

ALBERTA



DIVISION



PARADE STATE REGULAR PARADE

COLOURS & PRAYERS
SUNSET

APPROVED BY
CDR (NL) MARK DORAM
AUGUST 2018

NAVY LEAGUE
Oceans of Opportunity



LIGUE NAVALE
Une mer d'opportunité

NAVY LEAGUE OF CANADA - ALBERTA DIVISION TYPICAL PARADE LAYOUT



NOTE: SUPERNUMERARY OFFICERS, HALYARD, AND QUARTERDECK POSITIONS DEPEND ON DECK SPACING & LAYOUT

PARADE TERMS

CO - COMMANDING OFFICER
XO - EXECUTIVE OFFICER
RO - REVIEWING OFFICER
OO - OFFICIATING OFFICER
OOD - OFFICER OF THE DAY
BO - BAND OFFICER
GO - GUARD OFFICER
DO - DIVISIONAL OFFICER

COX'N - COXSWAIN
RPO - REGULATING PETTY OFFICER
QM - QUARTERMASTER
GDPO - GUARD DIVISIONAL PETTY OFFICER
DM - DRUM MAJOR
DPO - DIVISIONAL PETTY OFFICER

POSITION DETAILS

When Commanding Officer or Reviewing Party is on board, the XO will take position beside the Dais, closest to the quarterdeck.

For the Naval Prayer, the Coxswain will take up position to the right of the dais (and the XO if the XO is on that side).

Supernumerary Officers are to fall in at a location that works best for each individual ship.

Item	Given By	Command	Action
1			Coxswain takes position at center front of the parade deck, Cadets will be on the edge of the parade deck. Coxswain will pipe THE STILL.
2			Ship's Company will come to ATTENTION.
3	COXSWAIN	Markers and Special Duty men FALL IN	
4	Markers and Special Duty men	AYE, AYE Coxswain	Markers and Special Duty men will march into their positions and STAND AT EASE.
5	COXSWAIN	Ship's Company FALL IN	
6	Ship's Company	AYE, AYE Coxswain	Ship's Company will march onto their respective markers, FALL IN, and STAND AT EASE. DPO's will assume positioning front of their Divisions facing forward.
7	COXSWAIN	Ship's Company ATTENTION	Ship's Company will comply.
8	COXSWAIN	Ship's Company RIGHT DRESS	Ship's Company will comply, DPO's will ABOUT TURN and face their Division, Dressing Markers Accordingly, When Ship's Company is Still, CHIEF
9	COXSWAIN	Ship's Company EYES FRONT	Ship's Company will comply, DPO's will remain facing their Divisions.
10	DPO A Company 1 Division	A Company STEADY	
11	DPO B Company 1 Division	B Company STEADY	
12	COXSWAIN	Ship's Company STEADY	DPO's and CHIEF will about turn and face the DIAS.
13			OOD will now March onto the Parade and halt 2 paces in front of the Coxswain. The Coxswain will salute and report.
14	COXSWAIN	Ship's Company, is mustered and correct for Role Call Sir/Ma'am, permission to carry on.	
15	OOD	CARRY ON	Coxswain will wheel to his/her right and halt facing the Ships Company
16	COXSWAIN	Ship's Company STAND AT EASE	Ship's Company will comply. CHIEF will march to his/her position beside the right marker of # 1 Division A Company.

Item	Given By	Command	Action
17	OOD	Ship's Company ATTENTION	Ship's Company will comply.
OPTION 1			
18a.1			All Supernumerary Officers FALL IN on either the left or the right side of the deck.
OR			
18b.1	SNO	Officers	Supernumerary Officers will comply. (SNO)
18b.2	OOD	March on the Officers	SNO (in command) will SALUTE and reply...
18b.3	SNO	AYE AYE SIR/MA'AM. Officers, by the left, QUICK MARCH	Supernumerary Officers will comply and march to their position on either the left side or the right side of the deck.
18b.4	SNO	Officers HALT	Supernumerary Officers will comply.
18b.5	SNO	Officers, LEFT/RIGHT TURN	Supernumerary Officers will comply.
END OPTION 1			
19	OOD	Divisional Officers FALL IN	
20	DO's	AYE, AYE SIR/MA'AM	DO's take one pace forward, Salute, and March to the right hand side of their division and halt. At the same time the DPO's will turn to the right and march into their position between the right marker and the 2nd cadet. DPO will take 1 pace forward, salute the DO and the DO will return the salute. DPO will report the Division to the DO.
21	DPO's	LC Chandler reporting for Stadacona Division. <u>XX</u> cadets mustered and correct for role call. Permission to CARRY ON?	
22	DO's	CARRY ON	DPO's will turn towards the Division and ...
23	DPO's	Division STAND AT EASE	Division will comply. DPO's will then march to the rear of the division (clockwise around the Division) and halt 1 pace from the division and in the centre. At the same time the DO's will march into place 2 paces in front and centre of the division.
24	DO's	Division	Division will comply.

