



## The Human Side of AI:

# MANAGING DIGITAL OVERLOAD & DECISION FATIGUE



The constant influx of AI-generated information, the need to manage new AI tools, and the pressure to adapt to rapidly evolving AI capabilities can overwhelm our cognitive capacity. Leaders play a crucial role in shaping the organizational culture and mitigating the negative impacts of digital overload. Unchecked digital overload impairs judgment, increases stress, and diminishes creativity—critical liabilities in decision-making roles. Ignoring these risks undermines organizational health and personal resilience. **Here are actionable steps to prevent AI burnout:**

- ▶▶ **1. SET BOUNDARIES FOR DIGITAL USE:**  
Encourage employees to establish clear boundaries between work and personal time.
- ▶▶ **2. PROMOTE DIGITAL DETOXES:**  
Advocate for regular breaks from technology. This could involve scheduling "digital-free" days or encouraging employees to take short breaks throughout the day to disconnect from their devices.
- ▶▶ **3. ENCOURAGE MINDFUL TECHNOLOGY USE:**  
Promote a culture of intentional technology use. Encourage employees to be present and focused when using digital tools.
- ▶▶ **4. PRIORITIZE ESSENTIAL TASKS:**  
Help employees prioritize tasks and focus on what truly matters. AI can assist with this by filtering information, but leaders should ensure that employees are not overwhelmed by the sheer volume of data.
- ▶▶ **5. PROVIDE TRAINING AND SUPPORT:**  
Offer training on effective use of AI tools and manage digital information.
- ▶▶ **6. FOSTER OPEN COMMUNICATION:**  
Create a safe space where employees can openly discuss their concerns about digital overload and AI. This allows leaders to address issues proactively and build trust.
- ▶▶ **7. LEAD BY EXAMPLE:**  
Leaders should model healthy digital habits. This includes setting boundaries for their technology use and prioritizing their well-being.

By implementing sustainable digital habits and promoting a culture of well-being, leaders can harness the power of AI without sacrificing the mental health and productivity of their teams. It's about finding a balance and using AI as a tool to enhance, not overwhelm, the human experience.



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