

**Minutes of the Annual Parish Council meeting of Morteohoe Parish Council held in the Woolacombe Bay Hotel Ballroom, South Street, Woolacombe on Monday May 17<sup>th</sup> 2021 at 6.30 p.m. and via Microsoft Teams**

**Present:**

**Members:** M Wilkinson, J Dicker, D Duffield (Chairman) K Cook, O Bell and S Woodman and D Barron.

**Clerk:** S Hocking and J Keiff.

**83/2021 Apologies for absence: Councillors: A Davis (D.C.C.) J Richards, R Ley**

**84/2021 Election of Chairman** -Councillor Woodman was duly elected as Chairman and the declaration of office was signed. *Proposed, seconded. APPROVED. Members thanked Councillor Duffield for his extended service as Chairman.*

**85/2021 Election of Vice-Chairman:** Councillor Barron was duly elected as Vice-Chairman and the declaration of office signed. *Proposed, seconded. APPROVED.*

**86/2021 To confirm the appointments of representatives of committees and sub-committees currently formed .i) Meadow Playing Fields - Councillors Wilkinson, Dicker, and Cook. (3 representatives required) Confirmed, as and when required.**

**ii) Woolacombe and Morteohoe Tourism Association**

**Councillors Woodman, Duffield (as P.C. rep. and Wilkinson (as N.D.C. Rep) – Confirmed.**

**87/2021** It was confirmed that the whole Council act as the Burial Board of the Parish of Morteohoe.

**88/2021** - It was confirmed that Mrs S Hocking be appointed as the Proper Officer

**89/2021-** The council confirmed the appointment of the Responsible Finance Officer as Mrs J Keiff.

**90/2019** - Authorisation of signatures:

a) H.S.B.C. Bank Current Account - Confirmed - mandated councillors only to cheques and stubs. b)

Authorisation of Payments - the whole council.

**91/2021** - Appointment to the Parish Emergency Committee

**Confirmed - The Chairman, Vice-Chairman, Councillors: Barron and the District Councillor.**

**92/2021** - Appointment of representative to serve on Woolacombe Village Hall Committee. **Confirmed - Councillor Wilkinson**

**93/2021** Appointment of representative to serve on the Morteohoe Village Hall Committee. **Confirmed - Councillor Barron**

**94/2021** - Appointment of representative to serve on the Board of Governors, Woolacombe Primary School. **Confirmed : Owing to changes in the governance of the school, an appointment of a Council representative was not required.**

**95/2021** Appointment of representatives to serve on the Housing Committee:

**Confirmed:Chairman; Councillors Cook, Woodman, Wilkinson and Bell**

**96/2021** Appointment of representative to serve on the Heddon Trust:

**Confirmed: Councillors: Duffield and Wilkinson.**

**97/2021** The Health and Safety Policy was confirmed for Morteohoe Parish Council

**The meeting ended at 6 45 p.m.**

## **Minutes of the Parish Council meeting of Morteohoe Parish Council held in the Woolacombe Bay Hotel Ballroom, South Street, Woolacombe on Monday May 17<sup>th</sup> 2021 at 7.00 p.m. and via Microsoft Teams**

**Present:**

**Members:** M Wilkinson, J Dicker, D Duffield, K Cook, O Bell, S Woodman,(Chairman) and D Barron.

**Clerk:** S Hocking and J Keiff.

**Also Present:** A Davis (D.C.C.) M Barrow (D.C.C.) S Palmer and L. Sudlow (Airband) and 1 member of the public in person , 3 via Microsoft Teams

**Apologies for absence: Councillors Richards and Ley**

**98/2021 Guest Speaker via Microsoft Teams) – M Barrow Connecting Devon and Somerset (D.C.C.) and S Palmer (Airband)** Mr Barrow outlined the current progress of the role out of services across Devon and Somerset and more specifically, the role out of Airband in the Parish.

**Mr S Palmer (Airband)** – spoke to members with a specific update on the progress of work in the Parish which had been split into two distant sections. Parts of the Parish were due to be connected within the next few weeks once extensive testing had taken place.

**Undergrounding** – Mr Barrow informed members of the forthcoming meeting due to take place with representatives from Openreach, Western Power, North Devon A.O.N.B. officer, D.C.C. and local residents regarding the undergrounding scheme on Chapel Hill.

