



# Sewickley Heights Manor Messenger

A publication of Sewickley Heights Manor Homes Association  
101 Greenwood Drive, Sewickley PA 15143  
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shmha@verizon.net

March 2021

## Message from the President

Dear Neighbors,

We have tons of news in the paragraphs that follow – please read on for important information, and I'll be brief to allow room for all the good stuff. Directly after my message is information regarding our Annual Meeting. You should have received your envelope and have seen all the particulars, but you can find a synopsis below.

It has been my privilege to serve on the Manor Board for so many years. I appreciate all those who have volunteered for the Board, for committees, those who've shown their care and concern for our neighborhood, and those who have supported our Association in so many ways. I encourage you to get involved!

Thanks for being great neighbors!

Sally Shipley  
President

## Neighborhood News

The Annual Homeowner's Meeting is scheduled for Monday, March 15, 7:00 P.M. and it will be a virtual meeting since a venue is not available due to Covid-19. At this meeting we will be:

- Electing four Directors, three for a two-year term and one for a one-year term.
- Voting to amend the Bylaws to allow the Board to act during a catastrophe.
- Approving the 2020 Annual Meeting minutes
- Approving the Excess Income Resolution
- Reviewing the 2020 audit

**It is important for all owners to return the proxy so that a quorum can be established. All proxy and absentee ballots must be received by Sunday, March 14. The office will be open for in-person ballot voting on Monday from 8:00 AM– 3:30 PM. If you wish to attend the zoom meeting at 7:00 PM, you must email the office ([shmha@verizon.net](mailto:shmha@verizon.net)) by March 12. If a quorum is not acquired, the meeting will be held the following evening at 7:00 P.M.**

### Current Directors and their term expiration dates are:

Peter Cady, March 2021	Laura Kennedy, March 2022
Norm Diebold, March 2021	Hope Harris, March 2022
Tim Miller, March 2022	Sally Shipley, March 2021

We are saddened to report that Board Secretary, Len Kinter, who had one more year left on his term, has passed away. The Board plans to plant a memorial tree in his memory.

## Snow Removal

**Reminder**—Please do not park in the roadways since it prohibits proper snow removal and puts your vehicle at risk for damage. If a vehicle is parked in your driveway, it cannot be plowed. Driveways are plowed when there is at least 2" of snow; the forecast indicates no melting and the snow has stopped falling. Driveways are not plowed on weekends or holidays. The same rule applies to sidewalks. When melting occurs, snow on the deck could wick into the home, so if possible, sweep off your deck to prevent this.

**SPECIAL NEEDS** – If a resident needs special snow removal for medical or other circumstances, the SHMHA Office should be so informed, and an attempt will be made to meet those needs.

Please note that Aleppo Township maintains the following roads for snow removal: Sewickley Hts. Dr., Rockledge Dr., Sewickley Ridge Dr., Sewickley Ridge Circle and Sewickley Ridge Court (driveway access roads and driveways are SHMHA responsibility).

**Before using your fireplace**, please be sure that the chimney is clean. If your fireplace has glass doors, do not close the doors unless the fire is extinguished. This warning is due to chimney fires that have previously occurred in the Manor.

**Committees**

**Manor Landscape – Laura Kennedy, Chair.**

We welcome Brightview as the new mowing contractor in the Manor. Tall Timber has completed the trimming of trees on homes being entirely painted on the 2021 paint schedule. Please remember that the Manor has a policy regarding dumpsters and bagsters.

**Maintenance & Contracting**

If you have experienced ice damming this year, you should consider investing in an ice gutter melt or adding more insulation to your attic area. If you are interested in the gutter melt cable, please call the office for a price. The homeowner will have to pay for the cable and for an electrician to hook it up. And please. . .don't forget to turn it on as soon as it starts snowing.

**SHMHA contracted with Roach Brothers to complete the 2021 paint schedule. Residents will have to be more vigilant in removing items from their deck before the painter starts and providing water for power washing.** (If your entire building is being painted, you must delay awning installation).

**Entire Building, including deck:**

Sew. Hts. Dr.	Rolling Hills	Little Glen	Shady Lake	Trailside
201-211, 301-311	202-208	101-111	102-116	101-107, 201-207, 301-311

**Deck Only:**

Sew. Hts. Dr.	WoodCrest	Timber Lane	Timber Lane Ct.	Trailside
802-812, 902-912, 1002-1012, 1202-1216	101-111	505-507, 601-603 401-415	104-106	302-304

**Architectural Control – Tim Miller, Chair.**

All Manor and Ridge exterior modifications, such as storm doors, front doors, patio doors, windows, awnings, etc. must be approved in advance of the work being started. Request for Architectural Review forms are available from the Manor Office and on the website ( [www.sewickleyheightsmanor.com](http://www.sewickleyheightsmanor.com) ). Please allow adequate time for the committee to meet and review your request. Incomplete forms can cause a delay in approval. Don't forget to submit a certificate of insurance for your contractor.

**Please review this information on posting signs in your window, on your doors or any of the common area.** We are asking residents to remove all signs in accordance with our governing documents. No signs are permitted on any Lot or Unit, except for one sign advertising the property for sale and/or any sign for an alarm system or for pets inside in case of fire. No signs of any kind are permitted on the Common property. Thank you for your cooperation.

As a service to the residents and to obtain a group rate, the Board approved a contract with Four Seasons Exterminating for exterior spraying of the homes for nesting of bees and wasps. The rate, the same as last year, is dependent on having at least 50 participants and is guaranteed against the nesting of bees and wasps outside the homes through 11/1. If your home is being painted and you wish to participate, the spray will be delayed until after the painting is finished. If you are a Minnock tenant, they usually pay for the treatments.

If you wish to participate make your check payable to **Sewickley Hts. Manor Homes.**

**Cost: Multi-townhouse - \$42.00 Duplex townhouse - \$85.00 Single-family home - \$85.00**  
**Deadline for payment is April 15, 2021**

**In the early spring, we start to notice those who fail to clean up after their pets. Please remember that all pets when outside must be leashed and you must clean up after them. Please don't dispose of dog waste in the woods. Both not cleaning up after your pets and letting them run loose are violations of the Aleppo Township Ordinance #117 and are subject to fines. Please do not use the dog waste container for trash from your home. Please do not tie your dog outside of your home or anywhere else.**

Trash collection is contracted by Aleppo Township and is included in your property taxes. If you are missed on collection day, please contact Aleppo Township. Residents are reminded that recycling containers and covered/secure trash containers should be placed at the edge of the driveway just before pickup and placed back in the garage following pickup to prevent them from rolling around in the roadways. **If your trash is spilled, blown around the area, or attacked by wildlife, you are responsible to clean it up as soon as possible.**

**Thank you to the residents who so graciously contributed to the Holiday Fund. It was very moving to see such generosity. The staff appreciates your thoughtfulness.**

**Bob Merriman Susan Moran Cameron Connifey**

Ring found near 802 SHD. Please call the Manor office to claim.

***Staff and Hours of Operation***

**Robert E. Merriman, Operations Manager  
Cameron Connifey, Maintenance Assistant  
Susan Moran, Office Manager**

**Monday – Friday 7 AM - 3:30 PM.  
Monday - Friday 7:00 AM – 3:30 PM  
Business Hours M, T, Th, F 7:30 AM - 4:00 PM.**