

The AGM started at 2:30pm and we had the quorum (32 attendees) based on membership list of 61 paid ordinary/family/individual members. *(The Quorum at General Meetings shall be one-third of the total number of delegates or Ordinary Member or Individual, Family and Life Member.)*

1.0 PRESIDENT'S Address

- 1.1 Mr Aziz Latip, President of BASA (2017 – 2019) thanked everyone for attending the AGM.
- 1.2 Mr Aziz recalled his meeting with the Minister of Culture, Youth and Sports and quoted the Minister's statement that Brunei Amateur Swimming Association (BASA) is one of the most active and well organized non-governmental organizations in Brunei.
- 1.3 As such Mr Aziz expressed his thanks and appreciations to the outgoing BASA Executive Committee members (2017 – 2019) for their full dedication in the promotion of aquatic sports in Brunei especially swimming.
- 1.4 BASA (2017 – 2019) had organized 7 swimming competitions in year 2017 such as the 7 - 9 years old (2 editions); Brunei Age Group (BAG); Brunei Open & Masters (Long Course and Short Course); as well as the 41st South East Asia Age Group Swimming Championships. In year 2018, there were 8 competitions with an additional 100m Sprints. BASA assisted the Ministry of Culture, Youth and Sports in organizing the BIMP-EAGA when Brunei hosted the biennial games.
- 1.5 BASA has come to a stage to plan for swimmer succession. Early in 2019, BASA had started actively identifying young swimmers for future national swimmers. This will be one of the main mandates for the new National Head Coach to groom the young swimmers and be ready for future major competitions, especially the South East Asia Games held every two years.
- 1.6 Mr Aziz also thanked Jabatan Belia dan Sukan (JBS) as well as the sponsors for their continued support to BASA.
- 1.7 He wished the incoming BASA Executive Committee the very best for the next two years 2020 – 2021 in promoting aquatic sports.

2.0 Adoption of last AGM's minutes

- 2.1 Minutes of the 2017 BASA AGM was approved as proposed by Mr Nikles Mulok and seconded by Mr Ahmad Isa.

3.0 Honorary Secretary's Report

- 3.1 Mr Ang Beng Siong, Honorary Secretary, reported that during the period 2017 – 2019, 9 Executive Committee (ExCo) members volunteered and served on the Board for the entire duration.

- 3.2 Overall, ExCo members attendance at the Exco meeting was about 80%. 12 Executive Committee meetings were held. The attendance of the ExCo members were as follow:

Meeting	BASA Executive Committee (2017 - 2019) Meetings												Meeting attended	Remarks
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th		
	13th July 2017	31st August 2017	23rd November 2017	10th February 2018	26th April 2018	23rd May 2018	23rd Oct 2018	20th November 2018	23rd April 2019	15th September 2019	7th November 2019	23rd November 2019		
Aziz Latip		X	X	X		X		X	X			X	7	58%
Ahmad Isa	X	X	X	X	X	X	X	X	X	X	X	X	12	100%
Ang Beng Siong	X	X	X	X	X	X	X	X	X	X	X	X	12	100%
Josephine Nikles	X	X	X	X	X	X	X	X	X	X	X	X	12	100%
Wee Wan Chin			X		X				X				3	25%
Harjimmy Zainal	X	X	X	X	X	X	X	X	X	X	X	X	12	100%
Normah Nadi	X	X	X	X	X	X	X	X	X	X	X	X	12	100%
Zeti Amin	X		X	X	X	X	X	X	X	X		X	10	83%
Farid Pg Idrus	X	X				X	X		X	X			6	50%

- 3.3 For the period 2017 – 2019, there were 8 Men Long Course National Open records broken. For woman, there were 3 Long Course National Open records broken. 10 Men Short Course and 8 Woman Short course + one Mixed Medley relay National Open records were achieved. Thus overall, 29 national open individual records and 1 mixed team relay records were broken. For the age group, 87 Age group records were broken during the period 2017 – 2019.

- 3.4 Coach Eric Landa had been relieved from his contract with JBS on 8 November 2018. As such BASA had to look for another high performance coach to replace him. It took 3 months to look for our current National Swimming Coach to come to Brunei. Coach WuNa came to Brunei in February 2019.

Our Artistic swimming Coach Anna contract expired end of November 2018. She had returned back to her home country. As such, we do not have any Artistic swimming coach at the moment.

- 3.5 In year 2018, BASA had successfully applied for the FINA Development Fund. This FINA Development fund was used to develop swimming and bring it up to a higher standard. An amount of USD24, 000 was awarded for use in 2019.

The use of the fund was administered by BASA under the guidance of FINA to ensure that the fund is properly utilized. Status of the fund usage had to be reported before full reimbursement was to be repaid by FINA.

One third of the fund was utilized to conduct an Austswim course to train a pool of qualified swimming coaches for LTS and competitive strokes. With JBS support, an office space was allocated to BASA when the Swim Academy was set up. The office was renovated and swim training aids were bought using the fund for specific trainings.

For the following year in 2020, BASA will submit a proposal again to FINA for the funding. The funding will be able to help BASA in its objective to raise the standard of swimming in Brunei.

- 3.6 Muis was awarded the FINA scholarship for 2018. The scholarship fund of USD1250 per month will go into his training needs which was administered by BASA.

Haziq Samil was offered the FINA scholarship for 2019 and he was sent to the Thanyapura training center in Phuket, Thailand for a full year training.

- 3.7 BASA assisted in drafting "The Peraturan Am" for Sukan Kebangsaan Brunei Darussalam (SKBD) which was organized during 1 – 8 September 2018. The swimming events was held together with 7th Brunei Open from 31st Aug – 2nd Sep.

BASA had initiated an incentive award worth B\$300 for swimmers who break the National Open Record. This award was initiated and launched during the 7th Brunei Open.

