Duties of the Chapter Director of Ceremonies

Preparation for Meetings

To see that the Warrant is available for inspection and in other respects the Chapter properly furnished.

Reception of the Grand Superintendent

When the Grand Superintendent visits a Chapter the Companions should stand.

Reception of Visitors

To see that each Visitor before his admission to the Chapter is properly vouched for, or examined, by a qualified Officer. Every Visitor not vouched for must produce his Grand Chapter Certificate prior to his examination for admission to the Chapter. The D.C. should meet Visitors on their entrance and conduct them to their seats.

Arrangement of Seats

The Grand Superintendent should be seated on the Second Principal's immediate right.

Officers of Grand Chapter should be seated on the right of the Principals. Provincial Grand Officers of the Province should be seated next to Grand Chapter Officers.

The PZ s of the Chapter should be seated on the left of the Principals, the I.P.Z. first, the others in order of seniority.

Only the Grand Superintendent, the Second Provincial Grand Principal and the M.E.Z. presiding at the Banquet may challenge collectively.

Approval is signified by one knock