



## ACM Finance Business Partner

Since Aspen was founded in 2002, we have become a leading, diversified specialty insurance and reinsurance company. We respond thoughtfully and creatively to find the best outcomes for our clients and business partners through carefully-tailored solutions. We believe the way we work is just as important as the work we do, and we are guided by our core values of respect, honesty, trust and professionalism. Aspen is a great place to develop your career offering an exciting and challenging environment where achievement is rewarded.

### The Role

The Senior Aspen Capital Markets (ACM) Business Partner will be responsible for operational accounting and finance reporting activities for ACM, assisting and reporting activities to ensure accuracy and consistency of underlying data, and to liaise with external and internal customers, to maintain statutory and regulatory compliance, and ensure alignment with Aspen's finance policies. Our Aspen Values are expected to be reflected in the delivery and performance of every role.

### Key Accountabilities

#### Strategy and Planning:

- Extensive involvement with business planning, collaborating with the Group FP&A team, segment finance teams and ACM underwriting team.
- Provide information to the ACM underwriting team to help guide investment and placement decisions
- Act as a business partner to the ACM underwriting team.
- Assist in the development of management information and analysis of the Aspen Capital Markets group of companies.
- Contributes to functional strategy development and prioritises operational deliverables and activities of team to support delivery of overall business targets
- Assist in the input and areas of Finance responsibility for the submissions of regulatory reports to the Bermuda Monetary Authority.

#### Policy, Process and Procedures:

- Maintain Sarbanes Oxley compliant financial controls and procedures applicable to ACM.
- Maintain compliance with statutory policies, procedures and regulations.
- Assist with the preparation of year end audited GAAP financial statements.
- Assist in the preparation of finance memorandums related to accounting research with respect to Aspen Capital Markets group of companies.
- Assist the ACM Financial Controller and ACM CFO in preparation of board reporting packs and associated commentary.
- Manage complex outwards reinsurance placements including extensive interaction with the US and UK finance teams.

#### Environmental Awareness/Customer Focus:

- Produce and distribute cession statements to all Capital Market reinsurers.
- Involvement with internal and external audits as required.
- Assist with investor communications with respect to cash receipt or cash collection issues or queries.
- Builds positive, open and constructive relationships with key internal and external stakeholders to respond in a timely manner to ad-hoc queries ensure service delivery meets current and future business needs.

#### Technical Performance:

- Perform key technical reinsurance calculations and account reconciliations.
- Conducts reviews of results and prepares other ad-hoc reports/analyses to ensure stakeholder, legislative and regulatory requirements are best met.
- Stay abreast of changes to GAAP accounting in relation to assumed reinsurance agreements, fee structures and other applicable standards.

#### Knowledge, Skills, & Experience

- Internationally recognized professional designation (CA, ACA, CPA, CFA or equivalent)
- 5 years' post-qualification experience in a (re)insurance finance role
- Demonstrated Fund / ILS experience is preferred
- Experience with advanced reinsurance accounting principles of US GAAP
- Experience with SOX controls, reviews and documentation requirements
- Knowledge of General Ledger systems, preferably CODA
- Knowledge of ETC (extract/transform/load) tools such as Alteryx is preferred
- Strong technical (re)insurance financial knowledge
- Experience in strategic initiatives involving technological and software improvements
- Excellent analytical, organisational and communication skills
- Advanced knowledge of Microsoft Excel is required
- Proactive, self-motivated with a team orientation
- Strong work ethic and high energy who strives for excellence

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