

Minutes of the Finance Meeting held on November 19th 2018 at 6.30 p.m. at the Council Chamber, The Esplanade, Woolacombe.

Present: M Wilkinson, J Dicker, (Chairman) E Bond, J Richards, D Duffield;
D Barron and K Cook

Also Present:

Clerks: Mrs Keiff and Mrs Hocking and 1 member of the public.

222/2018 Apologies for absence: Councillors: Davis (D.C.C.) S Woodman and P.C.S.O. Grantham

223/2018 Declaration of interests:

Councillors: Barron; Richards and Wilkinson declared an interest in item

226/2018 as members of ‘Friend of the Morteohoe Museum ‘

Councillor Wilkinson declared an interest in item 226/2018 as Parish Council representative on the Village Hall Committee.

Councillor Barron declared an interest in 231/2018 Morteohoe Car Park

224/2018 To consider the estimated accounts for the current financial year from 1/4/18 to 31/3/19 (Attached)

Members considered the accompanying figures and asked for clarification from the R.F.O. on a number of entries. After more questions to Mrs Keiff, it was *Proposed to accept the estimated accounts. Seconded. Passed Unanimously.*

225/2018 To consider the following Parish Requirements:

Disabled Audit - *Members Proposed to set aside £1,000 towards the project. Seconded. Passed Unanimously.*

ii) Combesgate Toilets

Costings:

Fittings: Disabled unit £274

M Harrison - £2,240 + Labour / Materials £ 750

Fixtures: Doors £104 4 Windows £1016 +VAT Woodstock Windows

£426 + VAT Eurocell Electrical Costs – to be confirmed

Total without electricity costs £3,794 + VAT Outstanding Grant Funding for project £1,914.95

Members Proposed to set aside £4.000 towards the project . Seconded. Passed Unanimously.

iii) Meadow Playing Fields – New Goal Posts

Goal Posts Steel socketed posts - (*There would be an additional cost with Bishop Sport for installation of the sockets.*)

Bishops Sports £ Landscape and Grounds Maintenance

£845.00 + VAT £1,1650.20 + VAT (This quote includes installation and nets)

Aluminium Socketed:

Bishop Sports Landscape and Grounds Maintenance

£1,390 + VAT £1,947.8888 + VAT (This quote includes installation)

Members Proposed deferring the decision on the goal posts.

226/2018 The following requests from Charities:

- i) Woolacombe and Morteohoe Luncheon Club – It was agreed as per last year £16 per meeting plus £650 Community Transport Association
- ii) Woolacombe in Bloom - *Agreed* £300.
- iii) Morteohoe Museum – *Agreed* £100
- iv) Woolacombe Village Hall – *Agreed* £100
- v) Citizens Advice – **Refused**

227/2018 Allocate the anticipated balance of funds at 31/3/19

Estimated Balance 1.4.19	£	24,339.24
<i>Working Balance/Reserves</i>	<i>£</i>	<i>1,558.34</i>
<i>Machinery Rep/Main Fund</i>	<i>£</i>	<i>3,000.00</i>
<i>Marine Drive Maintenance</i>	<i>£</i>	<i>9,000.00</i>
<i>Property Repairs/Improvements</i>	<i>£</i>	<i>4,000.00</i>
<i>Special Award (Mr Mullins)</i>	<i>£</i>	<i>180.00</i>
<i>Cemetery shoring Equipment</i>	<i>£</i>	<i>1,300.00</i>
<i>Devon Air Ambulance</i>	<i>£</i>	<i>300.90</i>
<i>Disabled Access</i>	<i>£</i>	<i>1,000.00</i>
<i>Combesgate Toilets</i>	<i>£</i>	<i>4,000.00</i>

£ 24,339.24

It was Proposed to accept the anticipated budget. Seconded. Passed Unanimously.

228/2018 To consider the proposed Budget for 2019/2020 (attached)

It was Proposed and Seconded to adopt the Proposed Budget. Passed Unanimously

229/2018 To consider the application for parish grant for payment in 2019/2020

It was Proposed to apply for a Parish Grant. Passed Unanimously

230/2019 To consider the amount of precept to be requested in 2018/2019 *It was*

Proposed and Seconded to apply for a precept of £32,000. PASSED Unanimously

231/2018 Marine Drive Charges – *It was Proposed to retain the prices for the Parishioners,*

Non Parishioners and Morteohoe Car Park Permits at the same rate as this year.. Seconded.

Passed Unanimously.

The meeting ended at 7. 15 p.m.

Next Meeting April 2019

Minutes of the meeting of Mortehoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday November 19th 2018 at 7.00 p.m.

