

雪兰莪暨吉隆坡联邦直辖区华校董事会联合会 章程

1 名称

本会定名为“雪兰莪暨吉隆坡联邦直辖区华校董事会联合会”，简称“雪隆华校董联合会”。

2 会址

2.1 本会注册会址为：No.10-3, Jalan 9/23A, Medan Makmur, Off Jalan Usahawan, Setapak, 53200 Kuala Lumpur, 或由理事会依时订定之地点。

2.2 有关注册会址不可更改，除非事先获得社团注册官批准。

3 宗旨

本会宗旨为：

3.1 推动及巩固雪隆直辖区华校董事间之联系，董教双方之合作，以促进雪隆各华校之发展。

3.2 共同研讨及举办雪、隆华校兴革事宜，包括课程、考试、师资、教育基金及其他有关事项。

3.3 推动及巩固全马华校董事间之联系，团结华人社会之力量，共谋改善及促进华文教育事宜。

3.4 代表雪兰莪及吉隆坡联邦直辖区各华校与政府商讨有关华校一切事宜。

3.5 促进各民族之亲善与团结。

4 会员

凡雪兰莪州及吉隆坡联邦直辖区内华校之董事会，均可加入为会员，各校可派若干董事为出席本会会员代表大会之代表，惟每名代表最多只能代表二所学校，其代表人数规定如下：

4.1 学生五百名以下者代表二名。

4.2 学生五百名或以上，一千名以下者代表四名。

4.3 学生一千名或以上，二千名以下者代表六名。

4.4 学生二千名或以上者代表八名。

5 年捐暨收入

5.1 会员年捐比例如下：

5.1.1 学生五百名以下者年捐一百令吉。

5.1.2 学生五百名或以上，一千名以下者年捐二百令吉。

5.1.3 学生一千名或以上，二千名以下者年捐三百令吉。

5.1.4 学生二千名或以上者年捐四百令吉。

上述会员年捐，必须于每年 5 月 31 日之前缴清上一年度之年捐，否则将丧失该年度会员代表大会之代表资格。

- 5.2 会员资格可转为永久会员，其缴交会费比例如下
- 5.2.1 学生五百名以下者缴交一千令吉。
 - 5.2.2 学生五百名或以上，一千名以下者缴交二千令吉。
 - 5.2.3 学生一千名或以上，二千名以下者缴交三千令吉。
 - 5.2.4 学生二千名或以上者缴交四千令吉。
 - 5.2.5 永久会员出席会员代表大会之代表人数依现年度学校学生人数为准，按章程第 4 项规定办理。
- 5.3 凡会员因故搬迁至雪隆区以外，将自动丧失本会之会员资格。
- 5.4 本会必要时可向会员或社会人士募捐。

6 组织

本会组织如下：

- 6.1 会员代表大会 — 会员代表大会由各会员选派之代表组成。
- 6.2 理事会 — 理事会由会员代表大会选出三十九名理事和由理事会委任不超过六名理事，共计四十五名理事组成。
- 6.3 常务理事会 — 常务理事会由理事会互选主席一名、署理主席一名、副主席四名、秘书长一名、副秘书长二名、财政一名、副财政一名及常务理事四名，共十五人组成。
- 6.4 工作事务委员会 — 理事会得依需要组织及委任各工作事务委员会，其人数及职权由理事会决定。

7 任期

- 7.1 本会理事任期一届三年，连选得连任，惟主席、财政之职不得连任超过三届或九年。
- 7.2 当选之理事，若在任职期间丧失代表其所属学校董事之资格，其理事资格将予以保留，惟若相关学校董事会来函要求撤换，则理事会必须撤换之并另行委任成员递补之，相关理事受影响之职务将按章程第 9.1 条文办理。
- 7.3 若有理事在职期间因故无法履行职务以致理事会出现空缺，理事会可另行委任成员递补之。

8 会员代表大会

本会以会员代表大会为最高权力机关，其职权如下：

- 8.1 选举理事。
- 8.2 接纳理事会通过之常年会务及工作报告书。
- 8.3 接纳理事会通过之常年财政报告书。
- 8.4 决定本会全年会务及工作方针。
- 8.5 选举内部查账两名。

