

Minutes of the meeting of Mortehoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday December 17th 2018 at 7.00 p.m.

Present: Members: M Wilkinson, D Duffield, E Bond, (Chairman), K Cook, S Woodman, and D Barron

Clerks: S Hocking and J Keiff

Also Present: None

247/2018 Apologies for absence: Councillors: Dicker and Richards and P.C. Grantham.

248/2018 Public Speaking - there were no representations to speak.

249/2018 Police Report – The clerk read out the following report:

Crime Figures - Reported Crimes November: - 1 Assault (ABH); 1 burglary Non dwelling and 1 criminal damage to property. Total 3

250/2018 Declaration of Interests – None

251/2018 Minutes:

It was Proposed to approve as a correct record and sign the minutes of the Parish Council Finance Meeting held on November 19th at 6.30 p.m. in the Council Chamber.

It was Proposed to approve as a correct record and sign the minutes of the Parish Council meeting held on November 19th at 7 p.m. in the Council Chamber.

251/2018 County Council Report

Christmas Recycling - Christmas time provides an excellent opportunity to recycle more. Planning how much food is realistically needed helps reduce food waste, using all the recycling opportunities provided to Devon residents and thinking carefully how to dispose of items will make a difference. British households typically produce around 30 per cent more waste during the period, so it's particularly important to recycle everything you can and plan your meals.

Paper - Using shiny or glittery paper for wrapping is very popular – unfortunately however it's not great for the environment so please check your local recycling collection information at recycledevon.org to see if it includes wrapping paper. Check at recycledevon.org for where you can recycle your Christmas cards but even before recycling your cards, why not be ready for next year and make gift tags out of this year's Christmas cards and then recycle the rest?

Glass Bottles and jars - Glass bottles and jars can be recycled again and again. If everyone in the UK recycled one more glass bottle it would stop nearly 4,000 cars worth of CO2 getting into our atmosphere.

Tin Foil - Recycling six mince pie foil cases will save enough energy to watch an episode of your favourite Christmas Day TV soap. And if you're having visitors to stay this Christmas, let them know where your recycling bins are and what goes in them.

Food - Christmas lunch, New Year's Eve celebrations and friends and family popping round all mean one thing – fridges and cupboards stocked with food and drink. Unilever estimates that we throw away over four million Christmas dinners. That's 263,000 turkeys, 740,000 slices of Christmas pudding, 11.3million roast potatoes and 17.2million Brussels sprouts.

Christmas Trees - For those of us that choose 'real' Christmas trees, they are 100% recyclable and can be shredded and composted at home or put out for collection via your local council or taken for composting to your nearest Household Waste and Recycling Centre.

Recycling Furniture, clothing and equipment - When the festivities are over – with a mass of new gifts being given and received, there are bound to be clear outs of old furniture, clothing, and equipment that has been replaced by the new gifts you have received. Unwanted items can be

repaired or passed on to someone else, check out the Reuse it section on recycledevon.org for local reuse and repair information in your area. *Together we can ensure that Devon enjoys a green and pleasant Christmas!*

Highways Update - In relation to the additional funding of £6.5 million that was given to Highways this year by Cabinet there were several areas that the elected members wished to see this funding targeted towards. These areas were; Highway drainage, Highway patching : Pothole repairs. As such, a plan was developed to ensure that the £6.5 million was specifically targeted at these areas.

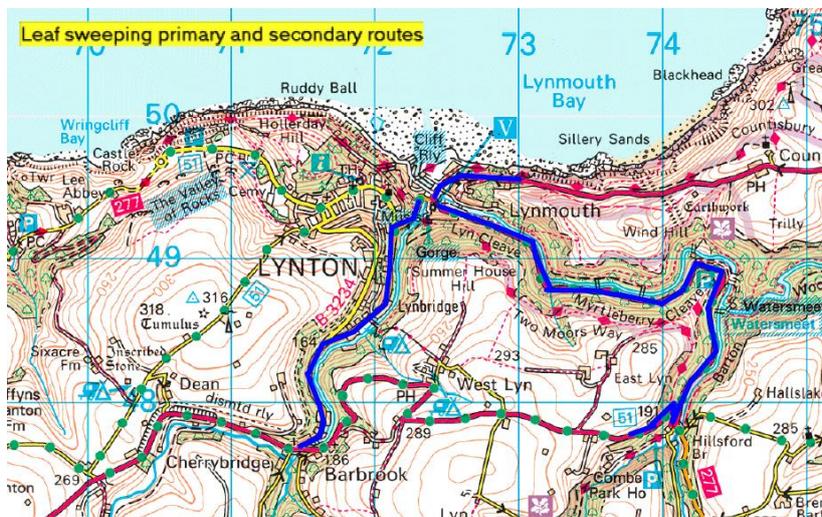
Drainage - In relation to highway drainage, water on the highway causes us numerous problems; it damages the highway structure, it's one of the main causes of potholes in winter, and it causes flooding and icing problems. Its therefore rightly important that we have given this a high priority.