Present: Members: M Wilkinson, D Duffield, E Bond, J Dicker (Chairman), K Cook, J Richards and D Barron

Clerks: S Hocking and J Keiff

Also Present: Councillor Davis (D.C.C.) (7.30 p.m.) and 2 members of the public.

232/2018 Apologies for absence: Councillors: Woodman and P.C. Grantham.

233/2018 Public Speaking - There were no representations to speak

234//2018 Police Report – The clerk read out the following report:

Crime Figures - Reported Crimes October: - 1 Assault (ABH); 3 Assault (ABH) same incident ; 2 Criminal damage; 1 make off without payment; 2 Public Order ; TOTAL = 9 CRIMES RECORDED.

Police Office - *members agreed that they would be willing to support the initiative to set up a joint council Police call in centre at the Parish Council Office with a possible start date in March. They also requested that a police officer attend a Parish Council meeting in order to discuss matters effecting the Parish.*

235//2018 Declaration of Interests - none.

236/2018 Minutes:

It was Proposed to approve as a correct record and sign the minutes of the Parish Council Meeting held on October 15th 2018 at 7 p.m. in the Council Chamber. Seconded PASSED Unanimously.

237/2018

North Devon Link Road- Planning application - Councillor Davis informed members of the current planning application that has been submitted for improvements to the North Devon Link Road. As you know Devon County Council is proposing to widen 7.5km of the road between Barnstaple and South Molton.

The Planning Application also includes junction upgrades at Landkey and West Buckland as well as other safety improvements between Portmore Roundabout and Filleigh Cutting, near South Molton. The improvements to this section of the A361 will provide more overtaking opportunities and will improve the safety and the reliability of journey times on the route. The Planning Application is currently out to consultation and responses must be received by Sunday 2 December 2018.

This is part of the wider £93 million scheme to improve the North Devon Link Road, which also includes improvements at five other junctions; Buckleigh Road, Heywood Road Roundabout, Westleigh Junction, Bishop's Tawton Roundabout and Borner's Bridge.

Proposals to improve the Bishops Tawton junction are currently being consulted on - the consultation ends on Friday 23 November.

The project is currently progressing according to programme with discussions taking place with land owners and contractors who will in due course build the scheme.

The submission of the planning application is very welcome news and this is another important step forward in preparing the scheme. This vital project is progressing on schedule and as planned, and work is continuing on the full business case.

The preliminary layouts were approved by the Cabinet earlier this year, and it's hoped the planning application will go before Devon County Council's Development Management Committee early next year. Devon County Council successfully bid for £83 million of Local Majors Funding earlier this

year. This funding is subject to a final decision by the Department for Transport (DfT) once it has reviewed the full business case for the scheme.

The County Council is preparing to submit its full business case to the DfT in summer 2020. Responses to the link road planning application should be emailed to planning@devon.gov.uk or via the County Council's planning website - planning.devon.gov.uk and search for application DCC/4091/2018

Councillor Davis added that it would be very helpful if we could receive a number of supportive responses please!

Budget News - Against the backdrop of significant funding pressures for local government, the Cabinet next week will consider the latest budget position for the County Council and any proposed savings initiatives that could be taken. While overall the Council is forecast to overspend, we remain in a relatively stable position financially, and it is vital that we continue to do all we can to carefully manage our budgets to support the most vulnerable people in Devon. In response to the forecast financial pressures, several measures are being proposed that could help save the authority just under £5 millions in the remainder of this financial year.

These include a two-month delay on recruitment to all non-essential job vacancies; stopping non-essential overtime, and ceasing conference attendance, hospitality, and travel allowances, unless externally funded.

These measures, if agreed by Cabinet on Wednesday 14 November, would begin with immediate effect. You can watch the Cabinet discussion live on our webcast via the DCC website.

A361 roadworks North Devon Link Road - Further overnight closures are due to be carried out on a section of the North Devon Link Road near Tiverton during November as part of a major ongoing maintenance scheme.

Both eastbound lanes are scheduled to be closed overnight between 7pm and 7am from Monday 19 November to Sunday 25 November.

Contractor Mildren Construction is carrying out the upgrade of the road surface and drainage on 6.5km of the road on behalf of Devon County Council.

More information and details of diversion routes are available and if you wish to sign up for alerts for this scheme please go to a361.today.

Structural repairs A399 and B3230

A399 Combe Martin is now open which is relieving the pressures on the minor road network somewhat in the area.

Both schemes were timed to avoid the peak summer season and the B3230 Blakewell scheme was planned in consultation with local businesses, so it falls outside their busiest periods.

It is essential that both schemes are completed before the cold weather and by carrying them out.

