

Paine Memorial Free Library
Meeting of the Board of Trustees
July 17, 2025

Present: Ian Gillies (Library Director), Theresa Moss (Program and Outreach Librarian), Rachel Budin, May Krukiel, Herb Longware, Dick Perez, Elizabeth Rogers, Jolene Sayward, Tara Valachovic

Absent: Teresa Cummings, Andrea Robare

- Elizabeth called the meeting to order at 6:01 PM.
 - May made a motion to accept the minutes from the April 25, 2025 meeting; Herb seconded; all approved.
- Treasurer's Report
 - Teresa Cummings supplied a six month report for the first half of the 2025 year.
 - The Board discussed the operating income loss.
 - The town did not give the amount of money to the library that they usually do, which was unexpected.
 - Theresa and Ian discussed grant money that will be coming in.
 - Herb will be going to the town hall in September to discuss getting money from the town for next year. Rachel suggested that the library board draft a letter explaining the need for continuing money from the town.
 - Elizabeth discussed looking for other opportunities to work with the town and work on building a positive relationship with the town.
- Building and Grounds
 - Herb contacted Mike Morris and Son for the library's cooling needs, but they did not respond, so Herb contacted Adirondack Heat Pumps, LLC. They quickly responded and visited the library to thoroughly investigate the library's cooling needs. The initial quote was for \$22,271.90. After their investigation, the quote was reduced to \$19,035.60. Herb looked into the quoted unit and discovered that it is very reputable. Herb feels positive about the company and equipment. The quoted amount includes all equipment and installation. Herb mentioned that all of the equipment is already here in the United States and will not be subject to tariffs.
 - Before we go forward with the system, the board agreed that Patty and Lea should be contacted. Herb agreed to meet with them and discuss the system.
- New Business
 - Nominations and reappointments were addressed at the annual meeting.

- Library Director's Report (Theresa Moss and Ian Gillies)
 - Ian reviewed the programming updates.
 - The Cookbook Club is going well.
 - The art shows have started and Rich Whitcomb's photography is on display (Ian explained that Rich Whitcomb will speak at the annual meeting.)
 - The children's reading program is going well.
 - The library made a little over \$100 at the annual Town Wide Yard Sale by selling used books.
 - Ian has been setting up a table at the Willsboro Farmer's Market every Thursday providing information to visitors about what the library offers. He also brings used books to sell.
 - Theresa is providing summer reading assistance on Mondays and Wednesdays.
 - Future Programming
 - Children's craft days, art shows, cookbook club, story hour, and reading groups will continue throughout the summer.
 - The Craft Fair will be held on Saturday, July 26. The Indian Bay Marina Pizza Truck will be participating along with 12 vendors. Children's "field day" games will also be offered.
 - The annual book sale will be held in August.
 - Funding
 - Ian explained four different grants/donations that will be coming.
 - The computer upgrade project has been completed. The library now has four new computers.
 - Ian showed the board a copy of the summer newsletter that will be sent out to all postal customers in Willsboro and Essex.
 - The library will need a temporary fix for air conditioning.
- Rachel Budin made a motion to accept and go forward with the price proposal for the AC system, seconded by May; all approved (pending approval by Theresa Cummings, Andrea Robard, Lea Highet, and Patty Paine)
- Dick explained the current situation with the wet well. Dick spoke to Travis Sheehan about having Sheehan and Sons do the work, which would cost either \$1700 for the day to drill and pump or \$212.50 per hour. Dick proposes that we go forward with the cost for one day, which he believes will be a sensible solution. Herb made a motion to go ahead with the price proposal, Rachel Budin seconded the motion, all in favor.
- The board would still like to have a discussion about censorship, which will be discussed at the next meeting.
- Next meeting - September 25, 2025

Motion to adjourn by Rachel Budin and seconded by May.

Meeting adjourned at 7:05 PM

Minutes submitted by Tara Valachovic.