Item	Given By	Command	Action
25	DO's	Division Answer to your name STAND AT EASE	Division will comply, DO's will then take roll call of their Cadets; Cadets will come to attention when their name is called, say "SIR or MA'AM" and then STAND AT EASE. DO's must be loud and clear. They should repeat each name twice, should no one respond. Officers are to do a physical head count to confirm attendance numbers.
26	DO's	Division	Division will comply.
27	DO's	Division STAND AT EASE	Division will comply. If time permits DO's will do a quick inspection of their division. And then face the Dias.
28	OOD	Divisional Officers Report your Divisions	DO's will come to attention, about turn, and face their division.
29	DO's	Division ATTENTION	Division will comply. DO's will then march to the OOD and HALT in front of Him/Her and report.
30	DO's	LT Smith reporting Stadacona Division. ## cadets on parade, permission to carry on Sir/Ma'am.	
31	OOD	CARRY ON	DO's will then return to their division.
32	DO's	Division STAND AT EASE	Division will comply. DO's will about turn and stand at ease. When all DO's have returned to their divisions the OOD will carry on.
33	OOD	Ship's Company ATTENTION	Ship's company will comply.
34	OOD	MESSENGER	
35	Messenger	SIR/MA'AM	Messenger will march forward, halt in front of the OOD, and salute.
36	OOD	Please give my compliments to the XO. Ship's company mustered and correct for colours and prayers.	Messenger will then wheel right and march off to report to the XO.
37	OOD	Ship's Company STAND AT EASE	Ship's Company will comply.
38			When the messenger returns he/she will assume their position at the Quarterdeck. As the XO approaches the deck...

Item	Given By	Command	Action
39	Q.M.	XO approaching, five minutes to colours Sir/Ma'am.	
40	OOD	Ship's Company ATTENTION	Ship's Company will comply. OOD will about turn, As the XO enters the Quarterdeck he/she will march to and halt 2 paces in front of the OOD. The OOD will Salute the XO and then will report...
41	OOD	A/SLT Smith reporting for #212 NLCC Rocky Mountain House, XX cadets mustered and correct for Colours and Prayers. Permission to carry on.	
42	XO	CARRY ON	At this the OOD will wheel to the right and halt facing the ship's company.
43	OOD	Ship's Company STAND AT EASE	Ship's Company will comply; OOD will now march off to his/her position at the Q/D and STAND AT EASE.
44	XO	Ship's Company ATTENTION	Ship's Company will comply.
OPTION 2 - Parading a Boat Crew, Color Party or Band			
45a.1	XO	March on the Color Party, Boat Crew and Band	Boat Crew DO will command Color Party and Band at this time. Any combination of the three may be used on deck.
45a.2	Colors/Boat Crew DO	AYE AYE Sir/Ma'am. (Salute) Guard (and Band) by the center QUICK MARCH	Boat Crew, Color Party and Or Band are to be marched in place and dressed immediately after halting.
END OPTION 2			
46	QM	One Minute to colours Sir/Ma'am.	
47	XO	Very Good, CARRY ON	
48	XO	Supernumerary Officers OUTWARDS TURN	Supernumerary Officers will comply.
49	QM	Colours Sir/Ma'am	

Item	Given By	Command	Action
50	XO	Make It So	
51	QM	AYE, AYE Sir/Ma'am	QM will sound the Ship's Bell 8 times (representing 8 am)
OPTION 3			If
parading a Boat Crew use Option a. If there is no Band omit a.2 & a.3			
52a.1	BOAT CREW DO	Boat Crew GENERAL SALUTE, SALUTE	Boat Crew Will comply. All Supernumery Officers, DO's Coxswain, RPO, Gunners comply with a Hand Salute and hold for the duration of Colours. If a color Party is marched on they will follow the guidelines set forth in the Advanced Drill Manual and only one set of colours will be used for the parade.
52b.2	COXSAWIN or Duty Piper		PIPE THE STILL.
52b.3	BAND		Begin playing O Canada.
	BAND		Finishes playing O Canada.
52a.4	BOAT CREW DO	Boat Crew CARRY PADDLES	Boat Crew will comply. All persons saluting will complete the salute in time with the Boat Crew.
52a.5	COXSWAIN or Duty Piper		PIPE THE CARRY ON. All persons saluting will complete the salute.
If Parading without a Boat Crew use Option b. If there is no Band omit b.2 & b.3			
52b.1	XO	Ships Company GENERAL SALUTE SALUTE	All Supernumery Officers, DO's Coxswain, RPO, Gunners comply with a Hand Salute and hold for the duration of Colors.
52b.2	BAND		Begin playing O Canada.
	BAND		Finishes playing O Canada.
52b.3	COXSAWIN or Duty Piper		PIPE THE STILL.
52b.4	COXSWAIN or Duty Piper		PIPE THE CARRY ON. All persons saluting will complete the salute.
END OPTION 3			
53	XO	Colour Party, SECURE COLOURS	
54	Colour Party	AYE, AYE	Colour Party will comply.
55	XO	Supernumerary Officers INWARDS TURN	Supernumerary Officers will comply.