Tarka Trail – members enquired on the progress on the extension to the Tarka Trail. Councillor Davis confirmed that legal agreements are still being negotiated.

238/2018 Planning

65698 Extension to and conversion of part of building to create one additional open market flat (6th flat)

At The Grange, North Morte Road, Morteheo.

Members felt that an additional flat at this property represented an over intensification of the site and expressed concerns at the adequacy of the entry and egress to and from the property. They felt that the very narrow entrance onto North Morte Road was inadequate to accommodate the increased volume of traffic and that North Morte Road itself was unsuitable for additional traffic. They also expressed concern at the services from the site and the capabilities of the drainage scheme. ***Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.***

(The clerk reminded members of the letter received regarding this application)

**65690 Erection of new dwelling at
The Grange, North Morte Road, Morteheo.**

Members were concerned at the increase in the size of the property and felt that the new plans represented an over intensification of the plot. They also expressed concern at the inadequate access to the property and any increase in the volume of traffic and visitor numbers that the increased size might lead to ***Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.***

(The clerk reminded members of the comments received regarding this application)

**65668 Construction of one roof terrace & two balconies (rear of building)
At Ziva Rocks Hotel, Beach Road, Woolacombe.**

Members had no objections to this application. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY***

**65742 Installation of 2 enlarged windows to first floor at
3 Pandora Court, Springfield Road, Woolacombe.**

Members had no objections to this application. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY***

**65833 Stabilisation of part of the sea wall at
Woolacombe Beach, Woolacombe.**

Members had no objections to this application. ***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY***

Planning Permission Received:

- 65030 Replacement of roof including additional dormer windows, improvement to ground floor kitchen (B&B & café) to include reinstated window together with glazed roof area
at The Smugglers Rest, North Morte Road, Morteheo.**
- 65467 Variation of conditions 2 (approved plans), 7 (Glazing finishes) & 8 (materials) attached to planning permission 64724 (conversion & Extension to WC block to provide improved facilities together with part change of use to provide Kiosk & seating area) to allow a change to the roof lights and a change in the window materials at
WC Block Marine Drive, Woolacombe.**
- 65418 Conversion of existing garage to form ancillary domestic accommodation & 1 unit of self contained holiday accommodation at
2 Hartnolls Cottage, Woolacombe.**
- 65619 Application for a non material amendment to planning permission 56934 (demolition of one dwelling & erection of five flats together with associated works) & 62118 (non material amendment to planning permission 56934 in respect of alterations to footprint to meet current building regulations) in respect of amended design & materials at
Panorama, Rockfield Road, Woolacombe.**
- 65340 Demolition of existing bungalow & erection of new dwelling
at Marram, Sunnyside Road, Woolacombe.**
- 65572 Listed building application to alter the design of the external doors & the Materials used for the porch as approved by the discharge of condition consent 63875 & listed building consent 62048 (listed building consent**

for extensions & alterations to dwelling at Cherry Tree Cottage, Sandy Lane, Woolacombe.

Planning Refusal Received: None

239/2018 District Council Report

Bathing Water Results - whilst the bathing beaches in the Parish were classified as 'excellent', Councillor Wilkinson expressed disappointment that 2 beaches in North Devon were classed as 'poor'. These were Combe Martin and Wildersmouth.

World Surfing Reserve Status for North Devon - the application has been turned down.

Regeneration Coastal Communities - Councillor Wilkinson reported on his attendance at the meeting in London which now awaits the House of Lords White Paper on the subject.

Willingcott - Councillor Wilkinson reported on his attendance at the recent open day regarding the proposed changes to the area. A planning application is expected soon.

Full Council meeting - will be discussing the merits of designation of 'garden community.

240/2018 Questions for the National Trust - none

241/2018 Correspondence i) Request for Parish Council Support from A Millie NDC
Re: Housing Repair Information – *Members were happy to support the scheme which would be advertised in the W & M News*

ii) Only Connect Devon and Cornwall – Request for participation in Broadband Survey
- Members were pleased to support the survey which was also advertised in the W & M News.

iii) Thank you letter from M Lethbridge Re: Flower Festival - *noted*

iv) Letter from W Bradford – Request for support from Braunton Museum .*Members agreed that a letter of support would be sent.*

v) North Devon Council Review of Polling Districts - *contents noted*

242/2018 Register of Outstanding Matters

Devon Air Ambulance Community Landing Sites - a joint letter has been sent to North Devon Council in conjunction with West Down Parish Council . Toby Russel from Devon Air Ambulance has sent a letter of support citing the recent application for a night landing site at Chittlehampton where a similar restriction was lifted. *A reply has since been received from Councillor Brailey who is awaiting the advice of the planning department.*

Flooding at Damage Barton – the combined efforts of the National Trust and Highways will hopefully lead to an end of the flooding problems at the entrance to the site.

