

BY-LAWS

ARTICLE 1 – MEMBERSHIP

Section 1 – Eligibility

Any Person, 18 years of age or older, who is interested in dog training may become a member of The Club.

Section 2 – Membership Classes

There are two classes of membership:

- 1) Individual Membership – A regular member in good standing.
- 2) Family Membership – A Family Membership will give each person the full rights of a member, including the right of each to vote, except that a Family Membership will entitle the holders to one address only and one mailing of all Club publications.

A person attending the meeting when the original Constitution and By-Laws were read, adopted, and signed, and having paid their dues, will additionally be a *Charter* member.

Section 3 – Voting Membership

Voting membership requires an individual to:

- Be a member under the class of Individual or Family Membership.
- Have a willingness to assist The Club.
- Have current dues paid.

Section 4 – Dues

Membership dues are as follows:

- 1) Individual Membership -- \$15.00
- 2) Family Membership -- \$20.00

Dues are due and payable once a year on or before January 1st. Persons accepted for membership after October 30 will be considered paid members for the following year.

A thirty (30) day extension of membership with loss of voting privileges is granted during which time dues can be paid to regain status of “Member In Good Standing”. After the 30 day extension, a person must reapply for membership unless extenuating circumstances exist and a request is made to be the Board of Directors and approved by a two-thirds vote of the Board.

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Section 5 – Termination of Membership

Resignation:

Any member may resign by written notice to the Secretary. Such resignation will not affect any right or lien which The Club may have against the retiring member or his property until the debt to The Club is fully paid.

Lapsing:

A memberships will be considered lapsed and automatically terminated if the member's dues remain unpaid thirty (30) days after their due date unless the Board of Directors has granted a further extension.

Expulsion:

A member may be terminated by expulsion as provided for in Article 6 of the By-Laws.

Section 6 – Application for Membership

All applications for membership will be on an application form as approved by The Club. The form must be fully filled out and signed by the applicants. Upon acceptance, a copy of this form will be returned to the applicant with a membership card. The original application will remain on file with the Secretary. The President will also keep a copy of the application on file.

ARTICLE 2 – MEETINGS

Section 1 – Regular Meetings

Regular club meetings will be held at a place and time designated by the Board of Directors unless the time and place were determined by vote of the membership in accordance with Robert's Rules of Order prior to the closing of the preceding meeting.

A minimum of four (4) and a maximum of twelve (12) Regular meetings will be held annually. All Regular club meetings will be open to the public.

Members must be notified of all Regular meetings by mail postmarked at least 15 days prior to the specific meeting. If this cannot be accomplished, the Secretary will notify all members by telephone at least ten days before the meeting. If proper notification time is not possible, a three fourths (3/4) vote of the Board of Directors is required to sanction a formal meeting, and then only after a reasonable effort to contact all primary members with maximum notification has been made.

Section 2 – Annual Meetings

Annual meetings will be held between November 10th and December 15th of each year to elect officers for the upcoming year beginning January 1. This meeting will be called in the same manner as regular meetings and with the same notification.

All Annual meetings will be open to the public.

Section 3 – Special Meetings

Special meetings may be called by:

- 1) The Board of Directors or
- 2) The President

Meeting notification will be in the same manner as for regular meetings and will state the general nature of the business to be transacted.

Section 4 – Board of Directors Meetings

The Board of Directors will meet as determined by the Board of Directors when one half of the Board plus one feel the necessity for a meeting, or by a mandatory meeting in accordance with the By-Laws. Five members other than the officers can petition a Board of Directors' meeting for a cause and the Board of Directors must respond to the petition. A minimum of five (5) days notification to the general membership of such a meeting is required, unless the purpose of the meeting is of a disciplinary nature, in which case, no notice need be given.

Section 5 – Committee Meetings

Committee Meetings will be called by:

- 1) The Committee Chairman,
- 2) The Board of Directors, or
- 3) The President.

Committee Meetings are not subject to a quorum as they can only report on actions and plans to the Board of Directors or to the general membership.

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ARTICLE 3 – VOTING

Section 1 –Who May Vote

Only members in good standing and in the membership classification of Individual or Family may vote.