Item	Given By	Command	Action
56	XO	Ship's Company REMOVE HEAD DRESS	Male Cadets and Officers will remove head dress. Coxswain to disregard this command, and take his/her position to the right of the Dias.
57	XO	Ship's Company STAND AT EASE	Ship's Company will comply.
58	XO	Ship's Company STAND EASY	Ship's Company will comply. XO and Coxswain will remove head dress and STAND EASY.
59	COXSWAIN	Join me in the Naval Prayer.	Ship's Company will comply with the TRADITIONAL NAVAL PRAYER.
OPTION 4 : The Band Plays the Naval Hymn or proceed to step			
60a.1			The Band will Play the NAVAL HYMN.
END OPTION 4			
61			The Ship's Company will carry on with the CADET PROMISE
62			The XO will come to ATTENTION and REPLACE HEADRESS.
63	XO	Ship's Company ATTENTION	Ship's Company will comply.
64	XO	Ship's Company REPLACE HEAD DRESS	Ship's Company will comply. Coxswain will return to his/her position beside A Company
65	XO	Ship's Company STAND AT EASE	Ship's Company will comply.
66	XO	Square Off Your	Ship's Company will comply.
67	XO	Ship's Company ATTENTION	Ship's Company will comply.
68	XO	Colour Party and Extra Duty men FALL IN	
69	Colour Party and Extra Duty men	AYE, AYE Sir/Ma'am	Colour Party and Extra Duty men will comply.
70	XO	Ship's Company OPEN ORDER MARCH	Ship's Company will comply.
71	XO	Ship's Company RIGHT DRESS	Ship's Company will comply.
72	XO	Ship's Company EYES FRONT	Ship's Company will comply.
73	DO A Company 1 Division	A Company STEADY	

Item	Given By	Command	Action
74	DO B Company 1 Division	B Company STEADY	
75	XO	Ship's Company STEADY	DO's will about turn and face the DIAS.
76	XO	MESSENGER	
77	Messenger	Sir/Ma'am	Messenger will double time if a junior rank or march forward if senior rank, halt in front of the XO, and salute.
78	XO	My compliments to the Reviewing Party or Commanding Officer. Ship's Company is mustered and correct for Inspection.	Messenger will then wheel right and double time if junior rank or march off if senior rank, to report to the Reviewing Party or Commanding Officer.
79	XO	Ship's Company STAND AT EASE	Ship's Company will comply.
80			When the messenger returns, he/she will fall in at the Quarterdeck. As the review party approaches the deck...
81	QM	Reviewing Party/ CO Approaching Sir/Ma'am	
82	XO	Ship's Company ATTENTION	Ship's Company will comply.
83	XO	Boat Crew CARRY PADDLES	Boat Crew will comply.
84	XO or Master of Ceremonies	Guests Please Rise	
85			When the review / Party arrives on the deck the Reviewing Officer will take the dias, And face the ships company. CO will be the RO for regular Parade nights.
OPTION 6: Boat Crew or Color Guard is on parade or XO in place of no Boat Crew DO			
86a.1	BOAT CREW DO	Boat Crew GENERAL SALUTE SALUTE	Boat Crew will comply. All Officers and DPO's on deck will salute.
86a.2	BOAT CREW DO	Boat Crew CARRY PADDLES	Boat Crew will comply.
OR If there is no Boat Crew on parade.			

