



**APPROVAL OF AGENDA**

VanGessel moved, supported by Sprague, to approve the agenda.

MOTION CARRIED

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**APPROVAL OF FEBRUARY 9, 2026 PUBLIC HEARING MINUTES**

Palmer moved, supported by VanGessel, to approve the minutes as written.

MOTION CARRIED

**APPROVAL OF FEBRUARY 9, 2026 MEETING MINUTES**

VanGessel moved, supported by Palmer, to approve the minutes as written.

MOTION CARRIED

**REPORTS**

• **Treasurer/Financial Reports/Bank Update (on file)**

Treasurer report was provided. The two General Account CDs have renewed at the same rate.

Sprague moved, supported by Krause to approve the treasurer report.

MOTION CARRIED

• **Zoning Administrator Report – Steve Buchholz, Zoning Administrator**

No zoning permits nor land division applications were processed in February.

Buchholz has contacted Melissa Lichtman, owner of the condemned Moore’s Lake cabin, and gave her the options provided by the County building department.

He has received inquiries regarding the procedures to process zoning permits and land divisions.

The Board authorized Buchholz to turn the Sawdust Lake blight issue (complaint with photos from Steve Westhoff) over to the Township attorney.

Sprague reported on the IWorqs Zoom meeting zoning software presentation attended by Drews, Sprague, and Krause.

Sprague moved, supported by VanGessel, to contract with IWorqs for their zoning and code enforcement software module at a cost of \$a500.pp per year and \$1000.00 start-up cost for the first year.

Roll call vote: Yes – Krause, VanGessel, Drews, Palmer, Sprague No – None

MOTION CARRIED

• **Road Report – Bill Drews, Township Supervisor**

Drews presented the proposed 2026 County road contracts. Remaining 2025 contract funds will be applied first.

VanGessel moved, supported by Krause, to approve the proposed contracts.

Roll call vote: Yes - Palmer, Drews, VanGessel, Sprague, Krause No - None

MOTION CARRIED

• **Fire District Report – Bill Drews, Township Supervisor**

15 runs in February, 3 being in Pine Township.

There was a serious accident at 5 Corners (M-91/Kendaville Rd).

A firefighter will be recognized at the March 21 Lakeview VFW banquet.

Training was Search and Rescue

VanGessel moved, supported by Sprague, to approve the report.

MOTION CARRIED

• **Cemetery Report – Marla Sprague, Township Clerk**

Sprague requested purchase of Memorial Day flags and markers for the cemeteries at an approximate cost of \$600.00.

VanGessel moved, supported by Palmer, to authorize the purchase of cemetery flags and markers.

MOTION CARRIED

- **Library Board Report (Jamie Gorby/Jeremy Korpala)**

No representative present. Drews noted an upcoming native plant presentation (sign up on library website).

- **Supervisor Report – Bill Drews**

Board of Review tomorrow from 9 AM – 3 PM and Thursday 3 PM – 9 PM at Douglas Township Hall.

Wednesday the Homeworks representative will stake the pole location.

Wednesday at 5:00 PM Drews will attend pipeline training in Big Rapids

Drews gave an update on an upcoming power grid upgrade.

VanGessel moved, supported by Sprague, to approve the report.

MOTION CARRIED

- **Clerk Report – Marla Sprague**

Sprague reported that Morgan Auditing approached with information.

Will send fire millage renewal request to the County Clerk for placement on the ballot.

The proposed Hall Rental Agreement update was presented to the Board.

Sprague moved, supported by Palmer, to adopt the Hall Rental Agreement effective April 1, 2026.

MOTION CARRIED

VanGessel moved, supported by Krause, to approve the report.

MOTION CARRIED

- **Planning Commission Update – Darcy Krause**

The Master Plan planning contract with McKenna has been signed. Planning Commission members Christensen, Gorby, and Krause participated in a Zoom meeting to plan the beginning of the process. There will be a meeting on April 13, 2026 with McKenna at the Township Hall.

VanGessel moved, supported by Palmer, to approve the report.

MOTION CARRIED

## **OLD BUSINESS**

- **Fire Authority Agreement – Final Draft Approval**

VanGessel moved, supported by Palmer, to approve the Fire Authority Agreement.

MOTION CARRIED

- **Fire Millage Levy Renewal Resolution**

Sprague presented the proposed resolution to renew the fire millage levy for a period of 5 years, from 2026-2030, at 1 mill (no increase) to be placed on the 2026 ballot.

VanGessel moved, supported by Palmer, to adopt the Fire Millage Levy renewal resolution with removal of the word “increase.”

Roll call: Yes – Drews, Krause, Palmer, Sprague, VanGessel

MOTION CARRIED

- **Birch Landing**

Drews updated the Board on the deed status. The attorney estimates less than \$2,000.00 to complete. The township has approximately \$20,000.00 into the process, which will be recovered from property owners.

Palmer moved, supported by Krause, to authorize up to \$2,000.00 to complete the deed process.

Roll call vote: Yes – Sprague, Drews, VanGessel, Krause, Palmer      No – None

MOTION CARRIED

## **NEW BUSINESS**

- **Clean Up Day**

Clean up day is tentatively scheduled for May 2, 2026 from 8:00 AM-11:00 AM at Farnsworth Park, with April 25 the alternate date (depending on dumpster availability)

- **Promotion of Pine Township Businesses**

Business and churches located within the boundaries of Pine Township can be featured on the Pine Township website by contacting the Township Clerk.

- **Consent Agenda for Future Board Meetings**

A consent agenda was discussed, but was tabled indefinitely.

- **Water Treatment – Township Hall**

A softener is in the Hall, but not operating. Toilets and sinks have severe rust stains. Draws will follow up on the issue.

**PAYMENT OF MONTHLY BILLS**

VanGessel moved, supported by Krause, to pay checks 4454 – 4496 for monthly bills in the amount of \$16,225.06 with checks 4479 & 4480 being void.

MOTION CARRIED

**PUBLIC COMMENT**

None

**BOARD FINAL COMMENTS**

Blood drive on March 30, 2026 at the Hall.

**ADJOURNMENT**

Palmer, supported by VanGessel, to adjourn the meeting at 8:57 PM.

MOTION CARRIED

Respectfully submitted,

Marla Sprague  
Pine Township Clerk

Minutes typed by Barbara Kaaikala