

SCHS Orchestra Booster Club Board Meeting Minutes

April 6, 2021

Transcribed by Teresa Gribschaw, Secretary

Location:

Virtual Zoom Meeting (due to COVID-19)

Topic:

SCHS OBC EOY Banquet Planning Meeting

Attendees:

Mrs. Marci Swift (Orchestra Director)

Tammy Toth (2020-2021 Orchestra Booster President)

Mandy Petrocelli (2020-2021 Orchestra Booster Vice-President)

Polly Peckham (2020-2021 Orchestra Booster Treasurer)

Teresa Gribschaw (2020-2021 Orchestra Booster Secretary)

Call to Order: 7:03 pm

Next Board Meeting/Annual Membership Meeting

- Next Board Meeting #5 is scheduled for May 11, 2021 at 7pm, via Zoom.
- Annual Membership Meeting will be held virtually. An email notification with the date and time (TBD) will be sent to members.

Senior Banquet/Orchestra Award Ceremony for 2020-2021

- **Details:** Location will be the Laurel Hill Central Green (an outdoor venue with tables, pavilions, etc.) on June 2, 2021, from 5pm-7pm. Mandy will make the reservation for this location.
- **Food:** Chick-fil-A sandwiches (individually wrapped) will be ordered by an OBC Board member and be delivered by the company at an arranged time to the event location. A Google Form with a 5-24-21 RSVP date will be sent out to members to preorder sandwiches. On location, guests will be given a bottle of water and individual bag of chips with the sandwich, in addition to a cupcake for dessert. Tammi will check with Food Lion and Giant about the possibility of ordering cupcakes in SCHS colors. Food for the event will be passed out via "lunch line style" with each food item grouped and placed on long tables, served by a designated person per food item wearing protective serving gloves and a mask. All food and supplies will be paid for with OBC funds. Teresa will inventory the supply closet (by 5-10-21, the day before the next board meeting) to determine what is available for use and what needs to be purchased for the event. She will also develop an inventory list of what is in the closet at the time.
- **Senior Gifts:** Tammi will contact Carmen and ask if she will be responsible for purchasing items and assembling the senior gifts. If Carmen cannot do it, Tammi will ask for any information she can pass on about the assembling of the gifts. The Dr.

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Seuss books "Oh the Places You Will Go" will be ordered from Amazon and shipped to Mrs. Swift at school. Mrs. Swift will send the list of senior names to Tammi. When Teresa inventories the supply closet, it will be determined if there are any of gift bags left to wrap the senior gifts.

- **Slide Show:** Marci said she is willing to do it again unless someone experienced in making slide shows volunteers to do it. She has communicated to the senior students the needed slide show picture details. Mandy will try to locate a portable projector screen.
- **Awards:** Marci said she would use school funds for purchases.
- **Audio:** It is unknown if there is an accessible electric source at the pavilion, so the current plan is to provide no speakers or microphones.
- **Décor:** Due to COVID regulations and the need for social distancing, etc., there will not be a head table or any decorations needed this year.

Spring Concert: May 27, 2021

- Mrs. Swift passed on updated information that there will be an in-person Spring Concert 2021 with up to 30% capacity (approx. 200 people) allowed. Student participation will be voluntary. The SC elementary, middle and high school orchestras will perform at this event, by individual groups. The current plan is to have two performances that evening (times TBD) so that more guests are able to attend, particularly the parents of performers, while adhering to current COVID regulations/recommendations.

Class of 2020-2021 Graduation

- At this time, SCHS graduation is scheduled for June 10, 2021, at 2pm. Select SCHS Orchestra members will perform. Transportation for performers will be provided by SCHS in accordance with COVID regulations/recommendations.

Next OBC Board Meeting is May 11, 2021 at 7pm. Location: Zoom

Adjournment: 7:42pm