Highway drainage funding is split into two elements; Cyclic drainage and Routine drainage. Cyclic drainage deals with such things as gully emptying, ploughing and ditching, leaf sweeping, and cleaning the main road grips buddleholes and easements. Routine drainage targets specific problem areas on the network usually through the installation of piped drainage schemes of concrete haunching to overcome problems. Countywide there has been an additional £1.69 million added to the above aspects of cyclic drainage. Of this the vast majority of the budget has been committed countywide with around 40% having actually been spent on the ground.

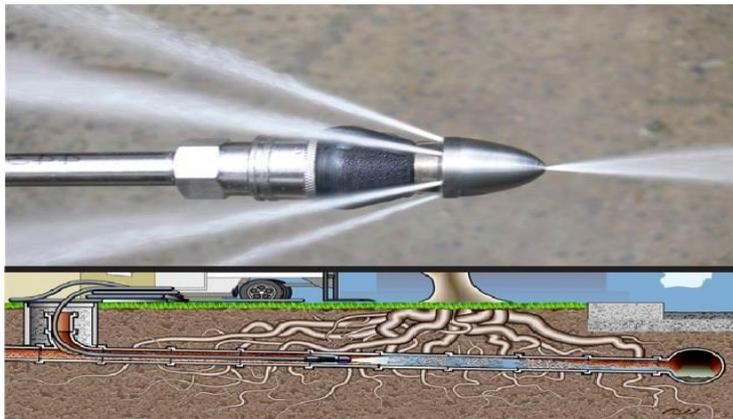
Neighbourhood Teams - In relation to routine drainage schemes, the Neighbourhood Teams have had an additional £380,000 added to their revenue budgets countywide so that they can carry out individual drainage schemes at known problem areas. There are a number of these taking place across the county and currently most of the budget has been committed with around 25% actually spent on the ground.

Public Rights of Way Teams - Countywide we have also added £150,000 to the Public Rights of Way Teams budget for resolving drainage issues at known problem sites on their network, but ultimately effecting the highway. It is hoped that these schemes will also prevent run off from the PROW network entering the highway so reducing the likelihood of flooding or other water related issues. Again, these schemes are ongoing, and all will be completed by the end of the financial year.

Leaves - Additionally DCC have completed an exercise countywide to capture and store data of linear lengths and locations where we experience significant leaf fall on the highway on the primary and secondary salting routes. The example below is of data captured in the Lynton area. The maps are also backed up with a spreadsheet of the lengths of sweeping in question. We can use this data to produce future annual programmes of work and to enable us to target specific areas; for example, if a cold spell is forecast and we wish to focus our attentions on areas where gullies may be blocked with leaves.



Jetting and Camera Surveys - There has also been an extra £500,000 allocated countywide for a programme of jetting and camera surveys. This links in with the gully emptying programme and if the crews identify any problem gullies which they can't unblock or where they believe there is an issue, these are added to a list of jetting sites. The problem could be anything from tree roots, to a blockage with stones, leaves or debris right through to a collapsed pipe. The jetter is deployed initially to see if they can resolve the issue and in a lot of cases the high-pressure jetting hose can clear the blockage. If not, a camera survey can be undertaken if appropriate to help to identify the problem. A scheme is then drawn up and carried out from either our revenue or capital drainage budget as and when funds and other priorities allow.



