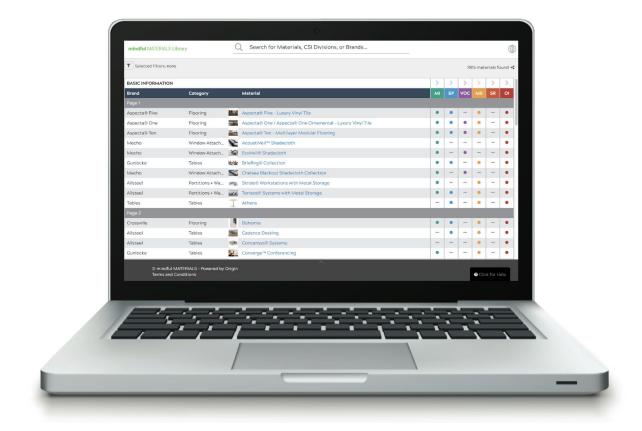


Origin User Guide for mindful MATERIALS Library Participants

How-to steps to get your materials and certifications listed in the mindful MATERIALS Library



Index

Introduction	02
Baseline Criteria for Publishing to the mM Library	02
Material Ingredients	02
Cradle to Cradle	03
Declare	04
Health Product Declaration (HPD)	04
LEED v4 Material Ingredient Disclosure	04
PVC Free	05
Environmental Impact	05
Environmental Product Declaration (EPD)	05
Volatile Organic Compounds (VOCs)	06
VOC Content	07
VOC Emissions	07
Material Sourcing	
FSC Certified Wood	
ANSI NSC 373 Natural Stone Standard	09
Pre-Consumer Recycled Content	10
Post-Consumer Recycled Content	10
Social Responsibility	10
Other Information	11
Multi-Attribute Certifications	11
BuildingGreen Approved	11
Manufacturing Location	11
Pharos	12
Publishing to the mindful MATERIALS Library	12
Download a mindful MATERIALS Label and Logo	13
Contacting Support	13
Appendix A: Connected Reporting Bodies	14
Appendix B: Supported Certifications Declarations and Test Reports	15

Introduction

The mindful MATERIALS (mM) Library is powered by and is connected to the Origin Hub. Manufacturers that use Origin can also request to publish their content to the mM Library. Note that materials and products are not published to the mM Library by default - manufacturers must first request a review from the mM Review Working Group for approval, prior to being published to the mM Library. Steps to request a mM review are covered below on page 12 (Publishing to the mindful MATERIALS Library).

This User Guide was created to help manufacturers understand which certifications and transparency data is considered by the mindful MATERIALS Program and where it is managed on Origin. This User Guide can be used in parallel with the full Origin User Guide. To download the most up-to-date Origin User Guide, please visit: https://help.origin.build/

Baseline Criteria for Publishing to the mM Library

The mM Library is a common platform and minimum baseline to consistently communicate material transparency to the building industry and to help simplify product selection. The mM Library will always allow manufacturers to post qualifying materials for free, and for AECO to view qualifying materials.

To be included in the mM Library, materials must meet criteria that is established by the mindful MATERIALS Content Working Group. Criteria is reviewed regularly and will always be available to the public. To qualify for the mM Library, materials must meet **ONE** of the following criteria:

- **VOCs:** Emissions Testing compliant with CDPH, AgBB, ISO16000 or ANSI/BIFMA 7.6.1 and 7.6.2 or 7.6.3 standards that is fewer than 3 years old or less and based on current formulation.
 - Note: Textiles are eligible to be listed in mM with Greenquard Testing
- Material Ingredients (MI): Ingredient Disclosure as per examples below or third party certified equivalent
 - Cradle to Cradle Certified (v3 Bronze and above); Cradle to Cradle Material Health
 Certificate; Declare; Complete, valid HPD disclosed to 100 or 1,000 ppm and published to
 the HPD repository, LEED pre-check indicator must be "Yes", HPD must be Screened and
 Characterized; Material Ingredients List as per LEEDv4.0 and/or LEEDv4.1; Living Product
 Challenge, Product Lens
- Environmental Profile (EP): Product Specific Type III EPD, Third-Party LCAs meeting ISO/EN Standards
- Material Sourcing (MS): 100% FSC, ANSI NSC373 Natural Stone Standard

Material Ingredients

The mindful MATERIALS Program recognizes materials that have achieved Cradle to Cradle Certification, Cradle to Cradle Material Health Certification, Declare, HPD, LEED v4 Material Ingredient Disclosure, and/or are PVC-Free. Supporting documentation for these programs can be added to your material profiles on Origin following the steps below.