**L Sudlow (Airband)** Ms Sudlow introduced herself as the new Community Liaison Executive and main point of contact for new and existing customers. *Members requested that Ms Sudlow make a point of contacting the many people in the Parish who had raised queries regarding the company and had not yet been able to make any contact at all either by email, phone or letter. Members were pleased that meeting would be taking place to discuss the proposed undergrounding works on Chapel Hill*

*Members thanked all three for attending the meeting.*

**99/2021 Public Speaking : - There were no representations to speak.**

**100/2021 Police Report Morteohoe/Woolacombe & Westdown, Includes Mullacott & Bittadon**

**Crime Report -** Sexual offences 1 Burglary Non-Dwelling 1 Other Theft 1 Non-Notifiable Offences

**Police Attendance at a meeting on May 3<sup>rd</sup>** – the clerk reported on the helpful recent meeting held with P.C. Woodward and members.

**101/2021 Declaration of Interests:**

**Councillor Dicker declared an interest in Planning Application 73272 East Denver as owner of the neighbouring property.**

**Councillor Woodman declared a personal interest in Planning Application 73252 East Denver as the property was owned by a family member.**

**Planning Application 73115 Greenfield House - Councillor Bell declared an interest in this application as a resident of a nearby property**

**102/2021 Minutes:**

**It was Proposed to APPROVE** as a correct record and sign the minutes of the Parish Council Finance meeting held on April 19<sup>th</sup> 2021 at 6.30 p.m. via Microsoft Teams *Seconded. PASSED*

**UNANIMOUSLY**

**It was Proposed to APPROVE** as a correct record and sign the minutes of the Parish Council meeting held on April 19<sup>th</sup> 2021 at 7.00 p.m. via Microsoft Teams . *Seconded. PASSED UNANIMOUSLY*

It was *Proposed to APPROVE* as a correct record and sign the minutes of the Annual Parish meeting held on May 5<sup>th</sup> 2021 at 7.00 p.m. via Microsoft Teams . *Seconded. PASSED UNANIMOUSLY*

**103/2021 County Council Report** – members congratulated Councillor Davis on her recent re-election as County Councillor and looked forward to working together for the next four years.

**Corona Virus Update** - Councillor Davis reported on the general improvement on the virus numbers in Devon and informed members of the areas of the economy that had been able to reopen following the easing of restrictions on May 17<sup>th</sup> . *Members expressed satisfaction in the County Council website and the useful and concise information on the site.*

**Report a Problem** - Councillor Davis referred members to the various ways in which it was possible to report problems regarding highways, street lighting, wardening services and pot holes.

## **104/2021 Planning**

### **73115 Erection of new dwelling at Land adjacent Greenfield North Morte Road Mortehoe.**

Members took into account the 30 letters of objection to this application and expressed concerns regarding this development under policies DM01, 02, 03, 04 .These were:

1. That the proposed development posed significant overlooking issues for neighbouring properties with direct implications for the privacy of properties opposite.
2. Members feared for the stability of surrounding properties with the significant removal of soil required for the construction of the property. It was pointed out that landslips had already occurred at the site.
- 3 Members felt that the building was oversized for the plot and questioned whether there was adequate room for the proper arrangements to made for soakaways and drainage.
4. Members queried the permanency of the parking arrangements as stated in the application form and also questioned the accuracy of the information contained in the form regarding rights of way.

5. Members pointed out the presence of the wishing well adjacent to the property and feared that any groundworks might threaten the stability of this historic natural feature

***Proposed REFUSAL on the following grounds: Loss of amenities to neighbouring properties; Privacy and overlooking issues; Over intensification of plot and suitability within the existing street scene.***

***Seconded PASSED UNANIMOUSLY***

*(Consultation as an adjoining Parish)*

### **73240 Creation of fishing lake with kiosk and landscaping works at Land at Lee Cross Farm Lee Cross, Woolacombe .**

Members had no objections to this proposal and felt that it was a commendable scheme to utilise the wet land with minimal impact on the site. ***Proposed APPROVAL . Seconded. PASSED UNANIMOUSLY***

### **73252 Extension & alterations to dwelling including insertion of dormer roof and erection of decking at East Denver South Street Woolacombe Devon EX34 7BB**

Members had no objections to this application although they queried whether the flat roofed area within the plans might improve with the incorporation of a pitched roof in order to better fit the existing street scene.

***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.***

**Planning Permission Received:**

**73022 Variation of condition 2 attached to planning permission 11656 to allow use as a holiday let for 12 months a year at 19 Europa Park Woolacombe Station Rd.**

**Planning Refusal Received: None**

**105/2021. District Council Report**

**Filming ‘The Long Call’** – Councillor Wilkinson informed members of the filming currently taking place in Ilfracombe as one of principal settings for the television production.

**Tranquility Park** - N.D.C. are in discussion with the owners of the site regarding the collection of rubbish from the residents of Europa Park.

**Coastal Issues Group** - is due to take place on 24<sup>th</sup> June . Funding has been secured for NDC to help provide administrative support for the promotion of local issues.

