

**LETTER OF ENGAGEMENT FOR LEGAL SERVICES**

This letter of engagement (“**Agreement**”), as of the date indicated below, describes the terms of a **limited scope** attorney-client relationship with regards to the services related to your inquiry (our “**Services**”). m.e.t.a.l. IP law firm (the “**Firm**”) agrees to consult you, the undersigned, and provide our Services according to the following terms.

**1. Introduction and Scope of Representation.** This Agreement is for the limited time and scope that it takes to render our Services.

**2. Professional Undertaking.** The Firm will reasonably and diligently perform our Services provided under this Agreement. You understand that the Firm cannot make any guarantees, promises, or predictions for your situation. You understand that this Agreement does not extend to services outside of the stated scope whatsoever.

**3. Flat Fee.** You will pay the Firm the agreed flat fee before scheduling your consultation. We will not require any additional fees for our Services. Our Services are completed following your consultation. You may engage the Firm for additional legal work that falls within our scope of practice of Entertainment Law, Intellectual Property Law or Business Law if you and the Firm agree in writing on the time, scope, and financial terms of such work. You consent that the Firm may deposit the fee into the Firm’s general business account.

**4. Entire Agreement.** This Agreement contains the entire agreement between you and the Firm. No other Agreement, statement, or promise made on or before the effective date of this Agreement will be binding on you or the Firm. This Agreement may not be amended, modified, or supplemented except by an instrument in writing signed by you and the Firm (mutually agreed upon changes made by electronic communications will be binding). This Agreement may be executed in counterparts and that a version of this Agreement that contains reproduced signatures, whether handwritten or electronic, is as valid and enforceable as an original version.

Please review this Agreement carefully and contact the Firm with any questions and comments. If all is in order, please sign and return one copy to us for our files. Payments can be made with a credit or debit card through our secured merchant portal.

*You acknowledge reading, understanding, and receiving a copy of this Agreement.*

**m.e.t.a.l. IP law firm**

By: \_\_\_\_\_

By: /s/ Richard B. Jefferson, Esq.

Print Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Email: \_\_\_\_\_