Cradle to Cradle

Both Cradle to Cradle Certified and Cradle to Cradle Material Health Certificates can be highlighted in the mM Library. Origin integrates with the Cradle to Cradle Products Innovation Institute, manufacturers are encouraged to connect their materials and products directly to their C2C Certifications which are provided by the Cradle to Cradle Products Innovation Institute. C2C Material Health Certificates are not yet integrated and must be created manually.

To upload your **Cradle to Cradle Material Health Certificates**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Certification Management** from your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.
- 4. Add relevant Cradle to Cradle Material Health Certificate information and click Save. At a minimum you must include a Program Name (i.e.: Cradle to Cradle Material Health Certificate), Reporting Body (i.e.: Cradle to Cradle Products Innovation Institute) and Supporting Documentation (File Upload or URL).
- 5. After adding a Program Name, click the **Features** section and click the **Add + button** to add any details that are unique to your Cradle to Cradle Material Health Certificate.
- 6. After clicking Save (Step 4), click **Manage** and select **Publish**. Certifications must be published to be connected to materials.

To connect your material/s to your **Cradle to Cradle Material Health Certificates** or **Cradle to Cradle Certifications**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your C2C Certification/s.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The connection pop-up will appear.
- 6. Enter the details of your certification:
 - 1. If connecting to your Cradle to Cradle Material Health Certificate, enter the details you created in the steps above and click the **Search Icon**.
 - 2. If connecting to your Cradle to Cradle Certification, enter your Certification Number and click the **Search Icon**.
- 7. Your Certification should appear, click **Select** next to your Cradle to Cradle document and confirm your selection by clicking **Connect.**
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

Declare

Declare Labels can be highlighted in the mM Library. Origin integrates directly with the International Living Future Institute (ILFI). To connect your materials to your ILFI-provided **Declare Labels**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the mindful MATERIALS Logo in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your Declare Labels.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your Declare Label Number and click the **Search Icon**.
- 7. Your Declare Label should appear, click **Select** next to your Declare Label and confirm your selection by clicking **Connect**.
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

Health Product Declaration (HPD)

LEEDv4 compliant HPDs version 2.0 or higher can be highlighted in the mM Library. Origin integrates directly with the HPD Collaborative (HPD-C). To connect your materials to your HPD-C provided HPDs, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the mindful MATERIALS Logo in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your HPDs.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter the **Title of your HPD** in the **Keyword** field and click **Search**.
- 7. Your HPD should appear, click **Select** next to your HPD and confirm your selection by clicking **Connect**.
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

LEED v4 Material Ingredient Disclosure

LEED v4 Material Ingredient Disclosure (MID) can be highlighted in the mindful MATERIALS Library. To indicate your **LEED v4 Material Ingredient Disclosure**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.

- 3. Click the mindful MATERIALS Logo in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your Material Ingredient Disclosure.
- 5. After selecting all desired materials, click Add Details in your toolbar and select Add Feature.
- 6. Select **Material Ingredients List LEEDv4 compliance** and indicate how your ingredients have been reported (Non-Compliant, Disclosed, Optimized), click **Save** and then click **OK** to confirm your selection.
 - 1. Note that only materials with Disclosed or Optimized are accepted by the mM Program.
 - 2. Click **Add Details** in your toolbar and select **Add Feature**.
 - 3. Select **Material Ingredients List LEEDv4 compliance link** and enter the URL to your documentation, click **Save** and then click **OK** to confirm your selection.

PVC Free

The usage or absence of PVC within materials and products can be highlighted in the mM Library. To indicate whether or not your materials include **PVC**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to indicate the usage or absence of PVC for.
- 5. After selecting all desired materials, click **Add Details** in your toolbar and select **Add Feature.**
- 6. Select **PVC free** and select if your material is PVC free (Yes), includes PVC (No) or is a material that does not regularly include PVC (N/A) such as gypsum board or float glass.
- 7. Click **Save** and then click **OK** to confirm your selection.