Item	Given By	Command	Action
86b.1	XO	Ship's Company GENERAL SALUTE, SALUTE	All Officers and DPO's on deck will salute.
END OPTION 6			
OPTION 7: Inspection of the Boat Crew (if on parade).			
87a.1	BOAT CREW DO	SLT SMITH Reporting your Boat Crew, XX cadets mustered and correct for your inspection Sir/Ma'am. Do you wish to inspect?	As the Reviewing Officer steps off the Dias, the Boat Crew DO will continue.
87a.2	BOAT CREW DO	Boat Crew ORDER PADDLES	Boat Crew will comply. Boat Crew DO will escort the Reviewing Officer through the Boat Crew And Colour Party. The Boat Crew DO will continue as he/she escorts the RO to the Dias.
87a.3	BOAT CREW DO	Boat Crew CARRY PADDLES	Boat Crew will comply.
87a.4	BOAT CREW DO	Inspection complete, permission to carry on Sir/Ma'am?	Boat Crew DO will resume their position in front of the Boat Crew.
END OPTION 7			
88			XO will approach the Reviewing Officer, salute, and report.
89	XO	LT Smith reporting #212 NLCC Rocky Mountain House, XX cadets mustered and correct for your inspection, do you wish to inspect Sir/Ma'am?	
OPTION 8: Declining To Inspect part or all of the Ships Company			
90a.1	RO	I decline. Or I will Inspect A or B Company or Band	The XO will salute the RO and march back to his/her position beside the Dias.

Item	Given By	Command	Action
90a.2	XO	The Reviewing Officer will Inspect A or B Company or Band. Division standing fast, remainder of Ships Company STAND AT EASE. Or - The RO will not Inspect The Ships Company.	Once stood at ease and the inspection has started.
End of OPTION 8			
91	RO	I do.	The XO will salute the RO and march back to his/her position beside the Dias.
92	XO	The Reviewing Officer Mr./Mrs. Stephen Mandel, Mayor for the City of Edmonton (Name and Title) will inspect the Ship's Company. Stadacona Division standing fast, the remainder of the Ship's Company STAND AT EASE	Once stood at ease and the inspection has started.
93			The CO will escort the inspecting party to the A Company first (1 st Division, 2 nd Division, etc.), followed by B Company, the Quarterdeck, and finally the Band last.
94			As the inspecting party begins inspecting the rear rank of the preceding Division, the next DO will continue.
95	DO	Stadacona Division ATTENTION	The DO will march into their position between the right marker and the 2 nd cadet. Once the RO is at the Division, the DO will take 1 pace forward, salute the RO, and report.
96	DO	SLT SMITH Reporting for Stadacona Division, XX cadets mustered and correct for your inspection	The DO will escort the RO through the Division. After the RO has inspected the Division and the DPO, the DO will halt at the rear of the deck, facing the right and report.

Item	Given By	Command	Action
97	DO	Inspection complete, permission to carry on Sir/Ma'am?	
98	RO	CARRY ON	The DO will salute the RO and then resume his/her position front of the Division (wheeling around the Division clockwise.) As the inspection continues, the DO will carry out the following orders with a lowered voice.
99	DO	Stadacona Division CLOSE ORDER MARCH	The Division will comply.
100	DO	Stadacona Division RIGHT DRESS	The Division will comply.
101	DO	EYES FRONT	The Division will comply.
102	DO	Stadacona Division STAND AT EASE	The Division will comply.
103	XO		When the XO can see that the inspection is complete he/she will...
104	XO	Ship's Company ATTENTION	Ship's Company will comply.
105	XO	Boat Crew CARRY PADDLES	Boat Crew will comply and the Reviewing Officer will step back onto the Dias.
106	XO	Inspection complete Sir/Ma'am, request permission to carry on with March past?	
107	XO	Divisional Officers FALL OUT	
108	DO's	AYE, AYE Sir/Ma'am	DO's will take a check pace forward (pause 2,3) SALUTE (UP 2,3, DOWN 2,3) march off and fall in supernumerary.
109	XO	COXSWAIN	
110	COXSWAIN	Sir/Ma'am	The Coxswain will march up to the XO, halt one pace in front of him/her, and salute.
111	XO	Carry On With the March Past.	After exchange of salutes, the XO will wheel around and take up a position on the side of the Dias closest the Quarterdeck. The XO will remain at attention.

Item	Given By	Command	Action
112	COXSWAIN	#212 NLCC Rocky Mountain House will march past in column of route, (Boat Crew, or A Division Leading). Move to the right in column of route RIGHT TURN	Ship's Company will comply. After the turn, the DPO's will pause (2,3) and march to the position in front of the Division. The CHIEF will pause (2,3) and march to his/her position in front of DPO for A Company, #1 Division.
113	COXSWAIN	In Succession by Division QUICK MARCH	Division by division will comply. The order that the Divisions will march are as follows: Color Party first, then Boat Crew, then A Company (1 Division, 2 Division, etc.), then B Company (1 Division, 2 Division, etc.) and finally Band if they March). Due to the size of some decks, each Division may be required to begin marching out of sequence in order to maintain proper spacing for march past.
The COXSWAIN will follow the commands of A Company 1 Division. The RPO (depending on location on the parade deck) will follow commands of A Company 1 Division or B Company (Last Division).			
114	DO's	Stadacona, by the center QUICK MARCH	Division will comply.
115			As the Boat Crew (or 1st Division) is advancing toward the front of the deck, the COXSWAIN will then give...
116	COXSWAIN	In Succession by Division EYES	
117	XO or MC	Guests please rise.	
118			When the DPO's reach the point of 10 paces from the Dias, they will give ...
119	DPO's	Stadacona EYES RIGHT	All parade position NCO's will salute. All cadets in the Division will turn their head and eyes to the right, except the marker closest to the Dias who will guide the division. Divisions with blank files need to ensure that they are properly closed/covered. All divisions will comply.
120			After the Division marches past the Dias, the DPO will give...
121	DPO's	Stadacona EYES FRONT	Each Division will comply in order.
122	DPO's	Stadacona MARK TIME	After all Divisions are marking time: either the Drum Major will Halt Ship's Company or the CHIEF will give...

