

Paine Memorial Free Library
Meeting of the Board of Trustees
April 10, 2025

Present: Ian Gillies (Library Director), Theresa Moss (Program and Outreach Librarian), Teresa Cummings, May Krukiel, Herb Longware, Dick Perez, Jolene Sayward, Tara Valachovic, Patty Paine (virtually), Lea Highet (virtually)

Absent: Rachel Budin, Andrea Robare, Elizabeth Rogers

- Herb called the meeting to order at 5:14 PM.
 - Teresa Cummings made a motion to accept the minutes from the January 16, 2025 meeting; Dick Perez seconded; all approved.
- Treasurer's Report (Teresa Cummings)
 - We need to collect funds from the town of Willsboro. (Herb agreed to go to the town hall and speak to someone.)
 - Expenses are on track for where we need to be.
 - Teresa mentioned that there may be some reduction due to changes in the federal government, but most of the library's finances don't come from the federal government, so it shouldn't impact the library too much.
 - Dick asked about oil pricing, and Teresa explained that the library receives state pricing.
- Old Business - Building and Grounds
 - Herb mentioned that Dick has helped to investigate the water issues in the library.
 - Dick described the wet well and shared some photos. There are issues with the perforation which is what is contributing to water seeping into the building. Excavating and dropping the wet well would be too expensive. Dick suggested drilling more holes to increase perforation. We also need to consider the structural integrity of the base. We need to maintain the flow without the surrounding stones coming in.
 - Originally, there were other alternatives, but they were not viable at the time as they would have involved drilling under the street.
 - Dick has not obtained a price for a core drilling company but does not think it will be a huge expense (maybe \$2,000 - \$5,000) and this will need to wait for the dry season. In the meantime, the situation is being monitored and controlled.
 - Herb mentioned that Dick also vacuumed out the sump pump which was plugged up. This helped to control the situation somewhat.

- Herb explained that Doug Ferris stopped the process on his end, and he has been paid for the work he did. The money that was originally intended to be used for the contract with Doug will be used for the new plan.
- New Business
 - Update on IMLS closure due to Executive Order
 - Provides 8.1 million to the State Library each year. CEFLS Libraries don't currently receive money from this grant, but it could impact CEFLS down the road.
 - The Board discussed library funding and how the library obtains its funds.
 - May suggested that someone call *The Sun* and have a reporter come to do an article on Ian starting at the library and possibly address some of the funding issues. Dick suggested calling Alvin Reiner from the *Press Republican* as well. Ian said he would contact the newspapers.
 - Storybridge - Ian is excited about working with Storybridge and he will be meeting with Jerry Huntley. Ian is creating cards that can be distributed to people to promote story bridge and invite them to participate. Ian would like to set up a "recording station" at the library, so people could come in to record their stories. Ian has background in the audio visual industry and will edit the videos to improve the audio quality.
- Library Director's Report (Theresa Moss and Ian Gillies)
 - Programming Update - Ian provided the number of programs since the last board meeting.
 - Building - Snow Guards have been completed and the contractors have been paid.
 - Air Conditioning - Theresa explained that Jenny had applied and received a grant for \$1,000 for air conditioning that has not yet been purchased; May wondered if there were other grants; Theresa mentioned that the Wadhams Library had put in a cooling system that she believes came from grant funding. We discussed the cost of split systems.
 - Painting - Exterior of library could use some new paint and Ian will obtain a quote from Tony Stoker for painting.
 - Windows - One of the wood frames is rotting and Ian will find out if Tony Stoker is interested in doing this.
 - Past Programming
 - Winter Art Show - Thank you to Regan Monarch
 - St. Patrick's Day
 - Bookworm Buddies - Theresa told about seven students (first and second graders) who come once a week to complete book related activities. The book is currently wrapping up and Theresa will continue next school year with another book series.
 - Future Programming

- Theresa is planning the Craft Fair for July 26th and making contact with vendors. Patty Schwenker will come with her pizza truck. Some tents will need to be rented or purchased.
- The summer art shows are all planned with the exception of the week of the annual meeting.
- Reading assistance program - This was previously funded by a grant which paid for a salary. Adirondack foundation gave \$3000 last year, but this may be needed for computers. Theresa could run the program, but then she wouldn't have time to devote to the craft fair and other library activities. Brittany ran the program last year. Teresa thought there would be money in the budget to cover reading assistance, and she would be willing to help whoever provides the assistance. Theresa and Ian will check in with Brittany.
- Cookbook book club in June
- Teresa asked about the knitting and crocheting nights and Ian explained that it's for people who bring their own projects.
- Summer Family Movie Night - plans are in the work (will probably be indoors but there is a possibility that it could be outside).
- Funding
 - See amounts in paperwork
- Computer Upgrade Project
 - We will have to update to Windows 11 by October, but some computers are too old to upgrade. Four computers will need to be replaced (two for patrons, one for the card catalog, and the director's computer). Ian obtained tech specs for new computers.
 - Tara made a motion to get a finalized price for four new computers (to see if it's still the same) and purchase now; May seconded the motion. All approved.
- Ian went over circulation and library attendance
- Next meeting - July 17th - annual meeting
 - May asked if we could have a discussion about censorship at the next meeting (before the annual meeting). The regular meeting will begin at 6:00 PM.

Motion to adjourn by Teresa Cummings and seconded by Jolene.

Meeting adjourned at 6:44 PM

Minutes submitted by Tara Valachovic.