9 理事会

本会以理事会为执行及推动会务之机关，其职权如下：

- 9.1 选举常务理事、填补常务理事及理事之空缺。
- 9.2 执行会员代表大会之议决案。
- 9.3 研究及推行发展会务之计划。
- 9.4 选派出席参加马来西亚华校董事会联合会总会（董总）之代表。
- 9.5 聘请外部会计稽核师。
- 9.6 委任若干热心教育人士为本会会务顾问及法律顾问。

10 常务理事会

常务理事会秉承理事会之意旨处理本会经常之会务，各成员之职权如下：

- 10.1 主席对外代表本会，同时为各会议之当然主席及召集人。主席有权决定不超过五千令吉以内之开支，五千令吉以上须先获得常务理事会通过。
- 10.2 署理主席襄助主席处理会务，并于主席缺席时，代理主席职务。
- 10.3 副主席襄助署理主席处理会务，其中一人于主席及署理主席缺席时，代理主席职务。
- 10.4 秘书长负责处理一切会务，并掌管秘书处事宜，副秘书长襄助秘书长处理一切会务。
- 10.5 财政负责管理及记录本会一切收支事项，并会同主席签署银行支票或网上转账。除保存现款五千令吉外，并应负责将所有存款存入常务理事会指定之银行。
- 10.6 副财政于财政缺席时代行其职权。

11 工作事务委员会

工作事务委员会乃本会特设之工作小组，负责办理特定事务。

12 会议

- 12.1 会员代表大会 — 会员代表大会每年最少须召开会议一次，以出席代表五十名为法定人数，理事会需在会员代表大会召开 21 天前发出通知，并附上议程、会务工作报告及财政报告。
- 12.2 理事会 — 理事会最少每年须召开会议三次，以出席二十人为法定人数，有关会议通知须在 14 天前发出。
- 12.3 常务理事会 — 常务理事会最少每两月须召开会议一次，以出席八人为法定人数，有关会议通知须在 7 天前发出。遇紧急事故，主席可召开紧急常务理事会，有关会议通知期限不受此限。
- 12.4 特别代表大会 — 如有特别事故，需要召开特别代表大会，则可：
 - 12.4.1 由主席宣布召开，或
 - 12.4.2 由三分之二或以上理事会成员连署召开，或
 - 12.4.3 由已缴年捐之十五个会员学校连署召开。

主席须在接获连署要求召开特别大会函件后的 45 天内召开特别代表大会，时间以签收有关函件的日期算起。若主席未在期限内召开，有关连署召集人可自行召开。特别代表大会之法定人数与会员代表大会人数相同，惟连署代表人数需至少三分之二出席。在指定会议时间不超过 30 分钟内出席，否则视为流会。若特大流会或动议被否决，相关动议在 6 个月内不得重提。