Grass Cutting - We have also added and now spent an additional £400,000 countywide on the annual grass cutting budget. Whilst we may not immediately associate grass cutting with highway drainage there is indeed a tie in between the two. In previous years we have only cut visibility splays which has unfortunately meant that in areas we haven't cut we have had difficulty getting to some of the drainage features such as the back ditches and grips due to the overgrown nature of the verges. This year we have cut a 1 metre strip of grass on the primary and secondary salting routes which has helped us access gullies that need cleaning out and we've carried out a full width verge cut on the category 4 to 8 roads. This has enabled us to get better access to the ditches that we are cleaning out with our extra cyclic drainage money, so the two operations have tied up quite nicely. The repair of safety defects and the relevant trials has been ongoing in East Devon, but it should be noted that the budget for these repairs and the trials was increased by an additional £1.5 million out of this fund.

Patching Budget - Countywide there has also been a £2 million injection into the routine patching budget from the £6.5 million fund and a number of schemes have successfully been completed countywide with more to follow. Currently all the budget has been committed with around 20% completed on the ground, and the remainder programmed for completion this year.

Gully Emptying Information - One final thing we are looking to develop is to improve the public facing information we have on our website, particularly in relation to Gully emptying. We are working with Skanska and a company called Kaarbontech and we hope to provide up to date information to the public of where all the gullies are on the network, when they were last cleaned and when they will receive their next clean. The system can also provide us with

information on how full each gully was at the time of the last clean, enabling us to build up a picture of those that may need additional cleans or alternatively those that we may be able to clean less frequently. This is a system that DCC staff have access to but it's something that would also be of benefit to Members the public. In relation to the additional £6.5 million budget overall, we are confident that all the funding has been successfully allocated and will be spent by the end of the financial year.

Overnight closures on eastbound section of North Devon Link Road - Overnight closures will be needed on the eastbound carriageway of the North Devon Link Road near Tiverton from Monday 10 December to Thursday 20 December. The eastbound lanes of the A361 will be closed from Gornhay to Junction 27 of the M5 each evening from 7pm for ongoing resurfacing work. The outside lane (eastbound) will re-open at 7am each morning. The inside lane of the eastbound carriageway, which has been closed for the past two weeks, will remain closed 24 hours a day until Friday 21 December. This will see the end of the latest phase of the major resurfacing scheme and the road will be fully open from Friday 21 December and throughout the Christmas holiday period. Work on the remaining 4km of the road from East of Gornhay Cross to West of Holbrook Bridge (Sampford Peverell and Tiverton Parkway junction) will resume on Monday 7 January. This will involve the outside lanes on both the east and westbound carriageways initially being closed, and then a contraflow arrangement will be established.

252/2018 Planning

65846 Operational development including paths, earthworks and associated landscaping at Woolacombe Bay Holiday Village Ltd, Woolacombe.

Members noted the comments made on behalf of the North Devon A.O.N.B and .had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

65521 Erection of replacement of balcony at 46 Chichester Park, Woolacombe.

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

65915 Extension & alterations to dwelling together with loft conversion At Homestead Cottage, The Esplanade, Woolacombe.

Members queried the accuracy of the address as advertised for the property in the application and whether neighbouring properties would have had the opportunity to comment on the proposal.

Other than these concerns, members *Proposed. APPROVAL. Seconded. PASSED UNANIMOUSLY*

65924 Creation of parking area for 4 cars at 1 Rosebank, North Morte Road, Morteheo.

Members expressed concerns regarding this application feeling that the proposal represented an over intensification of the plot. They raised objections to the removal of the hedge and historic wall adjoining the road and felt that the creation of an access onto the very narrow road at this point would create a hazard to all road users with limited visibility at this point. *Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.*

65921 Part change of use to first floor residential dwelling (D3) to provide additional seating and prep kitchen to restaurant (A3) at The Captain's Table, 7 Gwendoline Terrace, West Road, Woolacombe.

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

65921 Part change of use to first floor residential dwelling (D3) to provide additional seating and prep kitchen to restaurant (A3) (amended description) at The Captain's Table, 7 Gwendoline Terrace, West Road, Woolacombe.

