



## **Dell Video Productions**

**71 Sunrise Avenue, Toronto, Canada M4A 1A9**

**Phone: 416-441-0719**

**Email [jeffdell@dellproductions.com](mailto:jeffdell@dellproductions.com)**

### **TRIBUTE VIDEO GUIDELINES**

Tribute video pricing is determined by the type of production and the number of elements. Each video - whether music, storyline or pictorial are custom priced and will have an agreed set amount before production with an agreed amount of pictures and elements.

Additional pictures will be charged for accordingly whether emailed, digital or hard copy. Each picture beyond the set amount agreed is \$15 per picture and additional video clips are \$20 per clip

Dell Productions reserves the right not to use certain elements if they are too difficult to transfer or do not meet a certain quality requirement.

Dell Production Tribute's balances are due the week after the event.

Tributes on disk and USB will be brought to the event by Dell to ensure the copy is in good working condition and will test it before being played. Only online versions are released before the event.

The balance is due when picked up at the studio.

Tribute payments are

- \$1000 deposit upon booking
- Remaining balance the week following the event

Dell Productions will test tribute videos thoroughly before they leave our office. Although every attempt will be made to assist with playback, Dell

Productions assumes no responsibility for playback errors.

## EVENT VIDEOS

Party videos must be picked up at studio and spot checked to ensure that they have been reviewed by the client with Dell Productions. Videos that are delivered will have a \$30 delivery charge in the GTA.

The full balance must be paid at this time before the video can be released.

After pick up, the client will have one month to review the video and request any changes. Changes will be made to any items that are Dell Productions' responsibility but other changes may be subject to a charge.

Dell Productions does not accept VISA or MasterCard but instead is happy to accept personal cheques, email transfers and cash. While this is a bit of an inconvenience it helps us ensure charges down on the overall production.

Payment schedule is:

- 1/3 upon booking
- 1/3 two weeks before the event
- Remaining balance when picked up at the studio.

Dell Productions assumes no responsibility of copyright infringement in the making or showing of tribute videos or event videos.

To ensure that your production gets edited in a timely fashion we ask for the following before event day.

- An invitation and music choices for the production as well as any additional material like videos that were shown at the event.

- After the day we require 5-6 professional pictures for the packaging. Two portrait shot for cover and disk, and three other shots of the party like a family shot, a Horah chair shot, a room shot and another favourite

Please allow 12-16 weeks for the production to be finished as editing is complex and takes time.

2% per month (24% annually) will be charged on all unpaid accounts after a two month grace period.

**Please make all cheque payable to JEFF DELL only. Email transfers can be sent to [jeffdell@dellproduction.com](mailto:jeffdell@dellproduction.com)**