Item	Given By	Command	Action
123	COXSWAIN	Ship's Company HALT	After the Coxswain halts he/she will pause (2,3) and march (wheeling to the left) to the front of the ships company. He/she will halt facing the Ship's Company.
124	COXSWAIN	Ship's Company Advance LEFT TURN	DPO's will turn, pause (2,3), and march (wheeling to the left) to their position in front of the division facing forward.
125	COXSWAIN	Ship's Company RIGHT DRESS	Ship's Company will comply. All DPO's will about turn and face their Division.
126	COXSWAIN	Ship's Company EYES FRONT	Ship's Company will comply. DPO's will remain facing their Division. When all cadets have stopped moving DPO's will...
127	DPO A Company 1 Division	A Company STEADY	
128	DPO B Company 1 Division	B Company STEADY	
129	COXSWAIN	Ship's Company STEADY	CHIEF and all DPO's will about turn together. CHIEF will observe the 2,3 pause before continuing.
130	COXSWAIN	Ship's Company will Advance in Review Order 7 paces by the Center QUICK MARCH	Ship's Company will now take 3, 5 or 7 standard marching paces halting on 4th, 6th or 8th pace in unison.
OPTION 9: General Salute with a Boat Crew			
131a.1	BOAT CREW DPO	Boat Crew GENERAL SALUTE SALUTE	Boat Crew will comply. All NCO's on deck will salute.
131a.2	BOAT CREW DPO	Boat Crew CARRY PADDLES	Boat Crew will comply. All NCO's return to Attention.
END OPTION 9			
132	COXSWAIN	Ship's Company GENERAL SALUTE, SALUTE	All NCO's will Salute to the front (UP 2,3 DOWN).
133			The COXSWAIN will approach the Reviewing Officer and Report.
134	COXSWAIN	March past complete Sir/Ma'am. Permission to carry on?	

Item	Given By	Command	Action
135	RO	CARRY ON	The RO will retire to the Wardroom. The CHIEF will march (wheeling to his/her right) back to their parade position. The XO will now take the Parade.
Should the need arise that the RO address Ship's Company prior to leaving the Dias, they should advise the XO prior to this point so the XO can stand Ship's Company AT EASE.			
136	XO	Guests, you may be seated.	
OPTION 10: If parading a Boat Crew, Color Party and/or Band otherwise carry on with Step			
137a.1	XO	March off the Boat Crew (Color Party and Band)	
137a.2	BOAT CREW DO	AYE AYE Sir/Ma'am. Boat Crew LEFT/RIGHT TURN. Boat Crew (Color Party and Band) by the center QUICK MARCH	
OR			
137b.1	Drum Major	AYE AYE	
END OPTION 10			
138	XO	Officer of the Day	
139	OOD	Sir/Ma'am	The OOD will march up to the XO, halt 2 paces in front of him/her and salute.
140	XO	Dismiss the Ship's Company to routine.	OOD will be instructed to dismiss the ships company. The XO will march off the deck.
OPTION 11: If Supernumerary Officers Fall In they are to be DISMISSED. If they were Marched On, they are to MARCH OFF."			
141a.1	OOD	Supernumerary Officers DISMISSED	Supernumerary Officers will comply. RIGHT TURN, (pause) 2,3 Salute UP 2,3, DOWN 2,3 and march off.
OR			
141b.1	OOD	March off the	SNO (in command) will SALUTE and reply...
141b.2	SNO	AYE AYE SIR/MA'AM. Officers, LEFT/RIGHT TURN	Supernumerary Officers will comply.
141b.3	SNO	Officers, by the left, QUICK MARCH	Supernumerary Officers will comply.
141b.4	SNO	Officers HALT	Supernumerary Officers will comply.
END OPTION 11			
142	OOD	COXSWAIN	

Item	Given By	Command	Action
143	COXSWAIN	AYE AYE Sir/Ma'am	COXSWAIN will march up to the OOD, halt 2 paces in front of him/her and salute.
144	OOD	Dismiss the Ship's Company to routine.	
145	COXSWAIN	Ship's Company Turning To The Right DISMISSED	Ship's Company will turn right, pause (2,3), Salute (UP 2,3 DOWN 2,3) and march off the deck. The CHIEF will be the last one to March off after he/she Salutes.