Environmental Impact

The mM Program recognizes materials that have achieved Life-Cycle Analysis and are documented with Industry-wide or Product-specific EPDs (Environmental Product Disclosure). Origin integrates with several Program Operators, allowing manufacturers to connect their materials directly to their EPD source data. Manufacturers can also manually upload their EPDs. Steps to connect and create EPDs follow.

Environmental Product Declaration (EPD)

To connect to EPDs from **Global GreenTag**, **GreenCircle Certified**, **PEP ecopassport**, or **SCS Global Services**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the mindful MATERIALS Logo in the toolbar. The mM view will load.

- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your EPD.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your EPD Number and click the **Search Icon**.
- 7. Your EPD should appear, click **Select** next to your EPD and confirm your selection by clicking **Connect.**
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

To manually upload an EPD, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Certification Management** from your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.
- 4. Add relevant EPD information and click **Save.** At a minimum you must include a **Program Name** (i.e.: EPD), **Reporting Body, Supporting Documentation** (File Upload or URL) and the Type (see step 8, below).
- 5. After adding and saving a Program Name, open the **Features** section and click the **Add + button**.
- 6. Select **Type** and enter your EPD Type. Then click **Save and Add Another**. Select **Program Category Rules**, select the PCR that is relevant to your EPD and click **Save**.
- 7. Click **OK** to confirm your selection.
- 8. After clicking Save (Step 6), click **Manage** and select **Publish.** Certifications must be published to be connected to materials.
- 9. Follow steps 1-8 at the beginning of the EPD section (above) to connect your manually created EPDs to your material/s.

Volatile Organic Compounds (VOCs)

The mM Program recognizes materials with documented VOC Content disclosures and/or VOC Emission certifications which meet any of the following standards: CDPH, AgBB, ISO16000, ANSI/BIFMA 7.6.1 + 7.6.2 (these must be combined to qualify), or 7.6.3. Origin integrates with several VOC certification providers, allowing manufacturers to connect their materials directly to their VOC Content and/or Emission source data. Manufacturers can also manually create their VOC certifications. Steps to connect and create VOC documentation follow.

VOC Content

To connect to **VOC Content Certifications from ClearChem,** follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your ClearChem VOC Content details.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your ClearChem Number and click the **Search Icon**.
- 7. Your ClearChem record should appear, click **Select** next to your ClearChem record and confirm your selection by clicking **Connect**.
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

To manually upload your VOC Content details, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click **Certification Management** in your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.
- 4. Add relevant VOC Content information and click **Save.** At a minimum you must include a **Program Name, Reporting Body,** and **Supporting Documentation** (File Upload or URL).
- 5. After adding and saving your Program Name, open the VOC Content section and enter your VOC Content or Limit, select the Program Type which corresponds to your VOC Content Standard, indicate any relevant Test Methods, and add any LEED-specific details (Exempt Compounds and intentionally added methylene chloride and perchloroethylene). Your information will be saved as you type and click.
- 6. After clicking Save (Step 4), click **Manage** and select **Publish.** Certifications must be published to be connected to materials.
- 7. Follow steps 1-7 at the beginning of the VOC Content section (above) to connect your manually created VOC Content details to your material/s.

VOC Emissions

To connect to VOC Emission Certifications: ClearChem, CRI Green Label Plus, Floorscore, Indoor Advantage, Indoor Advantage Gold, Intertek ETL, or Intertek ETL+, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.

- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your VOC Emissions Certification.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your VOC Certificate Number in the **Document Number** field and click **Search.**
- 7. Your VOC Certificate should appear, click **Select** next to your certificate and confirm your selection by clicking **OK**.
- 8. By connecting your materials to integrated data, you will automatically receive updates when your certifications are renewed or are changed (as long as your certification ID does not change).

To manually upload your VOC Emission Certification, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Certification Management** from your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.
- 4. Add relevant VOC Emissions Certification information and click **Save.** At a minimum you must include a **Program Name, Reporting Body, Supporting Documentation** (File Upload or URL), and compliance with VOC Emissions testing Standards (see step 7, below).
- After adding and saving your Program Name, open the VOC Emissions section and enter your VOC
 Emissions Value, Range or Limit and select the Standard which corresponds to your VOC
 Emissions Certification. Your information will be saved as you type.
- 6. After clicking Save (Step 4), click **Manage** and select **Publish**. Certifications must be published to be connected to materials.
- 7. Follow steps 1-7 at the beginning of the VOC Emissions section (above) to connect your manually created VOC Emissions details to your material/s.

