

September 20, 2023



Greetings,

I'm writing on behalf of the Minneapolis/St. Paul Chapter (MSP) of the National Association of Women in Construction (NAWIC). NAWIC is dedicated to enhancing the success of women in the construction industry by building educations, careers, futures, and lives. You are receiving this letter regarding our annual scholarship donation to women who are working towards a career in construction. We host a completely virtual auction through [32auctions.com/nawicauction2023](https://32auctions.com/nawicauction2023) which will be open for bids at 6am Thursday, November 30th through 1pm on Saturday, December 2nd.

All the proceeds are donated to local colleges like Dunwoody, Saint Paul College and North Hennepin Community College. They then award these funds to women who are committed to the construction industry. Our recent focus has been to encourage women to enter the industry and become leaders in this truly fulfilling field. As the industry continues to change, the demand for women has become extremely high and we've committed ourselves to assisting in meeting those needs.

With your donation you can empower women to feel confident in joining the industry and provide them with financial support. This is where we are asking for your help. NAWIC MSP is looking for donations to help fund this great event and support growth in our community.

Ways to support our auction are below and details are on the follow page.

- Donations of any amount
- Provide an auction item by November 28<sup>th</sup>
  - Items can include, but are not limited to: themed gift baskets, event tickets, handmade goods, scarves, blankets, jewelry, artwork, décor, gift certificates and tools, just to name a few.
  - We'll arrange delivery/pick-up for auction items any time before November 28<sup>th</sup>
- Bid on auction items when the event goes live from November 30<sup>th</sup> – December 2<sup>nd</sup>

Money raised during this event is donated through NAWIC's Scholarship Foundation (NFSF). The NFSF was founded in 1963, is a self-supporting scholarship program, and is a 509(a)(3) designated organization, so contributions are tax-deductible as a charitable donation.

We understand everyone's donation abilities are different and appreciate any support you can provide to our scholarship fund. If you or others at your company would like to learn more about NAWIC or participate in our next chapter meeting, please reach out.

We appreciate your consideration of this request. Please contact me with any questions.

Sincerely,

**Caitlin Kittle**

Scholarship Auction Committee Chair  
NAWIC Minneapolis - St Paul Chapter 164  
[www.nawicmsp.org](http://www.nawicmsp.org)  
[cjweber08@gmail.com](mailto:cjweber08@gmail.com)

Levanté Product Manager  
Hallmark Building Supplies  
(952) 836-4183  
[ckittle@hllmark.com](mailto:ckittle@hllmark.com)



### MONETARY DONATION FORM

- ☐ **Tree Topper Donation: \$500**  
Includes everything in Flurries and Snowfall levels plus (4) Holiday Party participation tickets, additional recognition during the auction, and your logo on table centerpiece decorations (Information needed by November 29th)
- ☐ **Blizzard Donation: \$300**  
Includes everything in Flurries and Snowfall levels plus (2) Holiday Party participation tickets, additional recognition during the auction, and your logo on table centerpiece decorations (Information needed by November 29th)
- ☐ **Snowfall Donation: \$200**  
Includes everything in Flurries Sponsor plus a thank you on social media
- ☐ **Flurries Donation: \$100**  
Includes recognition on the sponsor slideshow at event and on the NAWIC Minneapolis St Paul Website; [www.nawicmsp.org](http://www.nawicmsp.org)
- ☐ **Donate any amount: \$\_\_\_\_\_**

Name of Organization: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please email your logo in a .jpg, .png or .pdf format to: [NAWICMSP@gmail.com](mailto:NAWICMSP@gmail.com) and cc: [cjweber08@gmail.com](mailto:cjweber08@gmail.com)**

#### **NEW! 2 ways to Pay**

1. NAWIC Minneapolis St Paul Website; [www.nawicmsp.org](http://www.nawicmsp.org) under 'Scholarship' Tab
  - a. Include Completed Monetary Donation Form in email with Logo
2. Checks can be made out to 'NAWIC Chapter 164' and mailed to the following address:  
NAWIC Minneapolis/St. Paul Chapter 164  
PO Box 270042  
Minneapolis, MN 55427



**Thank you for donating to our scholarship fund!**



### **VIRTUAL SILENT AUCTION DONATION FORM**

All silent auction donors will get recognition on NAWIC Minneapolis St Paul Website;  
[www.nawicmsp.org](http://www.nawicmsp.org) plus a thank you on social media

Donation Item: \_\_\_\_\_

Value: \_\_\_\_\_

Any special instructions: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please email your logo in a .jpg, .png or .pdf format to: [NAWICMSP@gmail.com](mailto:NAWICMSP@gmail.com) and cc: [cjweber08@gmail.com](mailto:cjweber08@gmail.com)**

Include Completed Silent Auction Donation Form in email with Logo

We'll arrange delivery/pick-up for auction items any time on or before November 28<sup>th</sup>.

**Auction Item Ideas:** themed gift baskets, event tickets, handmade goods, golf outings, blankets, spa packages, artwork, décor, gift certificates and tools, just to name a few

To review last year's baskets please visit: <https://www.32auctions.com/nawicauction2022>

**Thank you for donating to our scholarship fund!**