

Paine Memorial Free Library
Meeting of the Board of Trustees
January 16, 2025

Present: Theresa Moss (Library Director), Rachel Budin, Teresa Cummings, Herb Longware, Dick Perez, Andrea Robare, Tara Valachovic, May Krukiel (virtually), Patty Paine (virtually), Lea Highet (virtually)

Absent: Jolene Sayward, Elizabeth Rogers

Executive Session: 5:15 - 5:32

Matters of personnel and 2025 salaries were discussed.

- Herb called the meeting to order at 5:34 PM.
 - Dick Perez made a motion to accept the minutes from the November 14, 2024 meeting; Andrea seconded; all approved
- Treasurer's Report (Teresa Cummings)
 - 2024 expenses were what we expected them to be (wages shifted mid year)
 - Over budget on some items (more repairs than expected)
 - Under budget on some items (books, health insurance)
 - Budgeting \$177,600 for 2025 (includes all salaries and changes in roles)
 - Rachel asked about the potential costs associated with the water issue at the Library. Herb explained that the water issue was still being explored and some remediation may cost less than previously anticipated.
 - Theresa Moss discussed the potential costs of upgrading Windows and computer technology. Teresa Cummings felt that the upgrades would be manageable.
 - Theresa Moss explained that snow guards will be an expense. Teresa Cummings felt this would be a manageable cost as well.
 - Rachel Budin made a motion to approve the budget; Herb seconded the motion; All were in favor
- Library Director's Report (Theresa Moss)
 - Theresa discussed the holiday programs at the Library in December.
 - Christmas in the 'Boro on December 14, 2024 was very successful.
 - Theresa discussed hosting an energy/electrical program at the Library on Saturday, February 1st. Kayla Gutheil from Cornell Cooperative Extension will be presenting.
 - Beginning on February 14th the Library will host an art show for Willsboro Central School art students.
 - In February, the Prevention Team will present "Screenagers" about device addiction, geared towards teens

- Don Hollingsworth came in and would like to present a gift to the Library Board of Directors at the next meeting.
- Thursday, January 23rd a youth book club will be starting for 1st - 3rd graders (Every Thursday after school until 4:30); Theresa is creating t-shirts for the students to wear during the meeting.
- Theresa discussed the snow guards and will be pushing to get the guards installed. (Herb explained that the work is special because the roof is copper.) The guards need to be done soon because grant money was used.
- Building and Grounds
 - The heating contractor who services the furnace came and tended to the issues with the heated sidewalk (no bill has been sent yet).
 - Herb thanked the library employees for their nice work with holiday decorating at the Library.
- Old Business
 - Herb discussed the Story Bridge project and believes that it will gain momentum.
 - Herb discussed Board Training and wondered if anything new had been offered.
- New Business
 - The Golf Scramble was discussed. There will be some changes with the management of the Willsboro Golf Course. This could cause issues with planning the Golf Scramble. Teresa Cummings mentioned that the Golf Scramble doesn't generate a lot of funds; however, it is a great PR event for the Library.
 - May discussed the new book store in Westport (Snowport), and she wondered if the Library could make a connection with the store to help generate some new programming.
 - The Board discussed the importance of local bookstores.
 - Herb congratulated Theresa Moss on her new position as the Program and Outreach Librarian for the Paine Library.
 - Theresa Moss shared some thank you cards from the staff for the bonuses. The staff felt very appreciated.
 - Next meeting will be on Thursday, April 10, 2025 at 5:00.

Meeting adjourned at 6:23 PM

Minutes submitted by Tara Valachovic.