Material Sourcing

The mM Program recognizes materials which are produced using 100% FSC-certified wood, ANSI-NSC373 compliant stone, Pre-consumer recycled content, and/or Post-consumer recycled content. Steps to add these details follow.

FSC Certified Wood

To upload your **FSC Certification** follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Certification Management** from your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.

- 4. Add relevant FSC information and click **Save.** At a minimum you must include a **Program Name** (i.e.: FSC®), **Reporting Body** (i.e.: Forest Stewardship Council U.S.) and **Supporting Documentation** (File Upload or URL).
- 5. After adding a Program Name, click to open the **Features** section and click the **Add + button** and select your **FSC Label Type.**
- 6. After clicking Save (Step 4), click **Manage** and select **Publish**. Certifications must be published to be connected to materials

To connect your material/s to your **FSC Certification**, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your FSC Certification.
- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your FSC Certification number and click the **Search Icon**.
- 7. Your Certification should appear, click **Select** next to your FSC Certification and confirm your selection by clicking **Connect**.

ANSI NSC373 Natural Stone Standard

To upload your **ANSI NSC 373 Natural Stone Standard** Test Report, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Certification Management** from your Main Menu. Your Company certifications will appear.
- 3. Click **Create Certification** in your toolbar. The Create Certification / Declaration / Test Report pop-up will appear.
- 4. Add relevant Test Report information and click **Save.** At a minimum you must include a **Program Name** (i.e.: FSC®), **Reporting Body** (i.e.: Forest Stewardship Council U.S.) and **Supporting Documentation** (File Upload or URL).
- 5. After clicking Save (Step 4), click **Manage** and select **Publish**. Certifications must be published to be connected to materials.

To connect your material/s to your ANSI NSC 373 Natural Stone Standard Test Report, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to connect to your ANSI NSC 373 Natural Stone Standard Test Report.

- 5. After selecting all desired materials, click **Connect Certifications** in your toolbar. The Connection pop-up will appear.
- 6. Enter your Test Report number and click the **Search Icon**.
- 7. Your Test Report should appear, click **Select** next to your ANSI NSC 373 Natural Stone Standard Test Report and confirm your selection by clicking **Connect.**

Pre-Consumer Recycled Content

You can add the minimum amount of Pre-consumer Recycled Content found in your material by following these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Material Management** from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to edit.
- 5. Click **Add Details** in your toolbar and select **Add Feature.**
- 6. Select **Pre-Consumer Recycled Content** and enter the minimum percentage (number only) of recycled content found in the selected material.
- 7. Click **Save** and then confirm your choice by clicking **OK**.

Post-Consumer Recycled Content

You can add the minimum amount of Post-consumer Recycled Content found in your material by following these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that you would like to edit.
- 5. Click **Add Details** in your toolbar and select **Add Feature.**
- 6. Select **Post-Consumer Recycled Content** and enter the minimum percentage (number only) of recycled content found in the selected material.
- 7. Click **Save** and then confirm your choice by clicking **OK**.

Social Responsibility

The mindful MATERIALS Content Working Group is currently developing criteria for the Social Responsibility bucket. To participate in this conversation, please send an email to: help@mindfulmaterials.com

Other Information

Multi-Attribute Certifications, BuildingGreen Approval, Manufacturing Locations, and Pharos listings are considered within the Other Information bucket.

Multi-Attribute Certifications

The following Multi-Attribute Certifications are recognized by the mindful MATERIALS Program: level® and Green Squared.

BuildingGreen Approved

Materials that have been BuildingGreen Approved can be identified following these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that is BuildingGreen approved.
- 5. After selecting all desired materials, click **Add Details** in your toolbar and select **Add Feature**.
- 6. Select **BuildingGreen** approved and select **Yes.** Click **Save** and then click **OK** to confirm your selection

Manufacturing Location

Manufacturing Locations are important to project teams looking to fulfill regional sourcing goals. Manufacturing Locations are linked to Manufacturing Contacts. To list your Manufacturing Locations requires two steps. First, you will need to create your Manufacturing contact/s in your Administration section (you must be an account Administrator to complete this step). Second, you will connect your Manufacturing contact/s to your material/s.

