2020	4731		Skate ramp / signage	312.00
	Jewson Ltd	15/10/2020	172445		masonry paint	44.81
	Gordon Window Cleaning	01/11/2020	012		contract cleans	2133.00
	PLandscape	30/10/2020	5772		grass cutting	450.00
	PLandscape	27/10/2020	5702		strim bank	168.00
	Odlings Ltd	26/10/2020	74495		wall tablets Dakin/ Brown	170.40
	NDDC	09/11/2020			planning fee re tramper shed	142.00
	Pete Starbuck	14/11/2020	32		general maintenance/ beach cleaning	966.00
	Bloom Brothers	03/11/2020	751		grass cutting /strimming/cemetery safety checks	490.00
	Bloom Brothers	07/10/2020	744		hedge cutting	180.00
	NT				Marine Drive Rent	67928.30
	NT				Mortehoe Car Park Rfent	290.00
					Sub Total	74439.65
	S Hocking				salary	1272.72
	J Keiff				salary	281.07
	D Hodges				salary	1347.55
	R Walker				salary	1560.38
	HMRC				month 8 paye	1287.18
						80188.55

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3
Confidential Matters

Correspondence to Note:

- 1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 2. Devon Senior Voice - Newsletter.**
- 3. Health Watch Voices**

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting: December 21st 2020 Parish Council 7.00 p.m.

The meeting ended at 8.50 p.m.