

## SCHS Orchestra Booster Club Board Meeting Unofficial Minutes

May 11, 2021

Transcribed by Teresa Gribschaw, Secretary

### Location:

Virtual Zoom Meeting (due to COVID-19)

### Topic:

SCHS OBC EOY Banquet Planning Meeting

### Attendees:

Tammy Toth (2020-2021 Orchestra Booster President)

Mandy Petrocelli (2020-2021 Orchestra Booster Vice-President)

Teresa Gribschaw (2020-2021 Orchestra Booster Secretary)

(Minutes for this meeting are “unofficial” since there were 3 attendees. Four attendees are required for an “official” meeting.)

**Call to Order:** 7:13 pm

### Upcoming Summer Board Meetings/Annual Financial Review

- *July Annual Financial Review* will most likely be held virtually. Date and location TBD. Attendees will be Polly, Tammy, and preferably two non-board orchestra members. If there are no non-board members available, Teresa and/or Mandy can attend.
- *July 2021-2022 Planning Meeting* will take place virtually. Date TBD. Attendees will be Mrs. Swift, OBC Board members, and any committee members available, in particular Chairs for Tag Day, Pie Sales and Uniforms.
- *August 2021-2022 Planning Meeting* is planned to take place in-person at SCHS. Date TBD. Attendees will be Mrs. Swift, OBC Board members, and any committee members available, in particular Chairs for Tag Day, Pie Sales and Uniforms.

### Senior Banquet/Orchestra Award Ceremony for 2020-2021

- **Details:** Confirmed location will be the Laurel Hill Central Green (LHCG) (an outdoor venue with tables, pavilions, etc.) on June 2, 2021, from 5:30pm-7:30pm (Rain or shine since the area has overhead covering). Mandy has made many attempts to contact LHCG staff/office requesting that the \$150 fee be waived but has received no responses or been able to contact certain individuals. Therefore, the \$150 fee will need to be mailed to the LHCG office.
- **Attendees:** To date, RSVPs have been submitted by 27 families, resulting in a total of approximately 82 individuals. Thirteen families have offered to help with set-up.
- **Food/Supplies:** Tammy reported that the last time OBC used the Chick-fil-A (CFA) catering service, the cost was \$3.79 per sandwich; currently the cost is \$3.99. Tammy is going to speak Emily Nelson to find out her contact person at CFA, so she can request that OBC be charged \$3.79 per sandwich instead of \$3.99. A family with dietary needs has requested 2 grilled sandwiches, rather than fried. This request will be met. There are plenty of individual bottles of water, tablecloths, and trash bags in

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the orchestra supply closet for the EOY event. Teresa will purchase napkins, disinfecting wipes, bottles of sanitizers, and individual bags of chips, and will also research the purchase of cupcakes and report back to the OBC with details.

- **Senior Gifts:** There is a total of 20 seniors. The plush blankets have been ordered for the same price as last year (\$32) and will be ready on 5-26-21. The blankets will have a music staff embroidered to the right of the name of the student. The Dr. Seuss books have been ordered and will be delivered to Mrs. Swift at SCHS. Tammy will get the green gift bags with blue tissue paper and provide the name tags for each bag.
- **Slide Show:** Mrs. Swift will bring her LED Projector and laptop to play the slide show. To date, no projector screen has been located to use at the event. OBC members will continue to search for a screen to borrow and will communicate to others if one is found, so the search can end.
- **Awards:** Mrs. Swift reported that school funds were used to purchase awards, and OBC will pay for the plaque engraving only. No gift bags are needed for the awards. Mrs. Swift dropped off the plaques for engraving, and they should be ready for pick-up next week. An OBC member will pick up engraved plaques and pay at that time.
- **Audio:** The plan continues to be no speakers or microphones.
- **Décor:** There will not be a head table or any decorations needed this year.

### **General Board Announcements**

- During the week of May 10<sup>th</sup>, Tammy will send an email to all Orchestra Families with the following information: All current OBC Board members have volunteered to remain in their current positions for the 2021-2022 school year and will be elected without opposition. A request will be made for volunteers to fill available Committee Positions.
- Tammy will also send Rachel Myers at SCMS a message to pass along to her orchestra families about the available Committee Positions in case anyone would like to volunteer to serve next year.
- By-laws need to be reviewed to confirm that it is legal to not hold an election of OBC Board positions for 2021-2022, since all individuals currently serving have volunteered to continue serving during the next school year.

**Next OBC Board Meeting:** July 2021. Date and time TBD. Location: Zoom

**Adjournment:** 7:38pm