13 修改章程

本章程有修改必要时，得由常务理事会起草，提交理事会通过，并提交会员代表大会三分之二出席人数通过之。通过后须呈交社团注册官批准后，方为有效。

14 通知

除会员代表大会及特别代表大会外，其他会议以电子及通讯软件通知视为有效。

15 解散

15.1 本会之解散须由不少过五分之三之合格代表人数出席，并由出席之代表过半数表示赞成方为有效。

15.2 依本会按照上述第 15.1 條文所规定而解散时，本会所负之合法债项须清偿之，其剩余款项由会员代表大会决定，但只限捐给非营利华文教育机构。

15.3 解散通知必须是由政府当局规定的表格为准，并且经由常务理事会所签署。解散通知书需以解散日期算起 14 天内向社团注册官呈报。

16 诠释

本章程是以中文及英文书写，若在诠释上产生任何疑问或冲突，则以英文版本为准。

17 释义

17.1 用红色的华文“华”字在蓝色的“资讯”符号的中间，衬以白底组成的标志；

17.2 华字象征华文教育；

17.3 资讯象征与时俱进；

17.4 红色象征团结一致；

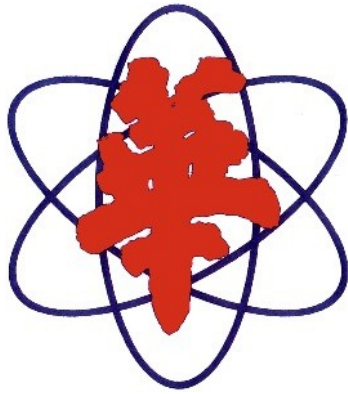
17.5 白底色象征勇往直前；

17.6 蓝色象征前途辉煌；

18 标志含义

华人团结一致，勇往直前，发展华教，与时俱进，前途辉煌。

附录：会徽



RULES OF THE UNITED CHINESE SCHOOL COMMITTEES' ASSOCIATION OF SELANGOR AND WILAYAH PERSEKUTUAN KUALA LUMPUR

1 Name

This Association shall be called "Gabungan Lembaga-Lembaga Sekolah-Sekolah China Selangor dan Wilayah Persekutuan Kuala Lumpur (The United Chinese School Committees' Association of Selangor and Wilayah Persekutuan Kuala Lumpur)" (hereinafter called "the Association").

2 Place of Business

2.1 The registered place of business shall be No.10-3, Jalan 9/23A, Medan Makmur, Off Jalan Usahawan, Setapak, 53200 Kuala Lumpur or at such other place as may from time to time be decided by the Standing Committee.

2.2 The registered place of business of the Association shall not be changed without the prior approval of the Registrar of Societies.

3 Objects

The objects of the Association shall be:-

3.1 To unite the Chinese School Committee members and to seek the co-operation between the Chinese school committee members and teachers in Selangor and Wilayah Persekutuan Kuala Lumpur, so as to promote the cause of Chinese education.

3.2 To discuss, promote and manage jointly the affairs pertaining to the development and amelioration of the Chinese schools in Selangor and Wilayah Persekutuan Kuala Lumpur, including, inter alia, curricula, examination, teacher training, education funds and other related matters.

3.3 To promote and solidify the relations among the Chinese school committee members in Malaysia and to consolidate the strength of Chinese community in Malaysia in seeking to improve the cause of Chinese education.

3.4 To represent the Chinese schools in Selangor and Wilayah Persekutuan Kuala Lumpur in negotiating with Government on all matters affecting the said schools.

3.5 To foster harmony and unity among members of the different ethnic groups.

4 Membership

The committees or boards of governors of all registered Chinese schools (hereinafter called “the member or the members” as the case may be) in Selangor and Wilayah Persekutuan Kuala Lumpur shall be eligible for membership, and may send a certain number of representatives to the General Committee Meeting of the Association but any representative is limited to represent two (2) members in accordance with the following ratio:-

- 4.1 Schools whose enrolment is under 500 with 2 representatives.
- 4.2 Schools whose enrolment is or above 500, but under 1000 with 4 representatives.
- 4.3 Schools whose enrolment is or above 1000, but under 2000 with 6 representatives.
- 4.4 Schools whose enrolment is above 2000 with 8 representatives.

5 Subscriptions and Revenue

5.1 Annual Subscription shall be paid by the members at the following rates:-

- 5.1.1 RM 100 – for schools whose enrolment is under 500.
- 5.1.2 RM 200 – for schools whose enrolment is or above 500 but under 1000.
- 5.1.3 RM 300 – for schools whose enrolment is or above 1000 but under 2000.
- 5.1.4 RM 400 – for schools whose enrolment is or above 2000.

The subscription of the previous year shall be paid in full on or before 31st of May of the current year. For the members who fail to do so, their representatives to the General Committee Meeting in the current year would be disqualified.

5.2 The membership of the members will be converted into life member(s) by paying the subscription at the following rates:-

- 5.2.1 RM 1000 – for schools whose enrolment is under 500.
- 5.2.2 RM 2000 – for schools whose enrolment is or above 500 but under 1000.
- 5.2.3 RM 3000 – for schools whose enrolment is or above 1000 but under 2000.
- 5.2.4 RM 4000 – for schools whose enrolment is or above 2000.

