

Registered Nurse

- Complete Nurse Visits
- Upload Nurse Visit Note into Patient Chart in pdf format
- Check Out patient visit in AMD scheduler
- Record visit in log book
- Email file to Nurse Supervisor within 48 hours of visit
- Send original Nurse Visit Note to PVA ASAP via mail or in-person drop off

Nurse Supervisor

- Schedule nurses for home visits
- Perform audit: Nurse Visit Note uploaded into Patient Chart, Visit(s) checked out by nurse in AMD scheduler, Visits recorded in log book
- Forward Nurse Visit notes to Coram for processing within 48 hours of visit date, cc Kevin (krogers@precisionvascularaccess.com) for invoicing
- Respond to Coram requests for Nurse Visit Notes
- Provide guidance to nurses for troubleshooting
- Assist with New Hire Training

Nurse Manager

- New Hire training and orientation
- Backup resource for troubleshooting
- Create admit notes in EHR
- PICC line insertion coordinator/training