To Create your Manufacturing Contacts, you can follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Administration** from your Main Menu to launch your User Tools. Your Administration tools will load on the Users tab.
- 3. Toggle to the **Contacts** tab.
- 4. Click the **Create** button at the right hand side of your browser.
- 5. Select **Manufacturer** and enter all required information. Contact Names, Email Address and Locations are required for each Contact. Note that Contact Names and Email Addresses can be generic (i.e.: Names might be, North American Sales Support. Emails can be, info@, sales@, etc.).
- 6. Click Save.
- 7. Repeat Steps 4-6 as needed.

To connect your Manufacturing Contacts to your materials, you can follow these steps:

- 1. Log in at: https://origin.build
- 2. Click Material Management in your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name to which you would like to connect a Manufacturing Location.
- 5. After selecting all desired materials, click **Add Details** in your toolbar and select **Add Feature.**
- 6. Select **Add a Contact** and enter the **Email** of your desired Manufacturing Contact and click **Yes.**
- 7. Click **Save** and then click **OK** to confirm your selection.
- 8. Repeat steps 5-7 as needed.

Pharos

Materials that have been listed on Pharos can be identified following these steps:

- 1. Log in at: https://origin.build
- 2. Click Material Management in your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar. The mM view will load.
- 4. Click the **select box** that appears to the left of each material name that is listed on Pharos.
- 5. After selecting all desired materials, click **Add Details** in your toolbar and select **Add Feature.**
- 6. Select **Pharos** and select **Yes.** Click **Save** and then click **OK** to confirm your selection.

Publishing to the mindful MATERIALS Library

Materials must first be reviewed prior to being published to the mindful MATERIALS Library. To request a review, and publish to the mM Library, follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on Material Management from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar.
- 4. In the toolbar, click **Request mindful MATERIALS Review**. An email will be sent to the mindful MATERIALS Review Team. A volunteer reviewer will contact you with further steps. It usually takes 2-4 weeks for reviews to be completed. Materials with content from integration partners are typically require less time to be reviewed. Approved materials will immediately be visible within the mindful MATERIALS Library.
- 5. If you have any questions about your mindful MATERIALS Review, please contact the mindful MATERIALS Review Working Group at: review@mindfulmaterials.com
 - a. **Note:** You must have at least one material published on Origin to request a mindful MATERIALS Review.

Download a mindful MATERIALS Label

Manufacturers with content that is approved by the mM Review Working Group and listed in the mM Library can use the mindful MATERIALS Label in their marketing materials. Manufacturers who have an Enhanced Origin account can create automatically filled, personalized Labels. Manufacturers with a free account can download a mM Label (PDF file), print it and fill it in by hand.

To download the mM Label (Basic or Enhanced Accounts), please follow these steps:

- 1. Log in at: https://origin.build
- 2. Click on **Material Management** from your Main Menu. Your Company materials will appear.
- 3. Click the **mindful MATERIALS Logo** in the toolbar.
- 4. Click the **Manage** button in the toolbar and select **Download mM Label.**

Contacting Support

Please contact us if you are experiencing any problems using Origin or have suggestions for its improvement. We love hearing from our users and build new features based on the feedback we receive. Simply send an email to: support@origin.build and we'll be in touch. Or, submit feedback directly on Origin. Click the **Click for Help** tab at the bottom right of your browser when logged-in. A pop-up will appear allowing you to send an email directly thru Origin. We will respond to your email as quickly as we can.

If you have questions about mindful MATERIALS, or your mindful MATERIALS Review, please contact the mindful MATERIALS Support Team at: review@mindfulmaterials.com

Appendix A: Connected Reporting Bodies

The Origin Hub connects with Source Data from Reporting Bodies to ensure that Certifications, Declarations and Test Reports are easily accessible and remain up-to-date. Manufacturers can connect their materials to Source Data and automatically receive updates when their Certifications, Declarations and/or Test Reports are renewed or changed. To learn more about Connected Data, check out this article.