5.2.5 The number of representative(s) of the life members to the General Committee Meeting is in accordance with the student enrolment of the school in current year basing on Rule 4 herein.

5.3 Any member whose school has been relocated out of Selangor and Wilayah Persekutuan Kuala Lumpur, its' membership will be disqualified automatically.

5.4 The Association shall have the right to solicit contributions from the members or the public as it deems necessary.

6 Organization

The organization of the Association shall be as follows:-

6.1 General Committee – the General Committee shall be composed of the representatives of the members.

6.2 Executive Committee - the Executive Committee shall consist of 45 members. 39 members shall be elected from among the representatives of the members in the General Committee Meeting and not more than 6 Ordinary Executive Committee members to be appointed by the Executive Committee.

6.3 Standing Committee - the Standing Committee shall consist of the following 15 members to be elected from among the Executive Committee:-

- (i) A President
- (ii) A Deputy President
- (iii) Four (4) Vice-Presidents
- (iv) An Honorary Secretary
- (v) Two (2) Assistant Honorary Secretaries
- (vi) An Honorary Treasurer
- (vii) An Assistant Honorary Treasurer
- (viii) Four(4) ordinary Standing Committee members

6.4 Working Committees – The Executive Committee shall have the power to organize and appoint Working Committee(s) whenever necessary, with such number of members and such powers as the Executive Committee thinks fit.

7 Term of office

7.1 The representatives of the members and the office-bearers shall hold office for three (3) years per term and may be re-elected save and except the Chairman and the Treasurer whose term shall not exceed three terms consecutively or nine (9) years.

7.2 If any elected office-bearer has been disqualified as a representative of the members, his status as an office-bearer would be retained save and except that if the member concerned has requested to replace him in writing. In such event the Executive Committee shall oblige to replace him and to appoint another office-bearer to fill the vacancy in accordance with Rule 9.1 herein.

7.3 If any office-bearer could not discharge his obligations and duties for whatsoever reason during his tenure of office, the Executive Committee shall have the right to appoint another office-bearer to fill the vacancy.

8 General Committee Meeting

The General Committee Meeting shall be vested with the highest powers which include:-

- 8.1 the election of members of the Executive Committee.
- 8.2 the acceptance of the Annual General Report passed by the Executive Committee.
- 8.3 the acceptance of the Annual Financial Report passed by the Executive Committee.
- 8.4 the decision of the affairs and the policies of the Association during the current year.
- 8.5 the election of two internal auditors.

9 Executive Committee

The Executive Committee shall be vested with the power to execute and promote the affairs of the Association. They are:

- 9.1 To elect the Standing Committee and to fill any vacancy of the Executive Committee and Standing Committee.
- 9.2 To carry out the resolutions of the General Committee Meeting.
- 9.3 To work out and carry out the plans for promoting the affairs of the Association.
- 9.4 To appoint representatives to the United Chinese School Committees' Association of Malaysia (Dong Zong).
- 9.5 To appoint external auditors.
- 9.6 To invite any persons interested in education to be advisers and legal advisors of the Association.

10 Standing Committee

The Standing Committee shall execute the routine matters of the Association under the direction of the Executive Committee. The powers of the office-bearers shall be:-

- 10.1 The President shall represent the Association externally and convene and preside at all meetings internally. He shall have the power to decide on any routine amount not exceeding RM 5000/-(Five thousands Ringgit). The approval of the Standing Committee shall be required for any amount exceeding RM 5,000/-(Five Thousands Ringgit).
- 10.2 The Deputy President shall assist the President and deputize the President during his absence.

