

## Finance Assistant

Job Description | May 2026

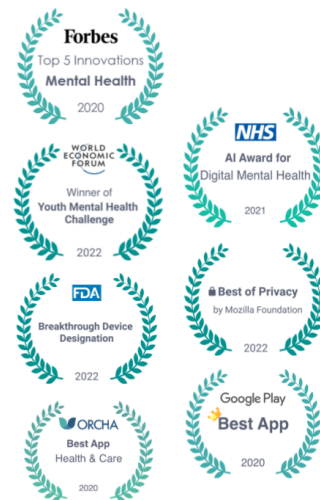
### Wysa: The World's Leading AI Innovation in Mental Health

#### Adoption, Engagement and Accessibility

- 11 million lives covered in 95+ countries
- 750 million conversations
- 60+ enterprise partners (across Employers, Insurers, Universities, and Public and Private Health Institutions)
- 4x engagement, 10x access to mental health

#### Clinical Outcomes and Efficacy

- Most evidence of any mental health app
- RCTs with Harvard, Columbia and other leading researchers
- 90% user helpfulness, 4.9 star rating
- 30% proven improvement in anxiety & depression symptoms
- Recognized by Bill Gates; showcased at World Economic Forum



[Wysa](#) is an advanced AI-based digital companion for behavioral health that is a global tech leader in mental health. We are popular with employers, payors and healthcare providers due to its scalability and low cost. Being an AI based app, Wysa overcomes the stigma and privacy concerns that often prevent people seeking help for their mental health.

### Roles & Responsibilities

**Location:** Bangalore, Karnataka

**Experience Level:** Entry to Mid senior Level

We're looking for a sharp, detail-oriented finance professional to own day-to-day accounting operations and support broader finance functions. You'll be the backbone of our books — keeping records clean, reporting accurate, and the finance engine running smoothly. This role suits someone who loves the craft of accounting but is also comfortable rolling up their sleeves for finance admin when needed.

### Role & Responsibilities:

1. **Core bookkeeping & ledger management:** Maintain accurate books of accounts -AP, AR, general ledger entries, payroll and bank reconciliations on a daily and monthly basis. Own month-end and year-end close processes with minimal supervision.
2. **CashFlow workings:** Allocation of transactions based on the budget, and nature of it. Also, summarising of cash balances on daily basis.
3. **Zoho & QuickBooks operations:** Manage end-to-end accounting workflows in Zoho Books and/or QuickBooks - including invoicing, vendor payments, reconciliations, and report generation. Identify and implement process improvements within these tools.
4. **Finance admin & ad hoc support:** Own finance admin tasks including documentation, data entry, expense tracking, and coordination with HR and ops for reimbursements. Support the FP&A team with data pulls, formatting, and analysis inputs as needed.

## Requirements:

### Must-have:

- 2–3 years of experience in a finance or accounting-specific role
- Hands-on expertise in Zoho Books and/or QuickBooks - not just exposure, but day-to-day ownership
- Prior experience in a finance-centric org where accounting was core to the role (not peripheral)
- Strong grasp of core accounting principles -AP/AR, reconciliations, ledger management, month-end close
- Working knowledge of GST, TDS, and Indian statutory compliance
- B.Com / M.Com / equivalent qualification.

### Nice to have:

- Experience with multi-currency accounting and cross-border transactions
- Prior exposure to a SaaS or startup environment
- Familiarity with FP&A workflows and supporting budget vs actuals analysis

### You'll thrive here if you

- Take pride in clean, accurate books
- Can switch comfortably between strategic finance tasks and admin groundwork
- Are proactive - you flag issues before they become problems
- Communicate numbers in plain language to non-finance stakeholders
- Are comfortable with ambiguity and a fast-moving environment
- Sweat the details without losing sight of the bigger picture

## Why work at Wysa?

At Wysa, we do things a bit differently. You won't find us stuck in the same old corporate loops of old-fashioned hierarchy and mindless monotony. Instead, you'll find us in the cyberspace revolutionizing traditional mental healthcare and creating the world's most advanced conversational AI for behavioral health, all while wearing a party hat via Zoom filter!

- Wysa is expanding its footprint across the world, and fast. You will play a **high-impact role** here!
- Get first-hand exposure to a global team
- Work with the Industry leaders as the founders and senior team members are from IITs, IIMs, London School of Business and have held top positions across Goldman Sachs, Pearson, Microsoft leading cross functional global teams
- We offer a culture where you are more than just your job designation.
- We work hard, but we rest and avoid burnout at all costs. Expect a range of employee benefits and much more!

### In Their Own Words

*"The learning & growth I have received from Wysa is exponential. I love the flexibility the role offers and there's never a cap on how much you can grow. The team is super welcoming and is very supportive. This is one of the best places to kickstart your career ! ."*

- Meenakshi Suresh, Manager-Financial Planning & Analysis

## Buzzwords

Google funded, VC funded, profitable, has achieved breakeven, global team, global customers, product company, Apple awarded product, Harvard research partner, Google Play Best App of 2020, supports patients through the NHS pathway, launched the Employee Mental Health Report 2023 at the WEF's Annual Meeting, Made in India, Made for the World!

## Contact Details

If you are sold, please fill this [Google Form](#) to apply. We look forward to meeting you!