Section 2 – Measures

Any measure brought to the floor to amend the Constitution or By-Laws must be transacted. A quorum is obtained by:

- 1) Fifteen percent (25%) of the active members in good standing with dues paid in full for the current period, or
- 2) Three quarters (3/4) of the Board of Directors.

ARTICLE 4 – DUTIES

Section 1 – President

The President of The Club will preside at all regular meetings of The Club and will have the duties and powers normally pertinent to the office he holds.

The President will be elected for a one year term.

Section 2 – Vice President

The Vice President will assume the duties and exercise the powers of the President in case of the absence or disability of the President.

The Vice President will be elected for a one year term.

Section 3 – Secretary

The Secretary will keep a record of all meetings of The Club and of the Board and on all matters of which a record may be ordered by The Club or the Board. The Secretary will also be responsible for newsletters. The Secretary will have charge of correspondence, notify members of meetings, keep a roll of members of The Club and their addresses.

The Secretary will be elected for a one year term.

Section 4 – Treasurer

The Treasurer will be the custodian of the funds, securities, and property of The Club and will keep regular books of all Club accounts. The Treasurer's books will be open at all times to inspection by the Board. The Treasurer will give an account of the condition of The Club's expenses at all regular meetings or as directed by any Board Member. At the Annual meeting, the Treasurer will give an account of all moneys received and expended during the fiscal year. All checks written will require the signature of any one of the President, Vice President, Secretary, or Treasurer. Expenditures are subject to approval by the membership at a regular meeting. Budgets should be submitted by committees to the membership at regular meetings for approval. The checkbook will remain with the Treasurer, but is totally accountable by him.

The Treasurer will be elected for a one year term.

Section 5 – Board of Directors

The Board of Directors is responsible for overseeing the entire operation of The Club. The Board of Directors may veto a Club action with a two third (2/3) vote but may be overridden by a three fourths (3/4) vote of the general membership.

The Board of Directors is responsible for all disciplinary acts, counting all mail ballots on all mail ballot issues, protecting The Club from legal action, ensuring that The Club remain within the framework of the Constitution and By-Laws, and taking any emergency actions as may become necessary on behalf of The Club when a regular meeting cannot be called in time to act on an issue.

The Board of Directors will consist of seven Club members including the four officers of The Club. The President will be the chairperson of the Board of Directors. This position will be filled by the current president each year. The balance of the Board of Directors will serve a term of two years, at which time an election will be held similar to the election of officers.

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Section 6 – Vacancies

If a position on the Board of Directors or an office, other than President, becomes open, an election will be held to fill that position. If the office of President becomes open, the Vice President will automatically become President and a new Vice President will be elected. The tenure of office of all officers and Board members elected to fill vacancies will be until the next election.

Section 7 – Time of Taking Office

Terms will begin January 1. All necessary files and paper work will be turned over to the newly elected officers by the out-going officers within 15 days of the election or December 31st, whichever comes first.

Section 8 – Nominations

Nominations will take place at the regular meeting preceding the annual meetings by thirty (30) days.

No person may be nominated for more than one of the four offices.

Following the charter memberships, a person must be a club member for 12 months before being nominated for an office or board seat, and must also have attended at least 4 of the regular meetings in the past calendar year. The member must be in good standing with The Club to run for an office. He must be nominated by another member in good standing.

Section 9 – Elections

Officers and Board Members will be elected by ballots at the Annual Meeting. Nominations will take place at a regular meeting preceding the Annual Meeting by approximately thirty days. Ballots will be mailed to Members and controlled so that all Members may vote. Ballots may be returned by mail or by hand to the Secretary. Balloting closes when the election of officers is the item on the agenda at the Annual Meeting.

ARTICLE 5 – COMMITTEES

Section 1 – Standing and Special Committees

There will be both standing and special committees. Standing committees will include Show and Training committees. Special committees will include a Judge committee. Special committees will be appointed by the President for performing specific functions. Once that function has been served, the Special committee will be disbanded.

Section 2 – Chairpersons

The President or Board of Directors will appoint a chairperson for each of the committees.