**N.D.C. Planning** - are advertising for staff after 3 senior planning officers have left the services of the Council .

**Fort Field** - Mr M Kelly and Mr G Townsend have been appointed as advisors to the project alongside with Mr P Leaver

**106/2021 Questions for the National Trust - None.**

**107/2021 Correspondence i) Letter from L. Lewis Re Wavelength Spring Classic Festival May 2022** – *Members agreed to initial discussions with the organisers once the formal permission from the authorities had been agreed.*

**ii) Climate Change letter from Hannah Oliver from D.C.C. Devon Climate Emergency. contents noted**

**iii) Letter from Charlie Wheeler Re: Litter Clean in Woolacombe June 4<sup>th</sup>** – *members thanked Charlie for volunteering for the task.*

**iv) Letter from A Shelley Re New camp sites** - contents noted

**108/2021 Register of Outstanding Matters/ Matters Arising from the Minutes**

**Annual Audit** - The Chairman, Mrs Keiff and myself met with Mr Rendell to go through the requirements for the internal audit . Mr Rendell has agreed to meet again prior to the June meeting with a report which will be presented to the full Council.

**Combesgate Toilets** – specialist were called in to clear a major blockage of the drains at the toilets in late April.

**Environment Agency** - have resumed bathing water quality readings again and issue a daily update on any pollution incidents that we should be aware of.

**Yellow Lines** - teams were out on Wednesday 12<sup>th</sup> to repaint the yellow lines on the Esplanade but did not progress any further towards Morteheo.

**Play Area** – gate catches were replaced in April following concerns raised by a visitor the area . Replacement seats have been ordered for both the cradle and junior swings. The Annual Inspection is due to take place in July.

**Tarmacing Marine Drive** – the major works due to take place on the car park has been delayed until later in the year. The pot holes will be repaired this coming Saturday.

**109/2021 Neighbourhood Plan –**

**Mr G Townsend – Reply to Council’s Request - *Members agreed to invite Mr Townsend to a future Parish Council meeting.***

**110/2021 Corona Virus: Matters Arising** *members were pleased at the role out of the social distancing scheme in the village and thanked Councillor Davis for sourcing some new signs for the pedestrianisation. The clerk reported that several business owners had reported satisfaction at the scheme.*

**111/2021 Meadow Playing Fields**

**Path to Skateboard ramp** – it was agreed to accept Mr Davis’s offer to excavate the path up to the ramp and to extend the path to the field gate (if the National Trust are in agreement). The Council would bare the costs for the future maintenance of the path.

**Long Tern Plans for the Meadow** - it was agreed to draw up long term plans for the Meadow for consideration in the November finance meeting.

**112/2021 Matters Brought Forward with the Consent of the Chairman**

**Obstruction of Pavements** – it was confirmed that Civil Parking Enforcement Officers have the powers to issue P.C.N. to vehicles causing obstructions on pavements. D.C.C. ‘Report a Problem’ have a link to request the presence of wardens and to pin point problems areas.

**Medical Centre Plans** – it was pointed out that the parking at the centre is shared with the church as stated in official documents.

**113/2021 Cheques and payments for approval and Signature.**

19-May-21	BP	Reed Watts Limited442 (For CLT)	£4,200.00
18-May-21	BP	UPDATE WEBSITES webite annual fee	£348.00
18-May-21	BP	HMRC PAYE/NIC paye mth 2	£648.89
18-May-21	BP	BLOOM BROS grass cutting	£760.00
18-May-21	BP	GORDONS WINDOW toilet cleans	£891.00
18-May-21	BP	EDF re xmas lights	£71.20
18-May-21	BP	FIRCROFT SIGNS various signage	£414.00
18-May-21	BP	NDC waste collection	£600.00
18-May-21	BP	JASON POULTON skateboard	£255.98
18-May-21	BP	PETE STARBUCK grass cutting/ maintenance	£1,491.00
18-May-21	BP	JEWSON LTD maintenance	£231.71
18-May-21	BP	ELAINE HEDGER salary	£699.61
18-May-21	BP	DAVE HODGES salary	£786.46
18-May-21	BP	ROY WALKER salary	£630.91

18-May-				
21	BP	JANET KEIFF salary		£289.55
17-May-				
21	BP	S HOCKING salary		£1,274.52

## **Part 2**

**Correspondence not requiring discussion is available in the Council Chamber**

## **Part 3**

### **Confidential Matters**

#### **Correspondence to Note:**

- 1. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 2. Devon Senior Voice - Newsletter.**
- 3. Health Watch Voices**

**Yours faithfully**

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: June 21<sup>st</sup> Parish Council Meeting at 7.00 p.m.**

**The meeting ended at 8.35**