This Concludes Your Regular Colors and Prayers Routine

SUNSET

Item	Given By	Command	Action
1			COXSWAIN takes position at center front of the parade deck, Cadets will be on the edge of the parade deck. CHIEF will pipe THE STILL.
2			Ship's Company will come to ATTENTION.
3	COXSWAIN	Markers and Special Duty men FALL IN	
4	Markers and Special Duty men	AYE, AYE Coxswain	Markers and Special Duty men will march into their positions and STAND AT EASE.
5	COXSWAIN	Ship's Company FALL IN	
6	Ship's Company	AYE, AYE Coxswain	Ship's Company will march onto their respective markers, FALL IN, and STAND AT EASE. DPO's will assume positioning front of their Divisions facing forward.
7	COXSWAIN	Ship's Company ATTENTION	Ship's Company will comply.
8	COXSWAIN	Ship's Company RIGHT DRESS	Ship's Company will comply, DPO's will about turn and face their Division, Dressing Markers Accordingly, When Ship's Company is Still, CHIEF will carry on.
9	COXSWAIN	Ship's Company EYES FRONT	Ship's Company will comply, DPO's will remain facing their Divisions.
10	DPO A Company 1 Division	A Company STEADY	
11	DPO B Company 1 Division	B Company STEADY	
12	COXSWAIN	Ship's Company STEADY	DPO's and COXSWAIN will about turn and face the DIAS.

Item	Given By	Command	Action
13			OOD will now March onto the Parade and halt 2 paces in front of the COXSWAIN. The COXSWAIN will salute and report.
14	COXSWAIN	Ship's Company, is mustered and correct for Sunset Sir/Ma'am, permission to carry on.	
15	OOD	CARRY ON	CHIEF will wheel to his/her right and halt.
16	COXSWAIN	Ship's Company STAND AT EASE	Ship's Company will comply. CHIEF will march to his/her position beside the right marker of # 1 Division A Company.
17	OOD	Ship's Company ATTENTION	Ship's Company will comply, Supernumerary Officers Included

OPTION 12: Supernumerary Officers either Fall In or are Marched On.			
18a.1			All Supernumerary Officers FALL IN on either the left or the right side of the deck.
OR			
18b.1	SNO	Officers ATTENTION	Supernumerary Officers will comply.
18b.2	OOD	March on the Officers	SNO (in command) will SALUTE and reply...
18b.3	SNO	AYE AYE SIR/MA'AM. Officers, by the left, QUICK MARCH	Supernumerary Officers will comply and march to their position on either the left side or the right side of the deck.
18b.4	SNO	Officers HALT	Supernumerary Officers will comply.
18b.5	SNO	Officers, LEFT/RIGHT TURN	Supernumerary Officers will comply.
END OPTION 12			
19	OOD	MESSENGER	
20	Messenger	SIR/MA'AM	Messenger will march forward, halt in front of the OOD, and salute.
21	OOD	Please give my compliments to the XO. Ship's company mustered and correct for sunset.	Messenger will then wheel right and march off to report to the XO.
22	OOD	Ship's Company STAND AT EASE	Ship's Company will comply.

Item	Given By	Command	Action
23			When the messenger returns he/she will assume their position at the Quarterdeck.
24	Q.M.	XO approaching the deck Sir/Ma'am.	
25	OOD	Ship's Company ATTENTION	Ship's Company will comply. OOD will about turn, As the XO enters the Quarterdeck he/she will march to and halt 2 paces in front of the OOD. The OOD will Salute the XO and then will report...
26	OOD	A/SLT Smith reporting for #212 NLCC Rocky Mountain House, XX cadets mustered and correct for Sunset. Permission to carry on.	
27	XO	CARRY ON	At this the OOD will wheel to the right and halt facing the ship's company.
28	OOD	Ship's Company STAND AT EASE	Ship's Company will comply; OOD will now march off to his/her position at the Q/D and STAND AT EASE.
29	XO	Ship's Company ATTENTION	Ship's Company will comply.
Option 13 - Parading a Boat Crew, Color Party or Band			
30a.1	XO	March on the Color Party, Boat Crew and Band	Boat Crew DO will command Color Party and Band at this time. Any combination of the three may be used on deck.
30a.2	Colors/Boat Crew DO	AYE AYE Sir/Ma'am. (Salute) Guard (and Band) by the center QUICK MARCH	Boat Crew, Color Party and Or Band are to be marched in place and dressed immediately after halting.
END OPTION 13			
31	XO	Ship's Company, STAND AT EASE	Ship's Company will comply.
32	XO	Ship's Company, STAND EASY	Ship's Company will comply.
33	XO	Any announcements from the officers?	All Officers will make any announcements to the parents and cadets at this time. This should be planned out using a Communications Logs and the XO should be notified in advance.
34	XO	Ship's Company ATTENTION	