Section 3 – Show Committee

The Show Committee is a standing committee and is responsible for all aspects of the show including place, time, setup, registration, ring stewards, show officials, necessary equipment, ribbons and trophies, recording all winners and referring the information to the Secretary, announcer and P.A. system and any other item necessary to put on a fun match or point show. The committee chairperson will report to the general membership at meetings. Approval of all action must be made by the general membership if possible, or the board of Directors in particular.

Section 4 – Training Committee

The Training Committee is a standing committee and is responsible for planning training events including times, places, and programs. The chairperson is responsible for relaying pertinent information to the membership by reports at meetings and/or through the Secretary. Approval of all action must be made by the general membership, if possible, or the Board of Directors in particular.

Section 5 – Judge Committee

The Judge Committee is a special committee appointed by the President for the purpose of selecting judges for shows. After a trial date has been approved by the membership, the Judge Committee will contact licensed UKC judges to determine their availability and associated costs. This information will then be presented to the membership. The membership will vote on the judges at a meeting. Judges receiving the most number of votes will be asked to judge the event, in descending order.

ARTICLE 6 – DISCIPLINE

Section 1 – Suspension from UKC

Any member suspended from privileges of the United Kennel Club will automatically be suspended from the privileges of The Club. If such member is reinstated by the United Kennel Club he may be reinstated by The Club by action of the Board of Directors or the membership.

Section 2 – Charges

Any members may present charges against a member for alleged misconduct prejudicial to The Club. Written charges with specification must be filed with the Secretary or a Board Member if against the Secretary, with a deposit of \$50.00 which will be forfeited if the charges are not sustained.

Section 3 – Hearings

In the case of written charges, the Board of Directors will call a hearing and the complainant and defendant will be treated uniformly in the presentation of evidence. If the charges are sustained, the Board of Directors may take action up to and including expulsion from The Club.

Section 4 – Appeals

If someone is disciplined with expulsion, the defendant may appeal his expulsion to the membership at large. The Board will call a special meeting of the membership where the defendant, his attorney, and witnesses, either by their presence or by mail, may speak on his behalf. The meeting will then vote on the proposed expulsion. A two third (2/3) vote of the membership is necessary to override the Board's expulsion. If the Board is overridden, the Board may still suspend membership for up to one year.

Section 5 – Impeachment

The general membership may impeach an Officer or Board Member from office by petition of 25 percent of the membership. The petition must be presented to the Secretary, or if against the Secretary, to a member of the Board. A formal impeachment ballot will be drawn up and sent to the voting membership. A two third (2/3) vote in favor of impeachment is required.

ARTICLE 7 – AMENDMENTS

Section 1 – Constitution and By-Laws

Proposed Amendments to the Constitution and By-Laws must be voted on in a Regular Club Meeting and presented to the Board of Directors. A vote of 50 percent plus one of the Board will result in a ballot being drawn up with one Board Member writing the reason for the proposed amendment, and another writing against the proposed amendment. The ballot will be mailed with proper notice to the voting membership. Ballots will be counted at the next Regular or Annual Meeting. A two third (2/3) vote by the membership is required for amendment.

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ARTICLE 8 – ORDER OF BUSINESS

Section 1 – Order

The order of business at all meetings will be as follows as far as the nature of the meeting permits:

- 1) Roll Call
- 2) Minutes of the last meeting
- 3) Report of the President
- 4) Report of the Treasurer
- 5) Reports from the Standing Committees
- 6) Reports from the Special Committees
- 7) Election of Officers (Annual Meeting)
- 8) Election of New Members
- 9) Unfinished Business
- 10) New Business
- 11) Adjournment

Section 2 – Discussion

At any regular, board, or annual meeting, when a motion is made and seconded, discussion must be called for by the President or presiding officer before voting takes place. The President or presiding officer, at his discretion can stop discussion after five minutes.

ARTICLE 9 – DISSOLUTION

Section 1

The Club can be dissolved at any time by the consent of not less than three fourths (3/4) of the membership, or by an 80 percent vote of the Board of Directors and a 51 percent vote of the voting membership. In the event of such a voluntary dissolution of The Club, the officers will take those necessary steps to see that The Club is dissolved in the manner provided by law. In the event of dissolution of The Club for any reason, the property remaining after payment of all debts of The Club will be given to a charitable organization for the benefit of dogs as selected by the Board of Directors.

END

January 6, 1989