Muhammad Isa received the 1st cheque for breaking the 50m Breaststroke and 200m IM national Open records.

4.0 TREASURER'S Report

- 4.1 The financial reports for 2017 and 2018 were audited by BASA's appointed auditor. Deloitte & Touche and were presented.
- 4.2 With the financial year ending 2018, BASA cash on hand and at bank was B\$120,614, an increase of 17.6% from 2017 yearend balance of B\$102,540.
- 4.3 For year 2018, BASA received more sponsorships amount than 2017 at B\$36,369 as well as lower expenses. In summary, 2018 ended with surplus of B\$18,074.

5.0 Adoption of BASA's Financial Audit Report

Adoption of BASA's 2018 Financial audit report was accepted and approved as proposed by Ms Zeti Reza Binti Hj Amin and seconded by Mr Chan Jin Yuh Joe.

6.1 Election of 2019 / 2021 BASA Executive Committee

- a. Mr Aziz Latip, declared the 2017 – 2019 BASA ExCo dissolved.
- b. Prior to the AGM, notice to all BASA's members were sent out on 12th November 2019 notifying the AGM and election of new ExCo members for 2019 – 2021.

- c. The office bearers of President, Vice President and Honorary Secretary positions were not contested.
- d. The following nominations were received for the respective positions:

Honorary Treasurer:	Josephine Nikles
	Melissa Ang Yee Heng
Asst Honorary Secretary:	Ak Abdul Farid Pg Idrus
	Ang Beng Siong
	Josephine Nikles
	Melissa Ang
Committee Members:	Ak Abdul Farid Pg Idrus
	Fadillah Ismail
	Harjimmey Zainal
	Linda Lai Swee Ching
	Melissa Ang Yee Heng
	Normah Hj Nadi
	Sujee H Abdullah Chan
	Sylvester Koh
	Zeti Reza Amin

- e. In the past, BASA's appointed Auditor, Deloitte & Touche, would conduct and handle the election process. As in this election, there was no contest for the top three office bearer positions, Mr Ahmad Isa was unanimously appointed to handle the Election of the 2019 - 2021 BASA Executive Committee.
- f. The election process was conducted in an open ballot style with show of raising hands and the number of votes was counted on the spot.
- g. The following had been unanimously voted in as BASA's 2019 – 2021 new Executive Committee members:

President : Aziz Latip (no contest)
Vice-President : Ahmad Isa (no contest)
Honorary Secretary : Ang Beng Siong (no contest)
Honorary Treasurer : Josephine Nikles (14 votes)
Asst Hon. Secretary : Melissa Ang (24 votes)
Committee Member : Sujee H Abdullah Chan (19 votes)
Harjimmey Zainal (16 votes)
Zeti Amin (15 votes)
Normah Nadi (14 votes)
Linda Lai (14 votes)

7.0 Remarks by newly elected BASA President

Mr Aziz thanked the members for the trusts given to him and his team and he would continue to do his best on the mandate given.

Mr Aziz also said that for the new members in the Committee, they must be committed and it was important that they attended ExCo meetings and he looked forward to everyone's contributions.

Mr Aziz also stated that Mr Ahmad would provide leadership and chair Exco Meeting in his absence as he is frequently overseas.

Moving forward, BASA will continue to appoint Deloitte & Touche as BASA's appointed auditor.

The newly BASA Executive Committee name list will be submitted and registered with Brunei's Police department under the Registration of Societies Act.

8.0 Any Other Business

- 8.1 Mr Elliot from Hammerheads Swimming Club highlighted that in BASA's organized competitions, plastic bottles were still given out or used. Mr Aziz responded that water and drinks were sponsored by sponsors for the competition. BASA will review and consider where it is practical and able to reduce the use of plastic bottles.

- 8.2 Mr Elliot sought clarity on the direction of the Swim Academy that BASA had set up. Mr Ang replied that the Swim Academy was setup with the funding from FINA with the objective to raise the standard of swimming in Brunei. Its main focus are on providing the necessary trainings for coaches and conducting high level trainings for Brunei's elite swimming team. To be able to enroll in the Swim Academy training schemes, the swimmer must be able to attain a qualifying standard that had been set.

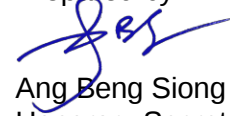
Mr Ahmad further noted that the Swim Academy is not competing with the local swimming clubs. Swimmers training with the Swim Academy are not allowed to represent the Swim Academy as it is not a swimming club per se. In all BASA's organized competitions, there should be no unattached swimmers, i.e. swimmer must be attached to a swimming club to be able to register.

National priority will come first. Any swimmer that is in a local swimming club and who has been called up for training by the National Head Coach must be trained under the Swim Academy training scheme. Refusal to join in the scheme will jeopardise his/her chances for National Squad selection.

- 8.3 Mr Rizan Latif formally introduced the Beach Bunch whose objectives are on water safety and providing trainings for lifeguards. The focus is on how to swim safely in water. Mr Aziz replied that BASA, together with JBS had been conducting Learn-To-Swim (LTS) programs since 2013. Each year, more than 1000 young children had gone through the program and certificates were also given. Mr Aziz suggested to work together with the Beach Bunch and further explore opportunities in the Lifesaving courses.

- 8.4 Mr Bobby from Effortless Swim club asked if BASA has any plans for open waters. Mr Ahmad replied that BASA had sent two ExCo members to attend the Open Water Official course in Aug 2018. Thereafter there was an Open Water competition organized after their return. BASA will be happy to help and assist anyone who wishes to host and organize an Open Water event.
- 8.5 No other queries were received and the AGM ended at 3.35pm.

Prepared by:



Ang Beng Siong
Honorary Secretary