



# DISTANCE LEARNING CHECKLIST

- I have created courses that only overlap when a LO has been identified as needing to be reinforced
- The learning objectives (LOs) are clear to all (not just me)
- A specific LO was used to create each learning activity (LA)... and LAs were not the reason LOs were created
- An orientation activity was created to help students understand LOs for each course
- LAs are authentic - they aren't busy work... they have meaning and simulate real work
- I have created videos that don't exceed 10 minutes in length with exception for test review
- I have provided individual feedback to students, each week throughout the course

**HUMANS AREN'T THE MOST DISCIPLINED**  
**THE HEALTH OF YOUR ONLINE COURSE DEPENDS ON IT!**