

**Calliope Academy**  
Board Meeting  
Wednesday, June 3, 2020  
6:30 PM PDT  
Zoom Conference

**Minutes**

- I. Welcome – Roll Call  
Voting Present: Dale Henry, Georgia Scott, Anna Hunanyan  
Non-Voting: Tanya Chaldaris, Suzanna Sargsyan
  
- II. Action Item: Review and Approval of June 3, 2020 Agenda  
MSC: Dale/Georgia/Unanimous
  
- III. Action Item: Review and Approval of May 6, 2020 Minutes  
MSC: Georgia/Dale/Unanimous
  
- IV. Financials Overview  
  
Current bank account: \$569.13  
Storage - \$215/mo (Dale has offered to support this cost as a loan for July,  
and Anna for August)  
Google - \$78/mo (Suzy is working on swapping to an edu platform to eliminate cost)
  
- V. Old Items
  - a. Grant Update  
  
Charter School Growth Fund - moving forward as finalist at a future CSGF board meeting.
  
  - b. COVID-19 Response Plan Update  
Preparing for budget cuts from state
  
  - c. Storage Unit Update  
Currently \$215/mo  
Georgia looked into this but alternative is more expensive than our current plan  
We will continue to look into more affordable options.
  
- VI. New Items
  - a. Enrollment Rollout Plan  
Updated Numbers:

2020-21	100 → 0
2021-22	175 → 125
2022-23	250 → 175
2023-24	300 → 225
2024-25	350 → 300

  
Not changing enrollment of grade levels

b. Budget Update

Preparing for budget cuts from state

Plan is to maintain class sizes, but stagger attendance (on vs off campus)

Increasing custodial staff to disinfect campus

Trying to maintain teacher salaries - this is a priority

Added custodial hours

Special assignment teacher moved by 1 year

Added technology 1 to 1 tech in case we need to have kids work from home

More supplies in case we need to send home kits for remote work for primary aged students

Budget is based on the assumption that we have no additional grant funds

No COLA

Cut the STEAM teacher position until we can afford it (1st position to come back if we are able to afford it)

Cut the PE teacher (for 25 students in 4th grade) we would have the teacher manage the PE (2nd position to come back if we are able to afford it)

This is our worst case scenario budget

c. Update Re: Lottery Date

Not changing lottery date as of yet

If needed, we can revisit later

d. Updating Resolutions - Action Items added below after reviewing each item

Board Resolutions to approve:

(1) new budget

(2) new enrollment plan

(3) Official Board Resolution to delay due to COVID-19

Draft Pandemic Emergency Response Plan as well that needs to be approved by Board

Motion to amend Agenda and Add following 3 Action Items:

(MSC: Anna/Dale/Unanimous)

Action Item: Review and Approval of New Budget

(MSC: Georgia/Dale/Unanimous)

Action Item: Review and Approval of New Enrollment Rollout

(MSC: Dale/Georgia/Unanimous)

Action Item: Approval of Official Board Resolution to postpone the opening of Calliope Academy due to COVID-19

(MSC: Georgia/Dale/Unanimous)

VII. Miscellaneous

Discussion re: Board Policy about - form for tracking expenditures to support Calliope operations

Virtual “Calliope-Con”

Want to mail activity packages to kids, and host online events for kids during summertime

Curriculum is ready, we would work with them online per week and this would be a free service for the families throughout the summer

Notice to community re: Calliope’s decision to postpone

VIII. Announcements/Information

a. Future Board Meeting Dates:

July 1, 2020 | August 5, 2020 | September 2, 2020

July meeting will be a budget review - invite Jessica from ExEd to join and ask about budget training

IX. Adjournment

MSC: Dale/Anna/Unanimous