North Devon Off Street Parking Order - all parking conditions in the car parks covered by this order remain the same as last year. This covers Marine Drive; Meadow Car Park, Resident's Car Park Mortehoe and the Cemetery Car Park .

Play Area Reports - the annual inspection has taken place and there are no major areas of concern.

Marine Drive Toilets – the National Trust took over the responsibility for the toilets on the 5th November and started the work on the conversion on the 11th. Responsibility for the water and rates is in the process of transferral.

Willingcott Tarka Trail - the clerk reported that Mr Houghton (Devon County Footpaths Officer) had visited the office to report on recent improvements to the entrance of Willingcott. These included the removal of large quantities of scrub and rubbish from the area. A gate would be installed to allow access for maintenance vehicles for the cycle path.

Footpath 9 - work would be commencing soon to improve the surface on the path and to cut back vegetation.

243/2018 Disabled access in the Parish -

Proposed meeting with Tony Potter - the clerk reported that Mr Potter had recently produced the accessibility guide for NT Morthoe and Woolacombe . He is willing to help in a joint initiative with the National Trust and the Tourism Association. Mr Potter has pointed out that the North Devon Marketing Board is making a push to encourage all those involved in tourism in North Devon to think about accessibility to encourage more visitors etc. The new North Devon marketing website will have hooks for locations to upload information about their accessibility.

The Esplanade - he has suggested seeking advice from others and then involving a landscaping company to look at the existing paths and problem areas on the seaward side of the Esplanade.

Mortehoe – he has suggested that the National Trust should open up Morte Point more to those with disability issues and wonders if it might be possible to site a tramper in Mortehoe to allow more access.

Lighthouse Road - he has suggested that Trinity House be contacted to allow permission for the use of the light house road for use of the tramper and to encourage more access on the road.

Additional meetings – are due to take place via the TIC on Tuesday

Living Options Exeter - are happy to conduct a survey but have asked for expenses for staff to travel from Exeter.

244/2018 Consultation on North Devon A.O.N.B. Management Plan 2019 -2024The Manager of the North Devon A.O.N.B. asks for the council's view on the statutory document containing the vision, objectives, policies and priority actions for the A.O.N.B. for the next five years. The document can be viewed on line:www.northdevon-aonb.org.uk/about/management-plan-2019-2024 *Members supported the broad principles as set out in the document They approved the general aims and objectives as set out in the document and were fully supportive of the work and initiatives employed by the North Devon A.O.N.B. team in the promotion, protection and practical work done to ensure the future of the landscape."* ii)

Parish Council representation on the AONB Partnership - Members put forward Councillor Wilkinson to serve on the committee as representative for North Devon.

245/2018 Matters Brought Forward with the Consent of the Chairman

Buttercomebe Farm - members were concerned at the two new entrances that had been created onto the road. The clerk was asked to contact planning enforcement to check whether planning permission should have been acquired.

Thanks to Mr Matthews and Mrs Kershaw and family - the clerk was asked to thank all those involved in 'tidying up' public areas around the two villages. Members were particularly impressed by the work carried out at the Fortescue and the installation of the wooden poppies at the Tarka Trail entrance for Remembrance Sunday.

246/2018 Cheques and payments for approval and Signature.The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:

19	R Walker	1651.60
19	D Hodges	1537.93
19	HMRC	1465.73
19	S Hocking	1231.81
19	K Ash	1229.61
19	Gordon's Window	939.00
19	Bloom Brothers	668.00
19	Jewson Ltd	457.97
19	J Keiff	277.10
19	Odlings	168.00
19	BFS	126.60
19	Fleet Line Marker	94.06
19	J & J Bins	69.33
19	Simpsons Excavating	48.78
19	N T	7, 378.34
19	Playdale	360.00
19	S.W.W.	328.32
19	N.D.C.	286.65
19	Plandscape	273.20
19	Spirebourne Ltd	235.00
19	Woodstock Windows	156.00
19	Vanguard	79.20
19	S.W.Water	59.89
19	S.W.Water	54.81
19	P Dennis	50.00
19	N.T.	10,000.00
19	N.T.	10,000.00
19	N.T.	10,000.00
19	N.T.	10,000.00
19	Royal British Legion	18.50
19	E.D.F.	143.53

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting:

December 17th 2018 Parish Council Meeting at 7.00 p.m.

The meeting ended at 8.05 p.m.