Item	Given By	Command	Action
35	XO	MESSENGER	
36	Messenger	Sir/Ma'am	Messenger will march forward, halt in front of the XO, and salute.
37	XO	My compliments to the Commanding Officer. Ship's Company is mustered and correct for Sunset.	Messenger will then wheel right and march off to report to the Commanding Officer.
38	XO	Ship's Company STAND AT EASE	Ship's Company will comply.
39			When the messenger returns, he/she will fall in to a division or in at the Quarterdeck.
40			As the CO approaches the deck...
41	QM	Commanding Officer Approaching. Five Minutes to Sunset Sir/Ma'am	
42	XO	Ship's Company ATTENTION	Ship's Company will comply.
43	XO	Boat Crew Carry Paddles	Boat Crew will comply. XO will do an ABOUT TURN and face the Dias.
44	XO or Master of Ceremonies	Guests Please Rise	
45			When the CO arrives on the deck, the CO will take the dias, and face the ships company. For Ceremonial Divisions, the Reviewing Officer will take their pre-assigned seat, along with the remainder of the Reviewing Party.
46			XO takes 1 pace forward, and reports to the CO.
For Presentations, Promotions, Awards, Introduction and Speeches, follow the steps below,			
47	XO	LT Smith reporting #212 NLCC Rocky Mountain House. ## cadets are mustered and correct for Presentations. Request permission to carry on?	

Item	Given By	Command	Action
48	CO	CARRY ON	XO will wheel off to the side of the Dias closest to the Quarterdeck and wheel into position facing the Ship's Company.
49	XO or Master of Ceremonies	Guests, please be seated	
OPTION 14: Grounding Paddles and Instruments			
50a.1	XO	Boat Crew and Band, on your own time GROUND PADDLES AND INSTRUMENTS	Boat Crew and Band to proceed on their own time with the following commands.
50a.2	BOAT CREW DO	Boat Crew ORDER MARCH	Boat Crew will comply.
50a.3	BOAT CREW DO	Boat Crew GROUND ARMS	Boat Crew will comply.
50a.4	BOAT CREW DO	Boat Crew ATTENTION	Boat Crew will comply.
50a.5	DRUM MAJOR	Band GROUND INSTRUMENTS	Band will comply.
50a.6	DRUM MAJOR	Band ATTENTION	Band will comply.
END OPTION 14			
51	XO	Ship's Company, STAND AT EASE	Ship's Company will comply.
52	XO	Ship's Company, STAND EASY	Ship's Company will comply.
PRESENTATIONS, PROMOTIONS, AWARDS			
53			At this point, the CO can carry on with any presentations, promotions, and/or awards.
INTRODUCTIONS AND SPEECHES			
54			Following the presentations, the CO must introduce/acknowledge all guests and the guests should be given the opportunity to address the Ship's Company. Proper order shall be: Reviewing Officer, Division President, Division CDR, Branch President, Legion Representative, Sponsors, and finally the CO.
55	XO	Ship's Company ATTENTION	Ship's Company will comply.
56	QM	One Minute to Sunset Sir/Ma'am	
57	XO	Very well, CARRY ON	

Item	Given By	Command	Action
OPTION 15: Take Up Paddles and Instruments			
58a.1	XO	Boat Crew and Band, on your own time TAKE UP ARMS AND INSTRUMENTS	Boat Crew and Band to proceed own their own time with the following commands.
58a.2	BOAT CREW DO	Boat Crew TAKE UP PADDLES	Boat Crew will comply.
58a.3	BOAT CREW DO	BOAT CREW ATTENTION	Boat Crew will comply.
58a.4	BOAT CREW DO	Boat Crew CARRY PADDLES	Boat Crew will comply.
58a.5	BOAT CREW DO	Boat Crew CLOSE ORDER MARCH	Boat Crew will comply.
58a.6	DRUM MAJOR	BAND TAKE UP INSTRUMENTS	Band will comply.
58a.7	DRUM MAJOR	BAND ATTENTION	Band will comply.
END OPTION 15			
59			XO takes 1 pace forward, salutes, and reports to the CO.
60	XO	Presentations complete Sir/Ma'am. Request permission to carry on with Sunset?	
61	CO	CARRY ON	XO will wheel off to the side of the Dias closest to the Quarterdeck and wheel into position facing the Ship's Company.
62	XO	Supernumerary Officers OUTWARDS TURN	Supernumerary Officers will comply.
63	XO or Master of Ceremonies	Guests Please Rise	
64	QM	Sunset Sir/Ma'am	
65	XO	Very good, make it so	
66	QM	AYE, AYE Sir/Ma'am	Ship's Bell is struck 1 time for Sunset signalling 2100hrs.
OPTION 16			If
parading a Boat Crew use Option a. If there is no Band omit a.2 & a.3			