Members had no objections to this proposal. *Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY*

Planning Permission Received:

- 65526 Demolition of existing shed/store & replacement with guest annex at 6 Arlington Place, Woolacombe.**
- 65617 Erection of detached garage at Willow House, Franklin, Station Road, Woolacombe.**
- 65657 Variation of condition 2 (approved plans) attached to planning permission 57953 (conversion, alteration & redevelopment to form apart hotel comprising 55 holiday let apartments; hotel reception & administration area: cleaning & portorage areas; restaurant with ancillary bar; visitors games room, surf board store, other hotel facilities, basement level parking area; 7 associated works) to allow a change in landscaping design at Byron, former Narracott Hotel, Beach Road, Woolacombe.**
- 65698 Extension to and conversion of part of building to create one additional open market flat (6th flat) At The Grange, North Morte Road, Morteheo.**
- 65668 Construction of one roof terrace & two balconies (rear of building) at Ziva Rocks Hotel, Beach Road, Woolacombe.**
- 65840 Application for a non-material amendment to planning permission 59002 (first floor extension in respect of increasing the size of the balcony at Furlong Down, Poole Lane, Woolacombe.**

Planning Refusal Received: None

Planning Inspectorate Appeal Notification:

65186 Retrospective application for the continued siting of one agricultural shelter for an additional temporary period of 3 years at Willow Springs/Morteheo Fruit Farm at Land off Pool Lane, Woolacombe.

253/2019 . District Council Report

D Day 75 Anniversary Celebrations - . Councillor Wilkinson outlined the plans for commemoration events across the North Devon Region next year. He informed members that he had allocated £100 from his Community Councillor grant towards the project . The AONB has received funding for a Coastal Heritage project, which includes work to hillforts & WW2 heritage and creating trails. With their project officer involving N Devon Museums (Barnstaple, Braunton, Ilfracombe, Morteheo, Appledore, Combe Martin) have developed a further joint project and applied for Arts Council funding.

North Devon D-Day 75 will act as an umbrella promoting and tying together a programme of activities from April to October 2019, with the main focus of activity happening between mid-May and the end of June. It will also offer marketing support to any further activities (not necessarily funding through the project but falling within its timescale & overall remit) to create a North Devon D-Day 75 Festival.

Elements to be funded and coordinated by the project would include:

- **Creation of D-Day trail around North Devon, including a booklet and plaques to mark the trail**
- **A shared exhibition between the museums, including a lasting one at Braunton and assistance to North Devon Maritime Museum to enhance their current WW2 displays**
- **An educational programme starting with visits to local schools, and including provision of an educational version of the trail & resources based on the exhibition**
- **A touring exhibition of artwork from the collections of Banrstable Museum by Brian Chugg (deceased) who as a boy snuck up and recording the various structures around the burrows**
- **Support for the Saunton D-Day event to extend their offer and enable a dedicated schools day on the Friday before the main event**
- **A GI community tea-dance in Braunton, and possible Woolacombe**
- **Public participation in the form of a dramatic intervention by local young people, to be coordinated by Multistory theatre, and culminating in a performance during Theatrefest**

Coastal Issues Group – Councillor Wilkinson reported that concerns had been raised recently regarding the rise in sea levels around the British coasts and the exposure of historic landfill sites and the resulting pollution of beaches and the sea. Northern Burrows had been named as an area of concern.

254/2019 Questions for the National Trust - there were no questions for the Trust this month.

255/2019 Correspondence i) **Invitation to Emergency Planning Seminar on 31st January at Barnstaple Rugby Club.** – *the clerk agreed to attend the event on behalf of the council.*
ii) **Letter from Mr Waterhouse - Re Memorial to his parents ;** *Members agreed to investigate possible ideas including a picnic table for the Woolacombe Play area or a water fountain for public use to help reduce single use plastic in the resort.*

256/2019 Register of Outstanding Matters

Removal of Telephone Boxes at the end of the Esplanade - Ofcom have sent a summary of the proceedings that they have to go through in order to remove a public phone box. **Members agreed to request the removal of the Esplanade phone boxes**

Potholes and Blocked drains – Mr Ash has been regularly trying to clear drains and floods as they arise. The following areas have been reported to highways: i) Road subsidence at the junction of Barton Road/Beach Road. ii) Beach Road - corner outside Sandpiper Court iii) Regular Flooding on top road near Springside.

South West Water - have inspected Combesgate Toilets and will be replacing their meter which

has a slight leak. I have also requested a separate meeting to discuss the ongoing problems with water supplies to the church, N.T. property and the Ship Aground.

Woolacombe School - have requested permission to park contractor vehicles in the Meadow Car Park in early February whilst work takes place to replace play equipment in the school play area.

