



Donovan's
SHADY HARBOR
MARINA
New Baltimore, New York

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION:

NAME: _____ DATE _____

PRESENT ADDRESS: _____

LAST FIRST MIDDLE STREET CITY STATE ZIP CODE

PHONE NUMBER: _____ ARE YOU 18 YEARS OR OLDER? Yes No

EMPLOYMENT DESIRED:

POSITION: _____ DATE YOU CAN START: _____ SALARY DESIRED: _____

ARE YOU EMPLOYED NOW? Yes No IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? Yes No

EVER APPLIED TO THIS COMPANY BEFORE? _____ WHERE: _____ WHEN: _____

REFERRED BY: _____

EDUCATION:	NAME AND LOCATION OF SCHOOL:	DATES ATTENDED:	DID YOU GRADUATE:	SUBJECTS STUDIED:
HIGH SCHOOL:				
COLLEGE:				
TRADE SCHOOL:				
OTHER PROFESSIONAL TRAINING:				

GENERAL:

DO YOU HAVE A CLEAN DRIVING RECORD? Yes No

IF NO, PLEASE EXPLAIN: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR? Yes No

IF YES, PLEASE EXPLAIN: _____

FORMER EMPLOYERS: (LIST BELOW THE LAST 3 EMPLOYERS, STARTING WITH THE MOST RECENT)

MONTH & YEAR:	NAME & ADDRESS OF EMPLOYER:	SALARY:	POSITION:	REASON FOR LEAVING:
FROM:				
TO:				
FROM:				
TO:				
FROM:				
TO:				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES: (GIVE THE NAMES OF 3 PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST 1 YEAR)

NAME/BUSINESS	ADDRESS:	TELEPHONE:	YEARS KNOWN:
1			
2			
3			

“I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY’S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY’S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT’S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.”

SIGNATURE:

DATE:

THIS FORM HAS BEEN DESIGNED TO STRICTLY COMPLY WITH STATE AND FEDERAL FAIR AND EQUAL EMPLOYMENT PRACTICE LAWS PROHIBITING EMPLOYMENT DISCRIMINATION.

SHADY HARBOR MARINA IS AN EQUAL OPPORTUNITY EMPLOYER