



# Health and Safety

## Covid-19 Procedures

Couch Fire is taking precautionary steps to ensure the health and safety of our clients and crew on all upcoming shoots. We believe that these steps will allow us to continue to serve our clients in these unprecedented times. Below you will find a brief description of the steps we are taking for client production:

## Pre Production

- Production Meetings:** Meetings, calls and location scouts will be organized remotely. Crew and Client will agree on all precautions prior to each shoot and agree to abide by them. If additional precautions are required, we will work with the client to arrange them
- Gear Prep:** We begin by keeping our gear clean and following regular disinfection protocols. All gear is thoroughly disinfected with isopropyl alcohol by a technician in PPE. Each item is packed a minimum of 24 hours before each shoot, with a target of 72 hours.

## Production

- On Location:** While in the field, we maintain social distancing and take the following steps:
- Crew** will wear filtered masks and disposable gloves for the entirety of the shoot.
  - Talent** will wear disposable masks offscreen and take length will be limited.
  - Audio** will be (if possible) captured via shotgun microphone, so as to minimize contact
    - \*If lavalier audio is necessary, additional precautions will be taken with each mic.
  - Distance** between subject and crew will be increased by the use of long focal length lenses.
  - Number** of individuals present will be kept to the limits set by local health officials.
- Studio:** At this time, we will not be filming talent or clients at our studio.
- Product** shots may still be captured at the studio, with pickup/dropoff safely arranged.

## Post Production

- Gear Return:** Gear will be quarantined a minimum of one and maximum of three days after return. All gear will be left in its cases and untouched until the quarantine period has expired. Media will be ingested and the editing process will begin only after the quarantine period. Closed Editing Suite - only our primary editor and owners have access to the editing suite. All review and client sessions will be done remotely via frame.io or other platforms. Any necessary physical media deliveries will be disinfected before delivery via USPS.

