

DHS MSA Booster Club Minutes
Via Zoom Meeting
8/31/2020

Meeting called to Order: 7:00PM

Board Present:

Participants : - Gaurav, Rama Pakala, Krishna Chokkarapu, Mahendra, Mr. Lam. Jigisha, Ananda, Deepak, Dimpy, Dylan, Harini, Maha Raman, Nehal, Smitha, Sundar, Sunita, Yogita, Yun wan, Rakesh, Janey, Sherry Shi , Shelley

Quorum was reached for annual meeting requirements, 22 participants.

Mr. Lam:

Mr. Lam opened a general discussion on when school will open for students, and discussed Online Opportunities/Resources for students and parents

- Gaurav asked, Volunteer hours, Mr. Lam replied School District is looking at suggested Ridge Point, Yes Programs, and other programs
- Mr. Lam also responded that details being gathered for Yes Program hours, 2 MSA students have already come forward to create a website
- General notes on New Student Ranking system and how they are allocated
- By October 2020 FBISD will be publishing Current ranking for each student.

Last Meeting minutes

- Mahendra Proposed for approval, Rama Pakala seconded the meeting minutes, All board members were in favor

MSA Booster Financial Process approval

- Mahendra updated the DHS MSA BC Financial Audit process
- Mahendra, Gaurav, Krishna, Vali participated in the process over multiple weeks
- Previous Board Financial team was very prudent and maintained a good documentation, praised their competency. New Audit report was duly signed by Treasury, President, and Secretary.
- MSA BC Taxes will be filed in Jan 2021

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- Rakesh asked if we need to do any external group audits. Treasury clarified that we are exempted, Jigisha also confirmed that FBISD can do a random audit possible.
- Mahendra presented 2019-20 Budget data and actual numbers at the end of the year.
 - Financially speaking MSA BC made good progress last year
 - Last academic year ended with a new balance of \$ 12,981.39
 - Q1 of 2020 was slow due to COVID situation

- **DHS MSA BC 2020-21 Budget Proposal 2020-21**

Mahindra proposed the budget and made the following general comments.

- Due to present Covid situation we should be expecting less Pizza fund raising
- Need to look for alternative opportunities
- One of the board member sought what is the criteria for Scholarship for senior
- Rama Pakala suggested board needs to look at spending more on grants program
- Rama Pakala also suggest there is a need to spend more time & \$\$ to market DHS MSA Students achievements, additional resources for Internship program
- Rakesh chimed in previous efforts on Internships, thoughts on marketing strategy
- Jigisha commented on previous efforts associated with Internship. Very successful in starting the program but could not implement with Covid.
- For next year Jigisha suggested we secure the vendor resources and let the students reach out to companies. Let the students take lead role in contacting the companies.
- Deepak suggested that we spend money into brochure, covers to be submitted to vendor companies. Develop templates for students to fill out with customization
- Rama shared his past experience with providing students access with company leading to info leaking outside MSA program
 - Rama is suggesting an Open house with companies seeking summer internship
- Krishna suggested to utilize some \$\$ to develop and provide training support for kids
- Sundar suggested to bring the alumni and make them a part of annual donation for fundraising

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- Rama suggested we need to put the MSA brag sheet into Houston, and other school districts.
- Dimpy has given her thoughts about MSA recognition and supports the thought of \$\$
- Sundar suggested some \$\$ for Website updates so that a Google search would show DHS MSA on the search results first.
- Jigisha has suggested to collaborate with DHS Principal K2 and Consolers to include a small description about MSA program. Create a lobby and develop a relationship with school counselors
- Mr. Lam chimed in with present ideas on marketing to colleges, Lam to send the info

Summary of Audit Findings

- No major issues were found from Audit
- Few gaps identified during the audit were clarified in subsequent review with previous financial team.

Marketing Team update: Dimpy, has provided a slide with progress made so far to date

- Listed 50 Top colleges and contacted admission offices and introduced DHS MSA program
- Highlighted major accomplishments and **Presented at last college fairs**
- Presented to Ivy league college in person
- Seniors and Juniors can use the MSA profile
- Mr. Lam suggested parents to include students accomplishment through website
- Rama has suggested we need to put criteria for recognizing student accomplishments.

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Communications Update:

- Dr. Yun raised the issue with use of PayPal making membership dues. Some folks may not have account with PayPal. Need to look for alternatives

Membership Update

- Shelley is working on a google forms for membership.
- Need to understand and identify freshman parents
- Mr. Lam suggested a brief write up and MSA so that he can send an email to incoming freshman parents.
- Rama and Gaurav suggested to get some time on open house to present MSA BC Program
- Mr. Lam is suggested to do a separate pitch with a separate link for MSA parents

Fund Raising ideas

- Gaurav suggested Online Bingo, Poker game
- Deepak suggest silent auction
- We need to look into creating a freshmen Friday night program with a \$10 participation

Meeting adjourned at 20:41

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Name	Position	Yes	No	Passed
Jigisha Doshi	Grants Chair	10	0	✓
Neha Dave	Grants Co-Chair	10	0	✓
Sundar Moorthi	Fundraising Chair	10	0	✓
Sherry (Xuelian) Shi	Volunteer Chair	10	0	✓
Harini Das	Volunteer Co-Chair	10	0	✓
Deepak Kanwar	Education Chair	10	0	✓
Janey Wan	Education Co-Chair	9	1	✓
Dr. Dimpy Koul	Marketing Chair	9	Abstain	✓
Smitha Ramachandra	Marketing Co-Chair	10	0	✓
Sunita Dawar	Events Co-Chair	9	1	✓
Shelley Kumar	Membership Chair	9	1	✓
Yogita Joshi	Membership Co-Chair	10	0	✓
Dr. Yun Wan	Communication Chair	10	0	✓
Maha Ramanan	Communication Co-Chair	10	0	✓

MSA Booster Club Committee Chairs 2020-2021
Ratification per Google Vote

<p>All above positions are ratified per Google vote for 2020-2021 school year</p>