Item	Given By	Command	Action
67a.1	BOAT CREW DO	Boat Crew GENERAL SALUTE SALUTE	All Supernumery Officers, DO's Coxswain, RPO, Gunners comply with a Hand Salute and hold for the duration of Sunset.
67a.2	COXSWAIN or Duty Piper		PIPE THE STILL.
67a.3	BAND		Begin playing God Save The Queen.
	BAND		Finishes playing God Save The Queen.
67a.4	COXSWAIN or Duty Piper		PIPE THE CARRY ON.
67a.5	BOAT CREW DO	Boat Crew CARRY PADDLES	Boat Crew will comply. Rest of Ships Company will follow in time.
OR			
67b.1	BOAT CREW DPO	Boat Crew GENERAL SALUTE SALUTE	All Supernumery Officers, DO's Coxswain, RPO, Gunners comply with a Hand Salute and hold for the duration of Sunset.
67b.2	COXSWAIN or Duty Piper		PIPE THE STILL.
67b.3	COXSWAIN or Duty Piper		PIPE THE CARRY ON.
67b.4	BOAT CREW DPO	Boat Crew CARRY PADDLES	Boat Crew will comply. Rest of Ships Company will follow in time.
END OPTION 16			
68			XO will turn and face Ship's Company.
69	XO	Colour Party, SECURE COLOURS	
70	Colour Party	AYE, AYE Sir/Ma'am	Colour Party will comply.
71	XO	Supernumerary Officers INWARDS TURN	Supernumery Officers will comply. The XO will approach the CO (wheeling in and stopping 2 paces in front of the CO).
72	XO	Sunset complete Sir/Ma'am, request permission to carry on?	
73	CO	CARRY ON	The CO will retire to the Wardroom. The XO will ABOUT TURN and face the Ship's Company.
74	XO	Guests, you may be seated.	
OPTION 17: Marching off Boat Crew, Color Party and or Band			

Item	Given By	Command	Action
75a.1	XO	March off the BOAT CREW and or BAND and COLOR PARTY	
75a.2	BOAT CREW DPO	AYE AYE Sir/Ma'am. Boat Crew LEFT/RIGHT TURN. Boat Crew(and Band) by the center QUICK MARCH	
OR			
75b.1	Drum Major	AYE AYE Sir/Ma'am.	
END OPTION 17			
76			
77	XO	Officer of the Day	
78	OOD	Sir/Ma'am	The OOD will march up to the XO, halt 2 paces in front of him/her and salute.
79	XO		OOD will be instructed to dismiss the ships company. The XO will march off the deck.
OPTION 18: If Supernumerary Officers Fall In they are to be DISMISSED. If they were Marched On, they are to MARCH OFF."			
80a.1	OOD	Supernumerary Officers DISMISSED	Supernumerary Officers will comply. RIGHT TURN, (pause) 2,3 Salute UP 2,3, DOWN 2,3 and march off.
OR			
80b.1	OOD	March off the	SNO (in command) will SALUTE and reply...
80b.2	SNO	AYE AYE SIR/MA'AM. Officers, LEFT/RIGHT TURN	Supernumerary Officers will comply.
80b.3	SNO	Officers, by the left, QUICK MARCH	Supernumerary Officers will comply.
80b.4	SNO	Officers HALT	Supernumerary Officers will comply.
END OPTION 18			
81	OOD	COXSWAIN	
82	COXSWAIN	AYE AYE Sir/Ma'am	COXSWAIN will march up to the OOD, halt 2 paces in front of him/her and salute.
83	OOD		The OOD will inform the COXSWAIN: Dismiss the Ship's Company to routine.

Item	Given By	Command	Action
84	COXSWAIN	Ship's Company TO YOUR DUTIES DISMISSED	Ship's Company will turn right, pause (2,3), Salute (UP 2,3 DOWN 2,3) and march off the deck. The COXSWAIN will be the last one to March off after he/she Salutes.
85			THIS CONCLUDES SUNSET ROUTINE.