- 10.3 The Vice Presidents shall assist the Deputy President in the discharge of the affairs of the Association, and one of them shall deputize him during his absence.
- 10.4 The Honorary Secretary shall, under the direction of the President, discharge the general affairs and keep the documents and correspondence of the Association. The Assistant Honorary Secretary shall act for the Honorary Secretary and deputize him during his absence.
- 10.5 The Honorary Treasurer shall keep and record the accounts of the Association and shall, in conjunction with the President, sign the cheques or approve online banking transfer from the account of the Association. Except for the petty cash of RM 5000/- (Five Thousands Ringgit), he shall deposit all moneys of the Association in a bank approved by the Standing Committee.
- 10.6 The Assistant Honorary Treasurer shall act for the Honorary Treasurer and deputize him during his absence.

11 Working Committees

Working Committees shall be set up by the Association to be responsible only for appointed matters.

12 Meetings

- 12.1 General Committee Meeting – the General Committee Meeting shall be held at least once a year, and the quorum shall be 50 representatives of the members. The Executive Committee shall notify the members 21 days before convening the General Committee Meeting with agenda together with the Association’s annual report and financial report.
- 12.2 Executive Committee Meeting – The Executive Committee shall meet at least three (3) times a year, and the quorum shall be 20. The Executive Committee Members shall be notified 14 days before convening the meeting.
- 12.3 Standing Committee Meeting– The Standing Committee shall meet once in every two months, and the quorum shall be 8. The committee members shall be notified 7 days before convening the meeting. In case of emergency, the president shall call an emergency meeting with no limit as to the notice period of the meeting.
- 12.4 The Extraordinary General Meeting – The Extraordinary General Meeting (EGM) may be called if there are special events:

- 12.4.1 By the president or,
- 12.4.2 By the requisition of two-thirds or above members of the Executive Committee or,
- 12.4.3 By the requisition of 15 school members who are either life members or members who have duly paid their annual subscription fees for the previous years.

The president shall call for the Extraordinary General Meeting within 45 days upon receiving the said requisition. The date shall commence from the time the said requisition received. If the president fails to call for the said EGM after the requisite date, the said requisitionists can proceed to call for the meeting by themselves instead. The quorum is the same as the General Committee Meeting with condition that at least two-thirds (2/3) of the said requisitionists shall attend the said EGM. If they fail to attend the said EGM within 30 minutes, the said EGM would be invalidated. If the said EGM fails to be convened within 30 minutes due to insufficient quorum, or the motion is overruled, the same motion could not be brought up again within 6 months.

13 Amendment to rules

When the necessity to amend the Rules herein arises, the Standing Committee shall propose the details and submit to the Executive Committee and the latter to the General Committee Meeting for approval. A resolution on the amendment to the Rules herein shall be passed at a General Committee Meeting on the vote of two-thirds (2/3) of representatives present. Any amendment shall be subjected to the approval of the Registrar of Societies.

14 Notification

Except for the General Committee Meeting and the Extraordinary General Meeting, the valid notice of other meetings shall include electronics and communications softwares or applications.

15 Dissolution

- 15.1 The Association may be dissolved by a resolution passed at a General Committee Meeting on a majority vote of the representatives which shall not be less than three-fifths (3/5) of the whole General Committee present.
- 15.2 Any debts of the Association which are unpaid shall be paid when the Association is dissolved under Rule 15.1 herein. Any excess of the property shall be decided by the General Committee Meeting but shall only be donated to non-profit Chinese education institution(s).

15.3 The notice of dissolution shall be as prescribed by the Government and signed by the Standing Committee. The Registrar of Societies shall be notified within 14 days from the date of dissolution.

16 Interpretation

This rule is written in Chinese and English. In the event of any discrepancy or contradiction between the two versions, the English version shall prevail.

17 Definition of Logo

17.1 The logo is in the form of communication symbol in blue and a red Chinese Character “华” in the middle of the communication symbol with a white background.

17.2 The word “华” symbolizes the Chinese education.

17.3 Communication symbol symbolizes progress.

17.4 The Chinese Character “华” in red colour symbolizes unity.

17.5 The White colour background symbolizes advancement.

17.6 Communication symbol in blue colour symbolizes brilliant future.

18 Meanings of Logo

The Logo signifies the Malaysian Chinese unity, advancement, progress in developing Chinese education towards a bright future.

Logo