Origin connects with the Reporting Bodies listed below. Updates are received as indicated below.

Asthma & Allergy Friendly - connected, next update TBD by Allergy Standards Limited.

Berkeley Analytical - ClearChem™ - connected, updates pushed directly by Berkeley Analytical.

Carpet and Rug Institute - connected, updated weekly.

Cradle to Cradle Certified™ - connected, updated daily.

Energy Star - integrated, next update available Q4, 2019.

Global GreenTag - connected, updates pushed directly by Berkeley Analytical.

GreenCircle Certified - connected, content managed directly on Origin.

HPD Collaborative - connected, updated daily.

ILFI - Declare™ - connected, updated daily.

Intertek - connected, content managed directly on Origin.

MAS Certified Green - connected, content managed directly on Origin.

NSF International - connected, content managed directly on Origin.

SCS Global Services - connected, updated weekly.

Toxnot - connected, updates pushed directly by Berkeley Analytical.

TÜV Rheinland - connected, updated daily.

Vertima - connected, content managed directly on Origin.

WaterSense - integrated, next update available Q4, 2019.

To suggest connections with other Reporting Bodies, please contact us at: support@origin.build

Appendix B: Supported Certifications, Declarations and Test Reports

Origin supports Certification, Declaration and Test Report programs to provide users with powerful search tools. Logos, standards and attributes that are related to each program are supported and will appear in drop-down menus within Origin. Supported data also provides structured search tools for specifiers.

When creating Certifications, Declarations and/or Test Reports, it is recommended to select officially supported programs to optimize their search-ability. The following Programs are currently structured for selection and searches on Origin and within the mindful MATERIALS Library. If a program you use is missing, please contact the Origin Support Team (support@origin.build) so it can be added to the application.

ANSI/BIFMA 5.2.1

ANSI/BIFMA 5.2.3

ANSI/BIFMA 5.3

ANSI/BIFMA 5.7.1

ANSI/BIFMA 5.7.2

ANSI/BIFMA 7.6.1

ANSI/BIFMA 7.6.2

ANSI/BIFMA 7.6.3

ANSI/BIFMA e3

ANSI/BIFMA M7.1

ANSI/BIFMA M7.6.1

ANOI/ BIT IVIA IVI7.0

ANSI/BIFMA X5.1

ANSI/BIFMA X5.3

ANSI/BIFMA X5.4

ANSI/BIFMA X5.5

ANSI/BIFMA X5.9

ANSI/BIFMA X5.11

ANSI/BIFMA X6.1

ANSI/BIFMA X7.1

ANSI/SOHO

ASTM C1371-2004

ASTM C1549-2009

ASTM D2486-2006

ASTMA 416/A416M-2006

ASTMA 959-2011

ASTMB 117-2003

ASTMB D2369-10

ASTM D635-2006

ASTMB D6886-03

ASTM E1991-05

ASTM E2129

ASTM F1281-05

ASTM G85-2002

Berkeley Analytical ClearChem

BIFMA Color - 2005 Color Measurement

BIFMA G1 Ergonomics Guideline for Furniture

BIFMA HCF 8.1 - Healthcare Furniture Design - Guidelines for Cleanability

BIFMA PD-1-2011 Mechanical Test Standards-Compiled Definitions

BIFMA Quality v9.3

BIFMA Sustainability Guidelines for Office Furniture

BIFMA Tex4.1

BIFMA level 7.6.1

BIFMA level 7.6.2

BIFMA level 7.6.3

Blue Angel Composite Wood Panels

Blue Angel Elastic Floorings

Blue Angel Floor Covering Adhesives and other Installation Materials

Blue Angel Flooring Underlays (cushion)

Blue Angel Textile Floorings

Blue Angel Thermal Insulation Material and Suspended Ceilings

Byggvarubedömningen (BVB)

Canadian VOC Concentration Limits for Architectural Coatings

CARB ATCM 93120

CARB SCM (2007)

CARB ULEF/NEF

Carbon Trust

CDPH Standard Method v1.1-2010

CDPH Standard Method v1.2-2017

Collaborative for High Performance Schools (CHPS)