Film Protocol at meetings - please see the attached protocol adapted from that of North Devon Council - *Members agreed to adopt the protocol as set out below*

Mortehoe Parish Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not be recorded is respected.

The rules that the Council will apply are:

- 1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The council will put signs up at any meeting where we know recording is taking place.**
- 2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.**
- 3. We will ask for recording to stop if the meeting goes into ‘part B’ where the public is excluded for confidentially reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.**
- 4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meeting make it clear that recording can take place - anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.**
- 5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.**

Notes for guidance:

Please contact the clerk in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

257/2019 Disabled access in the Parish - further meetings have taken place with a representative from Living Needs and Mrs Zeale to discuss improved disabled access within the community.

These are some of the areas discussed:

- 1. Sea-front** - improvements to the path along the front to allow better access for the tramper and wheelchair access. Also an improved path to certain seats on the front.
- 2. Beach access with dedicated wheelchairs suitable for sand.**
- 3. More access to view points** - Mr Potter mentioned Morte Point, access to view points adjacent to the cemetery and access to the Lighthouse Road.
New Tramper location in Mortehoe –
- 4. Possible Funding: Communities Together – applications need to be submitted by 28th February**

Coastal Communities Fund- Round 5 has closed

Growing Wild - the clerk stated that application had closed for this scheme an application had been have submitted for free wild flower seeds)

National Trust meeting 10th December - Mr Fairhurst met with Mrs Zeale and the clerk and made the following points;

Esplanade Paths – whilst the Trust would be able to assist with limited manpower to improve paths, they regretted that they do not have any funding to put towards the project. Mr Fairhurst felt that the most suitable area to improve might be to put an additional path to provide access to the seats on the areas opposite Gonville House.

South West Water entrance and path to Barricane - in order to comply with guidelines for disabled access the practical work at both sites would involve a considerable groundworks and funding. (I have contacted South West Water to see whether improvements can be made to the bottom of the slope)

2nd Tramper - the Trust do not have the resources to provide a 2nd tramper in the community but encourage cyclists and mobility scooters onto the light house road.

Morte Point and Viewing Area – Mr Fairhurst said it may be possible to provide a key to main gates on Morte Point to allow more access but felt that the construction of an additional path to the viewing point just before the cemetery would not be in keeping with the open countryside.

It was agreed to investigate costing for the provision of improvements to the cliff top path in order to create direct access to the cliff top bench seats in time for the next meeting and a possible grant application to Communities Together.

258/2019 Web site and Neighbourhood Plan

Web site – *members agreed to look at the web site during the next meeting to make suggestions as to its appearance and content.*

Parish Plan 2008 - the clerk informed members that she had submitted this document for inclusion on the web site as it was felt it would provide background for the forthcoming Neighbourhood Plan.

Neighbourhood Plan Inclusion - members looked at the draft consultation document and agreed to look again at the January meeting. The information and question format has been drawn up from guidance leaflets for Neighbourhood Plans.

Method of Consultation - members felt that all forms of communication should be employed including post , Survey Monkey and Facebook.

259/2019 Matters Brought Forward with the Consent of the Chairman

Christmas Lights in Woolacombe - members thanked all concerned for the lights provided in the village and passed on a request for more lights to be provided next year,

Social Housing - the clerk was asked to write to North Devon Homes to enquire as to confirmation on the criteria in the provision of social housing within the local community.

Road Closures – members queried why there had been no notification of the recent closure of the roads to Morteheo village or why there had been no additional notices to indicate that the village centre was accessible.

Royal Hotel – the clerk was asked to contact the owners of the hotel regarding the deterioration in the wall outside the hotel.

260/2019 Cheques and payments for approval and Signature.

Cheques and payments for approval and Signature.The following payments were approved and signed at the meeting. The R.F.O. provided a list of payments in conjunction with bank statements which were also checked and approved at the meeting:

18	S Hocking	1231.51
18	K Ash	1214,45
18	Gliddon and Squire	1010.52

18	South West Water	925.34
18	HMRC	493.61
18	PLandscape	273,20
18	J Keiff	231,86
18	Bloom Brothers	168.00
18	St John's GC	140.00
18	Staples	47.30

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
2. Devon Senior Voice - Newsletter.
3. Health Watch Voices

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting:

January 21st 2019 Parish Council Meeting at 7.00 p.m.

The meeting ended at 8.30 p.m.