

APPROVED MINUTES
PUBLIC HEARING - PROPOSED 2026-2027 BUDGET
AND
PINE TOWNSHIP BOARD MEETING
MONDAY, JUNE 8, 2026

CALL TO ORDER

The budget meeting was called to order at 7:00 PM by Drews, followed by the Pledge of Allegiance and prayer.

PRESENT: William Drews, Supervisor; Marla Sprague, Clerk; Misty VanGessel, Treasurer; Darcy Krause, Trustee

ABSENT: Rodney Palmer, Trustee

STAFF PRESENT: Julie Drews, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator

PROPOSED 2026-2027 BUDGET

Drews read the proposed budget. Copies were available for the public and had been posted on the township website.

1. BUDGET HEARING
 - . Proposed 2026-2027 Budget Revenue \$423,950.00 Expenditures- \$423,950.00
2. MILLAGE RATES
 - . Operating Fund 0.7857
 - . Fire Levy 0.9989
3. PINE TOWNSHIP BOARD MEETINGS
 - . 2nd Monday of each month at 7:00 P.M.
4. MILEAGE RATE
 - . \$.65 per mile
5. HOURLY WAGES
 - . \$19.25 per hour, or per Board approval
6. ZONING ADMINISTRATOR
 - . \$550.00 per month
 - . Plus Zoning Permits at \$15.00 each
 - . Plus Land Divisions at \$20.00 each
7. BOARD MEMBER'S SALARIES
 - . Supervisor \$14,350.00
 - . Clerk \$15,850.00
 - . Treasurer \$14,350.00
 - . Trustee \$180.00 per meeting
8. ASSESSOR
 - . \$16.50 per parcel (1458 parcels - \$23,692.50 per year)
 - . Plus Land Divisions at \$15.00 each

9. PLANNING COMMISSION DATES

.	7/14/2026 at 5:00 PM	.	01/11/2027 at 5:00 PM
.	10/12/2026 at 5:00 PM	.	04/12/2027 at 5:00 PM

10. AUTHORIZE CLERK AND TREASURER TO PAY UTILITIES AND ONLY BILLS DUE BEFORE THE MONTHLY BOARD MEETING. CEMETERY SEXTON TO BE PAID WHEN MONEY IS RECEIVED FOR BURIALS.
11. ELECTION WORKERS TO BE PAID THE FIRST BOARD MEETING AFTER THE ELECTION
12. COMMUNITY FIRST FEDERAL CREDIT UNION OF LAKEVIEW AS TOWNSHIP DEPOSITORIES FOR 2026-2027.

VanGessel moved, supported by Krause, to adopt the proposed 2026-2027 budget.

Roll call vote: Yes – Drews, VanGessel, Sprague, Krause No – None MOTION CARRIED

Sprague moved, supported by VanGessel, to adjourn the budget meeting. MOTION CARRIED

REGULAR BOARD MEETING

Drews called the regular board meeting to order at 7:07 P.M with all members except Palmer present.

APPROVAL OF AGENDA

VanGessel moved, supported by Krause, to approve the agenda. MOTION CARRIED

PUBLIC COMMENT ON AGENDA ITEMS

Judy Graham requested Zoning Administrator update on Phillips property blight and the billboard at the intersection of Stanton Road and Johnson Road. Also whether the road commission will fill in the dip on recently paved Briggs Road.

APPROVAL OF MAY 11, 2026 MEETING MINUTES AND MAY 18, 2026 BUDGET WORKSHOP MINUTES

Drews requested correction on page 2. The cemetery tree work was awarded to Dave Fuller Stump Grinding, not Bunker Tree Service.

VanGessel moved, supported by Krause, to approve the May 11, 2026 minutes with correction and to approve the May 18, 2026 budget workshop minutes as written. MOTION CARRIED

REPORTS

• **Treasurer/Financial Reports/Bank Update (on file)**

Treasurer report was provided. VanGessel suggested obtaining a quote from KCI for the mailing of the Planning Commission survey.

Sprague moved, supported by Krause to hire KCI to mail out the summer property tax notices.