Cradle to Cradle Certified™

CRI Green Label

CRI Green Label Cushion

CRI Green Label Plus

Declare™

eco-INSTITUT-Label

ECOLOGO

EMICODE EC1

EMICODE EC1PLUS

EN-717-1:2004

ENERGY STAR

Environmental Choice New Zealand - Paints

Environmental Choice New Zealand - Synthetic Carpets

EPA Safer Choice

EPD

EPD EN 15804

EPD European Decopaint Directive (2004/42/EC)

EPD ISO 14025

EPD ISO 21930

facts

Finnish Emission Classification of Building Materials

FloorScore®

French VOC Emissions Labeling - Class A+

French VOC Emissions Labeling - Class A

FSC®

Global GreenTag CarbonRATE

Global GreenTag Cleaning Products Standard V1.1

Global GreenTag GreenRate

Global GreenTag HEALTH

Global GreenTag LCARate

Global GreenTag Personal Products Standard V1

Global GreenTag Standard v4.0

Global Reporting Initiative (GRI) Sustainability Report

Good Environmental Choice Australia (GECA)

Green Seal™ 11 Standard for Paints, Coatings, Stains and Sealers

Green Seal™ 43 Standard for Recycled Content Latex Paints

40 Standard for Floor-Care Products for Industrial and Institutional Use

Green Seal™ 37 Standard for Cleaning Products for Industrial and Institutional Use

Green Squared®

Green Star

GreenCircle Certified Carbon Footprint Reduction Certification

GreenCircle Certified Certified Biodegradable

GreenCircle Certified Certified Energy Savings Certification

GreenCircle Certified Closed Loop Product Certification

GreenCircle Certified Dematerialization Certification

GreenCircle Certified Environmental Facts Certification

GreenCircle Certified Life Cycle Assessment (LCA) Optimized Certification

GreenCircle Certified Material Ingredient Reporting Verification

GreenCircle Certified Rapidly Renewable Resource Content Certification

GreenCircle Certified Recycled Content Certification

GreenCircle Certified Sustainable Manufacturing Practices Certification

GreenCircle Certified Waste Diversion from Landfill Certification

GreenCircle Certified Zero Waste to Landfill Certification

Greenguard

Greenquard Gold

GRS - Global Recycle Standard

GUT

Healthier Hospitals Initiative (HHI)

HPD®

Hong Kong Air Pollution Control (VOC) regulation

Intertek Clean Air Silver

Intertek Clean Air Gold

Indoor Air Comfort GOLD

ISO 9000

ISO 9001

ISO 9004

ISO 14001

ISO 14004

ISO 14006

ISO 14021

ISO 14025

ISO 14040

ISO 14044

ISO 14064-1

ISO 14593:1999

ISO 16000

ISO 19000

ISO 19001

ISO 19004

ISO 19011

ISO 11890, Part 1

ISO 11890, Part 2

ISO 19011

ISO 26000

ISO/DIS 45001

ISO/IEC 17021

level®

Living Product Challenge

MAS Certified Green

MPI Extreme Green™

NRMCA Certified Environmental Product Declaration

NSF/ANSI 140

NSF/ANSI 332

NSF/ANSI 336

NSF/ANSI 342

NSF/ANSI 347

NSF-EPD

OHSAS 18001

pefc™

PEP ecopassport®

SCAQMD 1168

SCAQMD 1113

SCAQMD Methods 303

SCAQMD Methods 304

SCS Biodegradable Certified Program

SCS CARB ATCM 93120

SCS Environmentally Preferable Product

SCS Global Services -> SCS Indoor Advantage Gold + Formaldehyde Free

SCS-HPD-Flooring

SCS Indoor Advantage

SCS Indoor Advantage - Furniture

SCS Indoor Advantage Gold

SCS Indoor Advantage Gold - Building Materials

SCS Indoor Advantage Gold - Furniture

SCS Lead Safe Paint®

SCS Recycled Content Certified

SCS Responsible Source - Textiles

SCS ENV-CLAIMS

SMaRT

Toxnot Product LEED Report

TÜV BIFMA Normen tested

TÜV FSC CoC

TÜV FSC CoC Multi

TÜV Green Product

TÜV Life Cycle Assessment Certificate

TÜV Timber Legality Verification

TÜV TOXPROOF

TÜV Wood Regulation

Verified for LEED Documentation

Vertima ECO-DECLARATION

WaterSense