

Calliope Academy
Board Meeting
Wednesday, February 5, 2020
6:30 PM PST
Panera Bread
300 N. Brand Blvd. Glendale, CA 91203

Agenda

- I. Welcome – Roll Call
VOTING: Dale Henry, Tina Ahoulim, Georgia Scott
NON VOTING: Tanya Chaldaris, Suzanna Sargsyan
Quorum met
- II. Review and Approval of Last Meeting’s Minutes
- III. Financials
 - a. Grant applications
Walton Family Foundation, Charter School Growth Fund
 - b. CAM funding
Charter Asset Management
 - c. Revolving Loan Application
Jessica from ExEd is helping us with this - around \$250,000
 - d. Banking/Credit Union
Suzy to find credit union from USC
 - e. Bank balance
\$2,084.99
 - f. Angel Investors
Angel Investor website that matches
 - g. Donors
Suzy will send the donor letter to all
Donor site set up on our main website
- IV. New Items
 - a. Charter School Number and other CDE filings
We can get the CSN now but need to get CDE after we have a location
 - b. Facilities update
 - i. Broker
CBRE
Frank Gonzales

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- ii. Lease agreements

- iii. Facility needs
 - 4 class rooms, STEAM lab, Admin office, Community Room, Cafeteria, Outdoor space for play

- iv. Rehabbing requirements
 - We will likely need to do rehab for any facility we get into

- c. Enrollment plans
 - i. ApplyLA
 - Our application will be on this site

 - ii. Enrollment Events
 - Virtual Campaign
 - Physical Outreach
 - Free developmental screenings for all pre-schools in area
 - Publicity for event
 - Goodies to give

- d. ExED contract

- e. Operational Items that will need approval in the coming months
 - May & June, there will be more board action
 - Board will be informed of all items prior to meetings

- f. Formalizing community partnerships with MOUs
 - PIQE
 - Dodgers' employee
 - USC - Press Release and send to them

- g. Conflict of Interest forms
 - Form 700s

- h. Business filings with State

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- i. New Board Members

- V. Miscellaneous
 - a. Still searching for Board Meeting location in Cypress Park area.
[Possibly Divine Savior](#)

 - b. Reminder on Board Meeting Dates:
March 4, 2020 | April 1, 2020 | May 6, 2020 | June 3, 2020

- VI. Adjourn
 - [Moved: Dale](#)
 - [Second: Tina](#)
 - [Unanimous](#)