

MEDINA COUNTY EMERGENCY SERVICE DISTRICT #4

206 Dixon Dr.  
Devine, TX 78016

Meeting Minutes – November 25, 2025

1. **Call for and Establish Quorum:** Quorum was established with President, Treasurer, and new board member Brenda Butler.
  - a. President (Steve Smith) - Present
  - b. Vice President (Anthony Martin) - Absent
  - c. Treasurer (Patrick DuBose) - Present
  - d. Assistant Treasurer (Vacant)
  - e. Secretary (Vacant)
2. **Call Meeting to Order:** Called meeting to order at 7:18 pm
  - a. Prayer and Pledge of Allegiance:
3. **Citizens' Comments:** Comments will be limited to three minutes per citizen NONE
4. **Consent Items:**
  - a. Review, Discuss and Approval of October 2025 Meeting Minute(s): Motion was made by Patrick DuBose and Seconded by Brenda Butler. Unanimously approved.
  - b. Review, Discuss and Approval of the Financial Report ESD Budget Comity Reports: Report was given by Patrick DuBose, motion was made to approve report as presented by Brenda Butler, seconded by Patrick DuBose. Unanimously approved.
5. **Chief Report**
  - a. Discuss ambulance out of area times – Report was given by Chief Powers and discussion was had, no action taken.
6. **Old Business:**
  - a. Zoll Contract buyout quote – discussion was had on the buyout quote given by Chief Cooke and the Zoll refurbished monitor for ambulance 3 and Patrick DuBose made motion as it was presented to approve both, seconded by Brenda Butler. Unanimously approved.
7. **New Business**
  - a. Board President's review of current and projected open board positions – Brenda Butler was presented with the Secretary position as the new ESD Commissioner.
  - b. New building at Natalia station 41-discussion was had, no action taken, asked to leave on agenda for next month.
  - c. Quotes on doors at station 40 – two different items on doors in the station were discussed: 1. The quote to fix all 3 bay doors to make sure they all work properly - \$2,152.54 was motioned by Patrick DuBose for approval and seconded by Brenda Butler, unanimously approved. 2. The security system upgrade to make station 40 building line up with all other MCESD 1 buildings for \$7,232.85 was motioned by Patrick DuBose for approval and seconded by Brenda Butler, unanimously approved.
  - d. Interlocal agreement signed between ESD#1 and ESD#4 – discussion had and need to make a couple changes, no action taken, will remain on agenda for next month.
8. The MCESD4 Board of Commissioners will meet in closed executive session as authorized by Tex. Gov't. Code Chapter 551 under one or more of the following sections Texas Government Code: Section 551.071, Consultation with Attorney or 551.074 Personnel Matters. Didn't need session.
9. **Regular Meeting:** December 12, 2025 @ 7:00 pm.
10. **Around the Room Comments** none
11. **Call for adjournment** – motion to adjourn at 8:35 pm by Patrick DuBose, second by Brenda Butler, unanimously approved

Respectfully Submitted

Steve Smith, President  
Medina County ESD# 4