Roll call vote: Yes – Krause, VanGessel, Drews, Sprague No – None MOTION CARRIED

Krause moved, supported by Sprague, to approve the treasurer report. MOTION CARRIED

- **Zoning Administrator Report – Steve Buchholz, Zoning Administrator**

4 zoning permits were issued and no land division applications were received in May. \$80.00 in receipts was turned in.

Weekly computer program training via Zoom for permit management has been completed. Training has begun on the code enforcement module and the module is proving to be highly valuable. Once training has been completed, the software will be used for enforcement of the Phillips blight complaint and the Stanton Rd/Johnson Rd billboard complaint.

Drews gave an update of a blight complaint on Gravel Ridge near Willard Road.

VanGessel moved, supported by Krause, to approve the report.

MOTION CARRIED

- **Road Report – Bill Drews, Township Supervisor**

In answer to Judy Graham's question, the dip on Briggs Road will be filled in.

Sprague moved, supported by VanGessel, to approve the report.

MOTION CARRIED

- **Fire District Report – Bill Drews, Township Supervisor**

24 runs in May, 6 being in Pine Township. Training was irrigation well hookups and search & rescue.

Winfield Township committed to participate in the fire district for another ~~three~~ **ten** years. *Corrected 07/13/26*

VanGessel moved, supported by Krause, to approve the report.

MOTION CARRIED

- **Cemetery Report – Marla Sprague, Township Clerk**

4 lots sold in Riverside Cemetery in May. There is a well pump issue in West Pine Cemetery. Drews will look into the problem.

VanGessel moved, supported by Krause, to approve the report.

MOTION CARRIED

- **Library Board Report (Jamie Gorby/Jeremy Korpall)**

No representative present

- **Supervisor Report – Bill Drews**

MDOT will perform ditch work near Farnsworth Park during the 2027 M-91 reconstruction.

Cemetery stumps were ground and seed & fertilizer were applied.

Blood drive at the Township Hall on July 27, 2026

- **Clerk Report – Marla Sprague**

Presented ADA-compliant web design quote by Keaton Myers. Douglass Twp website can be viewed for an example of his work.

Local MTA meeting will be Wednesday, June 17, 2026 at 6:00 PM in Coral.

Drews moved, supported by VanGessel, to approve the report.

MOTION CARRIED

- **Planning Commission Update – Darcy Krause**

Quotes from KCI and Arrow Swift will be obtained for comparison purposes with the quote from McKenna for the mailing of the Master Plan surveys.

VanGessel moved, supported by Drews to approve the report.

MOTION CARRIED

OLD BUSINESS

- **Birch Landing** - funds reimbursed to Township have been transferred to Misc. Income
- **Siren Status** – West Shore completed inspection, 911 emergency operators were notified. Monthly siren tests will occur the first Saturday of each month.

NEW BUSINESS

- **MTA Annual Dues**

MTA annual dues are due at a cost of \$1,739.18, with education available at a cost-per-class basis. Three separate packages are offered that would include education at different levels.

VanGessel moved, supported by Drews, to approve paying the annual \$1,739.18 dues. If any education is desired, it will be paid for at the time of the class.

MOTION CARRIED

- **Rainbow Lake Representative**

Drews reported that the Rainbow Lake Association has requested Board approval of their elected liaison for Pine Township, R. J. Poulk. Poulk was elected after the resignation of Melissa Flanagan.

VanGessel moved, supported by Krause, to approve R.J. Poulk as Rainbow Lake Association liaison for the Township.

MOTION CARRIED

PAYMENT OF MONTHLY BILLS

VanGessel moved, supported by Krause, to pay checks 4566 – 4600 plus ACH to IRS for monthly bills in the amount of \$25,859.14.

MOTION CARRIED

PUBLIC COMMENT

Leslie Rydahl suggested that the Board establish a policy regarding data enters.

BOARD FINAL COMMENTS

None

ADJOURNMENT

VanGessel moved, supported by Krause, to adjourn the meeting at 8:39 PM.

MOTION CARRIED

Respectfully submitted,

Marla Sprague
Pine Township Clerk

Minutes typed by Barbara Kaaikala